1. Call to Order: ________
2. Approval of the Minutes from May 21, 2015

---

**Curriculum Action Items**

**Honors Program**

Program Revision

1. Honors Program GPA Requirement
   - Add the updated minimum GPA standards policy to the Undergraduate Catalog.

---

**University Programs**

Program Revisions

1. B.A. General Studies, General and Professional Tracks
   - General: remove Exit Requirement
   - Professional Track: remove Paraeducation Tracks

2. Undeclared – Student Major Designation
   - Change label of “Undeclared” to “Exploratory” for students who do not yet have a major

---

**Curriculum Information Items**

1. Board of Regents Approval: All CAA items on the Board of Regents agenda for June were approved at the Board meeting on June 22, 2015, and included in the 2015-16 Undergraduate Catalog. The Board of Regents agendas and minutes can be accessed online at [http://regents.eku.edu/agendas-0](http://regents.eku.edu/agendas-0)

2. CAA Meeting Calendar, 2015-16 Academic Year: the Calendar is included in this CAA packet and accessible online at: [http://caa.eku.edu/2015-2016-academic-affairs-calendar](http://caa.eku.edu/2015-2016-academic-affairs-calendar)

---

**Good of the Order**

Members Absent: Laurie Carter (represented by Eugene Palka), Donna Corley (represented by Gill Hunter), Victor Kappeler, Brett Morris*, Sherry Robinson, Kelly Smith (represented by Laura Edwards).

Non-Members Present: Anna Dixon, Rita Downing, Dr. Preston Elrod, Dr. Sandy Hunter, Candace Tate.

Provost Vice called the Council on Academic Affairs to order at 1:31 p.m.

Approval of the Minutes from April 16, 2015: Approved with Amendments

Dr. Davis noted that CMS 435 was withdrawn, and CMS 445 was approved with revisions.

Dr. Naugle requested to remove SED 104 as a co-requisite from EDF 203.

Information Item

Information Item

College of Education

Noted Professional Education Requirements

Updated Professional Education requirements.

Effective Fall 2015

Information Item

College of Arts and Sciences

Noted Credit for AP Research Course

Add “For students completing the AP research course with a score above 3 on the AP exam will be awarded credit for ENG 102. If a qualifying student already has credit for ENG 102, the student will be granted elective credit in English at the 200-level” into the 15-16 undergraduate catalog.

Effective Fall 2015
Curriculum Items

College of Business and Technology

New Course

Communication

Approved

CMS 435 – Family Communication
Create a new course, CMS 435 Family Communication, as part of the Communication Studies curriculum.

College of Health Sciences

Editorial Change

College Level

Noted

Catalog Language p. 230 - 231
Changes to CHS Admission and Progression requirements.

Family and Consumer Science

Editorial Change

Noted

B.S. Child and Family Studies
1. Replace CDF 147 with CDF 203 in Admission and Progression Requirements.
2. Indicate Professional Education Courses in Core and IECE Concentration meets Professional Education Requirements.
4. Update credit hours accordingly.

College of Justice and Safety

New Course

Social Intelligence & Leadership

Approved

EES 330 – Applied Critical and Creative Thinking
Create a new course for the Social Intelligence & Leadership Certificate curriculum.

School of Safety, Security and Emergency Management

Course Revision

Approved

EMC 362 - Advanced Field Internship II
Add EMC 200, 205, and 215 as pre/co-requisites.

College of Education

Course Revisions

Counseling and Educational Psychology

Approved

COU 880 – Counseling Practicum
1. Change credit hours to variable from .5 to 3.
2. Change faculty work load credit from 3 to a variable credit ranging from .5 to 3.

Approved  COU 881 – Internship in Counseling: School or Mental Health  Fall 2015

1. Change credit hours to variable from .5 to 6.
2. Change faculty work load credit from 3 to variable .5 – 3.

Special Education

Program Revision

Withdrawn  Bachelor of Science in Special Education/Teaching.  Fall 2016

1. Remove the Teaching from the Degree name for the B.S. in Special Education Teaching
2. Put teaching options under the Degree.
3. Add single certification option in Learning and Behavior Disorders.
4. Add dual certification option in Learning and Behavior Disorders and Education of the Deaf and Hard of Hearing.
5. Add Non-teaching options.

University Programs

Women and Gender Studies

New Course

Approved  WGS 366 - Queer Theory and Literatures  Spring 2016

Create a new course to be cross-listed with existing ENG 366.

Program Revisions

Approved  WGS Minor  Fall 2016
Add WGS 366 as course option.

Approved  WGS Certificate  Fall 2016
Add WGS 366 as course option.

English & Theatre

Editorial Change

Noted  ENG 366 - Queer Theory and Literatures  Spring 2016
Add statements to course description for cross listing with WGS 366.

College of Arts and Sciences

Editorial Forms

Update Professional Education requirements approved by CAA on April 16, 2015.

Noted  Art & Design  Fall 2015
Bachelor of Arts in Art

Noted  Biological Sciences  Fall 2015
Bachelor of Science in Biology/Teaching

Noted  Chemistry  Fall 2015
Bachelor of Arts in Chemistry/Teaching

Noted  English & Theatre  Fall 2015
Bachelor of Arts in English/Teaching
Noted  Geosciences
   Bachelor of Science in Earth Science/Teaching  Fall 2015

Noted  History
   Bachelor of Arts in History/Teaching  Fall 2015

Noted  Languages, Cultures & Humanities
   Bachelor of Arts in French/Teaching  Fall 2015
   Bachelor of Arts in Spanish/Teaching  Fall 2015

Noted  Mathematics & Statistics
   Bachelor of Science in Mathematics/Teaching  Fall 2015

Noted  Music
   Bachelor of Music in Music Education  Fall 2015

Noted  Physics
   Bachelor of Science in Physics/Teaching  Fall 2015

Editorial Forms
Update Major restrictions on part IV for ASO 100 courses.

Noted  ASO 100A
   Art (B.A.), Art Teaching, Art (B.A.), Liberal Arts  Fall 2015
   Pre-BFA Ceramics
   Pre-BFA Graphic Design
   Pre-BFA Ceramics Jewelry & Metals
   Pre-BFA Ceramics Painting
   Pre-BFA Ceramics Photography
   Pre-BFA Ceramics Printmaking, Sculpture
   Art/Studio (B.F.A.), Ceramics
   Art/Studio (B.F.A.), Graphic Design
   Art/Studio (B.F.A.), Jewelry & Metals
   Art/Studio (B.F.A.), Painting
   Art/Studio (B.F.A.), Photography
   Art/Studio (B.F.A.), Printmaking
   Art/Studio (B.F.A.), Sculpture

Noted  ASO 100B
   Biology (B.S.), Aquatic Biology  Fall 2015
   Biology (B.S.), Botany
   Biology (B.S.), General Biology
   Biology (B.S.), Microbial, Cellular & Molecular Biology
   Biology, Pre-Medical
   Biology, Pre-Veterinary
   Biology/Teaching (B.S.)
   Environmental Studies (B.S.), Land Resources
   Environmental Studies (B.S.), Natural History
   Wildlife Management (B.S.)

   *Earth Science/Teaching (B.S.) HIDDEN PREREQUISITE
   *Geography (B.A.) HIDDEN PREREQUISITE
   *Geology (B.S.) HIDDEN PREREQUISITE

Noted with Amendments  ASO 100C  Fall 2015
   Chemistry (B.A.), Chemistry
   Chemistry (B.A.), Chemistry Teaching
Chemistry (B.A.) Fermentation Science
Chemistry (B.A.), Pre-Pharmacy
Chemistry (B.A.), Pre-Dental
Chemistry (B.A.), Pre-Optometry
Chemistry (B.A.), Pre-Pathology Assistant
Chemistry (B.A.), Pre-Medical
Chemistry (B.S.), Biochemistry
Chemistry (B.S.), Pre-Medical
Chemistry (B.S.), Pre-Dental
Chemistry (B.S.), Chemistry
Forensic Science (B.S.), Forensic Chemistry
Forensic Science (B.S.), Forensic Biology

*Earth Science/Teaching (B.S.) HIDDEN PREREQUISITE
*Geography (B.A.) HIDDEN PREREQUISITE
*Geology (B.S.) HIDDEN PREREQUISITE

Remove “Pre-professional majors only” from the ASO 100C course description.

Noted
ASO 100E
Fall 2015
English (B.A.), Creative Writing
English (B.A.), Literature
English (B.A.), Technical Writing
English (B.A.), Theatre
English/Teaching (B.A.), English
English/Teaching (B.A.), Theatre
AGS Concentration - English

Noted
ASO 100H
Fall 2015
History (B.A.)
History/Teaching (B.A.)
Economics (B.A.)
Globalization and International Affairs (B.A.)
Paralegal Studies (A.A.S.)
Paralegal Science (B.A.)
Political Science (B.A.)
AGS Concentration – History
AGS Concentration – Political Science

*Earth Science/Teaching (B.S.) HIDDEN PREREQUISITE
*Geography (B.A.) HIDDEN PREREQUISITE
*Geology (B.S.) HIDDEN PREREQUISITE

Noted
ASO 100I
Fall 2015
Computer Science (B.S.), Bioinformatics
Computer Science (B.S.), Computer Forensics & Security
Computer Science (B.S.), Computer Science General
Computer Science (B.S.), Computer Technology
Computer Science (B.S.), Interactive Multimedia
Computer Science (B.S.), Statistical Computing

Noted
ASO 100L
Fall 2015
Comparative Humanities (B.A.)
French (B.A.)
French/Teaching (B.A.)
Spanish (B.A.)
Spanish/Teaching (B.A.)
Philosophy (B.A.)

Noted

ASO 100M  Fall 2015
Music (B.M.), Music Industry
Music (B.M.), Music Industry-Recording Arts
Music (B.M.), Instrumental Performance
Music (B.M.), Vocal Performance
Music (B.M.), Music Education-Instrumental
Music (B.M.), Music Education-Vocal
Music (B.M.), Theory & Composition

Noted

ASO 100P  Fall 2015
Physics (B.S.), General Physics
Physics (B.S.), Engineering Physics
Physics/Teaching (B.S.)
Science for Engineering (A.A.S.)
Pre-Engineering
AGS Concentration – Physics Engineering

*Earth Science/Teaching (B.S.) HIDDEN PREREQUISITE
*Geography (B.A.) HIDDEN PREREQUISITE
*Geology (B.S.) HIDDEN PREREQUISITE

Noted

ASO 100S  Fall 2015
Anthropology (B.A.)
Social Work (B.S.W.)
Sociology (B.A.)
AGS Concentration – Anthropology
AGS Concentration - Sociology

Noted

ASO 100T  Fall 2015
Mathematics (B.S.)
Mathematics/Teaching (B.S.)
Statistics (B.S.)
Computer Science/Mathematics Teaching (B.S.)
AGS Concentration - Mathematics

Good of the Order

1. **Commencement Regalia**: Dr. Gene Palka and Registrar Tina Davis will work on the academic regalia approval process. There is a regalia list that has been deferred for consideration until December 2015. Dr. Judy Short suggested that a student representative work with Dr. Palka and the Registrar for the approval process. Dr. Vice suggested the Student Government Association representative who serves on CAA.

2. **Spring 2015 Commencement and Convocations Review**: The Provost thanked the Registrar for organizing Commencement and assisting with each College Convocation. Registrar Tina Davis thanked all of her staff in the Registrar’s Office for assisting with Commencement, including assistance with a higher volume of questions and phone calls from students. Feedback from students, parents, and faculty indicated the ceremonies were organized and directed successfully. Faculty indicated they enjoyed Commencement and each College Convocation was well attended.

The meeting of the Council on Academic Affairs was adjourned at 2:51 p.m.
TO: Council on Academic Affairs
FROM: Dr. David Coleman, Interim Director of the Honors Program
DATE: August 14, 2015
SUBJECT: Agenda items for Council on Academic Affairs Meeting

The Honors Program submits the following agenda item for consideration at the next possible meeting of the Council on Academic Affairs.

Honors Program

Program Revision
Honors Program GPA Policy for inclusion in *EKU Undergraduate Catalog*. 
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Check one)  

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
<tr>
<td>New Certificate (Departmental only)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Name</th>
<th>Honors Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>n/a (not part of a college)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>1/15/14</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/15/14</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

The Honors Program has updated its minimum GPA standards policy to be more in-line with national benchmark standards. The minimum GPA policy for continuation in the EKU Honors Program has never been included in the EKU undergraduate catalog, but should be. We therefore propose to insert the policy into the catalog as shown in the text below.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)

The policy goes into effect with the incoming Fall 2015 cohort of new Honors Program students.

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**

The Honors Program has updated its minimum GPA standards policy to be more in-line with national benchmark standards. The minimum GPA policy for continuation in the EKU Honors Program has never been included in the EKU undergraduate catalog, but should be. We therefore propose to insert the policy into the catalog as shown in the text below.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** none

**Operating Expenses Impact:** none

**Equipment/Physical Facility Needs:** none

**Library Resources:** none
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.
To graduate as an Honors Scholar, all students must complete:
HON 420 Thesis Project and Seminar ..................... 6 hrs.

GPA Requirements
To remain active and eligible in EKU Honors, students must maintain the following minimum grade point averages:

Students Entering EKU Honors in Fall 2015 and thereafter:
- 3.00 cumulative GPA up to 60 completed hours
- 3.20 cumulative GPA after 60 completed hours and to graduate as an Honors Scholar

Students Who Entered EKU Honors Prior to Fall 2015:
- 2.50 cumulative GPA for 24 or more attempted hours
- 3.00 cumulative GPA to graduate as an Honors Scholar

Annual Review of Students, Honors Probation, and Honors Dismissal
At the end of each spring semester, the academic records of all EKU Honors students are reviewed. Students will be notified at their local permanent address listed in the Banner system of the university and at their official EKU student email address if they are placed on Honors Probation or dismissed from EKU Honors.

If it is determined that a student is not making progress toward completing Honors coursework requirements, that student will be dismissed from EKU Honors for being inactive.

Students entering EKU Honors in Fall 2015 and thereafter will be notified and placed on probation if their cumulative GPA falls under the following thresholds:
- 3.00 for up to 60 completed hours
- 3.20 after 60 completed hours

Students who entered EKU Honors before Fall 2015 will be notified and placed on probation if their cumulative GPA falls under the following thresholds:
- 2.50 for 24 or more hours attempted
- 3.00 for 36 or more hours attempted

Students will be placed on Honors Probation for one semester (not including summer). At the end of the probationary semester, a student's academic record will be reviewed. If the student's GPA does not improve during the probationary semester, the student may be removed from EKU Honors.

Students who are on Honors Probation should not enroll for more than 15 hours of coursework and should plan to meet with the Honors Program Coordinator to discuss a plan to improve their academic performance.

Exceptions to these eligibility policies may be recommended by the Honors Director but must be approved by the Honors Advisory Committee.
TO: Council on Academic Affairs

FROM: Dr. Rose Perrine, Associate Dean, University Programs

DATE: August 2015

SUBJECT: Curriculum Proposal(s)

Please consider the following curriculum proposal(s) from University Programs at the next CAA meeting on August 20, 2015

University Programs

Program Revisions

BGS Program: Remove Exit Requirement
BGS: Professional Track: Remove Paraeducation tracks

Name Change: Change Undeclared to Exploratory
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>NA</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>7.17.2015</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
(1) BGS: General: Remove Exit Requirement; (2) BGS: Professional Track: Remove Paraeducation tracks

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)
Fall 2015

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. The **justification for this action**  
(1) Most BGS students are now completing GSD 399 which includes the assurance-of-learning assignments that are in the Exit Requirement.  
(2) Paraeducation tracks were not popular with students and the courses were not taken by students not in the tracks; thus, the courses were not able to be offered due to low enrollment. No students are in the track currently and new students have not been allowed to declare the track since summer 2015. College of Education Faculty agree with this change.

C. The **projected cost (or savings) of this proposal** is as follows:

**Personnel Impact:**

**Operating Expenses Impact:**

**Equipment/Physical Facility Needs:**

**Library Resources:**
**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**UNIVERSITY GRADUATION REQUIREMENTS**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education</td>
<td>36</td>
</tr>
<tr>
<td>Student Success Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Wellness</td>
<td>3</td>
</tr>
<tr>
<td>Writing Intensive Course</td>
<td></td>
</tr>
<tr>
<td>Upper division courses</td>
<td>42</td>
</tr>
</tbody>
</table>

**ACCT –** General Studies majors may fulfill ACCT with any of the following options: GSD 399 (also fulfills Exit Requirement), or 3 credit hours of co-op/applied learning (GSD 349), or a service-learning (S) course, or a college-approved student abroad experience, or HON 420 (relevant credit hours will be incorporated into program requirements below.)

**Total Hours University Graduation Requirement:** 42 hours

---

**GENERAL STUDIES – GENERAL TRACK:**

The General Track is designed for students intending to complete a baccalaureate degree whose educational objectives are not aligned with a more traditional degree program. The General Track is intended to establish the foundation for a lifetime of continual learning and offers flexibly scheduled, highly individualized curricula. The program is also intended to allow a student who has completed most of the requirements of a major but has not yet completed the major of an approved program to complete a baccalaureate degree in a timely manner.

**MAJOR REQUIREMENTS**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT Requirement</td>
<td>3</td>
</tr>
<tr>
<td>Exit Requirement</td>
<td>0</td>
</tr>
<tr>
<td>Free Electives</td>
<td>75</td>
</tr>
</tbody>
</table>

**TOTAL HOURS TO COMPLETE DEGREE:** 120 hours

---

**GENERAL STUDIES – PROFESSIONAL TRACK:**

The purpose of the Professional Track is to prepare students to be effective leaders in a variety of professional work environments. Students will gain competency in critical & creative thinking, oral and written communication, leadership, social intelligence, and professional job skills. Students must complete the 18 hour core and one 18 hour option.

**MAJOR REQUIREMENTS**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td>18</td>
</tr>
<tr>
<td>All students must complete core</td>
<td></td>
</tr>
<tr>
<td>CRE 101W, EES 250 (Element 1C), 300, 310, 450, and GSD 399</td>
<td></td>
</tr>
</tbody>
</table>

**All students in the Professional Track must complete one of the following concentrations:**

- **Professional Area in Business**:
  - Students will gain skills in business areas that will prepare them for management or administrative positions in business or non-profit organizations.
  - ACC 201, 202, CIS 212, INS 370, MGT 301, and MKT 301.
- **Public Administration**:
  - This Public Administration track is an ideal background for individuals planning careers in public service in local, state, regional, and
federal government and in non-profit management. In addition, the program prepares individuals in the private sector who have responsibility for public sector contracts, regulatory compliance, and other oversight activities.

**Human Services** .................................................. **18 hours**

- POL 101, 370, 374, and any three of the following POL 373, 376, 377, or 533.

**Paraeducator in Special Education** — **19 hours**

The Paraeducator in Special Education Track is designed to prepare individuals to serve as instructional assistants in P-12 schools in classrooms that serve children with disabilities.

- CED 100(0.5), 200(0.5), EDF 219, SED 511, 522, 590, 575, and 578.

**Paraeducator in Education** ........ **19 hours**

The Paraeducator in Education Track is designed to prepare individuals to serve as an instructional assistant in a public or private P-12 school setting.

- CED 100(0.5), 200(0.5), EDF 203, 204, 205, 219, LIB 301, and SED 104.

- Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

**Free Electives** ............................................................. **41-60** **42 hours**

**Exit Requirement** .................................................. **0-3 hours**

- GSD 399 (3; also fulfills ACCT) or GSD 450 (0 hours)

**TOTAL HOURS TO COMPLETE DEGREE**........ **120 hours**
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>x Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>7.17.2015</td>
<td></td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td></td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td></td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

---

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A.** *Specific action requested*: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Change label of “Undeclared” to “Exploratory”

**A. 2.** *Proposed Effective Academic Term*: (Example: Fall 2012)

Fall 2016

**A. 3.** *Effective date of suspended programs for currently enrolled students*: (if applicable)

**B.** *The justification for this action* “Exploratory” better describes the intention of the label. Students have informed us that “Undeclared” is perceived as negative and a “default” choice for students who do not yet have a major, whereas “Exploratory” is perceived more positively as a choice students can make while still exploring their options.

**C.** *The projected cost (or savings) of this proposal is as follows:*

**Personnel Impact:**

**Operating Expenses Impact:**

**Equipment/Physical Facility Needs:**

**Library Resources:**
## Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Change name from *undeclared* to **EXPLORATORY**
Request for a CAA Workgroup
August 20, 2015

An important focus this year for CAA is the Academic Excellence Goal in our new Strategic Plan. While achieving academic excellence has always been the goal, over the years CAA has focused more on an administrative rather than strategic role in reviewing our academic programs.

To allow time for more strategic discussions, we need to:

1. More clearly distinguish between major and minor decisions (e.g., minor program revisions vs. major program revisions; minor course revisions vs. major course revisions) so that only the major items become action agenda items.

2. For major revisions or new proposals, illustrate for the CAA how student learning outcomes are delivered in the curriculum and how courses are aligned (i.e. show a curriculum map).

In distinguishing between "major and minor," CPE has definitions that can be used as a starting point.

With this document, I am requesting the associate deans, along with Tina Davis, Sherry Robinson, and Tanlee Wasson, participate in a workgroup to review the above goals and provide a recommendation for CAA at the October meeting.

We will then communicate these changes to the academic programs so that we can become more strategic as we pursue Academic Excellence.

I look forward to a great year. Thank you each for serving on the CAA.

Janna Vice
<table>
<thead>
<tr>
<th>MONTH/YEAR</th>
<th>DATES/DEADLINES</th>
<th>LAST CHANCE/IMPORTANT ANNOUNCEMENTS</th>
</tr>
</thead>
</table>
| August 2015   | • CAA meeting, August 20, 2015 (submission deadline August 10) | - New Programs/Program Revisions requiring Faculty Senate (FS) and Board of Regents (BOR) approval will be effective Fall 2016.  
- New Courses may be effective Spring 2016. |
| September 2015| • CAA meeting, September 17, 2015 (submission deadline September 3) |                                                                                                  |
| October 2015  | • CAA meeting, October 15, 2015 (submission deadline October 1) |                                                                                                  |
| November 2015 | • CAA meeting, November 19, 2015 (submission deadline November 5) | - Registration has begun for Spring/Summer 2016. Therefore, any course revisions will be effective Fall 2016 (with the exception of new courses, which may be created and added into the schedule) |
| December 2015 | • No CAA Meeting                                      |                                                                                                  |
| January 2016  | • CAA meeting, January 21, 2016 (submission deadline January 11) |                                                                                                  |
| February 2016 | • CAA meeting, February 18, 2016 (submission deadline February 4) |                                                                                                  |
| March 2016    | • CAA meeting, March 24, 2016 (submission deadline March 10) | - Registration has begun for Fall 2016; any course revisions will be effective Spring/Summer 2017 (with the exception of new courses, which may be created and added into the schedule) |
| April 2016    | • CAA meeting, April 21, 2016 (submission deadline April 7) | - Last chance for new programs/program revisions/program suspensions CAA proposals to make the 2016-2017 Catalog |
| May 2016      | • CAA Meeting, May 19, 2016 Last meeting for the Academic Year (submission deadline May 5) |                                                                                                  |