
COUNCIL ON ACADEMIC AFFAIRS
February 18, 2016, Meeting Minutes
1:30 p.m.
Martin Room, Coates Building

1. Call to Order: 1:32 p.m.
 2. Approval of the Minutes from January 21, 2016 Approved
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Members Present: David Coleman, Donna Corley, Ed Davis, Tina Davis, Andrew Hainley, Laurence Hayes, Lynnette Noblitt, Shirley O'Brien, Gene Palka, Rose Perrine, Jerry Pogatshnik, Sheila Pressley, Sherry Robinson, Karin Sehnann, Benton Shirey, Judy Short, Kelly Smith, Janna Vice, Tanlee Wasson.

Members Absent: Laurie Carter, Nancye Davis, Brett Morris.

Non-Members Present: Michel Collier, Melba Custer, Faye Deters, Anna Dixon, Rita Downing, Ginni Fair, Jon Gaffney, Adam Lawson, Karen Maloley, Amy Milcznski, Linda Ross, Colleen Schneck, Michelle Smith, Candace Tate.

Policy and Processes Action Items

- | | | |
|---|---|--|
| Approved | 1. Transcript Notations: Expulsion Language (Introduced in January CAA) Office of the Registrar | Fall 2016 |
| Pending
Faculty
Senate
approval,
Board of
Regents
approval | 2. Course by Special Arrangement, Recommended Edits from Faculty Office of the Vice Provost
Senate (previous January CAA Action Item)
CAA affirmed the Faculty Senate's friendly amendment and recommended that the compensation statement be removed from the policy as follows: "An additional \$100 per semester hour fee is assessed in addition to regular tuition and fees. Faculty are compensated at \$100 per semester hour. Faculty will be compensated by the University."
Dr. Sherry Robinson, Vice-Provost, will submit the revised form to the Faculty Senate. | |

Policy and Processes Discussion Items

- | | |
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| Approved | 1. Degree Conferral Dates, Revisions Office of the Registrar |
| Information
Item - First
Read | 2. Graduating GPA – revise protocol to have only 1 graduating GPA Office of the Registrar
Dr. Gene Palka expressed that the revised protocol "will be tremendously helpful" in catching GPA concerns early on in order to assist with Student Success initiatives.
Dr. Jerry Pogatshnik expressed concerns that the protocol would favor transfer students if it does not count their transfer GPA. He recommended 1 GPA using all coursework including transfer GPA. The revised protocol would complicate the Graduate School admissions process and would present an intense resource issue for the Grad School.
Dr. Judy Short presented concerns that the protocol "would differ in outcome for native and transfer students." She expressed concerns regarding unintended consequences including delays in the admissions process. Dr. Short recommended further input from College Deans and Chairs.
Dr. Vice requested a comparative report from sister institutions outlining how they determine graduating GPA. Registrar Tina Davis will compile this report and present it at a future CAA meeting. |

Policy and Processes Discussion Items continued

Information
Item - First
Read

3. EKV Protocol for Credit for Prior Learning via Portfolio Academic Affairs
Included Attachments:

- a. New Course Proposal: CAEL 100 Prior Learning Theory & Practice
- b. Revised Catalog text for Portfolio Assessment

Dr. Rose Perrine chaired the workgroup which compiled this protocol. Dr. Perrine stated that the protocol would assist in indicating experience and competency.

Dr. Sherry Robinson expressed concerns regarding SACS requirements and how the CAEL course would be transcribed.

Dr. Gary Potter asked for clarification regarding the use of the CAEL protocol simultaneously with existing prior credit processes.

Dr. Janna Vice reiterated that the prior credit process in each College will be based upon the Colleges' preferences. Dr. Vice noted that the *University Catalog* does indicate that EKV offers prior learning credit, and the University needs a protocol in place to assess prior learning credit. This process has been minimal campus-wide.

Routine Curriculum Proposals: Consent Agenda

College of Arts and Sciences
English and Theatre

Course Drop

Approved ENG 095 Developmental Composition Eff. Fall 2016

Course Revision

Approved ENG 095R Developmental Reading and Writing II Eff. Fall 2016
Revise the title of the course to "Introduction to Reading, Writing, and Rhetoric." Revise the prerequisite ACT score requirement in English and Reading from "16 or above" to "15 or 16."

Editorial Revision

Approved ENG 805 Writing Project Summer Institute Eff. Fall 2016
Delete the incorrect "Credit will not be awarded to students who have credit for ENG 863" statement in the ENG 805 course description. Students MAY in fact take English 863 FIRST, and THEN also get credit for taking ENG 805.

Geosciences

Course Revisions

Approved GEO 325/325S Environmental Land Use Planning Eff. Fall 2016
Add GEO 110 as an option for introductory geography prerequisite; revise "credit not awarded" statement.

History

Editorial Revision

Approved History M.A. - Remove HIS 716 as a course option. Course was dropped in 2013. Eff. Fall 2016

Mathematics and Statistics

Course Drop

Approved STA 320 Applied Statistics II Eff. Fall 2017

Course Revision

Approved MAT 095A Introductory Algebra A - Revise prerequisite from ACT mathematics score of 17 to 16. Eff. Fall 2016

Routine Curriculum Proposals: Consent Agenda continued

College of Arts and Sciences continued

Music

Course Revision

- Approved MUS 896 Special Project in Theory/Composition, Conducting or General Music Eff. Fall 2016
Revise the course to include a project for pedagogy and change the title to reflect current concentrations.

Physics and Astronomy

Course Revisions

- Approved PHY 375 Thermodynamics Eff. Fall 2016
Revise the title of the course to Engineering Thermodynamics; slightly modify the course description to more accurately reflect content taught; revise Schedule Type to include online availability.
- Approved PHY 410 Independent Study in Physics:_____ Eff. Fall 2016
Modify the description of PHY 410 to reflect its use as a true independent study course, so that it can be distinguished from the new directed research course.

Psychology

Course Drop

- Approved PSY 466 Forensic Psychology Eff. Fall 2016

College of Business and Technology

Accounting, Finance, and Information Systems (AFIS)

Course Drop

- Approved ACC 350 Accounting Information Systems Eff. Fall 2016

Course Revisions

- Approved ACC 301 Intermediate Accounting I - Change prerequisites—additions of ACC 251 & CIS 212 (or) INF 104) as prerequisite are to better prepare students for success in ACC 301. With the addition of ACC 251, the faculty concluded that QMB 200 or STA 270 were no longer necessary as a prerequisite to ACC 301. Eff. Fall 2016
- Approved ACC 441 Auditing I - Change in prerequisites—faculty have concluded that we need to teach manual & computerized accounting procedures prior to students taking junior level accounting courses. Eff. Fall 2016

Communication (COMM)

Course Revision

- Approved CMS 353 Health Communication – revise prerequisites to: CMS 100 or CMS 210. After meeting with the College of Health Sciences, the department is implementing their request to revise the prerequisites for the class, so it serves not only CMS majors but will allow Health Science majors to take the class as well. Eff. Fall 2016

Routine Curriculum Proposals: Consent Agenda continued

College of Education

American Sign Language and Interpreter Education

- Course Revision**
Approved ITP 470 Practicum in Interpreting I - Change prerequisites to reflect curriculum updates/changes. Eff. Fall 2016
- Editorial Revision**
Approved Non-Degree Endorsements for KY Professional Education licensure Eff. Fall 2016

College of Health Sciences

Baccalaureate and Graduate Nursing

- Program Revision**
Approved M.S.N. Nursing - Update the language of the admission GPA criteria for the Master's in Nursing program. Pending Board of Regents Approval

Environmental Health Science and Medical Laboratory Science

- Course Revisions**
Approved MLS 350 Bacteriology and Virology Eff. Fall 2016
Approved MLS 355 Mycology and Parasitology Eff. Fall 2016

Honors

- Course Revision**
Approved HON 100 Honors Seminar Eff. Fall 2016
- Course Drop**
Approved HON 316W Honors Seminar in the Natural Sciences Eff. Fall 2016

College of Justice and Safety

School of Safety and Security and Emergency Management

- Course Revisions**
Approved HLS 201 Emergency Management – revise course title to Foundations of Disaster Management Eff. Fall 2016
Approved HLS 491 Emergency Planning – revise course title to Disaster Planning and Exercises Eff. Fall 2016
- Course Drops**
Approved HLS 460 Business Continuity and Emergency Management Eff. Fall 2016
Approved HLS 467 Crime in Disasters Eff. Fall 2016
Approved HLS 490 Creative Leadership Eff. Fall 2016

University Programs

- Course Revisions**
Approved ENV 302 Global Environmental Problems - Add GEO 110 as an option for prerequisite. Add schedule types. Eff. Fall 2016
Approved ENV 325S Environmental Land Use Planning - Add GEO 110 as an option for introductory geography prerequisite; to exclude credit for both GEO 325S and ENV 325. Add schedule types. Eff. Fall 2016
Approved IES 300 Foreign Exchange Studies - Remove CR credit information; Clarify purpose of course; update faculty information. Eff. Fall 2016
- Course Drops**
Approved APP 363 Appalachia Images in Film and Song Eff. Spring 2016
Approved APP 370 Religion in Appalachia Eff. Spring 2016

Consent Agenda concluded. The Substantial Curriculum Proposals Agenda begins on the next page.

Substantial Curriculum Proposals

Discussion

New Minors, Certificates, and Concentrations – Dr. Sherry Robinson led discussion regarding the required documentation needed when submitting proposals for new minors, certificates, and concentrations. Proposals for these programs need to take into consideration the additional debt to students and possible additional time needed to degree completion.

Dr. Robinson provided handouts of the New Minor, Concentration, or Department Certificate Proposal Approval Form which is available on the CAA website at: <http://caa.eku.edu/caa-forms-and-resources>
Item #1 on the form is key in preparing a proposal for any of these new programs. The form must be submitted in addition to the standard CAA curriculum form.

Honors

New Course

Approved

HON 317 Honors Seminar in the Natural Sciences

Eff. Fall 2016

University Programs

Program Revisions

Approved

Associate of General Studies A.G.S. - Anthropology Concentration, Sociology Concentration, History Concentration - Add courses to Anthropology & Sociology Concentrations (by request of ANSW); Revise course numbers for History Concentration to reflect new HIS course numbering.

Pending Board of Regents Approval

New Courses

Approved

APP 360 Media Images of Appalachia

Eff. Fall 2016

Approved

APP 375 Religion in Appalachia

Eff. Fall 2016

College of Health Sciences

Environmental Health Science and Medical Laboratory Science

Program Revision

Approved

Environmental Health Science B.S.

Pending Board of Regents Approval

Health Promotion and Administration

Program Revisions

Approved

Public Health B.S. - Revise the program by moving courses between the core courses and the concentration courses; Add a new Pre-Professional Concentration

Pending Board of Regents Approval

Approved

Public Health Accelerated B.S. and M.P.H. 3+2 Dual Degree Program – Revise the undergraduate portion of the 3+2 degree program by moving courses between the core courses and the concentration courses; Add a new Pre-Professional Concentration to the undergraduate degree portion of the BS & MPH Public Health Accelerated 3+2 Dual Degree Program.

Pending Board of Regents Approval

Occupational Science and Occupational Therapy

Program Revisions

Approved

Occupational Therapy Doctorate O.T.D. – revise admission requirements; revise Program Requirements to reflect changes for accelerated entry from MS to OTD and BS to OTD

Pending Board of Regents Approval

Approved

Occupational Science B.S. – revise program outcomes

Approved

Occupational Therapy M.S. – revise admission requirements in various concentrations; update Core Requirements in Post-Professional concentration.

Pending Board of Regents Approval

Substantial Curriculum Proposals continued

College of Business and Technology
Accounting, Finance, and Information Systems (AFIS)

New Courses

- Approved ACC 251 Introduction to Accounting Systems Eff. Fall 2016
Dr. Rose Perrine expressed concerns regarding the attendance policy’s adherence to Title IX requirements. The department will review attendance policies on the Title IX website and make necessary adjustments.
- Approved RMI 472 Insurance, Finance, and Accounting Eff. Fall 2016
The same concerns were expressed for the attendance policy as noted in ACC 251.

Program Revisions

- Approved Accounting B.B.A. - Replace ACC 350 in curriculum with new course, ACC 251 with corrected curriculum guide. Pending Board of Regents Approval
- Approved Certificate in Accounting - Replace ACC 350 with new course, ACC 251. Pending Board of Regents Approval

College of Business and Technology continued
Applied Engineering and Technology (AETM)

Program Suspensions

- Approved Graphic Communications Management B.S. - faculty not being replaced due to retirements, low enrollments, & graduates not finding employment in the field.
- Approved Minor in Digital Imaging Design - faculty not being replaced due to retirements, low enrollments & graduates not finding employment in the field. Pending Board of Regents Approval
- Approved Minor in Web Publishing - faculty not being replaced due to retirements, low enrollments, & graduates not finding employment in the field.

College of Justice and Safety

School of Safety and Security and Emergency Management

Program Revisions

- Approved Homeland Security B.S. – revise program admission requirements; revise core course offerings and supporting courses; revisions provide more flexibility to the students in the core and supporting courses and allows them to better focus on one of the three pillars of the program: disaster management, intelligence studies or security operations (in the form of minors and certificates).
- Approved Minor in Security Management - Rename the existing minor in Security Management the “Minor in Security Operations”; update Elective course options.
- Approved Minor in Emergency Management - Rename the existing minor in Emergency Management to the “Minor in Disaster Management”; update course requirements and elective course options. Pending Board of Regents Approval
- Approved Certificate in Emergency Management - rename the existing Certificate in Emergency Management the “Certificate in Disaster Management”; revise course requirements and Elective course options.
- Approved Minor in Homeland Security – revise course requirements: replace HLS 225 with HLS 201
- Approved Certificate in Homeland Security - Revise the existing university Certificate in Homeland Security to reflect changes in BS in Homeland Security.
- Approved Associate of General Studies (A.G.S.) Homeland Security Concentration – revise course requirements removing HLS 225 and adding HLS 301.

Substantial Curriculum Proposals continued

College of Justice and Safety continued

Program Revision

Approved

Associate of General Studies (A.G.S.) Security Management Concentration – revise Concentration title to “Security Operations Concentration”; list required General Education Courses for students planning to later enroll in the B.S. Homeland Security program.

Pending Board of Regents Approval

New Course

Approved

HLS 395 Policy and Legal Analysis

Eff. Fall 2016

College of Education

American Sign Language and Interpreter Education I

New Courses

Approved

ASL 105 ASL Discourse and Depiction I

Add new course for pre-ASL and English Interpreting AND pre-Deaf Studies majors.

ASL 106 ASL Discourse and Depiction II

Add new course for pre-ASL and English Interpreting AND pre-Deaf Studies majors.

ASL 205 ASL Discourse and Depiction III

Add new course for pre-ASL and English Interpreting AND pre-Deaf Studies majors

ASL 305 ASL Comprehension and Fluency I

Add new course for ASL and English Interpreting AND Deaf Studies majors. It will also serve as an elective option for the ASL minor.

ASL 306 ASL Comprehension and Fluency II

Add a new major course requirement to allow for more language contact hours.

ASL 310 Application of Fingerspelling & Number Systems

Add new course for ASL and English Interpreting AND Deaf Studies majors.

ASL 325 Historical & Current Perspectives of Deaf Ways of Being

Add new course for ASL and English Interpreting and Deaf Studies majors, in addition to an elective for the ASL minor.

ASL 390 Contrastive Analysis: ASL and English

Add a new course for the two programs that will consolidate the knowledge learned in ITP 390 and ITP 490.

ASL 485S Deaf Studies Capstone

Create a new course for the Deaf Studies major (Service Learning/ACCT course).

ITP 340 Interactive Interpreting I

Create a new course to support the ITP 440 Interactive II course.

Eff. Fall 2016

Substantial Curriculum Proposals continued

College of Education continued

Program Revisions

Approved

American Sign Language (ASL) Studies (Minor)
Clarify grade and GPA requirements; Add courses as elective options;
Remove courses that are no longer being taught

Pending Board
of Regents
Approval

Approved

American Sign Language (ASL) and English Interpretation
Revise language related to transfer policy to reflect change in ASL 210, and
the addition of ASL 105, 106, and 205; Add “Overall GPA” and ASL 106 to
the admission criteria and increase the grade requirement of ASL classes
from a “C” to a “B”; Increase the grade requirements for skill-based ASL
courses and increase the requirement to have a 2.75 GPA (previously 2.5) in
the Retention and Progression in the Major section. (Also an editorial change
to the course title of “ITP 470 Pre-Practicum” to “Practicum I” and “ITP 495
Practicum” to “Practicum II”.); Update the “Major Requirements” section to
add new courses and to remove other courses; Add the requirement that
students must take the SLPI/ASLPI assessment before graduating.

Pending Board
of Regents
Approval

Approved

Deaf Studies B.A.
Add ASL 106, and 10 hours of participation in Deaf community events; add the new
Deaf Studies ACCT course; add the grade requirements for graduation from the
program. Remove the level requirement for SLPI or ASLPI language assessments;
add new courses, remove some courses; Under Total Hours, add a note regarding the
University upper division requirement.

Pending Board
of Regents
Approval

Center for the Preparation of Educational Professionals

New Course

Approved

CED 499I Clinical VI: The Professional Semester – International
Add an international The Professional Semester clinical course.

Eff. Fall 2016

Curriculum and Instruction

New Course

Approved

LIB 841 Information System Design and Development for School Librarians
Create a new course (LIB 841) that meets the professional needs of school media
librarians

Eff. Fall 2016

Program Revision

Approved

Masters of Arts in Education – School Media Librarian
Change course requirement from LIB 863 to LIB 841.

Pending Board
of Regents
Approval

Special Education

Program Revision

Approved

MAED Communication Disorders - Include CDS 720 as a core course for Communication
Disorders Program

Pending Board
of Regents
Approval

Substantial Curriculum Proposals continued

College of Arts and Sciences

Chemistry

Program Revision

Approved Chemistry B.A. - Remove BIO 100 in the Supporting Course Requirements for Chemistry Teaching. Pending Board of Regents Approval

Computer Science

New Courses

Approved INF 511/711 Game Design Eff. Fall 2016
 Approved INF 512/712 Game Production and Design Eff. Fall 2016

Government

New Courses

Approved POL 318 Politics of the Middle East Eff. Fall 2016
 Approved POL 346 Religion and Politics in the World Eff. Fall 2016
 Approved POL 412 The Politics of Mexico Eff. Fall 2016

Program Revision

Approved Political Science B.A. - Add two new courses to the diversity requirement, POL 346 and 356. Pending Board of Regents Approval

History

Program Revision

Approved History B.A. - Add 3+2 Accelerated Degree Program. Pending Board of Regents Approval

Mathematics and Statistics

New Course

Approved STA 340 Applied Regression Analysis Eff. Fall 2016

Music

New Courses

Approved ← MUS 810 Piano Pedagogy
 MUS 811 Vocal Pedagogy
 MUS 814 Piano Teaching Repertoire
 MUS 815 Vocal Teaching Repertoire Eff. Fall 2016
 MUS 816 Studio Management
 MUS 820 Advanced Piano Pedagogy
 MUS 821 Advanced Vocal Pedagogy

~~**Program Revision**~~

Postponed ~~Master of Music - Add a concentration to the Master of Music degree in Performance/Pedagogy.~~

Physics and Astronomy

New Courses

Approved PHY 211 Intermediate Physics Eff. Fall 2016
 Approved PHY 412 Directed Research in Physics: _____ Eff. Fall 2016
 Approved PHY 456 Statistical and Thermal Physics Eff. Fall 2016

Program Revisions

Approved Physics B.S. - Add PHY 211 as a required core course for all physics majors, (2) allow engineering physics majors to earn credit toward completion of their program for PHY 411 or PHY 412, (3) remove EET 305 as an option for engineering physics majors, and (4) adjust hours as necessary. Pending Board of Regents Approval

Substantial Curriculum Proposals continued

College of Arts and Sciences continued

Program Revision

Approved

Physics/Teaching B.S. - Add PHY 211 (4 credits) as a required course for physics teaching majors, reducing the number of optional hours in the core from 14 to 10.

Pending Board of Regents Approval

Psychology

New Courses

Approved



- PSY 330 ABA Assessment and Measurement
- PSY 430 ABA Ethics and Intervention
- PSY 501/701 Applied Behavior Analysis
- PSY 566/766 Forensic Psychology
- PSY 818 Psychology of Addictions
- PSY 863 Understanding Suicide
- PSY 864 Child Psychopathy
- PSY 999 Doctoral Internship in Clinical Psychology

Eff. Fall 2016

Discussion: New Psychology Faculty is working on proposals for a new Masters program and Concentration and the new courses above will help qualify for state certification and allow PSY students to sit for exam.

Program Revisions

Approved

Psychology B.S. Forensic Psychology Concentration - Replace PSY 466 with PSY 566. PSY 466 is being dropped and replaced with proposed new course PSY 566.

Pending Board of Regents Approval

Approved

Specialist in Psychology Psy.S. – School Psychology Program

- 1.) Add PSY 864 “Child Psychopathology” as a required course.
- 2.) Change the required Educational Foundations from 9 hours to 6 hours.
- 3.) Remove the specific Education Course options and replace with 6 hours of College of Education Electives: SED 775, SED 778, SED 790, 800, and EMS 842.

Pending Board of Regents Approval

Approved

Doctor in Psychology (Psy.D.)

Correct typographical errors in program description; remove PSY 827(1) from Core Courses and add PSY 818 and 863; adjust total degree hours.

Pending Board of Regents Approval

Good of the Order

1. Assurance of Learning Day is scheduled for September 30, 2016.

The meeting was adjourned at 3:36 p.m.