
COUNCIL ON ACADEMIC AFFAIRS AGENDA

March 19, 2015

1:30 p.m.

Martin Room, Coates Building

Members Presents: Donna Corley, Ed Davis, Tina Davis Victor Kappeler, Kim Naugle, Rose Perrine, Jerry Pogatshnik, Sherry Robinson, Karin Sehmman, Benton Shirey*, Judy Short, Kelly Smith, Chris Taylor, Janna Vice.

Members Absent: Laurie Carter (represented by Benton Shirey*), Brett Morris*, Minh Nguyen, Shirley O'Brien (represented by Richard Day), Eugene Palka*, Caleb Dunn.

Non-Members Present: Nancye Davis, Ronald Dotson, Alana Ghent, Susan Kroeg, Cecelia Maiden, Barbara McDermott, Candace Tate, Shannon Tipton, Virginia Veeder, Rebekah Waikel, Margaret Yoder.

Janna Vice called the Council on Academic Affairs to order at 1:31 p.m.

Approval of the Minutes from February 26, 2015: **Approved**

Discussion Items

	Discussion Items	<u>Effective</u>
Noted	Repeating Courses and Grade Calculation The requested change is intended to make the Graduate School policy consistent with the recent change to the undergraduate policy for grade calculations when courses are repeated. The Graduate Council approved the proposed policy change on February 27. Revised language is indicated in Attachment 1.	Fall 2015
Noted	English Proficiency Requirement The requested change increases the minimum overall score on the IELTS examination from 6.0 to 6.5 to make it consistent with the level of proficiency established by our current standards on the TOEFL and ELS programs. It also clarifies applicants who may be exempted from the requirement, includes completion of ECU's ELS program in meeting the requirement, and removes outdated language on registering for the TOEFL examination. The Graduate Council approved the proposed policy change on February 27. Revised language is indicated in Attachment 2.	Fall 2015

Action Items

College of Health Sciences

	Action Item	
Approved	Protocol for Accepting Credit Based on External Nursing Program Approval or Accreditation.	Fall 2015

The request to introduce a protocol description for students from institutions which are not regionally accredited but have nursing programs with ECU level programmatic approval or accreditation, and who have successfully passed the NCLEX-RN examination, have a current unencumbered Registered Nurse license, and have a grade equivalent of “C”/2.0 or better in nursing courses.

University Programs

Action Item

Withdrawn Catalog Language Fall 2015
 Revise language to include that wellness courses may be viewed online, and students who enter the University with a baccalaureate degree are exempt from the writing intensive courses.

Curriculum Items

Honors

New Course

Approved HON 180 – Honors Wellness Spring 2016
 Create a new course HON 180 Honors Wellness.

College of Health Sciences

Health Promotion and Administration

Editorial Change

Noted Bachelor of Science (B.S.) & Master of Public Health (M.P.H) Public Health Accelerated Fall 2015
 3+2 Dual Degree Program
 Change prefix for HEA and EHS courses to MPH.

Occupational Science and Occupational Therapy

Course Revisions

Approved OTS 901 – OTD Leadership Seminar I Spring 2016
 Change in course description to add a needs assessment component resulting in improved student preparation for the capstone project.

Approved OTS 902 – OTD Leadership Seminar II Spring 2016
 Change in course description to add a needs assessment component resulting in improved student preparation for the capstone project.

Approved OTS 903 – OTD Leadership Seminar III Spring 2016
 1. Change course title to Capstone I: Project Development.
 2. Revise course description.

Approved OTS 904 – OTD Leadership Seminar IV Spring 2016
 1. Change course title to Capstone II: Implement & Evaluate.
 2. Revise course description.

Approved OTS 905 – Applied Leadership Experience Spring 2016
 Remove prerequisite courses OTS 882, 904, 910, 911 and 912.

Approved OTS 906 – OTD Capstone Spring 2016
 1. Revise course description.
 2. Remove prerequisite course OTS 905 and add OTS 904.

College of Justice and Safety

School of Safety, Security and Emergency Management

Course Revisions

- Approved FSE 300W- Technical Report Writing for Emergency Services Fall 2015
Reinstate dropped course (dropped in error)
- Approved FSE 481 – Fire Protection Design Spring 2016
Increase credit hours from 2 to 3.

Program Suspension

- Approved Certificate in Advanced Emergency Medical Care Fall 2015
Suspend the certificate.

Program Revisions

- Approved B.S. Emergency Medical - Care Emergency Services Administration Concentration Fall 2015
Cross list EMC 430 and EMC 430W.
- Approved B.S. Emergency Medical Care - Paramedical Clinic/FSE Concentration Fall 2015
1. Change Supporting courses to include FSE 225 or OSH 261 and remove FSE 400.
2. Include 3 hours for free electives.
- Approved with Amendments B.S. Fire, Arson, and Explosion Investigation Fall 2015
Replace MAT 107 with MAT 114 in-line with MAT department.
The requested change is editorial in nature.
- Approved with Amendments B.S. Fire Protection Administration Fall 2015
Replace MAT 107 with MAT 114 in-line with MAT department.
The requested change is editorial in nature.
- Approved B.S. Fire Protection and Safety Engineering Technology Fall 2015
1. Replace CHE 111/111L with CHE 101/101L and CHE 112/112L with CHE 102/102L.
2. Replace MAT 124 with MAT 234 and MAT 224 with MAT 244.
3. Drop OSH 410 from curriculum and add FSE 349.
4. Correct hours and requirements to reflect changes.
5. Change ACCT course to FSE 481.
- Approved B.S. Occupational Safety Fall 2015
1. Update core requirements to include OSH 110, 370, 410W, and 450. Remove OSH 492.
2. Update supporting course requirements to include MAT 114, TRS 225, and 395.
3. Adjust supporting course hours and free electives.

College of Business and Technology

Accounting, Finance, and Information Systems

Course Revisions

- Approved ACC 201 – Introduction to Financial Accounting Spring 2016
Add “STA 215 or 270” as prerequisites.

- Noted **Editorial Change**

- Catalog Text on Page 179 Fall 2015
1. Change CSC 104 to INF 104.
 2. Change MAT 107 to 112 or 211.
 3. Remove QMB 240 in BBA & BS Supporting Courses.
 4. Add CIS 212 or INF 104 to BS Supporting Courses.
 5. Correct courses to be alphabetical and numerical.

Agriculture

New Course

- Approved with Amendments Spring 2016
- AGR 326 – Light Horse Production and Management
 Create a new course in Equine Science.
Syllabus must be revised. Effective term changed to Fall 2015.

Course Revision

- Approved Spring 2016
- AGR 250 – Light Horse Production and Management
 Rename course to “Introduction to Horses”.

Applied Engineering and Technology

New Courses

- Approved Spring 2016
- CON 824 – Engineering and Construction Forensics
 Create a new course.
- Approved Spring 2016
- CON 825 – Airport Planning and Construction
 Create a new course.
- Approved Spring 2016
- CON 826 – Practical Construction Law
 Create a new course.

Course Revisions

- Approved Spring 2016
- AEM 822 – Industrial Internship
 Add “IP” as an allowed grade.
- Approved Spring 2016
- AEM 839 – applied Learning in Tech Management
 Add “IP” as an allowed grade.
- Approved Spring 2016
- NSM 845 – Advanced Server Security
 Drop the NSM 815 prerequisite for course.
- Approved Spring 2016
- NSM 865 – Wireless and Mobile Security
 Drop the NSM 815 prerequisite for course.
- Approved Spring 2016
- NSM 895 – Special Topics in NSM
1. Drop the NSM 815 prerequisite for course
 2. Increase in number of overall maximum credit hours the special topics course can be taken from 3 to 9 hours, provided the topic of the course is different.

College of Education

School of Clinical Educator Preparation

Course Drops

- Approved Fall 2015
- ETL 802 - Research for Teacher Leaders
 Course has been changed to ETL 805.
- Approved Fall 2015
- ETL 804 - Teacher Leader Capstone
 Course has been changed to ETL 806.

Approved LIB 840 - Applied Learning in Library Science Fall 2015
Course will become a CED course.

New Courses

Approved with Amendments CED 810 - Clinical VII: Learners, Teachers, School & Society Fall 2015
Create a new course as part of a sequence of five clinical experiences.
Language in the student learning outcomes will be updated.

Approved with Amendments CED 820 - Clinical VIII: Designing Instruction Fall 2015
Create a new course as part of a sequence of five clinical experiences.
Language in the student learning outcomes will be updated.

Approved with Amendments CED 830 - Clinical IX: Diagnosis and Prescription Fall 2015
Create a new course as part of a sequence of five clinical experiences.
Language in the student learning outcomes will be updated.

Approved with Amendments CED 840 - Clinical X: Practicing Teaching Fall 2015
Create a new course as part of a sequence of five clinical experiences.
Language in the student learning outcomes will be updated.

Approved with Amendments CED 897 - Clinical XI: Graduate Practicum Fall 2015
Create a new course as part of a sequence of five clinical experiences.
Language in the student learning outcomes will be updated.

Approved ELE 820 - Literacy Foundations P-5 Fall 2015
Add a literacy education course specific to MAT Elementary Education option.

Approved ELE 821 - Literacy Instruction and Assessment P-5 Fall 2015
Add a literacy education course specific to MAT Elementary Education option.

Approved ELE 822 - Mathematical Foundations P-5 Fall 2015
Add a mathematics education course specific to MAT Elementary Education option.

Approved ELE 823 - Math Content, Pedagogy, and Assessment Grades P-5 Fall 2015
Add a mathematics education course specific to MAT Elementary Education option.

Approved ELE 824 - Science Content, Pedagogy & Assessment P-5 Fall 2015
Add a science education course specific to MAT Elementary Education option.

Approved ELE 825 - Social Studies Content, Pedagogy, and Assessment P-5 Fall 2015
Add a social studies education course specific to MAT Elementary Education option.

Approved ELE 826 - Integrating Arts, Humanities, and Practical Living Fall 2015
Add integrated arts, humanities, and practical living course specific to MAT Elementary Education option.

Approved ELE 827 - Integrated Thematic Teaching Fall 2015
Add an integrated thematic teaching course specific to MAT Elementary Education option.

Approved EMS 810 - Emerging Instructional Technology Fall 2015
Add an instructional technology course to the professional core for graduate initial licensure programs.

Program Revisions

Approved B.S. Middle Grade Education (5-9) Teaching Fall 2015

1. Update English and Communications concentration to include EME 552.
2. Change MAT 261 to 234 under the mathematics concentration.
3. Remove AST 130, 330, GLY 304, and 307 and add AST 335, and GLY 104 for the science concentration.

Approved with Amendments	<p>4. Update the social studies concentration with the updated History courses.</p> <p>5. Adjust credit hours in accordance with the changes listed above.</p> <p>Master of Arts in Education - Library Science</p> <p>1. Change the name of the program to School Media Librarian.</p> <p>2. Update Admission to the Graduate School and add Admission to the Program requirements.</p> <p>3. Add an initial certification concentration.</p> <p>4. Update the initial, additional certification and endorsement concentrations.</p> <p>5. Update exit requirements.</p> <p><i>Update the requirements for admission into Graduate School.</i></p>	Fall 2015
Approved	<p>Master of Arts in Education with Teacher Leader Endorsement Preparation, Elementary Education</p> <p>Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in the catalog display for this program.</p>	Fall 2015
Approved	<p>Master of Arts in Education with Teacher Leader Endorsement Preparation, Gifted Education</p> <p>Change course numbering change from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.</p>	Fall 2015
Approved	<p>Master of Arts in Education with Teacher Leader Endorsement Preparation, Middle Grades Education</p> <p>Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.</p>	Fall 2015
Approved	<p>Master of Arts in Education with Teacher Leader Endorsement Preparation, Secondary Education</p> <p>Change course numbering from ETL 802 to ETL 805 and ETL 804 to ETL 806 in catalog display for this program.</p>	Fall 2015
Approved	<p>Master of Arts in Education with Teacher Leader Endorsement Preparation, Leads to P-12</p> <p>Change course numbering from ETL 802 to EL 805 and ETL 804 to ETL 806 in catalog display for this program.</p>	Fall 2015
Approved	<p>Master of Arts in Education Special Education – Teacher Leader Track</p> <p>Revise Catalog display to reflect renumbering of ETL 802 and 804 to 805 and 806.</p>	Fall 2015

College of Arts and Sciences

Anthropology, Sociology and Social Work

Course Revision

Approved	<p>SWK 410 – Social Welfare Policy Practice</p> <p>Revise the prerequisite by adding “SWK 310W” and removing “SWK 390.”</p>	Spring 2016
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Biological Sciences

New Program

Approved	<p>Bachelor of Science in Biomedical Sciences</p> <p>Create a new program in Biomedical Sciences that will prepare students interested in post-baccalaureate degrees in the biological sciences related to medical science.</p>	Fall 2016
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English and Theatre

New Course

Approved	<p>ENG 864 – Reading and Teaching Nonfiction</p> <p>Create a new course, in response to the need to focus on nonfiction texts.</p>	Spring 2016
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Course Revisions

Approved	ENG 805 - Writing Project 1. Revise course title. 2. Revise course description. 3. Add ENG 863 as an equivalent course.	Spring 2016
Approved	ENG 812 - Seminar in Research Methods in Rhetoric and Composition Studies 1. Revise course title. 2. Revise course description.	Spring 2016
Approved	ENG 860 - Topics in Reading & Teaching Lit. Revise the course description.	Spring 2016
Approved	ENG 861 - Reading and Teaching Poetry Revise the course description.	Spring 2016
Approved	ENG 862 - Reading and Teaching Fiction Revise the course description.	Spring 2016
Approved	ENG 863 - Writing and Teaching Writing Revise the course description.	Spring 2016
Approved	THE 135 – Acting I Include THE 135 in General Education Element 3A.	Spring 2016
Approved	THE 390 – Theatre History I 1. Recognize THE 390 as a course which meets the General Education element 3A and 3B. 2. Change Catalog Course description to reflect course content. 3. Change Catalog Course description to reflect inclusion as a General Education offering. 4. Add prerequisites: ENG 102, ENG 105 (B), or HON 102.	Spring 2016
Approved	THE 391 - Theatre History II 1. Include THE 391 as a General Education Element 3A (Arts) option, as well as the General Education Element 3B (Humanities) option. 2. Update the catalog description to reflect current practice. 3. Update the catalog description to indicate that the course counts for General Education 3A or General Education 3B. 4. Add prerequisite: ENG 102, ENG 105 (B), or HON 102.	Spring 2016

Government

New Course

Approved	POL 314 – Politics of South Asia Create POL 314 as a new course, in place of the special topics "Politics of Afghanistan and Pakistan" course.	Spring 2016
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History

Course Drops

Approved	HIS 375 - East Asian History Since 1600 Drop course; course no longer taught.	Fall 2015
Approved	HIS 406 - Nineteenth-Century South Drop course; course no longer taught.	Fall 2015
Approved	HIS 474 - Transformation of China Drop course; course will be replaced by HIS 379, "China - Empire and Revolution."	Fall 2015
Approved	HIS 475 - History of Modern Japan Drop course; course will be replaced by HIS 376, "Japan - Samurai to Superpower."	Fall 2015

New Courses

- Approved HIS 324 - Iran - State, Religion & Society Spring 2016
Add the course HIS 324, "Iran – State, Religion & Society," to the History Department curriculum.
- Approved HIS 332 - The Ancient Near East Fall 2015
Add the course HIS 332, "The Ancient Near East," to the History Department curriculum.
Dr. Perrine noted that the student learning outcomes need to be updated.
- Approved HIS 376 - Japan - Samurai to Superpower Fall 2015
Add the course HIS 376, "Japan – Samurai to Superpower," to the History Department curriculum.
Dr. Perrine noted that the student learning outcomes and attendance policy need to be updated.
- Approved HIS 379 - China - Empire and Revolution Fall 2015
Add the course HIS 379, "China – Empire and Revolution," to the History Department curriculum.

Course Revisions

- Approved APP 420 - Appalachia in America History Spring 2016
Revise the title of APP 420, "Appalachia in America History," to "Appalachia in U.S. History," and to add English prerequisites.
- Approved HIS 302A - Research Topics in History: _____ Spring 2016
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
- Approved HIS 302B - Research Topics in History: _____ Spring 2016
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
- Approved HIS 302C - Research Topics in History: _____ Spring 2016
Remove HIS 290 as a corequisite and add prerequisites of (1) HIS majors only; and (2) ENG 102, 105(B), or HON 102.
- Approved HIS 330 - Ancient Egypt Spring 2016
Add English prerequisites for the course and to correct the omission of the History prerequisite.
- Approved HIS 407 - American South in the 20th Century Spring 2016
Adjust the timeframe covered by HIS 407, "American South in the 20th Century," by thirty percent, to revise the course title to "'The New South,' 1870-1970," to reflect this shift, and to add English prerequisites for the course.
- Approved HIS 413 - America Since 1945 Spring 2016
Revise the title of HIS 413, "America Since 1945," to "Cold War U.S., 1945-1991," thereby setting natural chronological parameters for the course, to modify the course description, and to add prerequisites for it in English.
- Approved HIS 420 - Appalachia in America History Spring 2016
Revise the title of HIS 420, "Appalachia in America History," to "Appalachia in U.S. History," and to add English prerequisites.
- Approved HIS 450W - Senior Seminar in History Spring 2016
Increase the prerequisites to require successful completion of not just one, but both required term paper courses (HIS 302A/B/C) prior to enrollment in HIS 450W.

Mathematics and Statistics

New Course

Approved STA 215L - StatExcel for STA 215 Spring 2016
Add an optional lab for STA 215.

Course Revisions

Approved MAT 115 - Introduction to Mathematica Spring 2016
Revise when course is offered, update prerequisite, and revise course description language to more accurately reflect course content.

Approved MAT 380 - Mathematics in a Historical Setting Spring 2016
Change the credit hours from 4 to 3 and remove study skills and literacy component from the course description.

Psychology

Course Revisions

Approved PSY 530 - Cognitive Development Spring 2016
Change the course prerequisite to PSY 309.

Approved PSY 826 - Professional Concerns I Spring 2016
Revise credit hours from "1" to "1-3".

Good of the Order

Provost Vice asked the council to consider how to streamline the CAA process.

Dr. Pogatshnik suggested the council could vote on program related revisions only, and note all editorial, and courses related changes.

The Registrar proposed to create an interactive CAA forms (curriculum change form, drop form, editorial change form, etc..) containing drop down boxes, as a guide.

Dr. Robinson proposed to only include student learning outcomes with new courses, thereby, eliminating the submission of syllabi for each new course, as this can be addressed at the college level.

Provost Vice encourage the committee to continue this conversation.

Meeting adjourned: 3:06pm