

EKU Council for Academic Affairs

April 28, 2022 (*Approval Pending*)
DRAFT Council Minutes

(hyperlinks for underlined text provided)

Members Present: Holly Argo* (*for Ryan Baggett Graduate Education and Research*); Michael Ballard (*Associate Dean, College of Health Sciences*)*; Michael Chen (*Interim Associate Dean, College of Letters, Arts and Social Sciences*)*; David Coleman (*Executive Director, Honors*)*; Lisa Kay (*Faculty Senate Vice Chair*)*; Julie Spease on behalf of Trish Isaacs (*Associate Dean, College of Business*)*; Scott Hunt (*Associate Dean, College of Justice and Safety*)*; Gill Hunter (*Executive Director, Retention & Graduation*) (*non-voting*)*; Nicola Mason (*College of Education and Applied Human Sciences*)*; Bethany Miller (*Senior Director, Institutional Effectiveness & Research*)*; Tim Ross (*Associate Dean, College of Science, Technology, Engineering, and Mathematics*)*; Kelly Smith (*Coordinator of Collections and Discovery, ECU Libraries*)*; Shannon Tipton (*University Registrar*)*; Bethany Warner (*Academic Advising*) (*non-voting*)*; Jennifer Wies (*Associate Provost and Chair*)*; Lakin Wooldridge (*e-Campus Representative*) (*non-voting*)*

Members Not Present: TBD (*SGA Student Representative*); TBD (*Chairs Representative*); Sara Ziegler (*Senior Vice President for Academic Affairs and Provost*)

Approval of Minutes

Nicola Mason moved for approval of minutes from the previous meeting. Motion was seconded and passed.

Announcements from Council Members

None.

Items for Approval

Council moved for approval of the following academic proposals. Motion was seconded and passed.

Academic Proposals	
1.	Curriculum academic regulation
2.	Suspension of pre-college testing requirement for ENG 101R and ENG 101RZ.
3.	Graduation Regalia

Curriculum Items for Approval

ALL APPROVED

College of Health Sciences

Council moved for approval of the following new courses in the College of Health Sciences. Motion was seconded and passed.

New Courses	
1.	REC 112 (Introduction to Hiking and Backpacking) new course in RPA
2.	REC 113 (Introduction to Kayaking and Canoeing) new course in RPA
3.	REC 114 (Introduction to Mountain Biking) new course in RPA

College of Letters, Arts, and Social Science

Council moved for approval of the following new program in the College of Letters, Arts, and Social Sciences. Motion was seconded and passed.

New Programs	
1.	Sports Communication Certificate: Change the existing ICCA Department Certificate in Sports Communication to University Certificate and add STA 270 as an alternative option to the required STA 215.
2.	Communication in the Workplace Certificate: Change the existing ICCA Department Certificate in Communication in the Workplace to a University Certificate.
3.	Dispute Resolution Certificate: Change the existing ICCA Department Certificate in Dispute Resolution to a University Certificate.

Council moved for approval of the following new course in the College of Letters, Arts, and Social Sciences. Motion was seconded and passed.

New Courses	
1.	SOC 380 (Jobs and Professionalization) new course in LCAS

College of Justice, Safety, and Military Science

Council moved for approval of the following program closure in the College of Justice, Safety, and Military Science. Motion was seconded and passed.

Program Closure	
1.	Social Justice Studies (CIP Code 30.9999) program in SJS

Council moved for approval of the following new programs in the College of Justice, Safety, and Military Science. Motion was seconded and passed.

New Programs	
1.	Construction Safety University Certificate in SSEM
2.	Corporate Security Operations University Certificate in SSEM
3.	Emergency Management and Disaster Resilience University Certificate in SSEM
4.	Healthcare Safety University Certificate in SSEM
5.	Occupational Safety University Certificate in SSEM
6.	Safety Leadership University Certificate in SSEM
7.	Supply Chain Safety and Security University Certificate in SSEM

College of Science, Technology, Engineering, and Mathematics

Council moved for approval of the following new programs in CSTEM. Motion was seconded and passed.

New Programs	
1.	Environmental Ed. Undergrad Certificate, change from Division of Natural Areas departmental certificate to university certificate
2.	Environmental Ed. Grad Certificate, change from Division of Natural Areas departmental certificate to university certificate

Council moved for approval of the following new programs in CSTEM. Motion was seconded and passed.

New Programs	
1.	Certificate in Animal and Veterinary Sciences, revise program and convert to university certificate (combined from 2) in the Agriculture Department
2.	Certificate in Crops, Soils, and Resource in the Agriculture Department
3.	Conservation, change from Agriculture departmental certificate to university certificate
4.	Certificate in Greenhouse and Fruit/Vegetable Production, change from Agriculture departmental certificate to university certificate
5.	Certificate in Turfgrass and Landscape Horticulture, change from Agriculture departmental certificate to university certificate

Council moved for approval of the following new program in CSTEM. Motion was seconded and passed.

New Program	
1.	BS Manufacturing Engineering, new program in AET

Council moved for approval of the following new courses in CSTEM. Motion was seconded and passed.

New Courses	
1.	MFE 150 (Introduction to Manufacturing and Engineering Design) new course in AET
2.	MFE 195 (Computer Aided Design) new course in AET
3.	MFE 202 (Introduction to Quality) new course in AET
4.	MFE 308 (Methods of Lean Operations) new course in AET
5.	MFE 330 (Materials Testing and Metrology) new course in AET
6.	MFE 332 (Process Control and Auditing) new course in AET
7.	MFE 349 (Applied Learning in Manufacturing Engineering) new course in AET

8.	MFE 352 (Robotics and Automated Systems) new course in AET
9.	MFE 382 (Advanced Material Processing) new course in AET
10.	MFE 390 (3-D Parametric Solid Modeling) new course in AET
11.	MFE 407 (Fundamentals of Project Management) new course in AET
12.	MFE 453 (Additive Manufacturing) new course in AET
13.	MFE 499 (Senior Capstone Project) new course in AET
14.	MFE 506 (Six Sigma Quality) new course in AET

Council moved for approval of the following program closures in CSTEM. Motion was seconded and passed.

Program Closures	
1.	MS Chemistry
2.	Chemistry/Chemistry 3+2 program
3.	Forensic Science/Chemistry 3+2 program

Council moved for approval of the following new courses in CSTEM. Motion was seconded and passed.

New Courses	
1.	MIS 431 (Advanced Business Analytics) new course in CSIT
2.	MIS 435 (Advanced Database Topics) new course in CSIT

Council moved for approval of the following new programs in CSTEM. Motion was seconded and passed.

New Programs	
1.	BS, Management Information Systems, new program in CSIT
2.	GRAD Certificate in Artificial Intelligence in Data Science, change from CSIT departmental certificate to university certificate

3.	GRAD Certificate in Cyber Security and Digital Forensics, change from CSIT departmental certificate to university certificate
4.	GRAD Certificate in Game Design, change from CSIT departmental certificate to university certificate

Council moved for approval of the following new courses in CSTEM. Motion was seconded and passed.

New Courses	
1.	PHY 360 (Engineering Dynamics) new course in PGAS
2.	PHY 380 (Fluid Mechanics) new course in PGAS

College of Education and Applied Human Sciences

Council moved for approval of the following program closure in the College of Education and Applied Human Sciences. Motion was seconded and passed.

Program Closure	
1.	MS in Career and Technical Education in TLEL

College of Business

Council moved for approval of the following new program in the College of Business. Motion was seconded and passed.

New Program	
1.	Certificate in Financial Literacy, with approval form and Curriculum map.

Items for Notification

The Council received notification of the following routine and editorial curriculum changes.

College	Dept.	Description of Change	
CHS	HPA	Revised Program	B.S. in Health Services Administration: Editorial revision to update the HSA curriculum to reflect the course numbering change of HEA 316 to HEA 216.
CHS	HPA	Revised Program	Minor in Health Services Administration: Update the number of credit hours to award the minor from 19 to 18, Remove HSA 303 from one of the required courses for the minor, Change the number of approved HSA electives from 3 to 6, Clarify the courses allowed for the “XX hours of approved HSA electives.”
CHS	SON	Revised Course	NSC 124, 124C- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 126, 126C- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 223, 223C- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 225, 225C- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 240, 240C- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 242- Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 252 - Minor edits to prerequisites and course descriptions
CHS	SON	Revised Course	NSC 255- Minor edits to prerequisites and course descriptions
CJSMS	SSEM	Revised Program	MS in Safety, Security and Emergency Management
CJSMS	SJS	Revised Course	Editorial Change, Course Title Change, CRJ 303
CJSMS	SJS	Revised Course	Editorial Change, Course Title Change, COR 303
CJSMS	SJS	Revised Course	Editorial Change, Course Title Change, COR 410
CJSMS	SJS	Revised Course	Substantial Change, New Course, CRJ 310
CJSMS	SJS	Revised Course	Substantial Change, New Course, CRJ 374
CJSMS	SJS	Revised Course	Addition to General Education- CJR 101, Introduction to Criminal Justice
CJSMS	SJS	Revised Program	Program Revision, Corrections & Juvenile Justice, Professional Certificate in Correctional Intervention Strategies, CIP 43.0102
CJSMS	SJS	Revised Program	Program Revision, Corrections & Juvenile Justice, Professional Certificate in Youth Services, CIP 43.0102
CJSMS	SJS	Revised Admissions	MS in Criminology and Criminal Justice
CLASS	ICCA	Revised Course	CMS 200: Interpersonal Communication: Add CMS 200 to Block 5B of the General Education Curriculum.
CLASS	ICCA	Revised Course	CMS 375: Intercultural Communication: Add CMS 375 to Block 6 of the General Education Curriculum.

CLASS	ICCA	Revised Course	Course Revision to Public Relations Minor: Typo in catalog needs to be corrected to show that students are required to take PUB 375, 380, and 475 instead of BEM.
CLASS	ICCA	Revised Course	Course Revision to PUB 491: Senior Seminar: Change the prerequisite to completing 90 hours and PUB 380.
CLASS	ICCA	Revised Program	Broadcasting & Electronic Media (BEM): Changes to the BEM Core: Eliminate BEM 320 and 425. Add BEM 203, BEM 495(4), and PUB 320. This changes the core from 26 to 33 hours. Changes to BEM Concentration: Eliminate 3-hour option of BEM 203, 301, 353W, and 330. Change BEM electives from 12 to 15 hours and not specify course option. The number of hours remain the same. Changes to Multimedia Journalism Concentration: BEM 203 has been moved to the core and BEM 412 is removed from the concentration. This changes the concentration from 24 to 18 hours. Changes to Film Tech Concentration: BEM 495 is moved to the core, BEM 396 is added to the concentration, and the redundant BEM 425 is removed. This changes the concentration from 23 hours to 19 hours. Remove COM 300 as a requirement.
CLASS	ICCA	Revised Program	Public Relations: Replace requirement for PUB 412 with PUB 390, remove COM 300 as a requirement.
CLASS	ICCA	Dropped Course	Communication 330: Course does not exist anywhere in the catalog except in the list of courses on p. 227.
CLASS	PSY	Revised Program	Veterans Studies Minor to revise the minor requirements for clarity and concision.
CLASS	PSY	Revised Program	Veterans Studies University Certificate to revise the requirements for clarity and concision.
CLASS	PSY	Revised Program	Brain and Cognitive Sciences (BCS) Concentration (in Psychology BS) to update and expand the courses that will count for the restricted elective for the BCS Concentration.
CLASS	SWK	Revised Program	Program Revision to Master of Social Work to revise catalog description.
CLASS	SWK	Revised Program	Update the Interdisciplinary University Certificate in Social Advocacy & Justice program course.
CLASS	SWK	Revised Program	Update the Interdisciplinary University Certificate in Mental Health program courses.
CLASS	SWK	Revised Program	Update the Interdisciplinary University Certificate in Addictions Intervention program courses.
CLASS	SWK	Revised Program	Update the Interdisciplinary University Certificate in Child & Family Services program courses.
CLASS	SWK	Revised Program	Update the Interdisciplinary University Certificate in Leadership & Management program courses.

CLASS	SWK	Revised Course	Editorial Change to SWK 850: Foundation Practicum: Field course involves the accrual of practicum hours that extends outside of the standard semester duration.	
CLASS	SWK	Revised Course	Editorial Change to SWK 890: Integrative Practicum: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change to SWK 855: Foundation Capstone: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change SWK 860: Integrative Micro Practice: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change to SWK 870: Integrative Mezzo Practice: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change to SWK 880: Integrative Macro Practice: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change to SWK 890: Integrative Practicum: Concentration clarification in course description is required for program accreditation.	
CLASS	SWK	Revised Course	Editorial Change to SWK 895: Integrative Capstone: Concentration clarification in course description is required for program accreditation.	
CEAHS	AHS	Revised Course	NFA 412W	Research Applications in Nutrition
CEAHS	AHS	Revised Course	HSO 100	Student Success Seminar – CDF
CEAHS	AHS	Revised Course	HSO 100	Student Success Seminar – FCS
CEAHS	AHS	Revised Course	HSO 100	Student Success Seminar – GHT
CEAHS	AHS	Revised Course	HSO 100	Student Success Seminar - NFA
CEAHS	AHS	Revised Program	Global Hospitality and Tourism- Correct GTO 310 to GTO 210. Add the total certificate hours provided by the certificate in sustainable hospitality to 24 hours.	
CEAHS	CTP	Dropped Course	CSD 530	Therapeutic Relationships in Special Education
CEAHS	CTP	Revised Course	CSD 730	Therapeutic Relationships in Special Education
CEAHS	TLEL	Revised Course	CED 499	Clinical VI: The Professional Semester
CEAHS	TLEL	Revised Course	EMS 575.775	Methods and Materials for Teaching English as a Second Language
CEAHS	TLEL	Revised Course	EMS 577.777	Cultural Competency with ELLs and Their Families
CEAHS	TLEL	Revised Course	GRD 878K	MAT Elementary Oral Comprehensive Exam
CEAHS	TLEL	Revised Course	GRD 878L	MAT Middle Grade Oral Comprehensive Exam
CEAHS	TLEL	Revised Program	MAED School Librarian Program- Edit catalog text to show reduced minimum required hours for the Endorsement Concentration and Total Program Hours. Endorsement	

			Concentration reduction is from current 15-18 hours to 13-18 hours, and the Total Program Hours reduction is from the current 33-36 hours to 31-36 hours. Change to these sections is because of the credit hour reduction of ETL 806 (Teacher Leader Capstone) from a 3-credit hour to a 1-credit hour course.
CEAHS	TLEL	Revised Program	MAT Program- Minor editorial change to the MAT program exit requirements to clarify specific GRD course sections.
CSTEM	AET	Revised Course	AVN 415, prerequisite revision
CSTEM	AET	Revised Program	AAS Technology, program revision
CSTEM	AET	Revised Program	BS Construction Management, program revision
CSTEM	AET	Revised Program	BS Engineering Technology Management, program revision
CSTEM	AET	Revised Program	Engineering Technology Management 3+2, program revision
CSTEM	CSIT	Revised Program	BS Cyber Systems Tech
CSTEM	CSIT	Revised Program	Cyber Systems Tech 3+2- Expands alternatives for designated coursework in the core and credit, aligning with the upcoming Association of Technology, Management, and Applied Engineering (ATMAE) accreditation team visit in 2022-23 for the BS (CST), 3+2 BS (CST), and AAS (Technology) degrees. Specific justification for each change is listed overleaf.
CSTEM	CSIT	Revised Program	MS CSC program revision
CSTEM	PGAS	Dropped Course	AST 133, course drop
CSTEM	PGAS	Dropped Course	PHY 406, course drop
CSTEM	PGAS	Revised Course	AST 135, Introductory Astronomy
CSTEM	PGAS	Revised Course	PHY 406W, Advanced Physics Lab
CSTEM	PGAS	Revised Program	GIS certificate
CoB	CoB	Revised Program	BBA Finance with Curriculum map and guide
CoB	CoB	Revised Program	Accounting Certificate with Curriculum map
CoB	CoB	Revised Program	Minor in International Business with Curriculum map
CoB	CoB	Revised Program	BBA Accounting- Editorial Changes
CoB	CoB	Revised Program	BBA Computer Information Systems- Editorial Changes
CoB	CoB	Revised Program	BBA General Business- Editorial Changes
CoB	CoB	Revised Program	BBA Management - Editorial Changes
CoB	CoB	Revised Program	BBA Marketing - Editorial Changes
CoB	CoB	Revised Program	BBA Risk Management and Insurance - Editorial Changes
CoB	CoB	Revised Course	BUS 209, Fundamentals of Financial and Managerial Accounting Prerequisite/Corequisite Revision
CoB	CoB	Revised Course	MGT 445, Employee Recruitment and Selection- Prerequisite/Corequisite Revision
CoB	CoB	Revised Course	MKT 457, Experimental Design for Marketing- Prerequisite/Corequisite Revision
CoB	CoB	Revised Course	MKT 460, Marketing Management- Prerequisite/Corequisite Revision