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**COUNCIL ON ACADEMIC AFFAIRS MINUTES**

**November 17, 2016**

**1:30 p.m.**

**Martin Room, Coates Building**

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1. Call to Order: 1:32 p.m.
2. Approval of the Minutes from October 20, 2016 **Approved**

***Routine Curriculum Proposals: Consent Agenda***

**COLLEGE OF BUSINESS AND TECHNOLOGY**

School of Applied Arts & Technology

**Information Item: Name Change**

School of Applied Arts and Technology requests the name of the school be changed to **School of Applied Sciences and Technology** Effective 2016-17 catalog.

Accounting, Finance, and Information Systems (AFIS)

Effective Term:

**Course Drops**

**Approved** | RMI 520 Survey of Risk Management & Insurance  
RMI 720 Survey of Risk Management & Insurance  
RMI 878 Business Risk Management

Spring 2017

**Course Revision**

**Approved** FIN 201 Personal Money Management  
Delete statement: "Credit will not be awarded for both FIN 201 and FRM 352."

Fall 2017

**Program Revision**

**Approved** Minor in Financial Services  
Add "Banking and" to title (Minor in Banking and Financial Services)

Fall 2017

**COLLEGE OF EDUCATION**

Special Education

**Course Revision**

**Approved** SED 545 IEP Transition and Professional Roles in Special Education  
Revise credit hours from 1-3 to 3 hours.

Fall 2017

**COLLEGE OF HEALTH SCIENCES**

Baccalaureate & Graduate Nursing

**Course Drops**

**Approved** | NSC 902 Neuroscience I for APNs  
NSC 903 Neuroscience II for APNs  
MSC 996 Capstone Project for Neuroscience for APNs

Fall 2017

Exercise and Sport Science

**Course Revisions**

Change clinical hours for the following courses:

~~ATR 801 Practicum I~~ – **Moved to substantial agenda**

**Approved** ATR 802 Practicum II

**Approved** ATR 803 Practicum III

~~ATR 804 Practicum IV~~ – **Moved to substantial agenda**

**Approved** ATR 805 Field Experience I in Athletic Training

**Approved** ATR 806 Field Experience in Athletic Training II

**Approved** ATR 811 Assessment & Diagnosis of Medical Conditions

Fall 2017

Fall 2017

**Routine Curriculum Proposals: Consent Agenda**

**COLLEGE OF HEALTH SCIENCES (continued)**

**Program Revision**

~~\_\_\_\_\_ M.S. Athletic Training – Changes to statement for accrediting agency CAATE and changes to GPA admissions criteria~~  
**Withdrawn**

**COLLEGE OF JUSTICE AND SAFETY**

School of Justice Studies

**Effective Term:**

**Course Revision**

**Fall 2017**

**Approved** EMC 310 Advanced Cardiology- Remove EMC 240 and EMC 225 Prerequisites and change to 3 credit hours.

**COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES**

Interdisciplinary Programs

**Course Revision**

**Fall 2017**

**Approved** WGS 308 Intersex and Trans – revise title and description to mirror course content

**COLLEGE OF SCIENCE**

Biological Sciences

**Editorial Changes**

BIO 111 Cell & Molecular Biology: editorial change

BIO 273 Clinical Microbiology: editorial change

**Approved** WLD 380 Wildlife Law & Law Enforcement: editorial change

WLD 584 Upland Wildlife Management: editorial change

WLD 586 Wetland Wildlife Management: editorial change

**Fall 2017**

**Course Revisions**

BIO 215 Insects & Society: pre-requisite revision

BIO 310 Biology of Aging: pre-requisite revision

BIO 315 Genetics: pre-requisite revision

BIO 316 Ecology: pre-requisite revision

BIO 318 General Botany: pre-requisite revision

BIO 319 General Zoology: pre-requisite revision

**Approved** BIO 320 Principles of Microbiology: pre-requisite revision

BIO 331 Cell Biology: pre-requisite revision

BIO 332 Careers in Biomedical Sciences: pre-requisite revision

BIO 335 Plant Systematics: pre-requisite revision

BIO 342 Comparative Vertebrate Anatomy: pre-requisite revision

BIO 348 Vertebrate Physiology: pre-requisite revision

BIO 371 Neuroanatomy: pre-requisite revision

BIO 375W Microbes and Food : pre-requisite revision

BIO 378 Human Physiology Lab: pre-requisite revision

BIO 495 Evolutionary Theory and Application: pre-requisite revision

**Fall 2017**



*Substantial Curriculum Proposals*

**COLLEGE OF BUSINESS AND TECHNOLOGY**  
Accounting, Finance, and Information Systems (AFIS)

Effective Term:

**Program Revision** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

BBA in Accounting

Delete ACC 322 or 322S from Major Core courses and add to Public Accounting Concentration. Replace ACC 322 or 322S in the Management Accounting Concentration with ACC 523. Curriculum maps included.

**COLLEGE OF HEALTH SCIENCES**

Baccalaureate & Graduate Nursing

**Program Revision** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

Doctor of Nursing Practice (DNP) - Suspend the Neuroscience for APNs Concentration and Update Admission criteria

Exercise & Sport Science

**Course Revisions**

Change credit hours and clinical hours for the following courses:

Approved ATR 801 Practicum I

Fall 2017

Approved ATR 804 Practicum IV

Fall 2017

**Program Revisions** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

M.S..Physical Education – 1. PHE 850 replaced PHE 851 and was not updated in Catalog. 2. PHE 896 is a 3 credit hour course and needs to be indicated in catalog.

Occupational Science & Occupational Therapy

**Program Revision** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

B.S. Occupational Science – Add PSY 200W to Supporting courses and indicate STA 215 will satisfy Gen Ed E2. Update Supporting hours and Free Electives.

**COLLEGE OF SCIENCE**

**New Course**

Approved SCO 400 MCAT Preparation

Fall 2017

Chemistry

**New Course**

Approved CHE 385W Chemical Literature (Writing Intensive). New course to replace CHE 385

Spring 2017

Mathematics and Statistics

**New Course**

Approved MAE 302 Mathematical Concepts for P-9 III

Spring 2017

**COLLEGE OF EDUCATION**

Curriculum & Instruction

**New Courses**

EDC 314 Engineering in Classroom Contexts

Spring 2017

New course developed for the new elementary program with an emphasis on engineering.

ELE 420 Creative Thinking Lab; Integrated Arts

Fall 2017

Newly developed course helps emphasize the STEAM components within the new elementary program.

ELE 475 Diagnosing & Remediating Reading Difficulties

Spring 2017

Approved

Develop new course to support the literacy components of the new elementary education program.

EME 301 Mathematical Concepts for P-9 III

Spring 2017

Create a new math course, EME 301, which contributes to the STEAM focus of the new elementary program.

EME 313 Interdisciplinary Approach to Social Studies Teaching

Spring 2017

Update new course to support candidates' understanding of integrated social sciences.

**COLLEGE OF EDUCATION (continued)**  
Curriculum & Instruction

**Course Revisions**

<b>Approved</b>	CED 100 Clinical I: Introduction to the Education Profession – revise credit hours, note satisfactory/unsatisfactory grade mode in course description CED 200 Clinical II: Introduction to the Education profession – revise credit hours and minimum grade requirement	Fall 2017
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**Program Revision**

**Approved** Elementary Education P-5 Teaching Fall 2016

Note: Revisions are effective Fall 2016 due to EPSB mandated changes. Changes were mandated after the 2016-17 Undergraduate Catalog went to print. The revisions have been noted in the online version of the 2016-17 catalog. Proposal was submitted to Faculty Senate (November 2017) and Board of Regents (January 30, 2017, pending) as an information item for review.

- Revision to elementary education professional core and supporting courses.
- Curriculum Map
- Elementary Education Program's Curriculum Objective Map
- Professional Education 2017/2018 Catalog Table for the Registrar - Effective Fall 2017
- Program Alignment Elementary

Special Education

**Program Revision** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending  
 Communication Disorders (B.S.)  
 Add a requirement for students to earn at least a “C” in CDS courses.

**COLLEGE OF JUSTICE AND SAFETY**

School of Justice Studies

**Program Revisions** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

- BS Corrections and Juvenile Justice Studies- Revising to comply with University admission requirements for online programs.
- Professional Certificate in Correctional Intervention Strategies - Allow students more flexibility in course selection.
- Professional Certificate in Youth Services - Move COR 340 from major requirements to electives; reduce the number of major requirements from 15 to 12 hours; and increase the number of electives from 9 to 12 hours.

School of Safety, Security and Emergency Medicine

**New Courses**

Spring 2017

<b>Approved</b>	EMC 300 Emergency Operations and Behavioral Crisis - This new course will replace two previous courses within both the Associate of Science in Paramedicine (ASP) and the BS EMC, all options. EMC 303 Introduction to Cardiology - This new course will replace two previous courses within both the Associate of Science in Paramedicine (ASP) and the BS EMC, all options EMC 305 Prehospital Management of OB/GYN/Pediatric Emergencies- This new course will replace one previous course and a portion of an existing course within both the Associate of Science in Paramedicine (ASP) and the BS EMC, all options.
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**Program Revisions** CAA Approved, Faculty Senate Approved 12/5/16, Board of Regents pending

- ASP Paramedicine- Make as many courses as possible 3 credit hours.
- BS Emergency Medical Care- Insert new courses, remove replaced courses, in Major Core Requirements. Remove appropriate supporting courses from supporting courses. Increase free electives.
- \*\*EMC Syllabi, Curriculum Guide and Curriculum Maps included in packet.

~~Withdrawn Certificate in Security Management – Rename certificate: Certificate in Security Operations to better reflect the curriculum and to better serve the students seeking employment in the private and public sector security fields.~~

~~Note: This proposal needs to be submitted as a new program proposal, since more than 50% of the program requirements are being proposed for revision.~~

### *Policy and Process Action Items*

1. Proposal to Remove Wellness Requirement Academic Budget Review Subcommittee  
~~Dr. Vice moved to remove the wellness requirement.~~  
~~**Discussion:** Dr. Sheila Pressley reminded the Council of the October wellness presentation made to CAA members and reiterated the positive impact of the wellness requirement on students. She noted that the College of Health Sciences is not in favor of removing the requirement.~~  
~~**Vote:** 9 votes in favor of removing requirement, 6 opposed. **Motion carried.**~~  
~~**Pending:** Proposal was presented to the Faculty Senate as a first-read information item in the December Faculty Senate meeting. It will return for a second read and vote by the Senate in February 2017.~~
  
2. Graduation Regalia Proposals  
Approved |
  - a. Black Student Union
  - b. Maroon SHRM (Society for Human Resource Management)

### *Policy and Process Discussion Items*

- ~~1. General Studies Degree – discussion of proposed name change – Office of the Registrar~~  
~~Item will not return to the CAA for additional discussion or voting. There is no interest in changing the name at this time.~~
  
2. Incomplete Grade Process Revision Dr. Rose Perrine, Associate Deans  
Item will return to CAA in January 2017 for vote by the Council.  
Dr. Sherry Robinson noted that “Incomplete Grade Agreement” is the term designated by policy and needs to be reflected in catalog language.

Meeting adjourned at 3:03 p.m.