September 6, 2013

To: Janna Vice, Provost

From: Jerry Pogatshnik, Associate Vice President for Research and Dean of the Graduate School

Re: Curriculum Items for September CAA Meeting

The following curriculum items were approved by the Graduate Council on September 6, 2013 and are forwarded to you for your consideration:

**College of Arts and Sciences**

Program Revision:

Department of Government: Master of Public Administration
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Government</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
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<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
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<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Master of Public Administration (MPA)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  4/08/2013  Council on Academic Affairs  
College Curriculum Committee  4/15/2013  Faculty Senate**  
General Education Committee*  NA  Board of Regents**  
Teacher Education Committee*  NA  EFFECTIVE ACADEMIC TERM***  
Graduate Council*  9/16/2013  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
To waive the GRE requirement for applicants with a cumulative undergraduate GPA of 3.0 or higher.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)  
Spring 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:  
EKU graduate programs may waive the GRE/MAT/GMAT requirement for applicants whose undergraduate GPA is 3.0 or higher. Requiring the GRE exam introduces additional costs to our students, complicates our admission process, and may not add much value, particularly for those students with relatively high undergraduate GPA’s. GRE scores may, however, be valuable in assessing the capability for graduate work of applicants who are near the minimum GPA requirement for Clear Admission.

C. The projected cost (or savings) of this proposal is as follows:  
Personnel Impact: None.  
Operating Expenses Impact: None.  
Equipment/Physical Facility Needs: None.  
Library Resources: None.
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

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<thead>
<tr>
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<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

**New or Revised* Catalog Text**
(*Use strikethrough for deletions and *underlines* for additions. Also include Crs. Prefix, No., and description, limited to 35 words.*)

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Part III. Recording Data for Revised or Suspended Program

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<thead>
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<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

**Revised* Program Text**
(*Use strikethrough for deletions and *underlines* for additions.*)
II. ADMISSION REQUIREMENTS

For admission to the program, students must meet both the general requirements of the Graduate School and the requirements of the MPA program. Students in Applicants to the MPA program come from a variety of undergraduate degree programs, and admission decisions are based on an overall assessment of a student’s application and ability to meet admission criteria of the program.

The following criteria are set for an admission: (1) a complete application; (2) students must take and submit scores for the Graduate Record Examination; (3) students granted a clear admission to the program must achieve a Cumulative Value Index of 50: (Undergraduate Grade Point Average times 15) plus (the sum of the percentile scores on the verbal and quantitative portions of the GRE General Exam times 0.20) equals the Cumulative Value Index; (4) letters of reference from two persons qualified to evaluate potential for successful performance in a program of graduate study in public administration must be provided to the department.

Applicants who meet the criteria listed below may qualify for “Clear Admission” to the MPA program:

1. A complete application;
2. Meets the general requirements of both the Graduate School and MPA program;
3. Achieves a minimum grade point average (GPA) of 2.75 (on a 4.0 scale), or 3.0 on the last 60 semester hours of the baccalaureate program. In addition, applicants are expected to have verbal scores of 146 or above, and quantitative scores of 140 or above on the Graduate Record Exam (GRE). Applicants with a cumulative undergraduate GPA of 3.0 or higher are exempt from the GRE requirement.
4. Evaluation of academic potential based on two (2) letters of recommendation from persons familiar with the applicant’s academic or employment experience;
5. Evaluation of academic potential and appropriate interests based on a statement of career goals and objectives.

Students who fail to meet the targeted GPA or GRE scores specified above meet the Graduate School minimums but do not have a Cumulative Value Index score of at least 50.0 may be granted a probationary admission. The minimum condition for transfer from probationary admission status to clear admission status is the successful completion of at least nine hours of graduate course work with a grade point average of at least 3.0 (on a 4.0 scale) and with no more than one grade, regardless of the number of course credit hours, of “C” or lower. Students must be removed from probationary admission prior to registering in any course work beyond an initial 12 hours. At least six hours of the first 12 hours must be in the common MPA core.