

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**May 20, 2010**

Members Present: Rich Boyle, Ed Davis, Verna Freer, Jaleh Rezaie, Norman Spain, Sherwood Thompson, Janna Vice, Deborah Whitehouse.

Members Absent: Bob Brubaker\*, Steve Byrn, Tina Davis\*, Linda Fossen, Michael Foster\*, Linda Frost\*, Claire Good, DaJuane Harris, E.J. Keeley, Sandra Moore.  
\*indicates prior notification

Non-Members Present: Sandy Cain (for Tina Davis), Gary Kuhnenn (for Michael Foster), Derrick Morton.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on May 20, 2010.

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Approval of the Minutes – April 15, 2010  
The minutes were approved as distributed.

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**CURRICULUM ITEMS**

***Justice and Safety***

Safety, Security and Emergency Management (SSEM)

**New Option**

Approved SSEM Ergonomics Option – *Discussion Item in April, Action Item in May* Fall 2011

**New Certificate**

Approved SSEM Ergonomics Certificate - *Discussion Item in April, Action Item in May* Fall 2011

Criminal Justice and Police Studies

**New Course**

Approved CRJ 823 Social Justice and Music Fall 2010

***University Programs***

**Program Revision**

Approved General Education Policy and *Catalog Text – revise the General Education policy and Catalog text, Regarding Block VII.* Fall 2010

***Business and Technology***

Communication

**Hybrid Course**

Approved JOU 305W Feature Writing Fall 2010

**Program Revisions**

Approved Journalism B.A. – *add JOU 305W as an option for JOU 305 in the degree program* Fall 2011

Approved Public Relations B.A. – *add JOU 305W as an option for JOU 305 in the degree program* Fall 2011

Approved Journalism Minor – *add JOU 305W as an option for JOU 305 in the degree program* Fall 2011

Anthropology, Sociology, & Social Work

**New Programs**

Approved AGS Concentration in Anthropology Fall 2011

Approved AGS Concentration in Sociology Fall 2011

**Program Revision**

Approved Sociology minor in Deviance/Criminology- *Change requirements* Fall 2011

Biological Sciences

**New Course**

Approved BIO 810 Biostatistics – *Create new course to replace BIO 510/710* Fall 2010

**Program Revision**

Approved Biology M.S. - *Replace BIO 710 (now dropped) with BIO 810 (new course) from each program and option* Fall 2011

**Courses Dropped**

Approved	BIO	510	Biostatistics	Spring 2010
	BIO	710	Biostatistics	
	MAR	300	Marine Science I: Oceanography	
	MAR	300L	Marine Science I: Oceanography Lab	
	MAR	301	Marine Science II: Marine Biology	
	MAR	301L	Marine Science II: Marine Biology Lab	
	MAR	503/703	Marine Invertebrate Zoology	
	MAR	503L/703L	Marine Invertebrate Zoology Lab	
	MAR	504/704	Parasites of Marine Animals	
	MAR	504L/704L	Parasites of Marine Animals Lab	
	MAR	505/705	Marine Ecology	
	MAR	505L/705L	Marine Ecology Lab	
	MAR	506/706	Fauna and Faunistic Ecology of Tidal Marshes, Seagrasses and Sand Beaches	
	MAR	506L/706L	Fauna and Faunistic Ecology of Tidal Marshes, Seagrasses and Sand Beaches Lab	
	MAR	507/707	Marine Aquaculture	
	MAR	507L/707L	Marine Aquaculture Lab	
	MAR	508/708	Marine Ichthyology	
	MAR	508L/708L	Marine Ichthyology Lab	
	MAR	509/709	Marine Microbiology	
	MAR	509L/709L	Marine Microbiology Lab	
	MAR	510/710	Marine Fisheries Management	
	MAR	510L/710L	Marine Fisheries Management Lab	
	MAR	520/720	Marine Phycology	
	MAR	520L/720L	Marine Phycology Lab	
	MAR	521/721	Coastal Vegetation	
	MAR	521L/721L	Coastal Vegetation Lab	
	MAR	522/722	Salt Marsh Plant Ecology	
	MAR	522L/722L	Salt Marsh Plant Ecology Lab	

Approved	MAR	530/730	Comparative Histology of Marine Organisms	Spring 2010
	MAR	531L/731L	Comparative Histology of Marine Organisms Lab	
	MAR	541/741	Marine Chemistry	
	MAR	541L/741L	Marine Chemistry Lab	
	MAR	543/743	Environmental Estuarine Chemistry	
	MAR	543L/743L	Environmental Estuarine Chemistry Lab	
	MAR	557/757	Marine Science for Teachers	
	MAR	558/758	Marine Science: Elementary Teachers	
	MAR	558L/758L	Marine Science: Elementary Teachers Lab	
	MAR	559/759	Coastal Ecology for Teachers	
	MAR	559L/759L	Coastal Ecology for Teachers Lab	
	MAR	582/782	Coastal Marine Geology	
	MAR	582L/782L	Coastal Marine Geology Lab	
	MAR	590/790	Special Problems in Marine Science	
	MAR	591/791	Special Topics in Marine Sciences	
	MAR	805	Early Life History of Marine Fishes	
	MAR	805L	Early Life History of Marine Fishes Lab	

Economics

**Course Revisions**

Approved	ECO 230	Principles of Economics I – <i>change the title from Principles of Economics I to Principles of Microeconomics</i>	Fall 2010
Approved	ECO 231	Principles of Economics II – <i>change the title from Principles of Economics II to Principles of Macroeconomics</i>	Fall 2010

English and Theatre

**Course Revisions**

Approved	ENW 800	On-Campus Writing Residency - <i>Change the title and catalog description of this course.</i>	Fall 2010
Approved	ENW 810	Topics in Creative Writing - <i>Change the title and catalog description of this course in order to accurately reflect its role and content in the curriculum of the MFA program.</i>	Fall 2010
Approved	ENW 820	Low Residency Mentoring - <i>Change the title and catalog description of this course in order to accurately reflect its role and content in the curriculum of the MFA program.</i>	Fall 2010

**New Course**

Approved	ENW 801	Summer MFA Residency - <i>Create a new course number and course name to distinguish the MFA program's Summer MFA Residency from the program's Winter MFA Residency.</i>	Fall 2010
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Foreign Languages & Humanities

**Course Revision**

Approved	SPA 206	Conversational Fluency - <i>Remove this course from Block VIII General Education.</i>	Fall 2010
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Government

**New Program**

Approved	AGS	Concentration in Political Science	Fall 2011
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History

**Program Revision**

Approved	History Teaching B.A.	- <i>To reflect the dropped courses (HIS 415 &amp; 450) and the course changes (HIS 290 and 450W)</i>	Fall 2011
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	<b>New Program</b>	
Approved	AGS Concentration in History	Fall 2011
	<u>Mathematics &amp; Statistics</u>	
	<b>Course Revisions</b>	
Approved	MAT 109 Precalculus Mathematics- <i>Allow another option for students to meet the prerequisite.</i>	Fall 2010
Approved	MAT 124 Calculus I - <i>Allow another option for students to meet the prerequisite.</i>	Fall 2010
	<b>New Program</b>	
Approved	AGS Concentration in Mathematical Sciences	Fall 2011
	<u>Music</u>	
	<b>Course Revisions</b>	
Approved	MUS 181 Beginning Theory I- <i>Decrease the number of credit hours</i>	Fall 2010
Approved	MUS 182 Beginning Theory II- <i>Decrease the number of credit hours</i>	Fall 2010
Approved	MUS 281 Intermediate Theory III- <i>Decrease the number of credit hours</i>	Fall 2010
Approved	MUS 282 Intermediate Theory IV- <i>Decrease the number of credit hours</i>	Fall 2010
Approved	MUS 889 Advanced Composition - <i>Increase the number of maximum credits from 4 to 6</i>	Fall 2010
	<b>New Course</b>	
Approved	MUS 510/710 Special Topics in Music: _____	Fall 2010
	<b>Program Revision</b>	
Approved	Master of Music in Theory/Composition- <i>Revise courses required for the Master of Music in Theory/Composition</i>	Fall 2011
	<u>Physics and Astronomy</u>	
	<b>Course Revision</b>	
Approved	AST 130 Introductory Astronomy - <i>Add a prerequisite of MAT 105</i>	Spring 2011
Approved	AST 135 Introductory Astronomy - <i>Add a prerequisite of MAT 105</i>	Spring 2011
Approved	AST 330 Stars, Blackholes: the Cosmos - <i>Add a prerequisite of MAT 105 and ENG 102</i>	Spring 2011
Approved	PHY 101 Concepts of the Physical World- <i>Add a prerequisite of MAT 105 and remove NAT 171 as equivalent course.</i>	Spring 2011
Approved	PHY 102 Inquiry Physics for Teachers - <i>Add a prerequisite of MAT 105 and remove NAT 171 as equivalent course.</i>	Spring 2011
Approved	PHY 131 College Physics I - <i>Change the prerequisite from MAT 107 to MAT 108 and add language in course description addressing PHY 129</i>	Spring 2011
	<u>Psychology</u>	
	<b>Course Revision</b>	
Approved	ANS 200 Introduction to Animal Studies - <i>Add ANS 200 to Gen Ed Block VB</i>	Fall 2010

**ACTION ITEMS**

- |          |   |                         |
|----------|---|-------------------------|
| Approved | 1. Associate Degree in General Studies (A.G.S.), <i>Catalog Revision</i><br>- <i>Add new language for Optional Departmental Concentration and University requirement.</i> | Office of the Registrar |
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The Council on Academic Affairs was adjourned at 2:05 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**June 17, 2010**

**NOTE:** The June CAA meeting was conducted by email ballot.

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Approval of the Minutes – May 20, 2010

The minutes were approved as distributed.

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***CURRICULUM ITEMS***

***Education***

Curriculum and Instruction

**Program Revision**

Approved Master of Arts in Teaching – *revise General Information, course requirements, Program requirements, Catalog language*

Fall 2011

Special Education

**Hybrid Courses**

Approved SED 518/718 Special Education in Early Childhood

Fall 2011

**Program Revision**

Withdrawn Master of Arts in Education, Special Education – *revise Program requirements to align with Kentucky Teacher Leader Endorsement*

Per the College of Education's request, the proposal was withdrawn, pending possible additional revisions based on state requirements.

Teacher Education Services

**Program Revision**

Approved Student Teaching Section – *revise program requirements, add Field Experience required hours*

Fall 2011

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**August 19, 2010**

Members Present: Steve Byrn, Ed Davis, Tina Davis, Linda Fossen, Verna Freer, Linda Frost, Claire Good, Sandra Moore, Jaleh Rezaie, Jack Rutherford, Sherry Robinson, Benton Shirey, Anne Shordike, Norman Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Deborah Core\*, E.J. Keeley  
 \*indicates prior notification

Non-Members Present: Sandy Cain, Tammy Cole (for Rich Boyle).

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on August 19, 2010.

**Approval of the Minutes – June 17, 2010**

The minutes were approved as distributed.

**CURRICULUM ITEMS**

***Justice and Safety***

**Criminal Justice**

**Program Revisions**

Approved Correctional and Juvenile Justice Studies B.S. -*Remove restrictions on free electives and remove requirement students live within 60 miles of campus* Fall 2011

Approved Correctional and Juvenile Justice Studies B.S. - *Add CRJ and PLS elective options to major requirements* Fall 2011

**Program Suspension**

Approved Correctional and Juvenile Justice Studies (Minor) Fall 2011

**Program Revisions**

Approved Correctional and Juvenile Justice Studies (Certificate... in Intervention Strategies) – *Remove the specific restrictions on courses listed as Correction Electives* Fall 2011

Approved Correctional and Juvenile Justice Studies (Certificate in Youth Services) - *Remove restrictions on electives* Fall 2011

Approved Criminal Justice ( B.S. Major) - *Add COR elective option to Major Requirement; Decrease COR Core Requirements by 3 credit hours; Increase CRJ electives from 15 to 18* Fall 2011

Approved Police Studies (B.S. and A.A. Major) - *Add COR elective options to Major Requirements for both Degrees* Fall 2011

**Course Revisions**

*Remove prerequisites from the following courses:*

Approved COR 300W Careers and Competences in Corrections and Juvenile Justice Spring 2011

COR 301 Institutional Corrections

COR 310 Foundations of Correctional and Juvenile Justice Practices

COR 315 Legal and Ethical Issues in Adult Corrections

COR 316 Legal and Ethical Issues in Juvenile Justice

COR 320 Professional Development Seminar

COR 321 Juvenile Corrections

COR 330 Community Corrections

COR 340 Correctional & Juvenile Justice Administration

COR 350 Rehabilitation Strategies for Adult & Juvenile Offenders



Approved	COR 400 Applied Criminal Justice Analysis	Spring 2011
Approved	COR 423 Topical Seminar	Spring 2011
	<b>Course Revisions</b>	
	<i>Remove cross-listing for the following courses:</i>	
Withdrawn	CRJ 388 Criminal Justice Research – <i>Remove cross-listing with COR 388</i>	Withdrawn
Withdrawn	COR 400 Applied Criminal Justice Analysis – <i>Remove cross-listing with CRJ 400</i>	Withdrawn
	<b>New Course</b>	
Approved	CRJ 204 Foundations of Corrections	Spring 2011

***Discussion Item***

1. EKU Online Model

Office of the Provost

*This discussion item will return to the CAA in the September meeting, pending ongoing revisions. The Registrar's Office will also present a report on ideas for increasing visibility of online courses*

***Information Items***

1. Revised Credit-by-Examination, CLEP Proposal

Office of Academic Testing

***Good of the Order***

1. New CAA Members

*The Council on Academic Affairs welcomed the following new members for the start of the 2010-11 Academic Year:*

*\*Jack Rutherford, Chair of Chairs' Representative*

*\*John Taylor, Chair of Faculty Senate*

*\*Sara Zeigler, Interim Dean of University Programs*

The Council on Academic Affairs was adjourned at 2:00 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**September 16, 2010**

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Linda Frost, Claire Good, Andrew Holcomb, Jaleh Rezaie, Sherry Robinson, Jack Rutherford, Claire Schmelzer, Benton Shirey, Norman Spain, John Taylor, Janna Vice, Sara Zeigler.

Members Absent: Steve Byrn\*, Verna Freer\*, E.J. Keeley, Sandra Moore, Kim Naugle, Anne Shordike, Sherwood Thompson, Deborah Whitehouse\*.  
\*indicates prior notification

Non-Members Present: Sandy Cain, Brett Morris, Fred Ruppel, Ralph Turner.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on September 16, 2010.

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**Approval of the Minutes – August 19, 2010**

*The minutes were approved as distributed.*

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**CURRICULUM ITEMS**

**Education**

Curriculum and Instruction

**Program Revision**

**Withdrawn** Library Science P-12      *- change the description of the program to reflect courses are offered online and in a blended format*

*The Library Science P-12 program revision was withdrawn pending further discussion of the ECU online model. The proposal will return to the October CAA meeting.*

Special Education

**Program Revisions**

**Editorial** Special Education/Non-Teaching B.S. Interdisciplinary Early Childhood/ Special Education Early Childhood

*-change the Child Development and Family Studies minor requirements in the program to reflect changes made in the Department of Family and Consumer Sciences*

**Editorial** Special Education/Teaching B.S. Interdisciplinary Early Childhood/ Special Education Early Childhood  
*-change the Child Development and Family Studies minor requirements in the program to reflect changes made in the Department of Family and Consumer Sciences*



### ***Action Items***

Approved

1. Comprehensive Baccalaureate Degree Requirements, *Catalog* language Revision

Office of the Registrar

*Language was added to clarify the acceptance of courses 8 years old or older toward degree and program requirements.*

Approved

2. Proposal to Accept the International English Language Testing System (IELTS) as an Alternative to the Test of English as a Foreign Language (TOEFL).

Graduate Program and  
Research and  
University Programs

*This proposal was moved from a Discussion Item to an Action Item and approved by the Council.*

### ***Discussion Items***

1. Protocol for Approval of Certificate Programs  
*Submitted by Dr. Sherry Robinson, Executive Assistant to the Provost for Academic Policy and Processes*

Office of the Provost

2. Course Registration, Regulation 4.1.12R, Revision  
*Revise Course Registration Policy to include Early Registration for Student Veterans*

Office of the Provost

3. ECU Online Model  
*Continuing discussion from the August CAA meeting.*

Office of the Provost

### ***Information Items***

1. 2010/11 Baccalaureate Programs Requiring More than 120 hours

The Council on Academic Affairs was adjourned at 3:00 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**October 21, 2010**

Members Present: Deborah Core, Tina Davis, Claire Good, Sandra Moore, Jaleh Rezaie, Robert Rogow, Jack Rutherford, Benton Shirey, Norman Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Rich Boyle\*, Steve Byrn\*, Ed Davis\*, Linda Fossen\*, Verna Freer\*, Linda Frost\*, E.J. Keeley, Sherry Robinson, Anne Shordike\*, Andrew Holcomb\*.  
\*indicates prior notification

Non-Members Present: Sandy Cain, Lana Carnes, Nina Coyer, Margaret Foote (for Verna Freer), Bob Frederick, Kimberly Hale, Laurence Hayes, Gary Kuhnenn, Derrick Morton, Julie Robinson, Tim Ross, Danny Roush.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on October 21, 2010.

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Approval of the Minutes – September 16, 2010

The minutes were approved as distributed.

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**CURRICULUM ITEMS**

***Justice and Safety***

**Memoranda of Agreement**

Information

Memoranda of Agreement between Eastern Kentucky University and National Safety Management Society

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***Education***

American Sign Language and Interpreter Education

**New Program**

Discussion

Deaf Studies B.S. (DISCUSSION ONLY)

**New Courses**

Approved

ASL 380 Special Topics in Deaf Studies: \_\_\_\_\_

Fall 2011

Approved

ASL 385 Independent Study

Fall 2011

Approved

ASL 425 Deaf Literature

Fall 2011

Approved

ITP 385 Independent Study

Fall 2011

Curriculum and Instruction

**Course Revision**

Approved

EDF 310 Transition to Education – *add a prerequisite*

Fall 2011

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## ***Business and Technology***

### Applied Engineering and Technology

#### **New Courses**

Approved	CON 827 New Construction Entity	Spring 2011
Approved	CON 828 LEED Principles and Procedures	Spring 2011
Approved	CON 829 <i>Construction Portfolio Management</i>	Spring 2011

#### **Program Revision**

Approved	Applied Engineering and Technology Management (M.S.) Construction Management Option <i>-reconfigure program to allow options; add Construction Management as an Option</i>	Fall 2011
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### Accounting, Finance, and Information Systems

#### **Course Drops**

Approved	FIN 350 Intermediate Finance	Fall 2011
Approved	FIN 401 Advanced Managerial Finance	Fall 2011
Approved	FIN 405 Advanced Financial Institutions	Fall 2011
Approved	FIN 455 Global Financial Management	Fall 2011
Approved	QMB 300 Business Statistics II	Fall 2011

#### **Course Revisions**

Approved	FIN 410 Financial Analysis and Valuation – <i>change the prerequisites by dropping ECO 320</i>	Fall 2011
Approved	FIN 420 Investment and Portfolio Theory – <i>change the prerequisites by dropping QMB 300</i>	Fall 2011
Approved	FIN 424 Derivatives Valuation and Accounting – <i>change the prerequisite by dropping QMB 300</i>	Fall 2011

### Communication

#### **Program Revision**

Approved – with revisions	Broadcasting and Electronic Media B.A. - <i>exclude Block VII (SBS). For Film Techniques &amp; Technology Option Block VII (AH) is also excluded. Increase free electives by 3 hours for the Broadcasting &amp; Electronic Media major and by an additional 3 hours for the Film Techniques &amp; Technology Option. Both COM 200 and BEM 350 or 351 are required in the major. Eliminate the statement “Professional Skills Seminar” from College Requirements</i>	Fall 2011
Approved	Minor in Broadcast News – <i>revise course requirements and course credit hours</i>	Fall 2011

### Management, Marketing and Administrative Communication – Accounting, Finance and Information Systems

#### **Program Revision – New Concentration**

Approved	Associate of General Studies Concentration in Pre-Business	Fall 2011
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### Management, Marketing and Administrative Communication

#### **Program Revision – New Concentration**

Approved	Associate of General Studies Concentration in Office Systems and Technologies	Fall 2011
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#### **Program Revision**

Editorial	Minor in Managerial Communication – <i>revise course requirement from CCT 450 to 550</i>	Fall 2011
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## ***Arts and Sciences***

### Biological Sciences

#### **New Course**

Approved	BIO 101 Essentials of Biology – <i>create new ONLINE COURSE to fill General Education Block IVA</i>	Fall 2011
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### English and Theatre

#### **Program Revision – New Concentration**

Approved	Associate of General Studies Concentration in English	Fall 2011
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### Foreign Language and Humanities

#### **New Course**

Approved	SPA 321S Spanish for Social Services	Fall 2011
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## Arts and Sciences

### Geography and Geology

#### **Program Revision – New Concentrations**

Approved	Associate of General Studies Concentration in Geography	Fall 2011
Approved	Associate of General Studies Concentration in Geology	Fall 2011
Approved	Associate of General Studies Concentration in Geographic Information Systems	Fall 2011

### Mathematics and Statistics

#### **Program Revision**

Approved	Minor in Mathematics/Teaching - <i>Change minimum grade requirements for the Math Teaching minor to be in accord with those of the major</i>	Fall 2011
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### Department of Philosophy and Religion

#### **Hybrid Course**

Approved	PHI 383W Health Biomedical Ethics	Spring 2011
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#### **New Course**

Approved	PHI 381 Animal Ethics	Spring 2011
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#### **Course Revision**

Approved	PHI 383 Health and Biomedical Ethics - <i>Specify that credit will not be awarded for both PHI 383 and PHI 383W.</i>	Spring 2011
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#### **Program Revision**

Approved	Minor in Religion- Require all students with a minor in Religion to take 1) REL 301 2) at least 3 hours of “Abrahamic” religions (at least one of the following: REL 305; 306, 315, or 335 and 3) at least 3 hours of “non-Abrahamic” religions (at least one of the following: REL 340, 345, 350, or 355).	Fall 2011
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### Department of Physics and Astronomy

#### **Course Revision**

Approved	PHY 101 Concepts of the Physical World - <i>Edit course description</i>	Fall 2011
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### Department of Psychology

#### **Program Revision**

Approved	Animal Studies B.S. - Substitute PHI 381 Animal Ethics for PHI 390 Special Topics in Philosophy: Animal Ethics in the curriculum for the B.S. in Animal Studies program. The content of PHI 381 is the same as the content of PHI 390 (when the topic of 390 is Animal Ethics).	Fall 2011
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## Health Sciences

### Associate Degree Nursing

#### **Program Revision**

Editorial	Associate Degree Nursing - <i>Correct program in catalog/banner to match curriculum changed on the following courses - remove NUR112(7), 116(1) and add 114(8) to major requirements</i>	
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### Baccalaureate and Graduate Nursing

#### **Course Revisions**

Approved	NSC 332 Health Assessment and Promotion II - <i>Remove Prerequisites NSC350, 380</i>	Spring 2011
Approved	NSC 350 Pathophysiology - <i>remove pre-requisites NSC 350, 380; keep NSC 350, 380 as corequisites; remove requirement “grade of ‘C’ or better”</i>	Spring 2011
Approved	NSC 370 Health Disparities – <i>remove course from Block VIII General Education (Race, Gender, and Sexuality Theme)</i>	Fall 2011
Approved	NSC 380 Adult Health Nursing I - <i>remove pre-requisites NSC 332 and 350; keep NSC 332, 350 as corequisites; remove requirement “grade of ‘C’ or better”</i>	Spring 2011
Approved	NSC 830 Advanced Pharmacology – <i>revise course description</i>	Spring 2011
Approved	NSC 834 Advanced Pathophysiology – <i>revise course description</i>	Spring 2011

Approved	NSC 880 Rural PMHNP I – <i>revise course description and clarify corequisite</i>	Spring 2011
Approved	NSC 881 Applied Psychopharmacology – <i>revise course description and clarify corequisite</i>	Spring 2011
Approved	NSC 882 Rural PMHNP II – <i>revise course description and credit hours earned</i>	Spring 2011
Approved	NSC 884 Rural PMHNP III – <i>revise course description</i>	Spring 2011
Approved	NSC 886 Rural PMHNP Internship – <i>revise course description</i>	Spring 2011

**Program Revision**

Approved	Master of Science in Nursing – <i>move Fall (part-time) application deadline from March 15 to February 15.</i>	Fall 2011
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Environmental Health Science

**Program Revisions**

Approved	Environmental Health Science B.S. - <i>Drop PHY131, Add PHY101 and decrease total program hours to 120.</i>	Fall 2011
Approved	MPH – Environmental Health Science Option – <i>edit language in General Information section, Add prerequisite to Admission Requirements, revise courses within Electives</i>	Fall 2011
Approved	MPH – Certificate in Industrial Hygiene – <i>add General and Admission requirements to Catalog</i>	Fall 2011

Exercise and Sport Science

**Course Revision**

Approved	PHE 212 Care & Prevention of Athletic & Exercise Injuries – <i>drop prerequisite; the Catalog is correct; Proposal is being submitted to correct the information in Banner</i>	Spring 2010
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**Program Revision**

Approved	Physical Education B.S. - <i>Correct the total hours in support for the General (Non-Teaching Option) from 8 to 9 and free electives from 18-21 to 17-20. HPAD changed the hours on course HEA 202 from 2 to 3 so the program hours changed.</i>	Fall 2011
Approved	Minor in Coaching (Non-Teaching) – <i>change total hours required to 20. HEA 202 was previously changed from 2 hours to 3 hours.</i>	Fall 2011
Approved	Master of Science in Physical Education - <i>make PHE 821 a required course in Exercise &amp; Wellness Option; revise hours in Exercise &amp; Sport Science Foundations; revise required hours from 12 to 12-15 in the Options.</i>	Fall 2011

Health Promotion and Administration

**Course Revision**

Approved	HEA 202 Safety and First Aid – <i>change credit hours for course from 2 to 3; change course name and description to reflect addition of content to course</i>	Fall 2011
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**Course Dropped**

Approved	HEA 203 Respiratory and Circulatory Emergencies (CPR)	Fall 2011
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**Program Revisions**

Approved	Minor in School Health, P-12 (Teaching) – <i>revise total hours for Minor from 29 to 30 hours</i>	Fall 2011
Approved	Health Education B.S. – <i>remove HEA 203 Respiratory and Circulatory Emergencies from the Program</i>	Fall 2011

Occupational Therapy

**Course Revisions**

Approved	OTS 301 Practicum OS I: Concepts – <i>add OTS 432 (Research in Occupation) as a corequisite</i>	Fall 2011
Approved	OTS 311 Self as Occupational Being - <i>add OTS 432 (Research in Occupation) as a corequisite</i>	Spring 2011
Approved	OTS 432 Research in Occupation – <i>add OTS 301 and 311 as corequisites</i>	Spring 2011

**Program Revision**

Approved	Occupational Science B.S. - <i>add an admission requirement, revise and clarify progression and retention in the OS Program. Change the progression requirements (GPA, repeat of prerequisite courses, and hours of course work) to progress into Cycle 1 (Junior year) of the Occupational Science curriculum. Deadlines will be set for admission to the Occupational Science Program.</i>	Fall 2011
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**Course Revision**

Approved	OTS 864 Early Childhood Practice - <i>revise course title, description and prerequisites</i>	Summer 2011
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### *Action Items*

Approved

1. Protocol for Approval of Certificate Programs  
*Revised prior to submission to the Faculty Senate. The revision clarified the number of hours required for Undergraduate and Graduate Certificates, specified by a range of hours.*

Office of the Provost

Approved

2. Course Registration, Regulation 4.1.12R, Revision  
*Revise Course Registration Policy to include Early Registration for Student Veterans*

Office of the Provost

Approved

3. EKV Online Model

Office of the Provost

### *Discussion Items*

1. Readmission Requirements  
*Proposed revised Catalog language*

Office of the Registrar

*This item will return to the November CAA meeting, pending revisions by Tina Davis, University Registrar.*

### *Information Items*

The Council on Academic Affairs was adjourned at 4:00 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**November 18, 2010**

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Claire Good, Andrew Holcomb, Jaleh Rezaie, Sherry Robinson, Anne Shordike, Norman Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Steve Byrn\*, Linda Fossen\*, Verna Freer\*, Linda Frost\*, E. J. Keeley, Sandra Moore, Jack Rutherford\*, Benton Shirey\*.  
\*indicates prior notification

Non-Members Present: Margaret Foote, Carol Gabbard, Derrick Morton, Randy Peffer, Danny Roush.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on November 18, 2010.

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**Approval of the Minutes – October 21, 2010**

The minutes were approved, with a clarification to the EKU Online Model Action Item. Clarification: The CAA approved the following motion regarding Online Programs: Existing Programs moving from traditional to online will go to CAA as information items only.

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**CURRICULUM ITEMS**

**Education**

American Sign Language and Interpreter Education

**ACTION ITEM:**

**New Program**

Approved

Deaf Studies B.A.

Fall 2011

*The new program was introduced and discussed by the CAA in the October meeting.*

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**Health Sciences**

Occupational Therapy

**Course Revisions**

Approved

OTS 421 Occupation Across the Lifespan

Fall 2011

*Revise course description to better reflect student outcomes*

Approved

OTS 478W Health Care Delivery System

Spring 2011

*Add writing intensive course to help meet the needs of OS majors*

Approved

OTS 478 Health Care Delivery System

Spring 2011

*Add statement to course description to prevent credit being awarded for both OTS 478 and 478W*

---

**Program Revisions**

- Approved Certificate in Women and Gender Studies Fall 2011  
*Add WGS 445 as an elective counting toward the completion of the WGS Certificate*
- Approved Minor in Women and Gender Studies Fall 2011  
*Add WGS 445 as an elective counting toward the completion of the WGS Minor*
- New Course**
- Approved WGS 445 Queer Theory and Politics Spring 2011  
*Create WGS 445 as a permanent course to be cross-listed with existing course POL 445*
- 

**Arts and Sciences**

Art & Design

**Course Revisions**

- Approved ART 313 Figure Painting - *Change course title and description and add first semester offering.* Fall 2011
- Approved ART 314 Painting Media - *Change course title and description and add second semester offering.* Fall 2011
- Approved ART 360 Intro to Materials Inquiry- *change the ART prefix to AED* Fall 2011
- Approved ART 460 Materials Inquiry in Art Education - *change the ART prefix to AED and to add a prerequisite* Fall 2011

Biological Sciences

**New Courses**

- Approved BIO 531S Principles of Molecular Biology I - *Create a Bio 531 course that incorporates substantive service learning and is designated as a service learning course.* Fall 2010
- Approved BIO 731S Principles of Molecular Biology I - *Create a Bio 731 course that incorporates substantive service learning and is designated as a service learning course.* Fall 2010

**Course Revisions**

- Approved BIO 531 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 531 and Bio 531S.* Fall 2010
- Approved BIO 731 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 731 and Bio 731S.* Fall 2010

Foreign Languages and Humanities

**Program Revision**

- Approved Comparative Humanities-*Delete HUM 490 from Area III requirement, change six elective hours to nine elective hours in Area III, and drop the number of free electives from the Comparative Humanities requirement from 43 to 35 hours* Fall 2011

Government

**Course Revision**

- Approved POL 445 Queer Theory and Politics - *cross-list POL 445 with WGS 445* Fall 2011

History

**Course Revisions**

- Approved HIS 310 History of Science - *Remove this course from Block VIII General Education.* Fall 2011
- Approved HIS 363 History of Russia to 1855 - *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* Fall 2011
- Approved HIS 365 History of Russia since 1855- *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* Fall 2011
-



Accounting, Finance & Information Systems (AFIS)

**Course Drops**

- Approved ACC 222 Individual Income Taxes Spring 2011
- Approved ACC 250 Financial Accounting Cycle Spring 2011

**Course Revisions**

- Approved ACC 301 Principles of Accounting—Intermediate *Change prerequisites and name of the course.* Fall 2011
- Approved ACC 302 Principles of Accounting—Intermediate *Change name of course and “C-“ to “C” or better.* Fall 2011
- Approved ACC 327 Cost Accounting *Change prerequisites and “C-“ to “C” or better.* Fall 2011
- Approved ACC 440 Legal Aspects of Accounting *Change prerequisites.* Fall 2011
- Approved ACC 441 Auditing I *Change prerequisites.* Fall 2011
- WITHDRAWN ACC 525 Forensic Accounting *Change prerequisites and “C-“ to “C” or better.* WITHDRAWN
- Approved CIS 335 Data Base Management *Remove “Credit will not be awarded for both CIS 335 and ACC 350” from the catalog description.* Fall 2011

**Program Revision**

- Approved Certificate in Accounting - *Change course requirements and hours.* Fall 2011

Agriculture

**Course Revision**

- Approved AGR 301 Directed Work Experience *Allow only agriculture majors with Sophomore Standing to enroll unless approved by department.* Fall 2011

**Program Revision**

- Approved Horticulture (B.S.) Area Major *Change Major Core Requirements from AGR 349 (Cooperative Study) to OHO 349 (Cooperative Study); alphabetize Core Requirements, Floriculture/Greenhouse Option and Turfgrass Management Option; correct text by eliminating an “or” in the Supporting Course Requirements. Eliminate “Professional Skills Seminar” from College Requirements.* Fall 2011

Department of Management, Marketing & Administrative Communication (MMAC)

**New Course**

- Approved MKT 460 Marketing Management *-Re-instate MKT 460 as a “Capstone” course for Marketing Majors with Marketing Option and with Senior Standing with syllabus.* Fall 2011

**Course Revision**

- Approved CCT 250 Integrated office Software *-Change the prerequisite course to CSC 104 or CIS 212.* Fall 2011

**Program Revision**

- Approved Marketing B.B.A. *Revise the number of total hours required to obtain Marketing BBA Degree, Marketing Option from 128 hours to 120 hours by decreasing Electives by 8 credit hours. Eliminate the statement “Professional Skills Seminar” from the College Requirement. Add MKT 460 as a Major Requirement of the Marketing Option and decrease 15 hours of approved marketing electives to 12. Eliminate an extra “;” listed in the PGM Option.* Fall 2011

**Action Items**

- Approved 1. Readmission Requirements – *proposed revised Catalog language*  
*This proposal was reviewed by the Faculty Senate as information in the December 6, 2010, meeting. This item will return to the Faculty Senate for action on January 10, 2011.*

Office of the Registrar

Fall 2011, pending Faculty Senate and Board of Regents approval.

**Discussion Items**

- Discussion 1. Proposed Change to Registration and Advising Process Change  
*Removing RAC Numbers for Selected Populations of Students*  
*This proposal will return to the CAA in December as an Action Item for vote by the Council*

Office of the Registrar
- Discussion 2. Declaring a Program of Study/Change of Major  
*This proposal will return for vote in the December CAA meeting.*

Office of the Registrar

*Information Items*

1. Middle College

Presented to the CAA by Dr. Carol Gabbard, and Mr. Randy Pepper, Chief Academic Officer for Madison County Schools. This item will return to the CAA as an Action Item in December.

Office of the Provost

2. ECU and Morehead Degree Collaboration

Office of the Provost

The Council on Academic Affairs was adjourned at 2:13 p.m.

DRAFT

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**December 16, 2010**

Members Present: Deborah Core, Ed Davis, Tina Davis, Claire Good, Andrew Holcomb, Jaleh Rezaie, Benton Shirey, Anne Shordike, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Rich Boyle\*, Steve Byrn\*, Linda Fossen\*, Verna Freer\*, Linda Frost\*, E. J. Keeley, Sandra Moore, Sherry Robinson, Jack Rutherford\*, Benton Shirey\*.  
\*indicates prior notification

Non-Members Present: Sandy Cain, Liz Hansen, Tim Ross

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on December 16, 2010.

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Approval of the Minutes – November 18, 2010  
The minutes were approved as distributed.

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**CURRICULUM ITEMS**

***Business and Technology***

Applied Engineering & Technology

**DISCUSSION ITEM:**

**New Program**

Discussion

Minor in Land Surveying

The proposal was introduced for discussion only and will return to the January CAA meeting for action.

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***University Programs***

Center of Appalachian Studies

**New Course**

Approved

APP 355 Rural Crime and Justice – *create new course and cross list with CRJ 355, Rural Crime & Justice*

Fall 2011

International Programs

**Editorial Revision**

Editorial

International Studies Minor – *revise Catalog text to delete FIN 455 from the list of electives*

Fall 2011

**Informational Item**

Information

Student Requests for Exceptions to Writing Intensive Courses

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## Graduate Education and Research

Approved	<b>Catalog Revisions</b>	Fall 2011
Approved	Theses and Dissertations	
Approved	Admission Requirements – Transcripts	Fall 2011
Approved	Admission Requirements – Application Form	Fall 2011

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### **Education**

#### Curriculum and Instruction

##### **Program Revisions**

*Revise the following programs to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.*

Approved	MAEd – Elementary Education	Fall 2011
	<i>Revise course requirements, and exam/exit requirements.</i>	
Approved	MAEd – Middle Grade Education	Fall 2011
	<i>Revise admission requirements, course requirements, and exam/exit requirements.</i>	
Approved	MAEd – Reading/Writing	Fall 2011
	<i>Revise General Information, admission requirements, and course requirements.</i>	
Approved	MAEd – Library Science	Fall 2011
	<i>Revise General Information, admission requirements, and course requirements.</i>	
Approved	MAEd – Secondary Education	Fall 2011
	<i>Revise admission requirements, course requirements, and exam/exit requirements.</i>	
Approved	MAEd – Gifted Education	Fall 2011
	<i>Revise admission requirements, course requirements, and exam/exit requirements.</i>	

#### Educational Leadership

##### **Program Revision**

Approved	MAEd – Instructional Leadership	Fall 2011
	<i>Revise admission requirements and course requirements within program to comply with EPSB requirements.</i>	

##### **Course Revisions**

Approved	ETL 800 Leadership Skills for Teachers – <i>revise course schedule type from Lecture to Mixed Web delivery</i>	Fall 2011
Approved	ETL 801 Education Policy Studies – <i>revise course title and description</i>	Fall 2011
Approved	ETL 802 Research for Teacher Leaders – <i>revise prerequisites and corequisites, revise description and schedule type.</i>	Fall 2011

##### **New Courses**

Approved	ETL 803 Curriculum for Teachers Leaders	Fall 2011
Approved	ETL 804 Teacher Leader Capstone	Fall 2011

##### **Program Revision**

Approved	Teacher Leader Endorsement	Fall 2011
	<i>-update courses in the program per EPSB's recommendation</i>	

#### Special Education

##### **Program Revision**

Approved	Master of Arts in Education - Special Education	Fall 2011
	<i>Revise admission requirements for each option; Revise course requirements to meet KY EPSB requirements for Kentucky Teacher Leader Endorsement.</i>	

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### **Arts and Sciences**

#### Anthropology, Sociology & Social Work

##### **New Course**

Approved	SOC 462 Sociological Theory	Fall 2011
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**Dropped Courses**

- Approved SOC 460 Sociological Theory I – Classical Writers - Contingent upon creation of new course SOC 462 being accepted, we need to drop Sociological Theory I – Classical Writers from the course catalog. Fall 2011
- Approved SOC 461 Sociological Theory II-Contemporary Writers - Contingent upon creation of new course SOC 462 being accepted, we need to drop Sociological Theory II – Contemporary Writers from the course catalog. Fall 2011

**Program Revision**

- Approved Sociology- *Drop SOC 460 and 461 from program listing. Reduce the total number of sociology credits needed for a degree from 36 to 30. Reduce the number of upper division elective credit hours required by sociology majors from 15 to 12. Increase the Free Electives from 35 to 41.* Fall 2011

Art & Design

**Course Revisions**

- Approved ARH 390 Survey of Art History I, Non-Western - *Add "Native Americas" to course description* Fall 2011
- Approved ARH 463 Problems in Art History – *Add departmental approval' to 'approval' of proposal by department* Fall 2011
- Approved ARH 465 History of Graphic Arts - *Add the prerequisite of ARH 390, Survey of Art History I: Non-Western Art* Fall 2011
- Approved ARH 492 Greek and Roman Art - *Add the prerequisite of ARH 391, Survey of Art History II: Western Art* Fall 2011
- Approved ARH 493 Medieval Art - *Add the prerequisite of ARH 391, Survey of Art History II: Western Art* Fall 2011
- Approved ARH 496 Nineteenth Century Art - *Add the prerequisite of ARH 390* Fall 2011
- Approved ARH 497 History of Modern Art - *Add the prerequisite of ARH 390, Survey of Art History I: Non-Western Art* Fall 2011

**New Course**

- Approved ARH 464 Renaissance and Baroque - *Create an undergraduate elective in the art history of the Renaissance and Baroque periods* Fall 2011

**Dropped Courses**

- Approved ARH 594/794 Italian Renaissance Art- *Following up on changes and additions in the Art & Design department's art history curriculum* Fall 2011
- Approved ARH 595/795 Baroque and Rococo Art - *Following up on changes and additions in the Art & Design department's art history curriculum* Fall 2011

**Program Revision**

- Approved ART/STUDIO OPTIONS B.F.A. - *Make editorial changes, drop courses ARH 594 and 595, and add new course ARH 464* Fall 2011
- Approved ART B.A.- *Separate Art Ed. and Liberal Art Options to create a 120 credit hour Liberal Art Option. 2. Change ART 360, 460 to AED 360, 460. 3.Add ART 560. 4. Drop ARH 594 and 595. 5. Add ARH 464.* Fall 2011
- Approved Minor in Art Art History - *Add the list of courses available for the minor* Fall 2011

Computer Science

**Course Revisions**

- Approved CSC 350 Principles of Programming Languages - *Update the prerequisites of CSC350 to reflect current course offerings* Fall 2011
- Approved CSC 370 Computer Architecture - *Update the prerequisites of CSC370 to reflect current course offerings* Fall 2011
- Approved CSC 400 Operating Systems - *Update the prerequisites of CSC400 to reflect current course offerings.* Fall 2011
- Approved CSC 460 Computer Network & System Administration - *Update the prerequisites of CSC460 to reflect current course offerings* Fall 2011

**New Course**

- Approved CSC 332 Digital Storage Device Forensics - *Create a new course for computer forensics and security students that teaches the digital storage forensics* Fall 2011

**Program Revisions**

- Approved Computer Science B.S.- *Update changes in course offerings in departmental and supporting courses. Prepare Computer Forensics and Security option for Accreditation.* Fall 2011

**Arts and Sciences continued...**

Computer Science continued...

Approved Minor in Computer Science- *Update Minor with current course offerings* Fall 2011

English & Theatre

**Course Revisions**

Approved ENG 806 Topics in Modern Rhetoric: \_\_\_\_\_ - *Remove the pre-requisite of ENG 510 or 710 or equivalent.* Fall 2011

Approved ENG 515 English as Second Language- *Make ENG 510, Introduction to Linguistic Theory, a prerequisite for ENG 515, English as a Second Language* Fall 2011

Approved ENG 715 English as Second Language - *Make ENG 710, Introduction to Linguistic Theory, a prerequisite for ENG 715, English as a Second Language* Fall 2011

History

**Editorial Change**

Editorial HIS 302 Research Topics in History: \_\_\_\_\_ - *To change the number of the prerequisite or corequisite in each course description from HIS 201 to HIS 290.* Fall 2011

**Course Revision**

Approved HIS 312 Independent Study in History: \_\_\_\_\_ - *To change the number of HIS 312 to HIS 312A so that the course will be accurately distributed by Degree Works within the three areas of study of the History Major. This course revision will be done in conjunction with the creation of HIS 312B and HIS 312C.* Spring 2011

**New Courses**

Approved HIS 312B Independent Study in History: \_\_\_\_\_ - *To add a new course designation of HIS 312B so that the Independent Study course already in existence will be accurately distributed by Degree Works within the three areas of study of the History Major. This will be done in conjunction with a course revision to create HIS 312A and the addition of HIS 312C.* Spring 2011

Approved HIS 312C Independent Study in History: \_\_\_\_\_ - *To add a new course designation of HIS 312C so that the Independent Study course already in existence will be accurately distributed by Degree Works within the three areas of study of the History Major. This will be done in conjunction with a course revision to create HIS 312A and the addition of HIS 312B.* Spring 2011

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**Business and Technology**

Applied Engineering & Technology

**New Course**

Approved CON 321 Boundary Surveying Fall 2011

**Revised Courses**

Approved CON 202 Materials & Methods of Construction II - *Offer only one semester each year. Remove part of course description.* Fall 2011

Approved CON 221 Plane Surveying - *Offer the course every semester and modify pre-requisite.* Fall 2011

Approved CON 303 Statics & Strength of Materials - *Offer the course every semester and modify pre-requisites.* Fall 2011

Approved CON 307 Soils & Foundations - *Change semester in which course is offered.* Fall 2011

Approved CON 320 Construction Surveying - *Offer the course every semester.* Fall 2011

Approved CON 322 Construction Structural Design - *Offer course every semester and change pre-requisites.* Fall 2011

Approved CON 323 Estimating I - *Change course offering to every semester, change pre-requisites, and change description.* Fall 2011

Approved CON 324 Mechanical/Electrical Systems - *Modify course description.* Fall 2011

Approved CON 420 Engineering Economy - *Offer course every semester and to modify course description* Fall 2011

Approved CON 423 Estimating II - *Course to be offered every semester, pre-requisite added, and course description updated.* Fall 2011

Approved CON 425 Project Organization & Supervision - *Correct the course prefix for pre-requisite course.* Fall 2011

Approved CON 426 Scheduling - *Course to be offered every semester. Change of pre-requisites. Updated course description to more accurately represent course content and to use more current terminology. Add lab time.* Fall 2011

***Business and Technology continued...***

- Approved GCM 414 Printing Estimating & Costs - *Add a prerequisite.* Fall 2011
- Program Revisions**
- Approved Associate of General Studies (A.G.S.): Computer Networking Systems Concentration –  
*Establish a Concentration in Computer Networking for the Associate of General Studies degree program.* Fall 2011
- Approved Associate of General Studies (A.G.S.): Electricity & Electronics Concentration –  
*Establish a Concentration in Computer Networking for the Associate of General Studies degree program.* Fall 2011
- Approved Construction Management B.S. - *Decrease the number of credit hours in the program from 128 to 120. Add MAT 117. Add FIN 310 as an alternative to ACC 201.* Fall 2011

Agriculture

**Course Revision**

- Approved OHO 391 Landscape Methods & Related Businesses - *Change pre-requisite course number, remove Spring semester offering and correct spelling.* Fall 2011

Communication

**Course Revisions**

- Approved CMS 305, Research Design in Communication Studies - *Include CMS 205W and Block II General Education requirement as prerequisites for CMS 305.* Fall 2011
- Approved CMS 310 Small Group Communication - *Include CMS 200, and 210 as prerequisites for CMS 310.* Fall 2011
- Approved CMS 320 Persuasion - *Include CMS 205W or departmental approval as a prerequisite for CMS 320.* Fall 2011
- Approved CMS 325 Communication and Conflict Management - *Include CMS 205W or departmental approval as prerequisites for CMS 325.* Fall 2011
- Approved CMS 375 Intercultural Communication - *Include CMS 200, CMS 205W, and CMS 210 as prerequisites for CMS 375.* Fall 2011
- Approved CMS 400 Communication and Gender - *Include CMS 200, 205W, and 210 as prerequisites for CMS 400.* Fall 2011
- Approved CMS 485S Communication Training and Development - *Include CMS 200, CMS 205W, CMS 250 and CMS 300 as prerequisites for CMS 485S.* Fall 2011
- Approved CMS 495 Communication Leadership and Change - *Include CMS 200, 205W, 250, 300 and senior standing as prerequisites for CMS 495.* Fall 2011
- Program Revisions**
- Approved Associate of General Studies (A.G.S.): Journalism Concentration -  
*Create a Journalism area of concentration for the university's Associate of General Studies degree. Request students take COM 200 or 200W under Block VII in general education.* Fall 2011
- Approved Broadcasting & Electronic Media B.A. – *Revise hours required within Options, Major Requirements, and revise course requirements within the program.* Fall 2011
- Approved Communication Studies B.A. - *Restructure the Communication Studies curriculum and to reduce the required hours for the major from 48 to 45.* Fall 2011
- Approved Journalism B.A. - *Allow JOU majors to have a minor in BEM.* Fall 2011

EKUBusiness—Accounting, Finance & Information Systems and Management, Marketing & Administrative Communication

**Course Revisions**

- Approved GBU 851 Business Strategy - *Add the following statement: "A Knowledge Test Exit Exam (KTEE) will be administered."* Fall 2011
- Approved GBU 891 Thesis Research - *Change the wording "comprehensive exam" to "Knowledge Test Exit Exam (KTEE)." Add statement: "the decision to complete a thesis must be made during the student's second semester in the MBA Program."* Fall 2011
- Approved GRD 867a Graduate Program & Research - *Change the wording "MBA Written Comprehensive Exam" to "MBA Knowledge Test Exit Exam."* Fall 2011

**Program Revision**

Approved

Master of Business Administration - *Change the Program Requirements by taking the "Exit Requirement" out of electives area and use as sub-title on its own. Add Exit Requirement statement to both Options under Program Requirements. Change the text in Exit Requirements indicating "comprehensive exam" is now "Knowledge Test Exit Exam (KTEE)" and some other wordage.*

Fall 2011

Management, Marketing and Administrative Communication

**Program Revision**

Approved

Business and Marketing Education/Teaching (B.S.) - *Remove two hours of free electives from the B.S. in Business and Marketing Education/Teaching major requirements. Eliminate statement "Professional Skills Seminar" from College Requirements. Alphabetize courses in requirements where needed.*

Fall 2011

**Action Items**

Withdrawn

1. Proposed Change to Registration and Advising Process Change  
*Removing RAC Numbers for Selected Populations of Students*  
*Proposal was introduced for discussion in the November CAA meeting.*

Office of the Registrar

Approved

2. Declaring a Program of Study/Change of Major  
*Proposal was introduced for discussion in the November CAA meeting.*

Office of the Registrar

Approved

3. Middle College, Memorandum of Agreement  
*Presented to the Council on Academic Affairs in the November CAA meeting, by Dr. Carol Gabbard and Mr. Randy Peffer, Chief Academic Officer of Madison County Schools.*

Office of the Provost

**Discussion Items**

The following item is submitted to the CAA for discussion:

Discussion

1. Academic Integrity, Revision  
*The proposal will return to the CAA in the January 2011, meeting for a vote by the Council.*

Office of the Provost

The following items were reviewed by the General Studies Work Group on December 10, 2010:

1. Drop Fee Recommendations
2. Transfer Credits
3. Counting Developmental Coursework in the Student's GPA
4. Dismissal from the University of Freshmen and First-Time Transfer Students with a 0.0 to .99 First Semester GPA

**Information Items**

1. ECU and Morehead Degree Collaboration, Meeting January 27, 2011.
2. Program Revisions, Submission Deadline for *Catalog* Inclusion  
*For timely approval and inclusion in the 2011-12 Catalog, Program Revisions should be submitted to the CAA by January/February CAA meetings. The February CAA meeting is the final deadline for inclusion.*

The Council on Academic Affairs was adjourned at 3:00 p.m.



**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**January 20, 2011**

Members Present: Rich Boyle, Steve Byrn, Deborah Core, Ed Davis, Tina Davis, Verna Freer, Debbie Haydon, Andrew Holcomb, Jaleh Rezaie, Sherry Robinson, Jack Rutherford, Benton Shirey, Norm Spain, John Taylor, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Linda Fossen\*, Linda Frost, Claire Good\*, E. J. Keeley, Sandra Moore, Claire Schmelzer\*.  
\*indicates prior notification

Non-Members Present: Sheila Adkins, Sandy Cain, Julie Robinson.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on January 20, 2011.

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Approval of the Minutes – December 16, 2010  
*The minutes were approved as distributed.*

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**CURRICULUM ITEMS**

***Business and Technology***

**Business and Technology**

Applied Engineering & Technology

**ACTION ITEM**

**New Program**

**Approved** Minor in Land Surveying Proposed Effective Term: Fall 2011  
*-New program proposal was introduced in the December CAA meeting for discussion.*

**New Course**

**Approved** GCM 318 Flexographic Printing Fall 2011

**Course Revision**

**Approved** GCM 319 Printing Processes – *revise course prerequisite and course description* Fall 2011

**Program Revision**

**Approved** A.A.S. in Technology - *Reduce the total number of credit hours from 64 to 60. In the Digital Imaging Design Option, drop CSC 160, TEC 190 and NET 303 and add GBU 204 and GCM 318.* Proposed Effective Term: Fall 2011  
*In the Computer Aided Drafting Option, drop AEM 192 and CON 303 and add AEM 338 (4) and CON 294.*

Agriculture

**Program Revision**

**Approved** Technical Agriculture A.A.S. - *Allow a broader array of courses in the humanities area.* Proposed Effective Term: Fall 2011  
*From “three hours of general education humanities” to “three hours from General Education Block IIIA, IIIB or IIIA/B\*”.*

## **Business and Technology continued...**

### Communication

#### **Course Revisions**

- Approved CMS 353 Health Communication - *Include CMS 200, 205W and 210 as prerequisites for CMS 353 and to update the course description.* Fall 2011
- Approved PUB 490 Public Relations Campaigns - *Decrease the number of credit hours for PUB 490 from 4 to 3.* Fall 2011
- Approved PUB 491 Senior Seminar in Public Relations - *Decrease the number of credit hours for PUB 491 from 2 to 1.* Fall 2011

#### **Program Revision**

- Approved General Studies (A.G.S.): Broadcasting & Electronic Media Concentration – *Establish a Concentration in Broadcasting & electronic Media for the Associate of General Studies degree program.* Proposed Effective Term: Fall 2011

### Management, Marketing and Administrative Communication

#### **Course Revision**

- Approved CCT 850 Strategic Business Communications - *Change course name, course description and student learning outcomes to reflect research emphasis with syllabus.* Fall 2011

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## **Health Sciences**

### Family and Consumer Science

#### **Course Revision**

- Approved NFA 325 Quantity Food Production – *increase number of hours from 2 to 3* Fall 2011
- Approved NFA 326 Field Experiences in Quantity Food Production – *increase number of hours from 2 to 3* Fall 2011

#### **Program Revision**

- Approved General Dietetics – *curriculum changes will address recent changes in Commission on Accreditation and Dietetic Education (CADE); Eligibility Requirements and Accreditation Standards (ERAS); total program hours will not change.* Proposed Effective Term: Fall 2011

#### **Editorial**

- Approved MS in Community Nutrition - *Clarify difference between Opt 1 and Opt 2 per suggestion of Grad Council* Proposed Effective Term: Fall 2011

### Health Promotion and Administration

#### **Program Revision**

- Approved Health Education B.S. - *Change name of major to BS in Public Health and correct number in Worksite Health Promotion Option from HEA360 to HEA460* Proposed Effective Term: Fall 2011

#### **New Course**

- Approved HEA 856 Applied Epidemiology Fall 2011

#### **Program Revision**

- Approved Master of Public Health – *add HEA 856 to program* Proposed Effective Term: Fall 2011

### Occupational Therapy

#### **Course Revision**

- Approved OTS 362 Human Motion for Activity – *change the title to better reflect content; change description to incorporate recent theory and research, emphasize application, make editorial changes* Fall 2011

#### **Hybrid Course**

- Approved OTS 479S Equine Assisted Activity Fall 2011

#### **Dropped Course**

- Withdrawn OTS 479 Equine Assisted Activity – *course is being replaced with OTS 479S* Withdrawn

#### **Hybrid Course**

- Approved OTS 855S The Role of Occupational Therapy and the Aging Adult Fall 2011

#### **Dropped Course**

- Withdrawn OTS 855 Equine Assisted Activity Withdrawn

#### **Editorial**

- Approved Occupational Therapy M.S. – *add OTS 855S to Option 1 and 3* Proposed Effective Term: Fall 2011

Criminal Justice

**Program Revision**

Proposed Effective Term: Fall 2011

Approved Correctional/Juvenile Justice Studies M.S. - *revise the existing Correctional/Juvenile Justice Graduate Studies Program into the Adult, Juvenile & Community Corrections Leadership Graduate Program, revise the Certificate in Adult/Juvenile Correctional Leadership, and revise/create/delete courses.*

**Course Drop**

Approved COR 806 Advanced Workshop Fall 2011

**New Course**

Approved COR 809 Program/Policy Evaluation & Analysis Fall 2011

**Course Revision**

Approved COR 810 Understanding Crime, Delinquency & Correctional Programs – *revise the course title and description* Fall 2011

**New Course**

Approved COR 812 Leading with Political, Ethical and Emotional Intelligence Fall 2011

**Course Revisions**

Approved COR 818 Research in Corrections & Juvenile Justice – *revise the title and description* Fall 2011

Approved COR 820 Juvenile Justice – *revise the title and description* Fall 2011

**New Courses**

Approved COR 825 Illicit Offender Networks Fall 2011

Approved COR 826 International Responses to Juvenile & Adult Offenders Fall 2011

Approved COR 827 Corrections and Crime Mythology Fall 2011

Approved COR 828 Mental Health/Substance Abuse Issues in the Correctional Setting Fall 2011

**Course Revisions**

Approved COR 830 Corrections and Society – *revise the title and description* Fall 2011

Approved COR 835 Administration of Corrections & Juvenile Justice – *revise title and description* Fall 2011

Approved COR 840 Adult Corrections – *revise the title and description* Fall 2011

Approved COR 850 Offender Rehabilitation Strategies – *revise title and description* Fall 2011

Approved COR 856 Law & Ethics in Corrections & Juvenile Justice – *revise title and description* Fall 2011

**New Courses**

Approved COR 857 Community Context of Adult/Juvenile Corrections Fall 2011

Approved COR 878 Capstone Applied Research Project Fall 2011

**Action Items**

Approved 1. Academic Integrity, Revision  
-*Proposal was introduced in the December CAA meeting for discussion.*

Office of the Provost

**Discussion Items**

The following items will return for vote by the CAA in the February 17, 2011, meeting.

1. 3 + 2, Joint Graduate/Undergraduate Degrees

Graduate Program and Research

2. Clarification to the Graduate Tuition Waiver for the Graduate Assistants

Graduate Program and Research

3. Graduation Pre-Check

Office of the Provost

## *Information Items*

1. An Early Alert Update was provided by Mr. Benton Shirey. The next Early Alert notifications are going out on Monday, January 24, 2011.
2. The Board of Regents met on January 26, 2011. CAA items from May through November of 2010 were on the agenda for vote by the Board, and all items were approved. The *CAA Updates\_Curriculum Report* details the items approved by the Board. The report can be found at the Academic Affairs Quick Reference link at: [http://www.academicaffairs.eku.edu/committee/academic\\_council/reference/](http://www.academicaffairs.eku.edu/committee/academic_council/reference/)

The Council on Academic Affairs was adjourned at 3:00 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**February 17, 2011**

Members Present: Rich Boyle, Steve Byrn, Deborah Core, Ed Davis, Tina Davis, Verna Freer, Linda Frost, Andrew Holcomb, Kirk Jones, Jaleh Rezaie, Sherry Robinson, Jack Rutherford, Benton Shirey, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Linda Fossen\*, E.J. Keeley, Sandra Moore\*, Jack Rutherford\*, Claire Schmelzer\*,  
\*indicates prior notification

Non-Members Present: Sandy Cain, Derrick Morton, Julie Patterson, Ka-Wing Wong.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on February 17, 2011.

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Approval of the Minutes – January 20, 2011  
*The minutes were approved as distributed.*

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**CURRICULUM ITEMS**

***Education***

Special Education

**New Program**

**DISCUSSION ONLY**

**Withdrawn** Master of Education in Special Education with Teacher Leader and Additional Certification (MAEdTLC)  
*The new program proposal was withdrawn pending submission of additional information including program goals. The Council discussed the possibility of the proposal returning to CAA as a Program Revision to add a new emphasis, rather than as a New Program proposal. Drs. Debbie Haydon and Sherwood Thompson will provide clarification and submit the proposal to the Council at a later date when it is prepared for voting.*

**Course Revision**

**Approved** SED 811 IECE Assessment and Intervention – revise course description to include students who are seeking to add IECE certification with the MAEd in Special Education.

Fall 2011

**New Courses**

**Withdrawn** SED 580/780 Audiology for Teachers of DHH (Deaf and Hard of Hearing)

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***University Programs***

Veterans Studies

*All Veterans Studies proposals were presented for discussion only and are returning to the March CAA meeting as Action Items.*

**New Programs**

**DISCUSSION ONLY** – Items will return to the March CAA meeting for action.

**Discussion** Minor in Veterans Studies

**Discussion** Departmental Certificate in Veterans Studies

**Discussion** Veterans Studies continued...  
Associates of General Studies Concentration in Veterans Studies

**New Courses**  
**Discussion** VTS 200 Intro to Veterans Studies  
**Discussion** VTS 349 Applied Learning in Veterans Studies  
**Discussion** VTS 349 (A-N) Cooperative Study: Veterans Studies  
**Discussion** VTS 350 Special Topics: \_\_\_\_\_  
**Discussion** VTS 400 Veterans Studies Capstone Seminar  
**Discussion** VTS 490 Independent Study

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**Health Sciences**

Master of Public Health

**Program Revisions**

**Approved** Master of Public Health Proposed Effective Term: Fall 2011  
*Page 80-81 of catalog – Remove Exit Requirements and refer to each option’s department page for details (for EHS page 84 and CHE page 87)*

**Approved** Master of Public Health Environmental Health Science Proposed Effective Term: Fall 2011  
*Page 84-85 of catalog – Add exit requirements to part III program requirements and Change Part IV exit requirements*

**Approved** Master of Public Health Community Health Education Proposed Effective Term: Fall 2011  
*Page 87-88 of catalog – Add exit requirements to part III program requirements and Change Part IV exit requirements*

Exercise and Sport Science

**New Course**

**Approved** PHE 840 Disability Sport and Rehabilitation Fall 2011

**Course Revisions**

**Approved** PHE 415 Outdoor and Lifelong Leisure Motor Activities Fall 2011  
*Add prerequisites EDF 103, 203*

**Program Revision**

**Approved** Master of Science in Physical Education Proposed Effective Term: Fall 2011  
*Correct Catalog and allow more flexibility in choices for students to fulfill requirements*

Family and Consumer Science

**Program Revision**

**Approved** MS in Community Nutrition - *clarify differences between option 1 and 2 and remove subscripts by listed courses.* Proposed Effective Term: Fall 2011

Occupational Therapy

**Course Revision**

**Approved** OTS 896 Non-Thesis Contribution -*change title to better reflect course is research-focused. Change description to meet the appropriate standards for our accreditation organization (ACOTE)* Fall 2011

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**Justice and Safety**

Criminal Justice

**Program Revision**

**Approved** Criminal Justice B.S. - *reduce major hours from 128 to 120* Proposed Effective Term: Fall 2011

Safety, Security and Emergency Management

*Assets Protection Program*

**Course Revision**

Approved APS 210 Vulnerability & Risk Assessment- *change name to Physical Security & revise course description* Proposed Effective Term: Fall 2011

**New Course**

Approved APS 338 Classification Management Fall 2011

**Program Revision**

Approved Assets Protection & Security BS- *reduce major hours from 128 to 120; create 3 options* Proposed Effective Term: Fall 2011

*Homeland Security Program*

**Course Revision**

Approved HLS 461 Disaster Recovery - *change name to Mitigation and Disaster Recovery & revise course description* Fall 2011

**Hybrid Course**

Approved HLS 321W Critical Problem Analysis -*add 321W course (TCAC Approval in Appendix CJS-49)* Fall 2011

**Program Revision**

Approved Associate of General Studies (A.G.S.) Concentration in Homeland Security Proposed Effective Term: Fall 2011

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**Arts and Sciences**

Anthropology, Sociology & Social Work

**New Courses**

Approved ANT 344 Applied Anthropology Fall 2011

Approved ANT 377 Medical Anthropology Fall 2011

Approved ANT 393 Kinship and Marriage Fall 2011

**Dropped Courses**

Approved ANT 391 Marriage and Family Cross-Culturally Fall 2011

Approved ANT 400 Kinship and Social Structure Fall 2011

**Program Suspension**

Approved Canadian Studies Minor- *Drop the Canadian Studies Minor from the Anthropology Program* Proposed Effective Term: Fall 2011

**Program Revision**

Approved Anthropology B.A. - *Revise program curriculum listing due to changes in courses offered* Proposed Effective Term: Fall 2011

Computer Science

**Course Revisions**

Approved CSC 520 Multimedia System Design - *Change prerequisite from CSC120 or one of TEC 190, 255, 313, 355 to CSC 310 and update course content/title* Fall 2011

Approved CSC 720 Multimedia System Design - *Update course content/title* Fall 2011

**New Courses**

Approved CSC 547 Network Forensics & Investigation Fall 2011

Approved CSC 747 Network Forensics & Investigation Fall 2011

Approved CSC 548 Personal Electronic Device Forensics Fall 2011

Approved CSC 748 Personal Electronic Device Forensics Fall 2011

Approved CSC 549 Computer Forensics Capstone Fall 2011

Approved CSC 749 Computer Forensics Capstone Fall 2011

English & Theatre

**Course Revision**

Approved ENG 863 Writing and Teaching Writing - *remove the prerequisite of ENG 301 from ENG 863* Fall 2011

**Arts and Sciences continued...**

**New Courses**

Approved ENG 801 Introduction to Graduate Study - create a new introductory course on graduate-level writing and scholarship, and the demands of the profession, which will be common to all students in the Master of Arts in English program Fall 2011

Approved ENG 895 Mentored Scholarly Project - Create a credit-bearing course for the work required on the end-of-program Mentored Scholarly Project, similar to credits awarded for thesis work. Fall 2011

**Program Revision**

Approved Master of Arts in English - Change the core course requirement of ENG 809 OR ENG 812 with ENG 801. Include language about the proposed course ENG 895: Mentored Scholarly Paper; and to clarify language about the comprehensive exams and master's thesis. Proposed Effective Term: Fall 2011

History

**Program Revision**

Approved History B.A. (Non-Teaching) - reflect the previously approved revision of HIS 312 to HIS 312A and the addition of HIS 312B and HIS 312C. Proposed Effective Term: Fall 2011

Mathematics and Statistics

**Course Revision**

Approved STA 320 Applied Statistical Inference - remove the "no credit with" statement Fall 2011

**Program Revision**

Approved Mathematics B.S. - Remove 8 hours of free electives to have 120 total hours in the degree Proposed Effective Term: Fall 2011

Approved Statistics B.S. - Remove 8 hours of free electives to have 120 total hours in the degree Proposed Effective Term: Fall 2011

**Dropped Course**

Approved MAT 205 Problem Solving with Logo Fall 2011

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**Business and Technology**

Applied Engineering and Technology

**Course Revisions**

Approved AEM 202 Introduction to Quality - Drop QMB 200 as a prerequisite. Fall 2011

Approved AEM 301 Non-Metallic Material Processes - Drop AEM 238 as a prerequisite. Fall 2011

Approved AEM 308 Methods of Lean Operations - Drop QMB 200 as a prerequisite. Fall 2011

**Program Revisions**

Approved General Studies (AGS); Applied Engineering & Technology Concentration -Establish a Concentration in Applied Engineering & Technology for the Associate of General Studies degree program. Proposed Effective Term: Fall 2011

Communication

**Program Revision**

Approved Public Relations B.A. - Revise the courses listed in the degree requirements for Public Relations majors, and incorporate two new alternative areas of emphasis: Management Public Relations and Creative Public Relations. Modify the Public Relations major by excluding Block VII (SBS) from general education and requiring selected courses from that block under "Supporting Course Requirements". To increase free electives by 3 hours for the Public Relations major. COM 200 is required for the major and will be listed as a supporting course. Eliminate the statement "Professional Skills Seminar" from College Requirement and add "s" to Requirement. Proposed Effective Term: Fall 2011

Accounting, Finance and Information Systems

**Dropped Courses**

Approved ACC 727 Managerial Cost Accounting Fall 2011

Approved ACC 855 Advanced Auditing Fall 2011



Approved	ACC 858 Accounting Theory	Fall 2011
Approved	CIS 861 Trends in E-Commerce	Fall 2011
Approved	CIS 870 Strategic Information Systems	Fall 2011
Approved	FIN 851 Seminar in Investments	Fall 2011
Approved	FIN 854 Financial Markets and Institutions	Fall 2011

**Course Revisions**

Approved	ACC 501 International Accounting & Combinations- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 701 International Accounting & Combinations- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 521 Fund Accounting- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 721 Fund Accounting- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 523 Taxation of Corporations- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 723 Taxation of Corporations- <i>Change the prerequisite from a "C-" to "C".</i>	Fall 2011
Approved	ACC 525 Forensic Accounting- <i>Change the prerequisites and "C-" to "C or better."</i>	Fall 2011
Approved	ACC 725 Forensic Accounting- <i>Change the prerequisites and "C-" to "C or better."</i>	Fall 2011
Approved	ACC 820 Survey of Accounting- <i>Make restriction on using ACC 820 as MBA elective clear in the catalog.</i>	Fall 2011
Approved	ACC 850 Managerial Accounting- <i>Reduce the number of prerequisites in the course.</i>	Fall 2011
Approved	ACC 860 Seminar in Accounting- <i>Change the prerequisite to departmental approval and correct typo.</i>	Fall 2011
Approved	CIS 826 Information Systems Application - <i>Make restriction on using CIS 826 as MBA elective clear in the catalog.</i>	Fall 2011
Approved	CIS 850 Management of Information Systems- <i>Reduce the number of prerequisites in the MBA program</i>	Fall 2011
Approved	FIN 824 Survey of Finance - <i>Make restriction on using FIN 824 as MBA elective clear in the catalog.</i>	Fall 2011
Approved	FIN 850 Strategic Financial Management - <i>Reduce the number of prerequisites to the course.</i>	Fall 2011
Approved	FIN 855 Topics in Finance - <i>Change prerequisites.</i>	Fall 2011
Approved	QMB 850 Statistical Methods for Business - <i>Reduce the number of prerequisites in the course.</i>	Fall 2011

EKUBusiness [Departments of Accounting, Finance & Information Systems (AFIS) and Management, Marketing & Administrative Communication (MMAC)]

**Program Revision**

Approved	Master of Business Administration - <i>Create provisional MBA status for students not having completed all prerequisite MBA foundation courses.</i>	Proposed Effective Term: Fall 2011
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Management, Marketing and Administrative Communication

**Course Revisions**

Approved	MGT 821 Survey of Management - <i>Make restriction on using MGT 821 as MBA elective clear in the catalog.</i>	Fall 2011
Approved	MGT 850 Leading & Managing Organizations - <i>Reduce the number of prerequisites in the course.</i>	Fall 2011
Approved	MKT 825 Survey of Marketing - <i>Make restriction on using MKT 825 as MBA elective clear in the catalog.</i>	Fall 2011
Approved	MKT 850 Marketing Management - <i>Reduce the number of prerequisites in the course.</i>	Fall 2011
Approved	MKT 852 Marketing Research & Analysis - <i>Reduce the number of prerequisites in the course.</i>	Fall 2011

### Action Items

- |          |   |                         |
|----------|---|-------------------------|
| Approved | 1. Commencement Participation, Graduation Fee, Degree Conferral Date, and University Certificate Production | Office of the Registrar |
| Approved | 2. Proposal 3+2<br><i>Proposal for 3+2 Joint Graduate/Undergraduate Degrees</i>                             | Graduate School         |
| Approved | 3. Tuition Waiver<br><i>Proposal for Partial Tuition Waivers for Graduate Assistantships</i>                | Graduate School         |

### Information Items

- |    |  |                         |
|----|--|-------------------------|
| 1. | <b>Student Learning Outcomes and Program Assessments<br/>2011-2015 Reporting Unit Action Plan Components –</b><br><i>As shared with the Deans and Chairs at the College meetings in November, this report shows the departments what they are to assess, both in terms of student learning outcomes and other planning objectives, for their 2011-2015 action plans.</i> | Office of the Provost   |
| 2. | <b>Revised CAA Submission Dates for March CAA</b><br><i>Due to the University being closed for Spring Break, a revised submission calendar was distributed to all CAA members and associates indicating the earlier deadlines for CAA proposals.</i>   | Office of the Registrar |

The Council on Academic Affairs was adjourned at 3:00 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**March 17, 2011**

Members Present: Deborah Core, Ed Davis, Linda Fossen, Linda Frost, Claire Good, Andrew Holcomb, Jaleh Rezaie, Sherry Robinson, Jack Rutherford, Claire Schmelzer, Benton Shirey, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Rich Boyle, Tina Davis\*, Verna Freer\*, E.J. Keeley, Sandra Moore.  
\*indicates prior notification

Non-Members Present: Sandy Cain (for Tina Davis), Margaret Foote (for Verna Freer), Bob Houston, Alice Jones, Travis Martin, Brett Morris, Derrick Morton, John Settimi, Darrin Smith, Lori Wilson.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:03 p.m. on March 17, 2011.

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Approval of the Minutes – February 17, 2011  
*The minutes were approved as distributed.*

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***CURRICULUM ITEMS***

***University Programs***

Veterans Studies

**New Programs**

Approved Minor in Veterans Studies  
Approved Departmental Certificate in Veterans Studies  
Approved Associates of General Studies Concentration in Veterans Studies

Proposed Effective Term: Fall 2011  
Proposed Effective Term: Fall 2011  
Proposed Effective Term: Fall 2011

**New Courses**

Approved VTS 200 Intro to Veterans Studies  
Approved VTS 349 Applied Learning in Veterans Studies  
Approved VTS 349 (A-N) Cooperative Study: Veterans Studies  
Approved VTS 350 Special Topics: \_\_\_\_\_  
Approved VTS 400 Veterans Studies Capstone Seminar  
Approved VTS 490 Independent Study

Fall 2011  
Fall 2011  
Fall 2011  
Fall 2011  
Fall 2011  
Fall 2011

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***Arts and Sciences***

Chemistry

**New Program**

Withdrawn Chemistry/Forensic Science B.S.

Withdrawn

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**University Programs**

Environmental Sustainability and Stewardship

**New Program (Minor)**

- Discussion** Minor in Environmental Sustainability and Stewardship  
*The new minor was presented for discussion only and will return in the April CAA meeting for vote by the Council.*
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**Education**

Curriculum and Instruction

**Course Revision**

- Approved** ELE 446 Reading and Language Arts P-5 – *accommodate creation of writing-intensive version of this course and ensure credit not awarded for both.* Fall 2011

**Hybrid Course**

- Approved** ELE 446W Reading and Language Arts P-5 Fall 2011

**Program Revision**

- Approved** Elementary Education (P-5) Teaching B.S. – *add ELE 446W to the program* Proposed Effective Term: Fall 2011

Special Education

**Program Revisions**

- Approved** Special Education Teaching B.S. Learning and Behavior Disorders  
– *add ELE 446W to the program* Proposed Effective Term: Fall 2011

- Approved** Special Education Teaching B.S. Deaf and Hard of Hearing  
– *add ELE 446W to the program* Proposed Effective Term: Fall 2011
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**Honors**

**Course Revisions**

- Approved** HON 102 Honors Rhetoric –*add prerequisite of “admission to Honors Program or Instructor approval”* Fall 2011

- Approved** HON 205W Honors Humanities I - *add prerequisite of “admission to Honors Program or Instructor approval”* Fall 2011

- Approved** HON 210W Honors Civilization I - *add prerequisite of “admission to Honors Program or Instructor approval”* Fall 2011

- Approved** HON 306W Honors Humanities II - *add prerequisite of “admission to Honors Program or Instructor approval”* Fall 2011

- Approved** HON 311W Honors Civilization II - *add prerequisite of “admission to Honors Program or Instructor approval”* Fall 2011

**Course Drop**

- Approved** HON 315 Honors Science Fall 2011
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**Business and Technology**

Applied Engineering and Technology

**New Course**

- Postponed** **POSTPONED until April CAA due to pending Teacher Education Committee approval.**  
CTE 262 Foundations of Career and Technical Education(PS)

**Course Revision**

- Postponed** **POSTPONED until April CAA due to pending Teacher Education Committee approval.**  
CTE 261 Foundations of Career and Technical Education(IS) – *add “For in-service career and technical teachers” and “credit not awarded for both 261 and 262” to Catalog description.*

Applied Engineering and Technology continued...

**Program Revision**

**POSTPONED until April CAA due to pending Teacher Education Committee approval.**

**Postponed** B.S. in Career and Technical Education - *Add EDF 310 (1 hour) and change CTE 261 to new course CTE 262 to Professional Education Core for Pre-Service Teacher Education. Add Technical Education (Pre-Service) Teaching Option (see addition in Part III). Eliminate "Professional Skill Seminar" from College Requirements.*

**New Program (Short-Term Departmental Certificate)**

**Approved** Certificate in Land Surveying Proposed Effective Term: Fall 2011

Accounting, Finance & Information Systems

**New Courses**

**POSTPONED until April CAA due to pending Graduate Council approval.**

**Postponed** INS 520 Survey of Risk Management and Insurance

**Postponed** INS 720 Survey of Risk Management and Insurance

**Program Revisions**

**Approved** Accounting B.B.A. - *Change program; math requirements. Eliminate "Professional Skills Seminar" in the College requirement and add an "s" to the word Requirement.* Proposed Effective Term: Fall 2011

**Approved** Computer Information Systems B.B.A. - *Change program; math requirements, changing Supporting Course Requirements to 18 hours and Free Electives to 5 hours. Eliminate "Professional Skills Seminar" in the College requirement and add an "s" to the word Requirement.* Proposed Effective Term: Fall 2011

**Approved** Finance B.B.A. - *Change program; math requirements, changing Supporting Course Requirements to 15 hours and Free Electives to 5 hours. Eliminate "Professional Skills Seminar" in the College requirement and add an "s" to the word Requirement.* Proposed Effective Term: Fall 2011

**Approved** Insurance B.B.A. - *Change program; math requirements, changing Supporting Course Requirements to 15 hours and Free Electives to 8 hours. Eliminate "Professional Skills Seminar" in the College requirement and add an "s" to the word Requirement.* Proposed Effective Term: Fall 2011

**Approved** Insurance B.S. - *Change program; math requirements. Eliminate "Professional Skills Seminar" in the College requirement and add an "s" to the word Requirement.* Proposed Effective Term: Fall 2011

Agriculture

**Program Revision**

**Approved** Pre-Professional Pre-Veterinary Medicine – *condense and clarify Catalog narrative. Present curriculum Requirements in a standard format.* Fall 2011

Communication

**New Course**

**Approved** PUB 410S Social Media and Public Relations Fall 2011

**Course Revision**

**Approved** BEM 395 Video Production II -*Change listing of BEM 395 to a 3 Lec/3 Lab to match BEM 295 and 495. All of these courses are four credit hour lecture/lab production classes and need to be scheduled differently than the typical three hour class. Without the 3 Lec/3 Lab designation, scheduling BEM 395 for extra class time is problematic.* Fall 2011

EKU Business (Accounting, Finance and Information Systems and Management, Marketing and Administrative Communication)

**Program Revision**

**Postponed** Master of Business Administration -*change "Options" to "Majors" in the program. Postponed pending Graduate Council approval.*

Management, Marketing and Administrative Communication

**New Course**

**Approved** CCT 304S Applied Entrepreneurship and Service Learning Fall 2011

## Justice and Safety

### Safety, Security and Emergency Management

#### *Fire Science Program*

#### **Course Dropped**

Approved FSE 430 Personnel and Industrial Relations Law Fall 2011

#### **Hybrid Course**

Approved FSE 201S Building Construction Fall 2011

#### **New Course**

Approved FSE 498 Independent Study - *expand and enrich program options for students* Fall 2011

#### **Course Revision**

Approved FSE 223 Fire and Emergency Scene Operations- *add FSE 201S as prerequisite* Fall 2011

Approved FSE 300W Technical Report Writing for Emergency Services - *add FSE 200 as prerequisite* Fall 2011

Approved FSE 330 Principles of Criminal Investigation –*add FSE 300 to the list of prerequisites* Fall 2011

Approved FSE 355 Fire Dynamics - *add “or higher” after CHE 101 (or higher) and MAT 107 (or higher) prerequisites* Fall 2011

Approved FSE 360 Fire Protection Hydraulics and Water Supply -*add “or higher” after MAT 107 prerequisite* Fall 2011

Approved FSE 370 Electrical and Mechanical Systems Failure Analysis -*remove FSE 355 as prerequisite* Fall 2011

Approved FSE 400 Advanced Emergency Services -*add “or FSE 300W” as prerequisite and add FSE before 320* Fall 2011

Approved FSE 425 Disaster and Community Fire Defense Planning -*add “or FSE 300W” as prerequisite* Fall 2011

Approved FSE 445 Advanced Structural Fire Protection -*change prerequisite FSE 335 (C) to FSE 355* Fall 2011

#### **Program Revision**

Approved Fire Protection Engineering Technology -*for ABET accreditation add 4 elective credit hours for total 124* Proposed Effective Term: Fall 2011

#### **New Programs (Minors)**

The following new program proposals were presented for discussion only and will return to the CAA in April for votes by the Council:

Discussion Minor in Fire Protection Administration

Discussion Minor in Industrial Fire Protection

Discussion Minor in Fire, Arson, and Explosion Investigation

#### *Occupational Safety Program*

#### **New Course**

Approved OSH 498 Independent Study -*expand and enhance program options for students* Fall 2011

#### **New Program (Minor)**

The following new program proposal was presented for discussion only and will return to the CAA in April for vote by the Council:

Discussion Minor in Occupational Safety

### Criminal Justice

#### **Course Revision**

Approved CRJ 355 Rural Crime & Justice -*cross list with Appalachian Studies 355; approved for AS minors* Fall 2011

## Arts and Sciences

### Biological Sciences

#### **New Course**

Approved BIO 215 Insects and Society - *add a new course to fulfill Gen Ed Block VII (NS) Chemistry* Fall 2011

#### **Course Revisions**

Approved CHE 101 Chemistry of Everyday Life - *change the associated lab course, update the course title, and add a mathematics pre-/co-requisite* Fall 2011

Approved CHE 107 Introductory Chemistry Lab - *Revise the current introductory lab course to correlate with only CHE 101 (including pre- / co-requisites).* Fall 2011

Approved CHE 325/CHE 325L Quantitative Analytical Chemistry - *To update the course title and description, increase the number of lecture hours, and separate the lab portion of the course from the lecture.* Fall 2011

**Arts and Sciences continued...**

Approved	FOR 411 Forensic Analytical Methods I - <i>Make the course to be cross-listed with CHE 425, therefore, changing the course description and separating the lab component from the lecture of the course is necessary.</i>	Fall 2011
Approved	FOR 475 Mass Spectrometry - <i>To update the course description to correlate with the formation of CHE 520</i>	Fall 2011
Approved	FOR 412 Forensic Analytical Methods II - <i>Revise the course title and description for a current forensic science course as well as separate the lab component from the lecture</i>	Fall 2011
Approved	FOR 412L Forensic Analytical Methods II - <i>Revise the course title and description for a current forensic science course as well as separate the lab component from the lecture</i>	Fall 2011
Approved	FOR 430 Drugs and Toxicology - <i>Revise the course title and description for a current forensic science course as well as separate the lab component from the lecture</i>	Fall 2011
Approved	FOR 451/451L Forensic Microscopic Analysis - <i>Revise the course title and description for a current forensic science course as well as separate the lab component from the lecture</i>	Fall 2011
Approved	FOR 465W Expert Witness Testimony - <i>Increase the credit hours for FOR 465W course from 2 to 3 and change the course description.</i>	Fall 2011
Approved	FOR 495 Internship - <i>Change the pre-requisites for the course</i>	Fall 2011
<b>New Courses</b>		
Approved	CHE 425/CHE 425L Instrumental Analysis - <i>create a new lecture course CHE 425: Instrumental Analysis to replace course CHE 525 (that will be dropped) as well as be cross-listed with FOR 411</i>	Fall 2011
Approved	CHE 430 Biochemistry of Macromolecules - <i>To make a new biochemistry course at the 400 level to replace the current 500 level version (the current 500/700 level course will be dropped).</i>	Fall 2011
Approved	CHE 431 Metabolic Biochemistry - <i>To make a new biochemistry course at the 400 level to replace the current 500 level course (the current 500/700 level course will be dropped).</i>	Fall 2011
Approved	CHE 432 Biochemistry Laboratory - <i>To make a new biochemistry laboratory at the 400 level to replace the 500 level course (the current 500/700 level course will be dropped).</i>	Fall 2011
Approved	CHE 450 Inorganic Chemistry - <i>To make a new inorganic course at the 400 level to replace the current 500 level version (the current 500/700 level course will be dropped).</i>	Fall 2011
Approved	FOR 401 Forensic Professional Practice	Fall 2011
Approved	FOR 420 Forensic DNA Analysis	Fall 2011
Approved	FOR 440 Drug Chemistry	Fall 2011
Approved	FOR 442L Drugs and Toxicology Lab	Fall 2011
Approved	FOR 499 Forensic Science Capstone	Fall 2011
Approved	FOR 411L Forensic Instrumental Lab - <i>To create a new lab course so the lab portion of FOR 411 can be separate from the lecture</i>	Fall 2011
<b>Program Revisions</b>		
Approved	Chemistry (B.S.) - <i>Revise the B.S. Chemistry Program to reflect recent course changes, adjust courses to the program, and reduce the overall degree program to 120 hours</i>	Proposed Effective Term: Fall 2011
Approved	Forensic Science (B.S.) - <i>Revise the B.S. Forensic Science Program to reflect recent course changes and reduce the overall degree program to 120 hours</i>	Proposed Effective Term: Fall 2011
<b>Geography &amp; Geology</b>		
<b>Program Revision</b>		
Approved	Geology (B.S.) - <i>Revise Major Requirements by: (1) requiring two Introductory Geology Courses; (2) removing GLY 550 from Geology Core; (3) reducing Geology Electives from five to four courses and revise course list; and (4) adding Capstone Course.</i>	Proposed Effective Term: Fall 2011
<b>Mathematics and Statistics</b>		
<b>Course Revisions</b>		
Approved	MAT 201 Mathematical Concepts for Middle and Elementary School Teachers I - <i>change the prerequisite</i>	Fall 2011
Approved	MAT 202 Mathematical Concepts for Middle and Elementary School Teachers II – <i>change the prerequisite</i>	Fall 2011
Approved	MAE 301 Mathematics for Elementary Teachers III - <i>Add a prerequisite to MAE 301</i>	Fall 2011

Physics

**Program Revisions**

- |          |   |                                    |
|----------|---|------------------------------------|
| Approved | Science for Engineering (A.A.S.) - <i>Fix the number of hours in the supporting courses and adjust the number of hours in free electives</i>  | Proposed Effective Term: Fall 2011 |
| Approved | Physics (B.S.) - <i>Replace EET 355 with EET 399 under the Engineering Physics option and to reduce the number of total credit hours to 120 by reducing the number of free electives.</i> | Proposed Effective Term: Fall 2011 |
| Approved | AGS Concentration in Physics and Engineering  | Proposed Effective Term: Fall 2011 |

**Discussion Items**

The following items will return to the April CAA meeting as Action Items for vote by the Council:

- |   |                       |
|---|-----------------------|
| 1. Writing-Intensive Courses, General Education Requirements<br><i>Dr. Sara Zeigler will provide edits to the proposal language prior to the April CAA meeting.</i> | University Programs   |
| 2. Proposal 3+2<br><i>Proposal for 3+2 Joint Graduate/Undergraduate Degrees</i>   | Office of the Provost |
| 3. Tuition Waiver<br><i>Proposal for Partial Tuition Waivers for Graduate Assistantships</i>  | Office of the Provost |

The Council on Academic Affairs was adjourned at 2:30 p.m.



**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**April 21, 2011**

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Claire Good, Kirk Jones, Kim Naugle, Jaleh Rezaie, Sherry Robinson, Benton Shirey, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Verna Freer\*, Linda Frost\*, Keith Grob, E.J. Keeley, Sandra Moore, Jack Rutherford.  
\*indicates prior notification

Non-Members Present: Sandy Cain, Ginni Fair, Margaret Foote (for Verna Freer), Debbie Haydon, Rose Perrine, Sherry Robinson, Lori Wilson, Garrett Yoder.

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m. on April 21, 2011.

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Approval of the Minutes – March 17, 2011  
*The minutes were approved as distributed.*

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**CURRICULUM ITEMS**

**University Programs**

Environmental Sustainability and Stewardship  
**ACTION ITEM (Returning from March CAA meeting)**  
**New Program**

*Approved*                      Minor in Environmental Sustainability and Stewardship

*Fall 2011*

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**College of Justice and Safety**

Criminal Justice  
**Program Revision**

*Approved*                      Police Studies B.S. – *reduce number of hours required for degree from 128 to 120*

*Fall 2011*

Safety, Security and Emergency Management  
**ACTION ITEMS (Returning from March CAA meeting)**  
**New Programs**

*Approved*                      Minor in Fire Protection Administration

*Fall 2011*

*Approved*                      Minor in Industrial Fire Protection

*Fall 2011*

*Approved*                      Minor in Fire, Arson, and Explosion Investigation

*Fall 2011*

*Approved*                      Minor in Occupational Safety

*Fall 2011*

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American Sign Language and Interpreter Education

Approved	<b>Course Revision</b> ITP 215 Professional Issues in Interpreting – <i>revise title and description; add “credit not allowed with” statement for ITP 215W</i>	Fall 2011
Approved	<b>New Course</b> ITP 215W Professional Issues in Interpreting – <i>create new writing-intensive course</i>	Fall 2011
Approved	<b>Program Revision</b> ASL and English Interpretation - <i>Update and correct the program display to show the addition of the ITP 215W course, to correct the course number for ITP 330 (previously ITP 370), and to correct the number of supporting course requirements from 27 to 36 (this does not change the overall total hours required for this degree). DegreeWorks also needs to be updated to recognize ITP 330 as being a previous revision of the course number ITP 370.</i>	Fall 2011
Approved	<b>Editorial Change</b> ITP 330 Ethics and Special Settings I – <i>add “previously ITP 370” statement to Catalog description</i>	Fall 2011
<b>Special Education</b>		
Approved	<b>Program Revision</b> Master of Education in Special Education with Teacher Leader Track - <i>Approve an option in the Master of Arts in Education in Special Education Program that meets KY EPSB requirements for the Kentucky Teacher Leader Endorsement AND allows students to add an additional teaching certificate in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, OR Interdisciplinary Early Childhood Education.</i>	Fall 2011
Approved	<b>Course Revision</b> SED 811 IECE Assessment and Intervention - <i>change the course description to include students who are seeking to add IECE certification with the MAEd in Special Education.</i>	Fall 2011
Approved	<b>New Courses</b> SED 580 Audiology for Teachers of DHH	Fall 2011
Approved	SED 780 Audiology for Teachers of DHH	Fall 2011
Approved	<b>Course Revisions</b> SED 510 Assessment, Curriculum, Methods in Content Area for the Deaf and Hard of Hearing <i>-add prerequisite courses or course equivalents</i>	Fall 2011
Approved	SED 710 Assessment, Curriculum, Methods in Content Area for the Deaf and Hard of Hearing <i>-add prerequisite courses or course equivalents</i>	Fall 2011

## College of Business and Technology

Applied Engineering and Technology

Approved	<b>New Course (Returning from March CAA meeting)</b> CTE 262 Foundations of Career and Technical Education(PS)	Fall 2011
Approved	<b>Course Revision (Returning from March CAA meeting)</b> CTE 261 Foundations of Career and Technical Education(IS) – <i>add “For in-service career and technical teachers” and “credit not awarded for both 261 and 262” to Catalog description.</i>	Fall 2011
Approved	<b>Program Revision (Returning from March CAA meeting)</b> B.S. in Career and Technical Education - <i>Add EDF 310 (1 hour) and change CTE 261 to new course CTE 262 to Professional Education Core for Pre-Service Teacher Education. Add Technical Education (Pre-Service) Teaching Option (see addition in Part III). Eliminate “Professional Skill Seminar” from College Requirements.</i>	Fall 2011

**College of Business and Technology**

Accounting, Finance & Information Systems

<b>Approved</b>	<b>New Courses (Returning from March CAA meeting)</b>	Summer 2011
	INS 520 Survey of Risk Management and Insurance	
<b>Approved</b>	INS 720 Survey of Risk Management and Insurance	Summer 2011

EKUBusiness [Departments of Accounting, Finance & Information Systems (AFIS)  
and Management, Marketing & Administrative Communication (MMAC)]:

**Program Revision**

<b>Approved</b>	Master of Business Administration - <i>change "Options" to "Majors" in the program.</i>	Fall 2011
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Military Science and Leadership

**Program Revision**

<b>Approved</b>	Minor in Military Leadership (ARMY) - <i>Remove MSL 311 as a requirement for a Military Science Major</i>	Fall 2011
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Management, Marketing and Administrative Communication

**Course Revision**

<b>Approved</b>	MKT 404 Retailing Management – <i>change prerequisite</i>	Fall 2011
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**College of Health Sciences**

Family and Consumer Science

**New Course**

<b>Approved</b>	NFA 412 Nutrition Research Applications	Fall 2011
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**Program Revision**

<b>Approved</b>	General Dietetics – <i>add new course NFA 412 and delete statistic requirements of STA 215 or HEA 350</i>	Fall 2011
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Occupational Therapy

**Editorial Revision**

<b>Approved</b>	M.S. Occupational Therapy – <i>correct the number of hours under program option 1 research from 9 to 6</i>	Fall 2011
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**Course Revisions**

<b>Approved</b>	OTS 302 Practicum II: Life Narratives – <i>remove prerequisite BIO 271</i>	Fall 2011
<b>Approved</b>	OTS 312 Occupation by Design – <i>add co-requisite BIO 271</i>	Fall 2011
<b>Approved</b>	OTS 401 Practicum III: Diversity – <i>add co-requisite BIO 271</i>	Fall 2011
<b>Approved</b>	OTS 422 Impact of Conditions on Occupation – <i>add co-requisite BIO 271</i>	Fall 2011
<b>Approved</b>	OTS 430 Intervention in Health and Human Services – <i>add co-requisite OTS 362, 402, 478</i>	Fall 2011

**Program Revision**

<b>Approved</b>	Occupational Science B.S. – <i>remove "cycle" from program description</i>	Fall 2011
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**College of Arts and Sciences**

Chemistry

**Course Revisions**

<b>Approved</b>	CHE 102 Introductory Chemistry II - <i>Separate the lecture component from the lab component and update the course description.</i>	Fall 2011
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**New Course**

<b>Approved</b>	CHE 102L Introductory Chemistry Lab II – <i>create separate lab course for CHE 102.</i>	Fall 2011
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Chemistry continued...

<b>Course Revision</b>		
Approved	CHE 105 Chemistry for Health Sciences – <i>revise description, prereq/coreq. due to proposed creation of new lab course CHE 105L</i>	Fall 2011
<b>New Course</b>		
Approved	CHE 105L Health Science Chemistry Lab – <i>create a new lab course for CHE 105</i>	Fall 2011
<b>Course Revisions</b>		
Approved	CHE 515 Analysis and Characterization - <i>Revise course by changing the course title, description, pre- and co-requisites, and adding one hour of lecture.</i>	Fall 2011
Approved	CHE 715 Analysis and Characterization - <i>Revise course by changing the course title, description, pre- and co-requisites, and adding one hour of lecture.</i>	Fall 2011
Approved	CHE 574 Physical Chemistry I - <i>update the pre- or co-requisites to include the new formed laboratory course, CHE 574L/CHE 774L Physical Chemistry Lab I</i>	Fall 2011
<b>New Course</b>		
Approved	CHE 574L Physical Chemistry Lab I – <i>create new lab course to correspond with CHE 574</i>	Fall 2011
<b>Course Revision</b>		
Approved	CHE 774 Physical Chemistry I - <i>update the pre- or co-requisites to include the new formed laboratory course, CHE 574L/CHE 774L Physical Chemistry Lab I</i>	Fall 2011
<b>New Course</b>		
Approved	CHE 774L – Physical Chemistry Lab I - <i>create new lab course to correspond with CHE 774</i>	Fall 2011
<b>Course Revision</b>		
Approved	CHE 575 Physical Chemistry II – <i>update prereqs and coreqs to include new lab course CHE 575L</i>	Fall 2011
<b>New Course</b>		
Approved	CHE 575L Physical Chemistry Lab II – <i>create new lab course to correspond with CHE 575</i>	Fall 2011
<b>Course Revision</b>		
Approved	CHE 775 Physical Chemistry II – <i>update prereqs and coreqs to include new lab course CHE 775L</i>	Fall 2011
<b>New Courses</b>		
Approved	CHE 775L Physical Chemistry Lab II – <i>create new lab course to correspond with CHE 775</i>	Fall 2011
Approved	CHE 501L Chemtopics Lab: _____. <i>Create a new laboratory course pertaining to specific topics that can be performed in a chemistry laboratory.</i>	Fall 2011
Approved	CHE 701L Chemtopics Lab: _____. <i>Create a new laboratory course pertaining to specific topics that can be performed in a chemistry laboratory.</i>	Fall 2011
Approved	CHE 520 Mass Spectrometry - <i>To create a new course pertaining to the analytical technique of mass spectrometry</i>	Fall 2011
Approved	CHE 720 Mass Spectrometry - <i>To create a new course pertaining to the analytical technique of mass spectrometry</i>	Fall 2011
<b>Program Revision</b>		
Approved	Chemistry B.A. - <i>Revise the B.A. Chemistry Program to reflect recent course changes, adjust courses to the program, add a new option for a series of pre-professional students, and reduce the overall degree program to 120 hours</i>	Fall 2011
<b>Dropped Courses</b>		
Approved	CHE 112HL General Chemistry Honors Lab II	Fall 2011
	CHE 330 Introductory Biochemistry	
	CHE 473 Physical Chemistry Laboratory	
	CHE 525 Instrumental Methods	
	CHE 530 Biochemistry of Macromolecules	
	CHE 531 Metabolic Biochemistry	
	CHE 532 Biochemistry Laboratory	
	CHE 550 Inorganic Chemistry	
	CHE 725 Instrumental Methods	
	CHE 730 Biochemistry of Macromolecules	
	CHE 731 Metabolic Biochemistry	
	CHE 732 Biochemistry Laboratory	
	CHE 750 Inorganic Chemistry	
	CHE 473 Physical Chemistry Laboratory	

Geography & Geology**Course Revision**

Approved	GLY 303 Global Environmental Obstacles - <i>Revise GLY 303 by: (1) changing title to Environmental Geosciences; (2) adding prerequisite of any general education geology course or departmental approval; and (3) removing from Gen. Ed. VII (NS) designation.</i>	Fall 2011
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Government**New Course**

Approved	LAS 330S Family Law Practice	Fall 2011
Approved	POL 870 Public Administration Internship - <i>Create a course identified as Internship for the MPA program.</i>	Fall 2011

**Course Revisions**

Approved	LAS 330 Family Law Practice - <i>Change catalog description: Students cannot receive credit for both LAS 330 and LAS 330S.</i>	Fall 2011
Approved	POL 871 Field Study in Public Administration - <i>Revise the course description to make clear that this is the course in which students complete their applied field study research project; and revise the number of hours allowed to 3.</i>	Fall 2011

History**New Courses**

Approved	HIS 322 History of the Modern Middle East	Fall 2011
Approved	HIS 348 Elizabeth I – Life and Legacy	Fall 2011

**Program Revisions**

Approved	History B.A. - <i>reflect the addition of HIS 322 and HIS 348 to the major course offerings</i>	Fall 2011
Approved	History/Teaching B.A. - <i>Reflect the reduction of required credit hours for the History Teaching Major from 128 to 120. Also to reflect the previously approved revision of HIS 312 to HIS 312A and the addition of HIS 312B and HIS 312C</i>	Fall 2011

Mathematics and Statistics**Course Revisions**

Approved	STA 500 Applied Statistical Inference – <i>Remove no credit with statement</i>	Fall 2011
Approved	STA 700 Applied Statistical Inference – <i>Remove no credit with statement</i>	Fall 2011

Music**Course Revisions**

Approved	MUS 383 Orchestration - <i>Change course description and add required junior standing</i>	Fall 2011
Approved	MUS 481 Counterpoint - <i>Modify course title and description</i>	Fall 2011

Physics**Program Revision**

Approved	Physics/Teaching B.S. - <i>Remove the reference to NAT 101 and to replace ESE 451 with ESE 561</i>	Fall 2011
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Psychology**Editorial Changes**

Approved	PSY 888 - <i>Put course back into Graduate Catalog. Omission due to data entry error.</i>	Fall 2011
Approved	Master of Science Clinical Psychology Program - <i>Clarify exit requirements</i>	Fall 2011
Approved	Master of Science Industrial and Organizational Psychology - <i>Revise exit requirements</i>	Fall 2011

**Program Revision**

Approved	Master of Science General Psychology - <i>Revise program description: (1) To revise exit requirement information; (2) To include degree requirements for students who are enrolled in the Master of Science General Psychology Program who are, and are not, also enrolled in the Psy.S. Program in School Psychology.</i>	Fall 2011
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Psychology continued...

**Program Revision**

Approved

Specialist in Psychology School of Psychology Program (Psy.S.) - (1) Revise program description to remove PSY 888 and PSY 890 as options under the Research, Evaluation, and Statistics section of the curriculum; (2) To revise comprehensive exam and exit requirement information; (3) To include information about the MS in General Psychology that is part of the Psy.S. Degree in School Psychology.

Fall 2011

DRAFT

## *Action Items*

Approved

1. Policy 4.2.11P, Non-EKU Academic Credit

A motion to amend the policy language was made by Dr. Jaleh Rezaie and approved by the Council. The amendment passed for the following language edit:  
“Degree-seeking students may apply up to seventy-five percent (75%) of non-EKU academic credits to an EKU undergraduate degree ~~or fifty percent (50%)~~ or twelve credit hours of non-institutional credit to an EKU graduate degree.”

Office of the Provost

Approved

2. Protocol for Independent Studies Course

Office of the Provost

Approved

3. Associate to Baccalaureate Degree Pathway, Collaborative Regional Education Program; Morehead State University, Eastern Kentucky University, Hazard Community and Technical College

The Council on Academic Affairs approved contingent upon approval of University Programs. University Programs reviewed and approved 4/29/11.

Office of the Registrar

Approved

4. Writing-Intensive Courses, General Education Requirements

*Revision to Catalog text regarding Writing-Intensive Courses*

University Programs

Approved

5. Minimum Academic Standards

Academic Affairs  
Work Group

## *Discussion Items*

The following items will return to the May CAA meeting as Action Items for vote by the Council:

1. Additional Employment for Graduate Assistants

Graduate School

2. Academic Readiness

Academic Affairs  
Work Group

3. Non-EKU Institutional Credit

Office of Academic  
Testing and Readiness

## *Information Items*

1. Draft Revision to the General Education Program

Presented by Garrett Yoder. A Work Group will work on the revision and program during the summer.

Commencement Regalia Approvals:

2. African/African-American Studies/Women and Gender Studies
3. National Student Nurses Association

The Council on Academic Affairs was adjourned at 4:47 p.m.

**COUNCIL ON ACADEMIC AFFAIRS MINUTES**  
**May 19, 2011**

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Jaleh Rezaie, Jack Rutherford, Benton Shirey, Anne Shordike, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Linda Fossen, Verna Freer\*, Linda Frost\*, Claire Good\*, Keith Grob\*, Sandra Moore, Sherry Robinson.  
\*indicates prior notification

Non-Members Present: Cheryl Crowe, Margaret Foote (for Verna Freer), Eric Fuchs, Derrick Morton, Lynette Noblitt, Tricia Radford (for Keith Grob).

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Dr. Janna Vice called the Council on Academic Affairs to order at 1:04 p.m. on May 19, 2011.

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Approval of the Minutes – April 21, 2011  
The minutes were approved as distributed.

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**CURRICULUM ITEMS**

**College of Arts and Sciences**

Mathematics and Statistics

**New Program**

Master of Arts in Mathematics

*This proposal will return as an Action Item in the August CAA meeting.*

Discussion  
Item

**College of Business and Technology**

**Memorandum**

Restructuring of the College of Business and Technology; Creation of the School of Business and the School of Technology within the College of Business and Technology.

Information  
Item

Fall 2011

**University Programs**

**Editorial Revision**

AFA 367 African Caribbean Literature – *cross list with ENG 367; remove cross listing with WGS 367.*

Approved

Fall 2011



**College of Justice and Safety**

Criminal Justice

**Hybrid Course**

Approved CRJ 331W Perspectives on Crime and Delinquency Fall 2011

**Course Revision**

Approved CRJ 331 Perspectives on Crime and Delinquency Fall 2011

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**College of Health Sciences**

Exercise and Sport Science

**Course Revisions**

Approved ATR 100 Introduction to Athletic Training - *change to a 1 credit hour lab course* Fall 2012

Approved ATR 398 Pre-Season Practicum in Athletic Training – *change from 4 credit hour to 3 credit hour course* Fall 2012

**New Course**

Approved ATR 225 Applied Palpation Anatomy Fall 2012

**Program Revision**

Approved Athletic Training B.S. – *revise course requirements within the program* Fall 2012

Health Promotion and Administration

**New Course**

Approved HSA 411 Professional Practice Experience II Spring 2012

**Course Dropped**

Approved HSA 412 Professional Practice Experience Spring 2012

**Hybrid Course**

Approved HSA 412S Professional Practice Experience II Spring 2012

**New Course**

Approved HSA 413 Professional Practice Experience III Spring 2012

**Program Revision**

Approved Health Services Administration B.S. – *revise the program to reflect the revisions made to the Professional Practice Experience courses (HSA 411, 412, 413).* Fall 2012

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**College of Arts and Sciences**

Anthropology, Sociology & Social Work

**Course Revision**

Approved SWK 100 Principles of Food Stamps - *Change the name of the course to Introduction to Food Benefits* Fall 2011

Art & Design

**New Course**

Withdrawn AED 361 Art Teaching: Grades P-8 - *Create a new course as part of the Art Education Option*  
*New course proposal was withdrawn due to pending Teacher Education Committee approval.*

Biological Sciences

**New Courses**

Approved BIO 552 Hormones and Behavior Fall 2011

Approved BIO 752 Hormones and Behavior Fall 2011

Computer Science

**Program Revision**

Approved Computer Science B.S. – *Update supporting course requirements for bioinformatics option* Fall 2012

English & Theatre**New Course**

Approved ENG 367 African Caribbean Literatures - *Add ENG 367 as a cross-listed course with the already-existing AFA 367* Fall 2011

**Program Revision**

Approved English B.A. - *Add ENG 367 African Caribbean Literatures to the list of elective courses available to the Literature option of the English major. This course fits into the sequence of diversity courses.* Fall 2012

Government**New Courses**

Approved LGS 300 Introduction to Legal Studies - *Create a course that will serve as an introduction to the Legal Studies Minor* Fall 2011

Approved LGS 305 Special Topics: \_\_\_\_\_ - *Create a course that will serve as a special topics placeholder for faculty interested in teaching a course for the Legal Studies minor.* Fall 2011

Approved LGS 349 Applied Learning for Legal Studies - *Create a course that will serve as a cooperative experience for the Legal Studies Minor* Fall 2011

Approved LGS 400 Senior Thesis in Legal Studies - *Create a capstone undergraduate legal studies research course for the Legal Studies Minor* Fall 2011

Approved POL 847S Strategic Planning & Grant Writing

Approved POL 874 Public Sector Leadership - *Add a course on public sector leadership to the curriculum of the MPA Program* Fall 2011

**Course Revision**

Approved POL 847 Strategic Planning & Grant Writing - *Change catalog description: Students cannot receive credit for both POL 847 and POL 847S.* Fall 2011

**New Program**

Approved Legal Studies Minor - *Create a multi-disciplinary, inter-departmental minor in Legal Studies (LGS)* Fall 2012

History**New Course**

Approved HIS 414 The Modern American Presidency Fall 2011

**Program Revisions**

Approved History B.A. - *Addition of HIS 414 to the major course offerings* Fall 2012

Approved History/Teaching B.A. - *Addition of HIS 414 to the major course offerings* Fall 2012

Mathematic & Statistics**Memorandum**

Approved AP and IB Credits - *Change the way AP credit and IB credit is awarded* Fall 2011

**Course Revisions**

Approved MAT 107 College Algebra - *Change the prerequisite for MAT 107 to ensure student readiness.* Spring 2012

Approved MAT 306 Discrete Mathematics - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice.* Fall 2011

Approved MAT 308 Modern Algebra I - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice* Fall 2011

Approved MAT 315 Introduction to Analysis - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice* Fall 2011

**New Course**

Approved STA 270L Lab for Applied Stats I: \_\_\_\_\_ - *Add an optional lab for STA 270* Fall 2011

**Program Revision**

Approved Mathematics Teaching B.S. – *revise the Mathematics Teaching course options* Fall 2012

**Drop Courses**

Approved MAT 100 Graphing Calculator I Fall 2011

Approved MAT 101 Graphing Calculator II Fall 2011

Music

**Course Revision**

Approved MUS 889 Advanced Composition - *Change course title to reflect the addition of a 2<sup>nd</sup> graduate composition course* Fall 2011

**New Course**

Approved MUS 890 Advanced Composition II - *advanced course for composition students in the Master of Music degree* Fall 2011

**Program Revision**

Approved Master of Music - *Add additional text to the Admissions section II, modifying composition credits, and clarification of electives* Fall 2012

**Action Items**

Approved\* 1. Additional Employment for Graduate Assistants Graduate School  
 \***MOTION:** Approve the policy with the understanding that the Graduate School will continue working with the Department of Exercise and Sport Science and the Department of Biology to develop a procedure for exceptions within these departments.  
 MOTION PASSED. Proposal approved.

Approved\* 2. Academic Readiness Academic Affairs Work Group  
 \*Approved with revisions. Edits were made to items 1 and 2, and language was added for a new item #3, with subsequent renumbering to the remaining items as needed. Item #3 new language will address the requirements for transfer students who have unmet college readiness needs.  
 A **friendly amendment** was made to item #5 (renumbered to item #6), to read as follows:  
 “Students with 090- or 095-level college readiness requirements must complete all required courses by the end of the term in which they attempt their 30<sup>th</sup> 45<sup>th</sup> credit hour...Students not completing all college-readiness requirements within 30 45 hours will have their enrollment status converted to “College Readiness Deferred.”

Approved 3. Credit by Examination Revisions Office of Academic Testing and Readiness

**Discussion Item**

1. Independent Study Courses, *Curriculum Guide Edit* Office of the Registrar  
 This item will return for a vote by the Council at the August 2011, CAA meeting.

**Information Item**

1. Professional Track for the B.A. in General Studies *Catalog* format University Programs  
 The *Catalog* format/layout was provided for this program which received CAA approval on 4/21/11, Faculty Senate approval 5/2/11, and Board of Regents approval 6/7/11.

The Council on Academic Affairs was adjourned at 3:10 p.m.