
COUNCIL ON ACADEMIC AFFAIRS
MEETING MINUTES
March 22, 2018
1:30 p.m.
Martin Room, Coates Building

1. Call to Order 1:30 p.m.
2. Approval of the CAA Minutes from January 18, and February 15, 2018 **Approved**

Consent Agenda: Routine Curriculum Proposals

COLLEGE OF BUSINESS AND TECHNOLOGY
School of Applied Sciences & Technology (AETM)

Course Revisions	Approved, Spring 2019
AEM 202	Introduction to Quality -change prerequisites.
AEM 308	Methods of Lean Operations—change prerequisites
AEM 352	Robotics and Automated Systems—update description
AVN 220	Instrument pilot Ground—change title, prerequisites and description
AVN 300	Commercial Pilot Ground—change title and prerequisites
AVN 305	Multi-Engine Pilot (MEL) Ground—change description and prerequisites
AVN 305A	Multi-Engine Flight—change course description and change prerequisites
AVN 330	Crew Resource Management—add another prerequisite and change description of course
AVN 340	Airport Management—Change title and description
AVN 360	Essentials of Aviation Management—change title
AVN 370	Techniques: Aviation Supervisors—change title and description
AVN 390	Aviation Decision Making—change title and description

COLLEGE OF EDUCATION

Curriculum & Instruction

Course Revisions	Approved, Spring 2019
CED 200	Clinical II: Understanding the Learner
CED 300	Clinical III: Curriculum and Instructional Design
CED 400	Clinical IV: Diagnosis and Prescription
CED 450	Clinical V: Practice Teaching
ETL 806	Capstone Research
Prerequisite or Co-requisite Revisions	Approved, Spring 2019
ESE 550	Teaching Mathematics in the Secondary School
ESE 750	Teaching Mathematics in the Secondary School

Educational Leadership & Counselor Education

Course Drops	Approved, Fall 2018
EDL 812	Intermediate Quantitative Research Methods
EDL 821	Moral & Ethical Dimensions of Leadership
EDL 822	Social & Political Dimensions of Leadership
EDL 823	Assessment for Educational Leaders
EDL 826	Leadership for Change in Orgs
EDL 830	College Teaching
EDL 912	Higher Education Leadership
EDL 924	Public Policy Development & Assess
EDL 930	Seminar on Rural Schools and Communities
EDL 931	Leadership in Rural Settings
EDL 810	Introduction to Quantitative Research Methods
EDL 811	Introduction to Qualitative Research Methods

COLLEGE OF EDUCATION continued

Educational Leadership & Counselor Education continued

Course Drops	Approved, Fall 2018
EDL 900	Ed.D. Field Experience
EDL 910	Seminar in Advanced Research Methodology and Design
EDL 999	Dissertation

COLLEGE OF HEALTH SCIENCES

Family and Consumer Sciences

Drop Course	Approved, Spring 2019
NFA 412	Research Application in Nutrition

Health Promotion and Administration

Course Revision	Approved, Spring 2019
HSA 100	Introduction to the Health Science Field - Change title to Health Care Delivery Systems
HSA 200	Medical Terminology I - Remove I after title
Course Drop	Approved, Spring 2019
HSA 201	Medical Terminology II
Course Revision	Approved, Spring 2019
HSA 375	Health Services Administration - Add MGT 320 or POL 376 as pre-req or co-req
HSA 401	Legal Issues in Health Care - Minor edits to course description
HSA 405	Clinical Information Management - Pre-req changes and minor edits
HSA 406	Health Care Quality Management - Change to pre-reqs and edit description
HSA 409	Health Services Research Management - Change to pre-reqs and edit description
HSA 411	Professional Practice Experience II - Change title to Professional Practice Experience I and minor edits to course title and description
Course Drop	Approved, Fall 2018
HSA 412S	Professional Practice Experience II

Medical Laboratory Science

Course Revisions	Approved, Spring 2019
MLS 209	Medical Microbiology - Minor edits to course description
MLS 211	Medical Microbiology - Remove Pre-req or Co-req of MLS 209

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Communication

Course Drops	Approved, Fall 2018
BEM 240	Basic Media Skills
BEM 375	Writing for the Electronic Media
CMS 205	Advocacy and Opposition
COM 325	Advertising Copy & Production
COM 325S	Advertising Copy & Production
COM 390	Fundraising
COM 420	Mass Communications Research
GSD 300	Exit Requirement: Communication
Prerequisite Revisions	Approved, Spring 2019
BEM 300	Performance in Electronic Media: Remove BEM 240 prerequisite
BEM 320	Digital Publishing Design: Change prerequisite to BEM 200
BEM 343	Audio Practicum: Remove BEM 240 prerequisite
BEM 349	Electronic Cinema Production: Add BEM 295 prerequisite
BEM 370	Electronic Cinema Production: Remove BEM 240 prerequisite
CMS 445	Advanced Interpersonal Communication: Remove CMS 205 prerequisite

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Communication continued

Prerequisite Revisions **Approved, Spring 2019**

- PUB 490 Public Relations Campaigns: Change prerequisites
(JOU 320 to BEM 320 & COM 420 to PUB 420)
PUB 490S Public Relations Campaigns: Change prerequisites
(JOU 320 to BEM 320 & COM 420 to PUB 420)

Course Revisions **Approved, Spring 2019**

- CMS 200 Interpersonal Communication: Revise description to accurately reflect course information
CMS 205W Advocacy and Opposition: Revise description to accurately reflect course information
CMS 210 Public Speaking: Add CNA statement for CMS 215
CMS 250 Interviewing: Add CNA statement
CMS 305 Research Design in Communication Studies: Revise prerequisites & description
CMS 310 Team Building & Small Group Communication: Revise course description
CMS 315 Communication Studies Practicum: Revise course description
CMS 325 Communication in Conflict Management: Revise course description
CMS 350 Organizational Communication: Revise course description
CMS 375 Intercultural Communication: Revise course description
CMS 495 Communication, Leadership, & Change: Revise course term, prerequisites & description
COM 325 Advertising Copy & Production: Change prefix to PUB and revise description
COM 325S Advertising Copy & Production: Change prefix to PUB and revise description
COM 390 Fundraising: Change prefix from COM to PUB
COM 420 Mass Communication Research: Change prefix to PUB and revise description
GSD 300 Exit Requirement Communication: Change prefix to COM

English and Theatre

Course Revisions **Approved, Spring 2019**

- ENG 101R Reading, Writing, & Rhetoric (Supported): Revise ACT requirement.
ENG 102 Research, Writing, & Rhetoric Revise grade requirement, description, & CNA statement

Government & Economics

Course Revisions **Approved, Spring 2019**

- LAS 385 Legal Administration & Computer Applications: Remove CIS 212 & CSC 104 prereqs
POL 496A Washington Internship: Revise credits from 6-12 to 1-12.

History

Course Drops **Approved, Fall 2018**

- HIS 330 Ancient Egypt
HIS 332 The Ancient Near East
HIS 337 Christianity East and West to 1500
HIS 345 Bloody Crowns! England to 1603
HIS 346 English History from 1603 to the Present
HIS 348 Elizabeth I---Life and Legacy
HIS 350 Modern Germany since 1848
HIS 357 Church-State Relations from Hebert to Hitler
HIS 363 Russia, Origins to Crimean War
HIS 380 Mexico: Colony and Nation
HIS 407 The "New South," 1870-1970
HIS 411 The Rise of the Modern U.S., 1877-1920
HIS 412 The U.S. in Peace and War, 1920-1945
HIS 414 The Modern American Presidency

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Music

Course Drops

Approved, Fall 2018

- MUS 102 Introduction to the Fundamentals of Music
- MUS 109 Introductory Class Piano

Course Revisions

Approved, Spring 2019

~~WITHDRAWN MUE 378 Teaching Music in Grades P-8: Remove field/clinical hours requirement~~

- MUS 145A Cornet and Trumpet I: Remove "cornet" from title and description
- MUS 161 Musicianship: Remove spring term from course offering.
- MUS 162 Musicianship II: Remove Fall term course offering
- MUS 181 Beginning Theory I: Remove spring term offering.
- MUS 182 Beginning Theory II: Remove Fall course term offering
- MUS 235 Orchestra: Revise title & prerequisite
- MUS 245A Cornet and Trumpet II: Revise title, corequisite, & description
- MUS 330 String Instruments Methods Class: Revise title and term offerings
- MUS 345A Cornet & Trumpet III: Remove cornet from title and description
- MUS 435 Orchestra: Add Symphony to title
- MUS 445A Cornet & Trumpet IV: Remove cornet from title and description.

Philosophy & Religion

Course Revision

~~WITHDRAWN PHI 100 Practical Reasoning: Revise title, add prerequisite, & add to GE E 2.~~

Psychology

Editorial

Approved, Fall 2018

Autism Spectrum Disorder (*University Certificate*): Change SED 790 to SED 837

COLLEGE OF SCIENCE

Biological Sciences

Course Revisions

Approved, Spring 2019

- BIO 331 Cell Biology
- BIO 332 Careers in Biomedical Sciences
- BIO 348 Vertebrate Physiology
- BIO 547 Comparative Vertebrate Embryology - Prerequisite revision

Computer Science

Course Drops

Approved, Fall 2018

- CSC 540/740 Integrated DB Applications
- CSC 200 Introduction to Computer Organization
- CSC 370 Computer Architecture
- CSC 300 Intro to Numerical Methods

Mathematics and Statistics

Course Revisions

Approved, Spring 2019

- MAE 201 Mathematical Concept for P-9 I
- MAE 202 Mathematical Concept for P-9 II
- MAE 550 Teaching Mathematics in the Secondary School
- MAE 750 Teaching Mathematics in the Secondary School
- MAT 244 Calculus II
- MAT 254 Calculus III

Course Drops

Approved, Fall 2018

- MAT 244H Honors Calculus II
- MAT 254H Honors Calculus III

COLLEGE OF SCIENCE

Course Revisions	Approved, Spring 2019
MAT 565/765	Mathematical Methods for Protein Structure Analysis
STA 580/780	R and Introductory Data Mining, prerequisite revision
STA 585/785	Experimental Design, prerequisite revision
STA 835	Linear Models, prerequisite revision
STA 521/721	Mathematical Statistics II, editorial revision
STA 575/775	Statistical Methods Using SAS, editorial revision
STA 840	Applied Multivariate Statistical Analysis

Substantial Curriculum Proposals begin on the next page.

DRAFT

GENERAL STUDIES

Associate of General Studies

Program Revisions CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents

AGS Concentration in Broadcasting and Electronic Media: Add BEM 202 and 203 as options; remove BEM 375; add one credit hour to BEM 491; remove COM 320(1).

AGS Concentration in Homeland Security: Change HLS 201 to HLS 260; remove two general education requirements.

AGS Concentration in Security Operations: Remove two general education requirements.

New Program: Concentration CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents

AGS concentration in Communication Studies

COLLEGE OF HEALTH SCIENCES

Exercise and Sport Science

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents

M.S. Exercise and Sport Science

1. Create a common core that shares 50% of curriculum among concentrations
2. Drop courses that are no longer being offered
3. Eliminate Exercise and Sport Science Concentration

Family and Consumer Sciences

New Course Approved, Fall 2018

NFA 412W Research Application in Nutrition - Create new course NFA 412W.

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents

B.S. General Dietetics -Drop FCS 400 (3 hrs) from Core Courses; Add 3 hrs to Electives ;

Replace NFA 412 with NFA 412W in Core Courses (both 3 hrs); Correct the error made in the reassignment of 3 hrs when the Wellness Requirement was dropped; Remove FCS 330D from Core

B.S. Child and Family Studies - Change SED 518 to SED 318 and change SED 590 and replace with EMS 490; Change the supporting course requirements for the Child Development concentration to include SED 318 as one of 5 courses to select from.

Health Promotion and Administration

Health Services Administration

Course Revisions Approved, Spring 2019

HSA 303 Fundamentals of Medical Science - Change credit hour from 4 (lecture/lab) to 3; Correct pre-req wording

HSA 306 Medical Nosology - Change title to Clinical Classification Systems; Change credit hours from 4 to 3; Edits to course description

HSA 370 Health Informational Management Systems - Change credit hours from 4 to 3; Change in pre-reqs; Edits to Course description; Correct pre-req wording

HSA 413 Health Services Administration - Decrease credit hours from 4 to 3

New Courses Approved, Fall 2018

HSA 412 Professional Practice II - Create a new internship course to the curriculum to replace the internship course dropped (HSA 412S)

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents

B.S. Health Services Administration - Change the current concentration options from 1) Health Care Administration and Informatics and 2) Ancillary Health Management to 1) Health Care Management and 2) Health Informatics and Information Management; change overall credits hours to reflect course revisions and change in program design; change catalog entry to reflect revisions

COLLEGE OF BUSINESS AND TECHNOLOGY

School of Applied Sciences & Technology (AETM)

- Program Revisions** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
B.S. in Applied Engineering Technology – rename the BS degree and split into two concentrations
- New Courses** Approved, Fall 2018
AVN 170 Introduction to Unmanned Aircraft Systems
AVN 329W Aviation Human Factors
AVN 341 Airport Management II: Planning & Administration
CON 326 Horizontal Construction
CON 428 Sustainable Construction
- Course Revisions** Approved, Spring 2019
CON 201 Construction Materials I—change course from lecture only to Lecture/Lab
CON 325 Construction Estimating—reduce the number of credit hours from 5 to 4
- Program Revisions** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
B.S. Aviation—Eliminate the multi-engine concentrations, add new courses to program
B.S. Construction Management—Add courses and eliminate free electives
- New Programs/Certifications** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
Departmental Certificate in Cyber Systems & Network Security with map & approval form

COLLEGE OF SCIENCE

Chemistry

- Program Suspensions** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
B.A. Chemistry
B.A.+ M.S. Chemistry
- Program Revisions** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
B.S. Chemistry: Bachelor of Arts (B.A.) Chemistry is required to be merged in Bachelor of Science (B.S.) Chemistry program.
- New Course** Approved, Spring 2019
CHE 250 Descriptive Inorganic Chemistry

Computer Science

- New Program** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents Approved, 4/6/18.
B.S. Digital Forensics and Cybersecurity
- Program Revision** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Pending Board of Regents
B.S. Computer Science: Revise the Statistical Computing concentration; rename it Artificial Intelligence In Data Science. Suspend the concentration in Bioinformatics.
- New Courses** Approved, Fall 2018
CSC 189 Computing Concepts and Programming
CSC 210 Data Structures and Programming
CSC 410 Cyber Networking and Security
CSC 536/736 Incident Response I
CSC 537/737 Incident Response II
CSC 539/739 MAC Forensics
CSC 543/743 Windows Forensics
CSC 581/781 Machine Learning
CSC 582/782 Big Data
CSC 583/783 Data Visualization

Mathematics and Statistics

- Program Suspension** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
B.S. Mathematics Teaching
- Program Revision** CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
B.S. Mathematics program revision: include mathematics teaching as an option

COLLEGE OF EDUCATION

Curriculum & Instruction

- New Courses** **Approved, Fall 2018**
EDF 804 Teaching and Leading with Technology
EMS 873 Trends and Issues in Language Arts
EMS 876 Literacy, Leadership, and Advocacy Difficulties
- Program Revisions** **CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.**
Endorsements Preparation Programs
MAED in Elementary Education
MAED in Gifted Education
MAED in Literacy
MAED in Middle Grades
MAED in Secondary Education
School Media Librarian

Educational Leadership and Counselor Education

- Course Revisions** **Approved, Spring 2019**
EDL 812 Intermediate Quantitative Research Methods
EDL 821 Moral and Ethical Dimensions of Leadership
EDL 822 Social and Political Dimensions of Leadership
EDL 826 Leadership for Change in Organizations
EDL 912 Higher Education Leadership
EDL 924 Public Policy & Assessment
- New Courses** **Approved, Fall 2018**
EDL 941 Diversity & Cultural Competency
EDL 945 Ed.D. Field Experience
EDL 950 Educating & Serving Students at Risk
EDL 953 Advanced Qualitative Research Methods
EDL 954 Foundations & Current Issues in Educational Leadership
EDL 955 Field Experience Elective
- Program Revision** **CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.**
Doctor of Education

Special Education

- Program Revisions** **CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.**
Deaf and Hard of Hearing Certification
Director of Special Education Professional Certification
Interdisciplinary Early Childhood Education Certification
Learning and Behavior Disorders Certification
MAED in Special Education
Moderate and Severe Disabilities Certification

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Anthropology, Sociology, and Social Work

- Program Revision** **CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.**
Minor in Social Welfare: Add SWK 344, 365, & 440 to options; replace WMS 305 with WGS 305.

Communication

- New Courses** **Approved, Fall 2018**
BEM 360 Advanced Lighting: New course in advanced techniques
CMS 215 Career Presentations: New course for Communication Studies
CMS 275 Communication Skills for Professionals: New course for Communication Studies

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Communication continued

New Certificates CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
Communication Studies (Departmental)
Certificate: Communication Studies (University)

Program Revisions CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
BA Broadcasting & Electronic Media: Revise course requirements & concentration
BA Communication Studies: Revise program to update courses and reduce credit hours
BA Public Relations: Revise program requirements and electives
Minor in Broadcasting & Electronic Media: Revise program to mirror course changes
Minor in Communication Studies: Revise program to mirror course changes
Minor in Multimedia News: Revise program name and requirements to mirror course changes

English and Theatre

Department Revision: Information Item Approved, Fall 2018
Departmental Name Change: Change name to Dept. of English and revise catalog information.

New Course Approved, Fall 2018
ENG 102R Research, Writing, & Rhetoric (supported): create supported version of ENG 102

Program Revisions CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
BA English Teaching: Revise program to reflect correct requirement credits
BA/MA English 3+2: Revise program to reflect changes made to the BA English

Government and Economics

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
BA Paralegal Science: Replace ACC 201 with ACC 200
AAS Paralegal Studies: Replace ACC 201 with ACC 200
Minor in Globalization and International Affairs: Revise courses based on History drops/additions

WITHDRAWN BA Globalization and International Affairs: Revise courses based on History drops/additions

History

New Courses Approved, Fall 2018
HIS 319 Topics in 20th Century U.S. History:_____
HIS 331 Topics in Ancient Egypt/Near Eastern History:
HIS 351 Topics In English History: _____
HIS 359 Topics in Modern European History: _____
HIS 361 Topics in the History of Eurasia: _____

Program Revisions CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
BA History -Revise program to reflect drops/additions.
BA History Teaching -Revise to reflect dropped/new courses

Music

Course Revision Approved, Spring 2019
MUS 492 Advanced Mixing: increase credits, prerequisite, and repeatable hours

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
B.M. Music Replace ACC 201 with ACC 200

Psychology

New Course Approved, Fall 2018
ANS 258 Career Development in Animal Studies

Program Revision CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
MS General Psychology Create new concentration; replace PSY 840 with PSY 859

COLLEGE OF SCIENCE: ADDENDUM

Mathematics and Statistics

Course Revision	Approved, Fall 2018
MAT 105	Mathematics with Applications – prerequisite and corequisite revision
New Courses	Approved, Fall 2018
MAT 105P	Quantitative Support for MAT 105
MAT 112A	Algebra: Polynomials
MAT 112AP	Quantitative Support for MAT 112A
MAT 112B	Algebra: Functions & Matrices
MAT 112BP	Quantitative Support for MAT 112B
Course Drop	Approved, Fall 2018
MAT 110	Introduction to Algebraic Functions
Course Revision	Approved, Fall 2018
STA 215	Introduction to Statistical Reasoning – revise prerequisites
New Course	Approved, Fall 2018
STA 215P	Quantitative Support for STA 215

Action Items

1. General Education Element 2 Name Change: Quantitative Reasoning General Education
CAA Approved, 3/22/18. Faculty Senate Approved, 4/2/18. Board of Regents pending.
2. Regalia Proposals EKU Student Life
 - a. Delta Alpha Pi International Honor Society CAA Approved, 3/22/18.
 - b. National Residence Hall Honorary, Colonel Chapter CAA Approved, 3/22/18.

Information Items

1. New Online Programs, Fall 2018 Office of eCampus Learning
 - a. Bachelor of Arts in Communication Studies
 - b. Bachelor of Science in Sport Management

Meeting Adjourned, 2:47 p.m.