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## COUNCIL ON ACADEMIC AFFAIRS MINUTES

March 24, 2016

1:30 p.m.

Martin Room, Coates Building

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1. Call to Order: 1:30 p.m.
2. Approval of the Minutes from February 18, 2016 **Approved**

### *Policy and Processes Action Items*

- Postponed** 1. ~~Graduating GPA – revise protocol to have only 1 graduating GPA~~ Office of the Registrar  
**Approved** 2. EKU Protocol for Credit for Prior Learning via Portfolio Academic Affairs  
Included Attachments:  
**Approved** a. New Course Proposal: CAEL 100 Prior Learning Theory & Practice Summer 2016  
b. Revised Catalog text for Portfolio Assessment

### *Policy and Processes Discussion Items*

- Approved** 1. Commencement Regalia – First Year Leaders (Office of First Year Courses) – University Programs  
2. Course Drops, Courses in Catalog not offered in 5 years – Office of the Registrar  
**Colleges will review provided list prior to April CAA. Revised list will return to April CAA to confirm course drops.**

### *Routine Curriculum Proposals: Consent Agenda*

#### College of Arts and Sciences

##### Art and Design

##### **Editorial Revisions**

- Approved** AED 540 Teaching Art in the Secondary P-12 Schools (cross-listed with ESE 540, attached) Fall 2016  
Revise course title and description language to match that of ESE 540; revise pre- and corequisites as a result of recent College of Education course changes.
- Approved** AED 561 Materials Inquiry in Art Education Fall 2016  
Revise pre- and corequisites as a result of recent College of Education course changes.

##### Computer Science

##### **Course Revision**

- Approved** CSC 839 Applied Learning in Computer Science – strike “credit does not apply toward the M.S. Degree requirements” from course description. Fall 2016

##### Economics

##### **Editorial Revision**

- Pending Faculty Senate and Board of Regents Approval** Bachelor of Arts in Globalization and International Affairs - update course requirements in the program description based on HIS course renumbering in 2015.

##### English and Theatre

##### **Course Drop**

- Approved** ENR 116 Strategies for College Reading Fall 2016

##### **Course Revisions**

- Approved** ENG 095R Developmental Reading and Writing II Fall 2016  
Revise Schedule Type to allow online courses.

***Routine Curriculum Proposals: Consent Agenda continued***

**College of Arts and Sciences continued**

Mathematics and Statistics

**Course Revisions**

- Approved MAT 112 Algebra and Applications - Add MAT 110 as a prerequisite.  
Approved MAT 114 College Algebra - Add MAT 110 as a prerequisite.

Fall 2016

Fall 2016

Music

**Editorial Revisions**

- Approved MUE 378 – Teaching Music in Grades P-8 (Cross-listed with EME 378 – attached)  
Update corequisite as a result of College of Education course changes  
Approved MUE 579 – Music Education: Principles and Practices (Cross-listed with ESE 579 – attached)  
Revise prerequisites and corequisites to reflect course changes in the College of Education.

Fall 2016

Fall 2016

**College of Business and Technology**

Accounting, Finance, and Information Systems (AFIS)

**Course Revision**

- Approved FIN 300 Business Finance I – revise prerequisites

Fall 2016

Agriculture (AGRI)

**Course Revisions**

- Approved OHO 372 Nursery Retail Technology  
Change title and editorial changes in course description  
Approved OHO 388 Greenhouse Operation and Management  
Change from lecture to lecture/lab

Fall 2016

Fall 2016

Applied Engineering & Technology (AETM)

**Course Revisions**

- Approved < NET 302 PC Trouble Shooting & Construction - Change prerequisites  
< NET 303 LANs & PC Communications - Change prerequisites.  
< NET 395 Special Topics in NET - Change prerequisites.  
< NET 399 Associate Degree Capstone - Change prerequisites.  
< NET 499 Senior Capstone - Change prerequisites.

Fall 2016

Communication (COMM)

**Dropped Courses**

- Approved < COM 300 International Media  
< COM 320 Desktop Video  
< JOU 415 Advanced Editing

Fall 2016

**Course Revision**

- Approved CMS 353 Health Communication - Lower some of the prerequisites for the class, so it serves not only CMS majors but will allow Health Science majors to take the class as well.

Fall 2016

***Routine Curriculum Proposals: Consent Agenda continued***

**College of Education**

**Information Item**

The College of Education, with approval from Provost Vice, is dissolving the School of Clinical Education Preparation and will once again have the Department of Special Education and the Department of Curriculum and Instruction. The effective date for this change is Fall 2016.

Fall 2016

Curriculum and Instruction

**Course Revisions**

ELE 445W Foundations of Reading/Language Arts – revise corequisite/prerequisite and update “credit now allowed with” statement.

Fall 2016

EMG 445 Foundations of Reading/Language Arts - revise corequisite/prerequisite and update “credit now allowed with” statement.

Fall 2016

Approved ←

EMS 300W Curriculum and Instructional Design - The **only** change is to remove the class restriction on this course. It is currently restricted to JR and SR. All other pre-reqs stay the same. The course catalog text remains unchanged.

Fall 2016

ELE 445 Foundations of Reading/Language Arts - revise corequisite/prerequisite and update “credit now allowed with” statement.

Fall 2016

EMG 445W -- Foundations of Reading/Language Arts - revise corequisite/prerequisite and update “credit now allowed with” statement.

Fall 2016

EMS 490 Classroom and Behavior Management P-12 – revise prerequisite to include EMS 300W

Fall 2016

**Editorial Changes**

ELE 446, 446W, 446S, 491, 492, 492S, 493 - All of these elementary methods courses have various prerequisites. They all, however, have an incorrect co-requisite listed. This corequisite was changed from 349 to CED 450 when the clinical model was adopted. Corequisite: ~~ELE 349~~ CED 450.

Fall 2016

Approved ←

EMG 447, 491, 492, 493, 494, 494W - All of these middle grades methods courses have various prerequisites. They all, however, have an incorrect co-requisite listed. This corequisite was changed from 349 to CED 450 when we adopted the clinical model. Corequisite: ~~ELE 349~~ CED 450.

Fall 2016

ESE 540, 543, 549, 550, 552, 553, 561, 566, 573, 579, 587 - All of these secondary methods courses indicated that SED 401 is a pre/corequisite and that ESE 349 is a co-requisite. SED 401 has been replaced by SED 402 and ESE 349 has been replaced by CED 450. Pre/Corequisites: EDF 413, ~~SED 401~~ SED 402. Corequisite: ~~ESE 349~~ CED 450.

Fall 2016

School of Education Preparation

**Editorial Changes**

CED 200 Clinical II Understanding the Learner - update the default grade

Fall 2016

CED 300 Clinical III Curriculum and Instructional Design - update the default grade

Fall 2016

Approved ←

CED 400 Clinical IV Diagnosis and Prescription - update the default grade designations.

Fall 2016

CED 450 Clinical V Practicing Teaching - update the default grade designations.

Fall 2016

CED 499 Clinical VI Professional Semester - update the default grade designations.

Fall 2016

***Routine Curriculum Proposals: Consent Agenda continued***

**College of Health Sciences**  
**Baccalaureate & Graduate Nursing**

**Course Revisions**

Approved ← Remove co-requisites for the following courses: Fall 2016

- NSC 442 Complex Client Care
- NSC 442C Complex Health Systems clinical
- NSC 486 RN Public Health Nursing
- NSC 486C RN Public Health Nursing Clinical

**College of Justice and Safety**  
**School of Safety, Security, and Emergency Management**

**Course Revision**

Approved SSE 860 Workers' Compensation Administration - Change the title of SSE 860 from "Workers' Compensation Administration" to "Injury Management". Fall 2016

**University Programs**

**Drop Course**

Approved WGS 399 Gender and Society Fall 2016

**Course Revisions**

Approved WGS 308 Intersex and Trans. Minor course description change. No change in SLOs Fall 2016

Approved WGS 400 Feminist Theory and Practice. Existing course. Cross list with SJS 400 Fall 2016

***Consent Agenda concluded. The Substantial Proposals Agenda begins on the next page.***

## Substantial Curriculum Proposals

### College of Arts and Sciences Biological Sciences

#### New Courses

Approved BIO 595 Topics in Field Biology: \_\_\_\_\_

Approved BIO 795 Topics in Field Biology: \_\_\_\_\_

#### Program Suspension

Pending Faculty Senate and Board of Regents Approval Bachelor of Science in Environmental Studies

Summer 2017

### Chemistry

#### Course Revision

Approved CHE 811 Chemistry Practicum

Increase credit hours from “1-2” to “1-3”; increase maximum number of hours from “two” to “three”; increase lab hours from “3-6” to “3-9”.

Fall 2016

#### Program Revisions

Bachelor of Arts and Master of Science in Chemistry 3+2 Dual Degree Program  
Remove BIO 100 in the Supporting Course Requirements for Chemistry Teaching.

Bachelor of Science and Master of Science in Chemistry 3+2 Dual Degree Program  
Revisions to the Master of Science Chemistry Program (revise course requirements for the core 800 level requirements as well as be more specific for the requirements of the coursework track option) need to be reflected in all 3+2 programs in the department.

Bachelor of Science and Master of Science in Forensic Science/Chemistry 3+2 Dual Degree  
Revisions to the Master of Science Chemistry Program (revise course requirements for the core 800 level requirements as well as be more specific for the requirements of the coursework track option) need to be reflected in all 3+2 programs in the department.

Master of Science in Chemistry  
Change the course requirements for the core 800 level requirements as well as be more specific for the requirements of the coursework track option.

Pending Faculty Senate and Board of Regents Approval

### Computer Science

#### Program Revision

Pending Faculty Senate and Board of Regents Approval Master of Science in Applied Computing - Revise program to allow CSC 741, CSC 742, and CSC 839 as electives.

### English and Theatre

#### Course Revision

Approved ENG 101R Reading, Writing, & Rhetoric (Supported)

Change credit hours from 3 credit hours to 4 credit hours.

Change the prerequisite ACT score requirement from “ACT score of 17 on both English and Reading” to “ACT scores of 17 in English and 17-19 in Reading.

“Students with an English ACT score of 18 or higher will be placed in ENG 101R if their ACT Reading score is 15-19.”

Allow students to re-take the course if they fail the first time.

Fall 2016

#### New Course

Approved ENG 110 Introduction to Literature

Fall 2016

*Substantial Curriculum Proposals continued*

**College of Arts and Sciences continued**  
English and Theatre

**Program Revision**

Bachelor of Arts in English/Teaching

- Drop ENG 520 as an option in the English Teaching Core requirements.
- Require both ENG 350 and ENG 351.
- Add ENG 430 and 474 for THE majors.
- Require additional Literature Course-Diversity or British Literature 300 level or above.
- Require HIS 102 or HIS 103 in General Education 5A as a supporting course.

English/Teaching Theatre Concentration:

- Drop CMS 100, 205, and 210 from the supporting requirements.
- Change the requirement “THE 390 AND THE 391” to “THE 390 OR THE 391.”
- Drop the requirement “THE 150, 200 and 220.”
- Add a requirement “THE 300 or THE 310 or THE 311 or THE 320.”
- Add THE 335 (Performing Shakespeare) as an option for the ENG 335 or requirement.
- Add Diversity (AFA 360 or 361 or WGS 364 or 366) (<sup>6</sup>Element 6) to supporting requirements.
- Require HIS 102 or HIS 103 in General Education 5A as a supporting course.
- Adjust Core, Concentration, and Total Hours to Complete Degree based on revisions.

Pending Faculty  
Senate  
and Board of  
Regents  
Approval ←

Government

~~New Course~~

~~LGS 307 Federal Indian Law~~

History

~~New Program~~

~~New Minor in Native American Studies~~

Languages, Cultures, and Humanities

~~New Program~~

~~New Minor in Japanese Language and Culture~~

~~New Courses~~

~~JPN 207 Japanese for Work and Study~~

~~JPN 305 Gateway to Advanced Japanese I~~

~~JPN 306 Gateway to Advanced Japanese II~~

~~JPN 310 Topics in Japanese Culture: \_\_\_\_\_~~

NOTE:  
Pending  
Budgetary  
Concerns  
and  
Resolutions.

New Courses  
and Programs  
cannot be  
offered or  
listed in  
Catalog or  
Schedule  
Book at this  
time.

Mathematics and Statistics

**New Course**

Approved MAT 110 Introduction to Algebraic Functions

Fall 2016

**Course Revision**

Approved STA 270 Applied Statistics I - Increase the number of credit hours from 3 to 4; update MAT prerequisite; revise the title to “Applied Statistics”; revise course description to more accurately reflect course content.

Fall 2016

*Substantial Curriculum Proposals continued*

**College of Arts and Sciences continued**

Music

Pending Faculty  
Senate  
and Board of  
Regents  
Approval

**Program Revision: New Concentration**

Master of Music - Add a concentration to the Master of Music degree in Performance/Pedagogy.

Philosophy and Religion

~~New Course~~

~~PHI 343 American Indian Thought~~

NOTE: Pending Budgetary Concerns and Resolutions. This new course cannot be listed in the Catalog or Schedule Book at this time.

**College of Business and Technology**

Accounting, Finance, and Information Systems (AFIS)

**New Courses**

Approved RMI 382 Claim Handling Principles & Practices with syllabus.  
Add claims element to the RMI program.

Approved RMI 462 Business Law for Insurance with syllabus and curriculum objective map for both.  
Make RMI program more compatible with other like programs.

Fall 2016

Agriculture (AGRI)

**New Course**

Approved AGR 111 Intro to American Agriculture with syllabus and curriculum objective map.  
Dual-credit online course designed to attract HS Agriculture students to EKU and to introduce  
Agriculture Program.

Fall 2016

Communication (COMM)

**Program Revision: New Concentrations**

Pending Faculty  
Senate  
and Board of  
Regents  
Approval  
Communication Studies B.A. with curriculum maps, New Concentration Proposal, and  
concentration guides. - Create two concentrations in the communication studies major.  
Creating the concentrations allows students the option to follow a theoretical or  
application-based concentration.

**Program Revision**

Pending Faculty  
Senate  
and Board of  
Regents  
Approval  
Minor in Public Relations - Add PUB 320, Design for Mass Media, as a required course toward  
the Minor in Public Relations. Provides students to develop their visual and design skills.

Management, Marketing & International Business (MMIB)

**New Certificates**

Pending Faculty  
Senate  
and Board of  
Regents  
Approval  
Certificate in Global Supply Chain Management (Short-Term—Departmental) with curriculum  
map and New Certificate Proposal.  
Certificate in Sales (Short-Term—Departmental) with curriculum map and New Certificate  
Proposal.

**College of Education**

Curriculum and Instruction

**Course Revisions**

Approved CED 840 Clinical X: Diagnosis and Prescription - Revise the title and credit limit for this  
course.

Fall 2016

Approved EME 865 Investigations in Reading - Course title and description are being revised.

Fall 2016

## Substantial Curriculum Proposals continued

### College of Education continued Curriculum and Instruction

#### Program Revision

**Pending Faculty Senate and Board of Regents Approval** Alternative Routes to Initial Certification -- MAT Program  
Remove EMS 850 from the program of study and revert to the original course prefix and number, EGC 830.

#### Special Education

#### Postponed ~~New Courses~~

~~SED 540 Curriculum for Early Childhood Special Education Programs~~

~~SED 740 Curriculum for Early Childhood Special Education Programs~~

#### Program Suspension

**Pending Faculty Senate and Board of Regents Approval** Early Childhood Special Education/Interdisciplinary Early Childhood Education B.S.

### College of Health Sciences Exercise and Sport Science

#### Program Suspension

**Pending Faculty Senate and Board of Regents Approval** B.S. Athletic Training- The BS in AT Degree program is being phased out and accepting its last class spring 2016 to move through the professional phase of the program starting fall 2016.

### University Programs

#### New Courses

**Approved** ENV 325 Environmental Land Use Planning - Create new course to cross list with existing course GEO 325. (ENV/GEO 325S already exists.)

**Approved** WGS 311 Biology of Sex - Create new course to cross list with existing course BIO 305.

Fall 2016

#### Program Revisions

African/African-American Studies Minor - Add existing courses: AFA 200, 330, 356, 510. Update Catalog language

African/African-American Studies Certificate - Add existing courses: AFA 200, 330, 356, 510. Update Catalog language

Appalachian Studies Minor - Add APP 360 & 375 (courses approved by CAA Feb 2016); Drop APP 363 & 370 (courses dropped by CAA Feb 2016)

Appalachian Studies Certificate - Add APP 360 & 375 (courses approved by CAA Feb 2016); Drop APP 363 & 370 (courses dropped by CAA Feb 2016)

Applied Creative Thinking Minor - Catalog cleanup; remove courses not aligned with program objectives; Add existing courses that are aligned with program objectives

Asian Studies Minor - Add existing courses that align with program objectives; remove courses no longer offered

Environmental Sustainability & Stewardship Minor - Add GEO 110 (existing course) and ENV 325 (new course)

International Studies Minor - Revise curriculum to align with program objectives; Remove courses no longer offered; Add existing courses aligned with objectives; Reduce required credits to 18.

Veterans Studies Minor - Remove courses no longer taught. Remove dimensions and capstone.

**Pending Faculty Senate and Board of Regents Approval**



*Substantial Curriculum Proposals continued*

**University Programs continued**

**Program Revisions**

Pending Faculty  
Senate  
and Board of  
Regents  
Approval

- Veterans Studies Certificate - Remove courses no longer taught. Remove dimensions and capstone
- Women & Gender Studies Minor - Remove courses no longer taught or not aligned with program-level student learning objectives; Add WGS 366 (existing course cross listed with ENG 366); Add WGS 311 (new course cross listed with BIO 305).
- Women & Gender Studies Certificate - Remove courses no longer taught or not aligned with program-level student learning objectives; Add WGS 366 (existing course cross listed with ENG 366); Add WGS 311 (new course cross listed with BIO 305).

*Good of the Order*

1. Congratulations to Dr. Shirley O'Brien, named 2016-18 Foundation Professor.
2. Scholarship Week is April 11-15, 2016
3. Assurance of Learning Day, September 30, 2016

The meeting was adjourned at 3:06 p.m.