COUNCIL ON ACADEMIC AFFAIRS AGENDA
March 19, 2015
1:30 p.m.
Martin Room, Coates Building


Non-Members Present: Nancye Davis, Ronald Dotson, Alana Ghent, Susan Kroeg, Cecelia Maiden, Barbara McDermott, Candace Tate, Shannon Tipton, Virginia Veeder, Rebekah Waikel, Margaret Yoder.

Janna Vice called the Council on Academic Affairs to order at 1:31 p.m.

Approval of the Minutes from February 26, 2015: Approved

Discussion Items

<table>
<thead>
<tr>
<th>Discussion Items</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noted Repeating Courses and Grade Calculation</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>The requested change is intended to make the Graduate School policy consistent with the recent change to the undergraduate policy for grade calculations when courses are repeated. The Graduate Council approved the proposed policy change on February 27. Revised language is indicated in Attachment 1.</td>
<td></td>
</tr>
<tr>
<td>Noted English Proficiency Requirement</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>The requested change increases the minimum overall score on the IELTS examination from 6.0 to 6.5 to make it consistent with the level of proficiency established by our current standards on the TOEFL and ELS programs. It also clarifies applicants who may be exempted from the requirement, includes completion of EKU’s ELS program in meeting the requirement, and removes outdated language on registering for the TOEFL examination. The Graduate Council approved the proposed policy change on February 27. Revised language is indicated in Attachment 2.</td>
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Action Items

College of Health Sciences

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Effective</th>
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<tbody>
<tr>
<td>Approved Protocol for Accepting Credit Based on External Nursing Program Approval or Accreditation.</td>
<td>Fall 2015</td>
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</tbody>
</table>
The request to introduce a protocol description for students from institutions which are not regionally accredited but have nursing programs with EKU level programmatic approval or accreditation, and who have successfully passed the NCLEX-RN examination, have a current unencumbered Registered Nurse license, and have a grade equivalent of “C”/2.0 or better in nursing courses.

University Programs

Action Item

Withdrawn Catalog Language
Revise language to include that wellness courses may be viewed online, and students who enter the University with a baccalaureate degree are exempt from the writing intensive courses.

Curriculum Items

Honors

New Course

Approved HON 180 – Honors Wellness
Create a new course HON 180 Honors Wellness.

College of Health Sciences

Health Promotion and Administration

Editorial Change

Noted Bachelor of Science (B.S.) & Master of Public Health (M.P.H) Public Health Accelerated 3+2 Dual Degree Program
Change prefix for HEA and EHS courses to MPH.

Occupational Science and Occupational Therapy

Course Revisions

Approved OTS 901 – OTD Leadership Seminar I
Change in course description to add a needs assessment component resulting in improved student preparation for the capstone project.

Approved OTS 902 – OTD Leadership Seminar II
Change in course description to add a needs assessment component resulting in improved student preparation for the capstone project.

Approved OTS 903 – OTD Leadership Seminar III
1. Change course title to Capstone I: Project Development.
2. Revise course description.

Approved OTS 904 – OTD Leadership Seminar IV
1. Change course title to Capstone II: Implement & Evaluate.
2. Revise course description.

Approved OTS 905 – Applied Leadership Experience
Remove prerequisite courses OTS 882, 904, 910, 911 and 912.

Approved OTS 906 – OTD Capstone
1. Revise course description.
2. Remove prerequisite course OTS 905 and add OTS 904.
## College of Justice and Safety

### School of Safety, Security and Emergency Management

**Course Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Course Revision</th>
<th>Semester</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>FSE 300W - Technical Report Writing for Emergency Services</td>
<td>Fall 2015</td>
</tr>
<tr>
<td></td>
<td>Reinstated dropped course (dropped in error)</td>
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<tr>
<td></td>
<td>FSE 481 – Fire Protection Design</td>
<td>Spring 2016</td>
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<tr>
<td></td>
<td>Increase credit hours from 2 to 3.</td>
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**Program Suspension**

<table>
<thead>
<tr>
<th>Approved</th>
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<th>Semester</th>
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<tbody>
<tr>
<td></td>
<td>Certificate in Advanced Emergency Medical Care</td>
<td>Fall 2015</td>
</tr>
<tr>
<td></td>
<td>Suspend the certificate.</td>
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**Program Revisions**

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<tr>
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<th>Semester</th>
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<tbody>
<tr>
<td></td>
<td>B.S. Emergency Medical - Care Emergency Services Administration Concentration</td>
<td>Fall 2015</td>
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<tr>
<td></td>
<td>Cross list EMC 430 and EMC 430W.</td>
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<tr>
<td></td>
<td>B.S. Emergency Medical Care - Paramedical Clinic/FSE Concentration</td>
<td>Fall 2015</td>
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<tr>
<td></td>
<td>1. Change Supporting courses to include FSE 225 or OSH 261 and remove FSE 400.</td>
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<td></td>
<td>2. Include 3 hours for free electives.</td>
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<tr>
<td></td>
<td>B.S. Fire, Arson, and Explosion Investigation</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>Amendments</td>
<td>Replace MAT 107 with MAT 114 in-line with MAT department.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The requested change is editorial in nature.</td>
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<td>B.S. Fire Protection Administration</td>
<td>Fall 2015</td>
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<td>Replace MAT 107 with MAT 114 in-line with MAT department.</td>
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<tr>
<td></td>
<td>B.S. Fire Protection and Safety Engineering Technology</td>
<td>Fall 2015</td>
</tr>
<tr>
<td></td>
<td>1. Replace CHE 111/111L with CHE 101/101L and CHE 112/112L with CHE 102/102L.</td>
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<td></td>
<td>2. Replace MAT 124 with MAT 234 and MAT 224 with MAT 244.</td>
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<td>3. Drop OSH 410 from curriculum and add FSE 349.</td>
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<td>4. Correct hours and requirements to reflect changes.</td>
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<td></td>
<td>5. Change ACCT course to FSE 481.</td>
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<tr>
<td></td>
<td>B.S. Occupational Safety</td>
<td>Fall 2015</td>
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<tr>
<td></td>
<td>1. Update core requirements to include OSH 110, 370, 410W, and 450. Remove OSH 492.</td>
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<td></td>
<td>2. Update supporting course requirements to include MAT 114, TRS 225, and 395.</td>
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<td></td>
<td>3. Adjust supporting course hours and free electives.</td>
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## College of Business and Technology

**Accounting, Finance, and Information Systems**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Course Revision</th>
<th>Semester</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>ACC 201 – Introduction to Financial Accounting</td>
<td>Spring 2016</td>
</tr>
<tr>
<td></td>
<td>Add “STA 215 or 270” as prerequisites.</td>
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**Noted**

Editorial Change
1. Change CSC 104 to INF 104.
2. Change MAT 107 to 112 or 211.
3. Remove QMB 240 in BBA & BS Supporting Courses.
4. Add CIS 212 or INF 104 to BS Supporting Courses.
5. Correct courses to be alphabetical and numerical.

**New Course**

**Approved with Amendments**

**Agriculture**

AGR 326 – Light Horse Production and Management
Create a new course in Equine Science.

*Syllabus must be revised. Effective term changed to Fall 2015.*

**Course Revision**

**Approved**

AGR 250 – Light Horse Production and Management
Rename course to “Introduction to Horses”.

**Applied Engineering and Technology**

**New Courses**

**Approved**

CON 824 – Engineering and Construction Forensics
Create a new course.

CON 825 – Airport Planning and Construction
Create a new course.

CON 826 – Practical Construction Law
Create a new course.

**Course Revisions**

**Approved**

AEM 822 – Industrial Internship
Add “IP” as an allowed grade.

AEM 839 – applied Learning in Tech Management
Add “IP” as an allowed grade.

NSM 845 – Advanced Server Security
Drop the NSM 815 prerequisite for course.

NSM 865 – Wireless and Mobile Security
Drop the NSM 815 prerequisite for course.

NSM 895 – Special Topics in NSM
1. Drop the NSM 815 prerequisite for course
2. Increase in number of overall maximum credit hours the special topics course can be taken from 3 to 9 hours, provided the topic of the course is different.

**College of Education**

**School of Clinical Educator Preparation**

**Course Drops**

**Approved**

ETL 802 - Research for Teacher Leaders
Course has been changed to ETL 805.

ETL 804 - Teacher Leader Capstone
Course has been changed to ETL 806.
Approved LIB 840 - Applied Learning in Library Science
Course will become a CED course.

New Courses

Approved with Amendments
- CED 810 - Clinical VII: Learners, Teachers, School & Society
  Create a new course as part of a sequence of five clinical experiences.
  *Language in the student learning outcomes will be updated.*
  Fall 2015

Approved with Amendments
- CED 820 - Clinical VIII: Designing Instruction
  Create a new course as part of a sequence of five clinical experiences.
  *Language in the student learning outcomes will be updated.*
  Fall 2015

Approved with Amendments
- CED 830 - Clinical IX: Diagnosis and Prescription
  Create a new course as part of a sequence of five clinical experiences.
  *Language in the student learning outcomes will be updated.*
  Fall 2015

Approved with Amendments
- CED 840 - Clinical X: Practicing Teaching
  Create a new course as part of a sequence of five clinical experiences.
  *Language in the student learning outcomes will be updated.*
  Fall 2015

Approved with Amendments
- CED 897 - Clinical XI: Graduate Practicum
  Create a new course as part of a sequence of five clinical experiences.
  *Language in the student learning outcomes will be updated.*
  Fall 2015

Approved
- ELE 820 - Literacy Foundations P-5
  Add a literacy education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 821 - Literacy Instruction and Assessment P-5
  Add a literacy education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 822 - Mathematical Foundations P-5
  Add a mathematics education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 823 - Math Content, Pedagogy, and Assessment Grades P-5
  Add a mathematics education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 824 - Science Content, Pedagogy & Assessment P-5
  Add a science education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 825 - Social Studies Content, Pedagogy, and Assessment P-5
  Add a social studies education course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 826 - Integrating Arts, Humanities, and Practical Living
  Add integrated arts, humanities, and practical living course specific to MAT Elementary Education option.
  Fall 2015

Approved
- ELE 827 - Integrated Thematic Teaching
  Add an integrated thematic teaching course specific to MAT Elementary Education option.
  Fall 2015

Approved
- EMS 810 - Emerging Instructional Technology
  Add an instructional technology course to the professional core for graduate initial licensure programs.
  Fall 2015

Program Revisions

Approved
- B.S. Middle Grade Education (5-9) Teaching
  1. Update English and Communications concentration to include EME 552.
  2. Change MAT 261 to 234 under the mathematics concentration.
  3. Remove AST 130, 330, GLY 304, and 307 and add AST 335, and GLY 104 for the science concentration.
  Fall 2015
4. Update the social studies concentration with the updated History courses.
5. Adjust credit hours in accordance with the changes listed above.

Approved with Amendments Master of Arts in Education - Library Science Fall 2015
1. Change the name of the program to School Media Librarian.
2. Update Admission to the Graduate School and add Admission to the Program requirements.
3. Add an initial certification concentration.
4. Update the initial, additional certification and endorsement concentrations.
5. Update exit requirements.

Update the requirements for admission into Graduate School.

Approved Master of Arts in Education with Teacher Leader Endorsement Preparation, Elementary Education Fall 2015
Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in the catalog display for this program.

Approved Master of Arts in Education with Teacher Leader Endorsement Preparation, Gifted Education Fall 2015
Change course numbering change from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.

Approved Master of Arts in Education with Teacher Leader Endorsement Preparation, Middle Grades Education Fall 2015
Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.

Approved Master of Arts in Education with Teacher Leader Endorsement Preparation, Secondary Education Fall 2015
Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.

Approved Master of Arts in Education with Teacher Leader Endorsement Preparation, Leads to P-12 Fall 2015
Change course numbering change from ETL 802 to EL 805 and ETL 804 to ETL 806 in catalog display for this program.

Approved Master of Arts in Education Special Education – Teacher Leader Track Fall 2015
Revise Catalog display to reflect renumbering of ETL 802 and 804 to 805 and 806.

College of Arts and Sciences

Anthropology, Sociology and Social Work

Course Revision

Revise the prerequisite by adding “SWK 310W” and removing “SWK 390.”

Biological Sciences

New Program

Approved Bachelor of Science in Biomedical Sciences Fall 2016
Create a new program in Biomedical Sciences that will prepare students interested in post-baccalaureate degrees in the biological sciences related to medical science.

English and Theatre

New Course

Approved ENG 864 – Reading and Teaching Nonfiction Spring 2016
Create a new course, in response to the need to focus on nonfiction texts.
Course Revisions

Approved  ENG 805 - Writing Project  Spring 2016
  1. Revise course title.
  2. Revise course description.
  3. Add ENG 863 as an equivalent course.

Approved  ENG 812 - Seminar in Research Methods in Rhetoric and Composition Studies  Spring 2016
  1. Revise course title.
  2. Revise course description.

Approved  ENG 860 - Topics in Reading & Teaching Lit.  Spring 2016
  Revise the course description.

Approved  ENG 861 - Reading and Teaching Poetry  Spring 2016
  Revise the course description.

Approved  ENG 862 - Reading and Teaching Fiction  Spring 2016
  Revise the course description.

Approved  ENG 863 - Writing and Teaching Writing  Spring 2016
  Revise the course description.

Approved  THE 135 – Acting I  Spring 2016
  Include THE 135 in General Education Element 3A.

Approved  THE 390 – Theatre History I  Spring 2016
  1. Recognize THE 390 as a course which meets the General Education element 3A
      and 3B.
  2. Change Catalog Course description to reflect course content.
  3. Change Catalog Course description to reflect inclusion as a General Education
      offering.
  4. Add prerequisites: ENG 102, ENG 105 (B), or HON 102.

Approved  THE 391 - Theatre History II  Spring 2016
  1. Include THE 391 as a General Education Element 3A (Arts) option, as well as
     the General Education Element 3B (Humanities) option.
  2. Update the catalog description to reflect current practice.
  3. Update the catalog description to indicate that the course counts for General
     Education 3A or General Education 3B.
  4. Add prerequisite: ENG 102, ENG 105 (B), or HON 102.

New Course

Approved  POL 314 – Politics of South Asia  Spring 2016
  Create POL 314 as a new course, in place of the special topics "Politics of
  Afghanistan and Pakistan" course.

History

Approved  HIS 375 - East Asian History Since 1600  Fall 2015
  Drop course; course no longer taught.

Approved  HIS 406 - Nineteenth-Century South  Fall 2015
  Drop course; course no longer taught.

Approved  HIS 474 - Transformation of China  Fall 2015
  Drop course; course will be replaced by HIS 379, "China - Empire and Revolution."

Approved  HIS 475 - History of Modern Japan  Fall 2015
  Drop course; course will be replaced by HIS 376, "Japan - Samurai to Superpower."
New Courses

Approved
HIS 324 - Iran - State, Religion & Society
Add the course HIS 324, “Iran – State, Religion & Society,” to the History Department curriculum.
Spring 2016

Approved
HIS 332 - The Ancient Near East
Add the course HIS 332, “The Ancient Near East,” to the History Department curriculum.
Dr. Perrine noted that the student learning outcomes need to be updated.
Fall 2015

Approved
HIS 376 - Japan - Samurai to Superpower
Add the course HIS 376, “Japan – Samurai to Superpower,” to the History Department curriculum.
Dr. Perrine noted that the student learning outcomes and attendance policy need to be updated.
Fall 2015

Approved
HIS 379 - China - Empire and Revolution
Add the course HIS 379, “China – Empire and Revolution,” to the History Department curriculum.
Fall 2015

Course Revisions

Approved
APP 420 - Appalachia in America History
Revise the title of APP 420, “Appalachia in America History,” to “Appalachia in U.S. History,” and to add English prerequisites.
Spring 2016

Approved
HIS 302A - Research Topics in History:
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
Spring 2016

Approved
HIS 302B - Research Topics in History:
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
Spring 2016

Approved
HIS 302C - Research Topics in History:
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
Spring 2016

Approved
HIS 330 - Ancient Egypt
Add English prerequisites for the course and to correct the omission of the History prerequisite.
Spring 2016

Approved
HIS 407 - American South in the 20th Century
Adjust the timeframe covered by HIS 407, “American South in the 20th Century,” by thirty percent, to revise the course title to “‘The New South,’ 1870-1970,” to reflect this shift, and to add English prerequisites for the course.
Spring 2016

Approved
HIS 413 - America Since 1945
Revise the title of HIS 413, “America Since 1945,” to “Cold War U.S., 1945-1991,” thereby setting natural chronological parameters for the course, to modify the course description, and to add prerequisites for it in English.
Spring 2016

Approved
HIS 420 - Appalachia in America History
Revise the title of HIS 420, “Appalachia in America History,” to “Appalachia in U.S. History,” and to add English prerequisites.
Spring 2016

Approved
HIS 450W - Senior Seminar in History
Increase the prerequisites to require successful completion of not just one, but both required term paper courses (HIS 302A/B/C) prior to enrollment in HIS 450W.
Spring 2016
Mathematics and Statistics

**New Course**

**Approved**  STA 215L - StatExcel for STA 215  
Add an optional lab for STA 215.  

**Course Revisions**

**Approved**  MAT 115 - Introduction to Mathematica  
Revise when course is offered, update prerequisite, and revise course description language to more accurately reflect course content.  

**Approved**  MAT 380 - Mathematics in a Historical Setting  
Change the credit hours from 4 to 3 and remove study skills and literacy component from the course description.  

Psychology

**Course Revisions**

**Approved**  PSY 530 - Cognitive Development  
Change the course prerequisite to PSY 309.  

**Approved**  PSY 826 - Professional Concerns I  
Revise credit hours from "1" to "1-3".  

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**Good of the Order**

Provost Vice asked the council to consider how to streamline the CAA process.

Dr. Pogatshnik suggested the council could vote on program related revisions only, and note all editorial, and courses related changes.

The Registrar proposed to create an interactive CAA forms (curriculum change form, drop form, editorial change form, etc..) containing drop down boxes, as a guide.

Dr. Robinson proposed to only include student learning outcomes with new courses, thereby, eliminating the submission of syllabi for each new course, as this can be addressed at the college level.

Provost Vice encourage the committee to continue this conversation.

**Meeting adjourned: 3:06pm**