

EKU Council for Academic Affairs

March 10, 2022 (*Approved April 28, 2022*)

Council Minutes

(hyperlinks for underlined text provided)

Members Present: Holly Argo* (*for Ryan Baggett Graduate Education and Research*); Michael Ballard (*Associate Dean, College of Health Sciences*)*; Michael Chen (*Interim Associate Dean, College of Letters, Arts and Social Sciences*)*; David Coleman (*Executive Director, Honors*)*; Lisa Kay (*Faculty Senate Vice Chair*)*; Trish Isaacs (*Associate Dean, College of Business*)*; Scott Hunt (*Associate Dean, College of Justice and Safety*)*; Gill Hunter (*Executive Director, Retention & Graduation*) (*non-voting*)*; Nicola Mason (*College of Education and Applied Human Sciences*)*; Bethany Miller (*Senior Director, Institutional Effectiveness & Research*)*; Tim Ross (*Associate Dean, College of Science, Technology, Engineering, and Mathematics*)*; Kelly Smith (*Coordinator of Collections and Discovery, ECU Libraries*)*; Shannon Tipton (*University Registrar*)*; Bethany Warner (*Academic Advising*) (*non-voting*)*; Jennifer Wies (*Associate Provost and Chair*)*; Lakin Wooldridge (*e-Campus Representative*) (*non-voting*)*

Members Not Present: TBD (*SGA Student Representative*); TBD (*Chairs Representative*); Sara Ziegler (*Senior Vice President for Academic Affairs and Provost*)

Approval of Minutes

Dave Coleman moved for approval of minutes from the previous meeting. Motion was seconded and passed.

Announcements from Council Members

- Libraries: Kelly Smith announced OER Resources Week
- CEAS: Nicola Mason shared Spring Break reading— <https://kjectl.eku.edu/current-journal>

Discussion Items

Reminder (*Jennifer Wies*)

1. Please report CAA items back to your areas.

2021-2022 Undergraduate and Graduate Catalogs (*Jennifer Wies*)

1. David Coleman moved for approval of the 2021-2022 Undergraduate and Graduate Catalogs. Motion was seconded and passed.

Notification of AA/AS Transferability Proposal (*Jennifer Wies*)

1. The AA/AS Transferability Proposal was approved by General Education Committee on February 1, 2022.
2. The proposal seeks to

- a. “Consider any student transferring an Associate of Arts (AA) or Associate of Science (AS) degree from an institution with U.S. Department of Education recognized accreditation as general education certified. This is not intended to change our process for technical degrees like an Associate of Applied Science (AAS), certificates, or diplomas.”

Approval of Changes to ENG 101R and ENG 101RZ Prerequisites (Jennifer Wies)

1. Proposed changes to ENG 101R and ENG 101 RZ prerequisites were approved by CAA via email on January 13, 2022.
2. The proposal is for temporary suspension of course prerequisites for these courses:
 - a. “As a result of the move to Test Optional admissions, ECU students are not required to send test scores for admission to ECU. Therefore, many students are enrolling in ENG 101R or ENG 101RZ without meeting the prerequisite minimum scores listed in Banner for that course. We recommend a temporary suspension of the course prerequisites for ENG 101R and ENG 101RZ for the Spring 2022 and Summer 2022 terms, effective immediately.”

Proposed Academic Regulation for Academic Curriculum (Jennifer Wies)

1. Please review the proposed academic regulation regarding academic curriculum and provide feedback prior to the April CAA meeting.
 - a. Commenting is open until March 25, 2022
 - b. Jennifer Wies will review all feedback and bring it back to CAA in April for final vetting

Clarifying Courses (Jennifer Wies)

1. The Council continued discussions regarding Core and Supporting Courses.

Items for Approval

Regalia Requests (Gill Hunter)

Gill Hunter moved for approval of the following regalia requests. Motion was seconded and passed.

Regalia Requests	
1.	Jumano Native American Tribal Regalia
2.	Alpha Phi Sigma- Criminal Justice Honor Society
3.	Pre-Physical Therapy Student Association
4.	Council for Exceptional Children
5.	Equestrian Team
6.	Horses, Humans, and Health minor
7.	Maroon Platoon
8.	SALUTE Veterans National Honor Society
9.	Society for Advancement of Management

10.	Chi Beta Tau
11.	Association of Fire Science Technicians
12.	Collegiate Women of the Emergency Services
13.	Society of Fire Science Engineers

College of Health Sciences

Council moved for approval of the following program revisions in College of Health Sciences. Motion was seconded and passed.

Revised Programs	
1.	BS in Exercise and Sport Science: Split the BS in Exercise and Sport Science (ESS): Pre-Athletic Training/Pre-Physical Therapy concentration into two professional-specific concentrations. Drop the Pre-Athletic Training/Pre-Physical Therapy concentration. Create the Pre-Physical Therapy concentration for the BS in Exercise and Sport Science. Update courses.
2.	Bachelor of Science (B.S.) & Master of Science (M.S) Athletic Training Accelerated 3+2 Dual Degree Program: Create accelerated 3+2 dual degree program for BS in ESS: Pre-Athletic Training concentration to MS in Athletic Training.
3.	Bachelor of Science (B.S.) & Master of Science (M.S) Exercise and Sport Science Accelerated 3+2 Dual Degree Program: Create accelerated 3+2 dual degree program for BS in ESS: Physical Fitness and Wellness concentration to MS in Exercise and Sport Science: Exercise and Wellness concentration.

College of Letters, Arts, and Social Science

Council moved for approval of the following new programs in the College of Letters, Arts, & Social Science. Motion was seconded and passed.

History, Philosophy, & Religious Studies

New Programs	
1.	Convert the African & African American Studies (AFA) Department Certificate to a University Certificate.
2.	Convert the Department Certificate in Interdisciplinary Studies to a University Certificate with the name Applied Policy.
3.	Convert the Department Certificate in Community Development to a University Certificate.

4.	Convert the Department Certificate in Emergency Management & Disaster Relief to a University Certificate with the name Emergency Management & Disaster Resilience.
5.	Convert the Department Certificate in Nonprofit Management to a University Certificate, adjusting the course options to complete the certificate
6.	Convert the Applied Critical Thinking Minor to a University Certificate
7.	Convert the existing ICCA Department Certificate to a University Certificate in Online Learning Design as part of the Master of Instructional Design and Learning Technology Degree
8.	Convert the existing ICCA Department Certificate to a University Certificate in User Experience Design as part of the Master of Instructional Design and Learning Technology Degree.

College of Science, Technology, Engineering, and Mathematics

Council moved for approval of the following new program in CSTEM. Motion was seconded and passed.

New Program	
1.	Convert AET Department Certificate to University Certificate, Cyber Systems and Network Security

Council moved for approval of the following new courses in CSTEM. Motion was seconded and passed.

New Courses	
1.	AVN 105, new course in AET
2.	AVN 290, new course in AET
3.	AVN 310, new course in AET
4.	AVN 312, new course in AET
5.	AVN 412, new course in AET
6.	AVN 499, new course in AET
7.	AVN 399, new course in AET
8.	STA 800, new course in MTST
9.	MAE 870, new course in MTST
10.	CSC 801, new course in CSIT

Council moved for approval of the following program revisions in CSTEM. Motion was seconded and passed.

Revised Programs	
1.	BS/MS Data Science/Statistics 3+2, revised MTST program
2.	MA Applied Mathematics, MTST program revision, new concentration in Data Science
3.	Unmanned Aircraft Systems (UAS), new minor in AET

College of Education and Applied Human Sciences

Council moved for approval of the following new courses in the College of Education & Applied Human Sciences. Motion was seconded and passed.

New Courses	
1.	ASL 401, American Sign Language VII (ASLIE)
2.	CSD 311- CSD in Health Care Systems (CTP)

College of Business

Council moved for approval of the following new programs in the College of Business. Motion was seconded and passed.

New Programs	
1.	Certificate in Banking and Financial Services, with approval form and Curriculum map
2.	Certificate in Global Supply Chain Management with approval form and Curriculum map
3.	Certificate in Functions of Business with approval form and Curriculum map

Council moved for approval of the following new courses in the College of Business. Motion was seconded and passed.

New Courses	
1.	MGT 444 Strategic Sourcing with Syllabus
2.	MGT 446 Logistics Management with Syllabus

Items for Notification

The Council received notification of the following routine and editorial curriculum changes.

College		Description of Change
CHS	Revised Course	NSC 876: Increase credit hours to 6 to reflect change in required clinical contact hours
CHS	Revised Course	NSC 886: Decrease credit hours to 5 to reflect change in required clinical contact hours
CHS	Revised Course	NSC 442: Remove dropped courses NSC 340 and 486C as pre-req
CHS	Revised Course	NSC 442C: Remove dropped courses NSC 340 and 486C as pre-req
CHS	Revised Course	NSC 486: Remove dropped course NSC 486C as co-req for NSC 486
CHS	Revised Course	NSC 492: Specify NSC 496 must be repeated if NSC 492 is repeated
CHS	Revised Course	NSC 492C: Specify NSC 496 and 492 must be repeated if NSC 492C is repeated. Correction to workload.
CHS	Revised Course	NSC 495: Specify students repeating NSC 495 must also enroll in NSC 492 and NSC 492C
CHS	Revised Course	NSC 496: Specify students repeating NSC 496 must also enroll in NSC 492 and NSC 492C
CHS	Dropped Course	NSC 340: Health Assessment for the RN
CHS	Dropped Course	NSC 486C: RN Public Health Nursing Clinical
CHS	Revised Program	Bachelor of Science in Nursing (B.S.N.), RN to BSN Pathway: Remove NSC 340 and NSC 486C from curriculum and reduce the number of credit hours required for RN to BSN pathway to 44.
CHS	Revised Program	Master of Science in Nursing (M.S.N.), FNP Option: Increase credit hours for NSC 876 to 6. Decrease number of credit hours required for NSC 800 from 9 to 8. PMHNP option: Decrease credit hours for NSC 886 to 5. Increase number of credit hour required for NSC 800 from 7 to 8.
CHS	Revised Program	Post-Graduate Certificate – Family Nurse Practitioner: Increase number of credit hours for NSC 876 from 5 to 6. Increase total number of hours required for certificate to 23.
CHS	Revised Program	Post-Graduate Certificate – Psychiatric Mental Health Nurse Practitioner: Increase the number of credit hours for the PMHNP Post Graduate Certificate to reflect the change in credit hours for NSC 880, 881, 882, 884, & 886. Adjust credit hours for NSC 800 & NSC 886 due to clinical contact hour adjustments. 50 clinical contact hours is equivalent to 1 course credit hour.
CHS	Revised Program	Departmental Post-Graduate Certificate: Conclude Psychiatric Mental Health Nurse Practitioner-Family Certificate.
CHS	Revised Program	Bachelor of Science in Nursing (B.S.N.) Pre—RN Nursing- Add clinical requirements to program progression. Bachelor of Science in Nursing (B.S.N.) Nursing, Post-Baccalaureate 2nd Degree Concentration. Add clinical requirements to program progression.

CHS	Revised Course	GRD 887b: Change title to Exercise and Sport Science
CHS	Revised Course	GRD 888d: Change title to Exercise and Sport Science Project Oral defense
CHS	Progression/ Admissions Revision	MS in Athletic Training: Revise MS in AT catalog description to include wording describing admissions process for students entering through the proposed 3+2 accelerated dual degree.
CHS	Revised Program	B.S. Sport Management: Editorial change to replace ACC 201 with ACC 200. Change prefix PHE to ESS. Update curriculum guides.
CHS	Revised Prereq	HEA 498: Change prerequisite HEA 316 to HEA 216
CHS	Revised Program	Bachelor of Science (B.S.) Public Health: Editorial revision to remove HEA 316 from the core and replace it with HEA 216.
CHS	Revised Program	Bachelor of Science (B.S.) & Master of Public Health (M.P.H) Public Health Accelerated 3 + 2 Dual Degree Program: Remove HEA 455 and HEA 316 from the core; add HEA 216 to the core.
CHS	Revised Program	Minor in Public Health: Drop HEA 316 from the list of courses and add HEA 216 and HEA 310.
CHS	Revised Program	Certificate in Public Health: Drop HEA 316 from the list of courses and add HEA 216 and HEA 310.
CJSMS	Revised Program	Associate of Science in Paramedicine (Remove EMC 342L)
CJSMS	Revised Program	Bachelor of Science in Emergency Medical Care (Remove EMC 342L)
CJSMS	Revised Course	EMC 342 Advanced Clinical I (FPPS)
CJSMS	Revised Course	EMC 342L Advanced Clinical I Lab (FPPS)
CJSMS	Revised Course	EMC 352L Advanced Clinical II Lab (FPPS)
CJSMS	Revised Program	Homeland Security Program: Add courses OSH 110, Introduction to Safety Studies, and HLS 28, Mis-, Dis-, and Mal-Information; drop HLS 321W.
CJSMS	Dropped Course	Drop HLS 321W Critical Problem Analysis (Safety & Security)
CJSMS	Revised Course	Revise HLS 495 Leadership and Ethics (Prerequisite) (Safety & Security)
CLASS	Revised Program	Program Revision to change the Interdisciplinary Studies concentration name to Applied Policy. (GOVMT)
CLASS	Revised Program	Program Revision to add one add one course to the Nonprofit Management Concentration options. (GOVMT)
CLASS	Revised Program	Program Revision to change the 3+2 program concentration options to match the changes to the MPA graduate curriculum. (GOVMT)
CLASS	Revised Course	Course Revision to correct the grading mode of SWK 890 and add a minor revision to the catalog description.
CLASS	Dropped Course	Drop CRE 350 from Applied Creative Thinking (Noel Studio)
CLASS	Revised Program	Program Revision to remove the Pre-BFA. Remove photo course (ART 280) from the Art Core Courses. Change ARH requirements from 12 hours to 9 hours. Remove photo courses (ART 382, 383, 483) from the Studio Art Concentration. Add 6 maximum repeatable hours to courses (ART 314, 344). Remove six maximum repeatable hours from

		courses (ART 430, 492). List co-req of ART 499 to courses (ART 413, 430, 443, 492). Increase free electives from 0-14 hours to 0-17 hours.
CEAHS	Dropped Course	ITP 410, Professional Decision Making and Ethics II (ASLIE)
CEAHS	Revised Course	ASL 106, ASL Discourse & Depiction II (ASLIE)
CEAHS	Revised Course	ASL 205, ASL Discourse & I Depiction III (ASLIE)
CEAHS	Revised Course	EMS 490/SED 490 (see October folder) (ASLIE)
CEAHS	Revised Course	ASL 105, ASL Discourse & Depiction I (ASLIE)
CEAHS	Revised Program	B.S. ASL and English Interpretation (ASLIE)
CEAHS	Progression/ Admission Revisions	Communication Sciences & Disorders: Progression or Admissions Revision (CTP)
CEAHS	Revised Course	CDF 232, Identity and Sexuality (AHS)
CEAHS	Revised Course	EDL 950, Educating and Serving Students at Risk (TLEL)
CEAHS	Revised Program	B.S. Middle Grades
CSTEM	Revised Course	AVN 300, editorial change (AET)
CSTEM	Revised Course	AVN 401, course revision (AET)
CSTEM	Revised Course	AVN 402, course revision (AET)
CSTEM	Revised Course	AVN 410, course revision (AET)
CSTEM	Revised Course	AVN 460, course revision (AET)
CSTEM	Revised Program	BS Aviation, program revision, new concentration (AET)
CSTEM	Revised Course	BIO 307, change term offered
CSTEM	Revised Course	BIO 308, change term offered
CSTEM	Revised Course	CSC 730 pre req revision (CSIT)
CSTEM	Revised Course	CSC 736 pre req revision (CSIT)
CSTEM	Revised Course	CSC 737 pre req revision (CSIT)
CSTEM	Revised Course	CSC 744 pre req revision (CSIT)
CSTEM	Revised Course	CSC 746 pre req revision (CSIT)
CSTEM	Revised Course	CSC 783 pre req revision (CSIT)
CSTEM	Revised Course	CSC 815 pre req revision (CSIT)
CSTEM	Revised Course	CSC 825 pre req revision (CSIT)
CSTEM	Revised Course	CSC 831 pre req revision (CSIT)
CSTEM	Revised Course	CSC 834 pre req revision and adjust course title (CSIT)
CSTEM	Revised Course	CSC 835 pre req revision and adjust course title (CSIT)
CSTEM	Revised Course	MAT 203 course revision (MTST)
CSTEM	Revised Course	MAT 303 course revision (MTST)
CSTEM	Dropped Course	MAT 872 course drop (MTST)
CSTEM	Dropped Course	STA 500 course drop (MTST)
CSTEM	Dropped Course	STA 700 course drop (MTST)
CSTEM	Revised Program	BS Math (MTST)
CSTEM	Revised Program	Bachelor of Science (B.S.) Data Science and Statistics- editorial changes (MTST)
CoB	Revised Program	BBA General Business

CoB	Revised Program	BBA Management with Curriculum Guide and Curriculum map
CoB	Revised Program	Minor in Business
CoB	Revised Program	Sales Certificate
CoB	Revised Course	BUS 101, Nature of Business- Prerequisite/Corequisite Revision
CoB	Revised Course	BUS 200, Professional Development Series Two- Prerequisite/ Corequisite Revision
CoB	Revised Course	MBA 841, Driving Strategic Mastering Managerial Tools in Top Management Process- Prerequisite/Corequisite Revision
CoB	Revised Course	MBA 842, Impact Capstone- Prerequisite/Corequisite Revision
CoB	Revised Course	BUS 204, Fundamentals of Business Law and Ethics- Editorial Changes
CoB	Revised Course	BUS 209, Fundamentals of Financial and Managerial Accounting- Editorial Changes
CoB	Revised Course	BUS 302, Essentials of Finance- Editorial Changes
CoB	Revised Course	PGM 101, Orientation- Editorial Changes
Acad. Affairs	Revised Course	HON 304W
Acad. Affairs	Revised Course	HON 307W
Acad. Affairs	Revised Course	HON 308W
Acad. Affairs	Revised Course	HON 310W
Acad. Affairs	Revised Course	HON 312W
Acad. Affairs	Revised Course	HON 316
Acad. Affairs	Revised Course	HON 320W
Acad. Affairs	Revised Program	AA General Studies, Pre-Business Concentration- Update Pre-Business Concentration to reflect recent curriculum revisions