

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

<input type="checkbox"/> (Check one)	Department Name	Computer Science
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	INF 314
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title	MS Office & Data Analysis
<input type="checkbox"/> New Minor (Part III)	*Program Title	
<input type="checkbox"/> Program Suspension (Part III)		
<input type="checkbox"/> Program Revision (Part III)	*Provide only the information relevant to the proposal.	If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

  

	<u>Date</u>		<u>Date</u>
Proposal Approved by:			
Departmental Committee	11/18/13	Council on Academic Affairs	3/20/2014
College Curriculum Committee	02/17/14	Faculty Senate**	NA
General Education Committee*	NA	Board of Regents**	NA
Teacher Education Committee*	NA	EFFECTIVE ACADEMIC TERM***	Fall 2014
Graduate Council*	NA		

\*If Applicable (Type NA if not applicable.)  
\*\*Approval needed for program revisions or suspensions.  
\*\*\*To be added by the Registrar's Office after all approval is received.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b> (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)	Create a new course, INF 314
<b>A. 2. Proposed Effective Academic Term:</b> (Example: Fall 2012)	Fall 2014
<b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)	

  

**B. The justification for this action:**

This is part of the move of several courses to the INF prefix to separate courses dealing with traditional CS topics like programming from courses that deal with topics that are computer-related but don't involve programming, in that some students see CSC courses in general as programming-related, and these courses do not include any significant amount of programming.

Note: Although not obvious, the phrase "Credit will not be awarded for both CSC 314 and CIS 230." is being dropped, as it has proved more troublesome than useful, and these courses are not exactly the same.

  

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** None

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

**New or Revised\* Catalog Text**

(\*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**INF 314 MS Office & Data Analysis (3) A. Formerly CSC 314. Prerequisite: "C" or higher in CSC 104, 212, or equivalent. Designing advanced Excel spreadsheets and Access databases to manage data problems with an emphasis on data calculations, data analysis, and organization of data. Credit will not be awarded to students who have credit for CSC 314.**

**Part IV. Recording Data for New or Revised Course** (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Academic Term (Example: Fall 2012)	College/Division:	Dept. (4 letters)*
INF	314	Fall 2014	AS <input type="checkbox"/> X <input type="checkbox"/> HS <input type="checkbox"/> BT <input type="checkbox"/> JS <input type="checkbox"/> ED <input type="checkbox"/> UP <input type="checkbox"/>	COSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u>	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only) 11	
1	3	N	Class Restriction, if any: (undergraduate only)	
B	3	N	FR _____ JR _____	
W	3	N	SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

**CoRequisites and Prerequisites** **\*\*See definitions on following page\*\***

**Co-Requisite(s):** (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

**Prerequisite(s):** (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	<b>“C” or higher in CSC 104, 212, or equivalent.</b>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

**Co-requisite(s) and/or Prerequisite(s) Combination** (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

**Equivalent Course(s):** (credit will not be awarded for both...; or formerly...)

Course Prefix and No.	<u>CSC 314</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements ( e.g. – 4B(3) X ).

Element 1 (9)	Element 2 (3)	Element 3 (6)	Element 4 (6)	Element 5 (6)	Element 6 (6)
1A (3)	2 (3)	3A (3)	4A (3)	5A (3)	6 (6)
1B (3)		3B (3)	4B (3)	5B (3)	
1C (3)		or 3A/B Integrated A&H(6)	or 4A/B Integrated Sciences(6)		