Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Communication
___ New Course (Parts II, IV)	College	Business and Technology
X Course Revision (Parts II, IV)	*Course Prefix & Number	CMS 325
___ Hybrid Course ("S," "W")	*Course Title	Communication in Conflict Management
___ New Minor (Part III)	*Program Title	
___ Program Suspension (Part III)		
___ Program Revision (Part III)	*Provide only the information relevant to the proposal.	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by:	Date		Date
Departmental Committee	Feb. 17, 2014	Council on Academic Affairs	3/20/2014
College Curriculum Committee	2/28/2014	Faculty Senate**	NA
General Education Committee*	NA	Board of Regents**	NA
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	Fall 2014
Graduate Council*	NA		

   *If Applicable (Type NA if not applicable.)
  **Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Change the course prerequisites from CMS 205W to CMS 100 or departmental approval.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

CMS 100 has been revised to include the development and knowledge of fundamental verbal and nonverbal communication skills. CMS 100 will provide the basic competency skills needed for CMS 325.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

None

Operating Expenses Impact: none

None

Equipment/Physical Facility Needs: none

None

Library Resources: none

None

CBT 14

Part II. Recording Data for New, Revised, or Dropped Course
     (For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text. 2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions. 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CMS 325   Communication in Conflict Management. (3) I, II. Prerequisites: CMS ~~205W~~ <u>100</u> or departmental approval. A study of the communication components that contribute to the initiation, perpetuation, and resolution of conflict. Emphasis on building appropriate communication skills for productive conflict management.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Academic Term (Example: Fall 2012)	College/Division:	Dept. (4 letters)*
CMS	325	Fall 2014	AS ___ HS ___ BT x ___ JS ___ ED ___ UP ___	COMM

Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. ___
	Lecture ___ Laboratory ___ Other ___		Cip Code (first two digits only) 09

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
			FR ___ JR ___ SO ___ SR ___
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	
		Thesis ___	
		Internship ___	
		Independent Study ___	
		Practicum	

CoRequisites and Prerequisites   ****See definitions on following page****

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only.   List combinations below. Use **"and"** and **"or"** literally.)   (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D ˉ.)

Course Prefix and No.	CMS 205W 100 or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit will not be awarded for both…; or formerly…)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Element: Please mark (**X**) in the appropriate Element or Elements (e.g. – 4B(3) **X**).

Element 1 (9)	Element 2 (3)	Element 3 (6)	Element 4 (6)	Element 5 (6)	Element 6 (6)
1A (3)	2 (3)	3A (3)	4A (3)	5A (3)	6 (6)
1B (3)		3B (3)	4B (3)	5B (3)	
1C (3)		*or* 3A/B Integrated A&H(6)	*or* 4A/B Integrated Sciences(6)		