COUNCIL ON ACADEMIC AFFAIRS MINUTES  
November 20, 2014  
1:30 p.m.  
Martin Room, Coates Building


Members Absent: Ed Davis (represented by Tom Erekson), Laurie Carter (represented by Claire Good), Minh Nguyen, Shirley O’Brien (represented by Richard Day), Eugene Palka*, Jerry Pogatshnik (represented by Stephanie Cunagin), Benton Shirey*, Kelly Smith (represented by Julie George), Janna Vice (represented by Tina Davis).

Non-Members Present: Cassie Bradley, Jon Gaffney, Cynthia Harter, Barbara McDermott, Candace Tate, Shannon Tipton (represented Tina Davis), Lori Wilson, Margaret Yoder.

Tina Davis called the Council on Academic Affairs to order at 1:33 p.m.

Approval of the Minutes from October 16, 2014: Approved

Information Item

College of Arts and Sciences

Information Item  
Geography and Geology

Approved  Departmental Name Change  
Change departmental title to Department of Geosciences.  

Effective Fall 2015

Action Item

Commencement Regalia

Approved  Phi Beta Lambda  
The student members of Phi Beta Lambda, a co-ed professional organization that is designed to bridge the gap from the classroom to the business world by helping students learn about the business community, are requesting permission to wear a stole at commencement.

Approved  Middle School Association  
The student members of the Middle School Association. The Middle School Association is a professional organization that has a purpose to support current legislation, standards, and recommendations that enhance the middle level concept,
practices, and ideas. Overall, the group is encouraging a sense of community and support to our future educators. Because this organization has not been formally run since about 2010, they are working to re-affiliate with AMLE (formally called National Middle School Association). The students who are members would like the opportunity to wear navy and maroon double honor cords upon commencement/graduation.

**Discussion Item**

Noted  
Repeating Courses Catalog Language

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Discussion Item</strong></td>
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<tr>
<td>Repeating Courses Catalog Language</td>
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</tr>
<tr>
<td>Revise Catalog Language for repeating courses to include:</td>
<td>Fall 2015</td>
<td></td>
</tr>
<tr>
<td>1. Allow the best grade to replace the lower grade.</td>
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<tr>
<td>2. Add a statement stating that a notation displaying included and excluded grades will appear on the transcript.</td>
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<tr>
<td>3. Add a statement “Students seeking permission for a third enrollment shall meet with a professional advisor to review why they have not previously been successful in the course, and to assess whether the student is in an appropriate major.”</td>
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<tr>
<td>4. Update grade options.</td>
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**Curriculum Items**

**College of Education**

**New Courses**

**Approved with amendments**

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>AFA 200 – Exploring Africa Through Play</td>
<td>Fall 2015</td>
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<tr>
<td>Adoption of EMS 200 as an Element 6 general education course. EMS 200 will be cross listed with AFA 200.</td>
<td></td>
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</tr>
<tr>
<td>Dr. Perrine noted that the catalog course description on the syllabus contains a roman number instead of the correct numerical format for the general education requirements.</td>
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**Approved with amendments**

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**Program Revision**

**Approved**

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<table>
<thead>
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<tbody>
<tr>
<td>Interdisciplinary Early Childhood Graduate Certificate</td>
<td>Fall 2015</td>
<td></td>
</tr>
<tr>
<td>1. Clarify requirements related to initial certification.</td>
<td></td>
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<tr>
<td>2. Update the IECE Graduate Certificate to include core requirements and supporting requirements, remove special education, child and family studies and teacher education requirements.</td>
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</tr>
</tbody>
</table>
3. Remove SED 352, 436 and 499; add CDF 741 or 744 as core requirements.
4. Remove ELE 719, NSC 700 and SWK 456; add SED 711 as supporting courses.

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**College of Business and Technology**

**Accounting, Finance and Information Systems (AFIS)**

**Course Revision**

Approved  ACC 441 – Auditing I  Fall 2015
Drop ACC 302 and add ACC 301 as a prerequisite.

**Agriculture**

**Program Revision**

Approved  Technical Agriculture AAS  Fall 2015
1. Remove ECO 230 and add ECO 120 as a general education requirement.
2. Remove OHO 366 as a requirement for the Landscape Horticulture concentration.
3. Remove OHO 115 and 301, add OHO 354 as requirements for Turfgrass Management concentration.

**Management, Marketing and International Business (MMIB)**

**Course Drop**

Approved  MKT 304 – Retailing  Fall 2015
Course no longer taught.
Approved  MKT 320 – Advertising  Fall 2015
Course no longer taught.

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**College of Health Sciences**

**Environmental Health Science**

**New Courses**

Approved  EHS 530 – Environmental Control of Disease Vectors  Fall 2015
Changing EHS 330 to senior level course EHS 530 Environmental Control of Disease Vectors.
Approved  EHS 730 – Environmental Control of Disease Vectors  Fall 2015
Create a new course EHS 730 Environmental Control of Disease Vectors.

**Course Revision**

Approved  EHS 335 – Hazardous & Solid Waste Management  Fall 2015
To remove Co-requisite EHS 285 from EHS 335.

**Course Drops**

Approved  EHS 285 – EHS Professional Standards  Fall 2015
Material is taught in EHS 485.
Approved  EHS 330 – Environmental Control Disease Vectors  Fall 2015
Course to be changed to EHS 530.

**Program Revisions**
<table>
<thead>
<tr>
<th>Approved</th>
<th>Minor in Environmental Health Science</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove dropped course EHS 330 and add new course EHS 530.</td>
<td></td>
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</tr>
<tr>
<td>Bachelor of Science in Environmental Health Science</td>
<td>Fall 2015</td>
<td></td>
</tr>
<tr>
<td>1. Remove dropped courses EHS 285 and 330.</td>
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<tr>
<td>2. Add new course EHS 530.</td>
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<tr>
<td>3. Reflect approved CAA changes to MAT and MLT.</td>
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</tbody>
</table>

**Family & Consumer Science**

**Program Revision**

<table>
<thead>
<tr>
<th>Approved with amendments</th>
<th>Bachelor of Science in Child and Family Studies</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add PSY 200, 250, and 317 as options for support requirements in the Child Development Concentration.</td>
<td></td>
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<tr>
<td>Add Wellness to NFA 201 and Element 5B to PSY 200. Adjust the credit hours for supporting curses, and free electives.</td>
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</tbody>
</table>

**Health Promotion and Administration**

**Program Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Bachelor of Science in Health Services Administration</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Changes to Pre-HSA curriculum and program admission requirements.</td>
<td></td>
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</tr>
<tr>
<td>2. Reflect approved CAA changes to CSC &amp; MAT.</td>
<td></td>
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</tr>
<tr>
<td>Approved</td>
<td>Bachelor of Science in Public Health</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>Add Accelerated pathway 3 + 2 Dual Degree BS in Public Health to MPH.</td>
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</table>

**Medical Laboratory Science**

**Editorial Change**

<table>
<thead>
<tr>
<th>Noted</th>
<th>MLS 209 - Medical Microbiology</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edit “Credit not allowed” comment in catalog course description – change CLT 209 to MLS 209.</td>
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</tbody>
</table>

**Course Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>MLS 211 Medical Microbiology Lab</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edit “Credit not allowed” comment and contact hours in catalog course description.</td>
<td></td>
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</tbody>
</table>

**Occupational Science & Occupational Therapy**

**Course Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>OTS 845 - Health Care Practice Fieldwork</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indicate in catalog that it is a Capstone Course.</td>
<td></td>
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<tr>
<td>Approved</td>
<td>OTS 846 Community Practice Fieldwork</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>Indicate in catalog that it is a Capstone Course.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>OTS 847 Emerging Practice Fieldwork</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>Indicate in catalog that it is a Capstone Course.</td>
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</tbody>
</table>

**Program Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>M.S. Occupational Therapy</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>The program revision is to change the progression policy to include that a student will not be allowed to progress in the program after failing his/her second occupational therapy (OTS) course.</td>
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</tbody>
</table>
College of Arts & Sciences

Anthropology, Sociology and Social Work

Course Drops

Approved SOC 313 – Social Deviance
Course is no longer taught.

Fall 2015

Approved SOC 340 – Juvenile Delinquency
Course is no longer taught.

Fall 2015

Approved SOC 375 – Criminology
Course is no longer taught.

Fall 2015

Course Revisions

Approved SOC 232 – Social Statistics
Add new prerequisite of SOC 131; remove “MAT 105 or higher” prerequisite and replace with “completion of all developmental mathematics requirements.”

Fall 2015

Approved SOC 300 – Sociology of Humans and Animals
Add a new prerequisite of ENG 102, 105(B), or HON 102, as well as “Completion of SOC 131 is advised.”

Fall 2015

Approved SOC 320 – Mind, Self, and Society
Add a prerequisite of ENG 102, 105(B) or HON 102.

Fall 2015

Approved SOC 322 – Sociology of Mass Media
Add new prerequisites of ENG 102, 105(B), or HON 102 and SOC 131; remove “departmental approval.”

Fall 2015

Approved SOC 330S – Sociology of Migration
Add new prerequisites of ENG 101, 105(B), or HON 102, and 3 hours in SOC or departmental approval. Remove “SOC 131 strongly recommended.”

Fall 2015

Approved SOC 345 – Sociology of the Family
Add a new prerequisite of ENG 102, 105(B) or HON 102.

Fall 2015

Approved SOC 350 – Selected Topics in Sociology
Add new prerequisite of ENG 102, 105(B), or HON 102.

Fall 2015

Approved SOC 383 – Environmental Sociology
Add a new prerequisite of ENG 102, 105(B), or HON 102. Add “Completion of SOC 131 is advised” to course description language.

Fall 2015

Approved SOC 420 – Social Organization
Add a new prerequisite of ENG 102, 105(B), HON 102, or departmental approval. Add “Completion of SOC 131 is advised” to course description language.

Fall 2015

Approved SOC 425 – World Systems Analysis
Change course title, add a prerequisite of ENG 102, 105(B) or HON 102, and review course catalog language to more accurately reflect the course.

Fall 2015

Approved SOC 455 – Collective Behavior
Add new prerequisite of ENG 102, 105(B), or HON 102.

Fall 2015

Approved SOC 462 – Sociological Theory
Add a new prerequisite of ENG 102, 105(B), or HON 102, and decrease required SOC hours from nine to six.

Fall 2015

Approved SOC 463 – Social Stratification
Add new prerequisite of ENG 102, 105(B), or HON 102.

Fall 2015

Approved SOC 465 – Demography
Add new prerequisites of SOC 131 and 232. Remove “Completion of SOC 131 and 232 is advised.”

Fall 2015

Approved SOC 470 – Senior Seminar in Sociology
Add a new prerequisite of ENG 101, 102(B), or HON 102.

SOC 490 – Independent Study in Sociology
Add new prerequisites of SOC 131 and six additional hours in SOC.

Program Revision

Bachelor of Fine Arts in Art/Design Studio Concentrations
Add ARH 390W, 467, delete ART 432, add ART 433. Replace "options" with "concentrations."

Biological Sciences

BIO 305 – Biology of Sex
Will be used to fulfill University Wellness Requirement.

BIO 500/700 – Environmental Issues
Create a new course, ENV 500, for cross-listing with the existing course, BIO 500.

BIO 590/790 – Ecology for Teachers
Create a new course, ENV 590, for cross-listing with the existing course, BIO 590.

Course Revisions

BIO 500/700 – Environmental Issues
Cross-list course with ENV 500/700.

BIO 590/790 – Ecology for Teachers
Cross-list course with ENV 590/790.

Chemistry

FOR 420 – Forensic DNA Analysis
Replaced by FOR 331 (new course).

FOR 430 – Forensic Analytical Toxicology
Replaced by FOR 442 (new course).

FOR 310 – Training for Forensic Internships.
Course will prepare students for FOR 349.

FOR 331 – DNA Profiling
DNA profiling course required by FEPAC.

FOR 331L – DNA Profiling
Lab will provide hands-on experience.

FOR 442 – Forensic Analytical Toxicology
Course will replace FOR 430.

Course Revisions

FOR 349 – Applied Learning in Forensic Science
Add FOR 310 as a prerequisite.

FOR 349A-N – Cooperative Study: Forensic Science
Add FOR 310 as a prerequisite.

FOR 401 – Forensic Professional Practice
Add FOR 301 as a prerequisite.
Approved FOR 412 – Forensic Trace Evidence
Revise course description, and increase credit hours from 2 to 3. Fall 2015

Approved FOR 442 – Forensic Analytical Toxicology
Create a new course of FOR 442 to replace FOR 430. Fall 2015

Approved FOR 442L – Drug and Toxicology Lab
Revise prerequisite/corequisite and course title. Fall 2015

Approved FOR 499 – Forensic Science Capstone
Add a co-requisite of FOR 465 or FOR 465W to FOR 499. Fall 2015

Program Revisions

Approved Bachelor of Science in Forensic Science
Revise Forensic Science B.S. program to satisfy accreditation requirements. Fall 2015

Program Revisions

New Minor

Approved Minor in Forensic Science
Many students majoring in Chemistry and Biology have already taken many forensic science courses and it will be beneficial if a minor can be awarded. Fall 2015

Economics

Program Revisions

Approved Bachelor of Arts in Economics
1. Change major requirement from “A minimum grade of “C” is required in all courses counted towards the major” to: “An average 2.3 GPA is required in the courses counted towards the major”
2. Replace “MAT 107” with “MAT 112 or MAT 114.”
3. For the International Economics Concentration in the Supporting Course Requirements, the number of hours should be changed from “12 hours” to “12-18 hours.”
   Change the statement “An average 2.3 GPA is required in the courses counted towards the major” to “An average 2.3 GPA is required in the courses counted towards the core and concentration courses.”

Program Revisions

New Course

Approved ENG 095R – Developmental Reading and Writing II
To create an accelerated, integrated developmental course by combining ENG 095 and ENR 095 into one 3 hour (non-credit bearing) course for those students who have ACT scores of at least 16 in both reading and writing. Fall 2015

Program Revisions

Approved Bachelor of Arts in English
1. Eliminate the foreign language requirement.
2. Replace “CSC 104” with “INF 104”
3. Remove “Concentrations” for catalog consistency in formatting.
Approved Bachelor of Arts in English/Teaching
1. Eliminate the foreign language requirement.
2. Update Professional Education Requirements and adjust total degree hours.

Fall 2015

Government

Editorial Change
Noted Bachelor of Arts in Paralegal Science
Remove LAS 460 from course requirements. Course no longer exists.

Fall 2015

New Courses
Approved AFA 356 – African American Political Thought
Create a new course to be cross-listed with POL 356 and count towards GE E-6.
Spring 2015

Approved POL 356 – African American Political Thought
Create a new course to be cross-listed with AFA 356 and count towards GE E-6.
Spring 2015

Course Revisions
Approved APP 373 – Politics of Development in Appalachia
Add a prerequisite, update catalog text, and count towards GE E-6.
Fall 2015

POL 373 – Politics of Development in Appalachia
Add a prerequisite, update catalog text, and count towards GE E-6.
Fall 2015

History

Course Drops
Approved HIS 202 – American Civilization to 1877
Course is being replaced by HIS 102 (new course).
Fall 2015

Approved HIS 203 – American Civilization Since 1877
Course is being replaced by HIS 103 (new course).
Fall 2015

Approved HIS 231 – Western Civilization to 1687
Course no longer taught.
Fall 2015

Approved HIS 232 – Western Civilization Since 1687
Course no longer taught.
Fall 2015

Approved HIS 246 – World Civilizations to 1500
Equivalent course will be HIS 100 (new course).
Fall 2015

Approved HIS 247 – World Civilizations Since 1500
Course is being replaced by HIS 147.
Fall 2015

Approved HIS 320 – History of the Arab World
Material from this course can be integrated into HIS 321.
Fall 2015

Approved HIS 341 – Europe, 1689-1815
Course no longer taught.
Fall 2015

Approved HIS 342 – Europe from 1815 to 1914
Course no longer taught.
Fall 2015

Approved HIS 344 – Europe in the Reformation Era
Material from this course will be folded into HIS 343.
Fall 2015

Approved HIS 383 – Colonial Latin America
Course no longer taught.
Fall 2015

Approved HIS 388 – Islam in West Africa
Materials from this course can be parceled out to HIS 321, HIS 385 and HIS 386
Fall 2015

Approved HIS 403 – Age of Jefferson and Jackson
Course no longer taught.
Fall 2015
New Courses

Approved with amendments
HIS 100 – World Topics to 1500
Introductory-level topics course in world history prior to 1500.
Include colon and underscore in the title and include “Limited to three credit hours.”
Fall 2015

Approved
HIS 101 – World Topics Since 1500
Introductory-level topics course in world history since 1500.
Include colon and underscore in the title and include “Limited to three credit hours.”
Fall 2015

Approved
HIS 102 – American Civilization to 1877
Introductory-level survey course that replaces HIS 202.
Fall 2015

Approved
HIS 103 – American Civilization Since 1877
Introductory-level survey course that replaces HIS 203.
Fall 2015

Approved
HIS 147 – World Civilizations Since 1500
Introductory-level course that replaces HIS 247.
Fall 2015

Program Revisions

Approved
Minor in History
Reduce minor requirements from 21 to 18 credit hours while reflecting course adds, drops, and re-numbering at the introductory level.
Fall 2015

Approved
Bachelor of Arts in History
Revise program description language, introduce a supporting course requirement, and update the major requirements to reflect recent course additions and deletions.
Fall 2015

Approved
Bachelor of Arts in History/Teaching
Revise Core Course Requirements and eliminate remaining hour of Free Electives. Adjust credit hours in Supporting Course Requirements to reflect eligibility of supporting courses to be counted toward General Education. Replace dropped courses with new courses. Remove dropped courses. Update Professional Education Requirements and adjust total degree hours.
Fall 2015

Approved
Master of Arts in History
Require students take HIS 802A, 802B or 802C to fulfill requirements.
Fall 2015

Mathematics and Statistics

Approved
MAE 480 – Seminar in: ________
Create a special topics course for the MAE prefix.
Fall 2015

Approved
MAE 507/707 – Seminar in Mathematics Education: ______
Create a seminar course for the MAE prefix.
Fall 2015

Editorial Change

Noted
Minor in Philosophy
Add “or 130S” to major requirements.
Fall 2015

Noted
Bachelor of Arts in Philosophy
Add “or 130S” to major requirements.
Fall 2015

Physics and Astronomy

Approved
Science for Engineering A.A.S.
Fall 2015
Revise MAT course numbers as a result of recent MTST course numbering changes; add "CSC 174 or CSC 190 (or any departmentally approved programming language course)" (and delete asterisk) to the Supporting Course Requirements.

Approved Bachelor of Science in Physics Fall 2015
1. Revise MAT course numbers as a result of recent MTST course numbering changes.
2. Increase Physics Concentration hours from 6 to 9.
3. Add EET 252 as a requirement for the Engineering Physics Concentration, increasing the hours from 16 to 19.
4. Remove EET 252 from the Supporting Course Requirements, decreasing the hours from 23 to 20.
5. Add CSC 190 and the word “departmentally” to the Supporting Course Requirements.

Approved Bachelor of Science in Physics/Teaching Fall 2015
1. Drop Required Minor.
2. Revise MAT course numbers as a result of recent MTST course numbering changes.
3. Drop CSC 104 or 212 from Supporting Course Requirements.
4. Add a line indicating Free Electives are 0 hours.
5. Decrease Total Degree Hours from 128-139 to 120.
6. Revise Professional Education Requirements.

Editorial Change
Noted Bachelor of Science in Animal Studies Fall 2015
1. Correct Free Electives from 20-24 hours to 22-24 hours, based on ANT 201 counting for General Education Element 4.
2. Replace “hours” with “hour.”

Noted Bachelor of Science in Psychology Fall 2015
1. Replace “MAT 124” with “MAT 234(4) or 234H(4)”. MAT 124 has been renumbered to MAT 234.
2. Replace Brain and Cognitive Sciences total hours from “15” to “15-16.”
3. Replace Free Electives hours from “29-35” to “28-35.”

New Courses
Approved ANS 350 – Animal Enrichment Summer 2015
Add a new course, ANS 350.

Approved PSY 350 – Animal Enrichment Summer 2015
Add a new course to the Animal Studies/Psychology curriculum

Approved PSY 458 – Grad School Prep Spring 2015
Course has been previously taught as a special topics course.

Good of the Order

Student Government Representative, Brandon Shepard, spoke to the council regarding standardizing internship (co-op courses) hours to nine for the University, currently co-op hours are determined by each individual department, and range from 0-12 credit hours.
Dr. Sehmann commented that co-op course credit hours are determined by each department, and this change would need to occur at the department level.

Brett Morris suggested that a good starting point for the SGA would be to contact Gladys Miller, the director of career and co-op education regarding increasing co-op hours across the University.

Meeting Adjourned: 3:45 p.m.