COUNCIL ON ACADEMIC AFFAIRS MEETING MINUTES
March 21, 2019
1:30 p.m.
Martin Room, Coates Building

1. Call to Order, 1:30 p.m.
2. Approval of the CAA Minutes from February 21, 2019, Approved

Consent Agenda: Routine Curriculum Proposals

COLLEGE OF BUSINESS AND TECHNOLOGY
School of Business
Accounting, Finance, and Information Systems

Course Revision, Approved, Fall 2019
CIS 335 Data Base Management - Prerequisite Revision

Management, Marketing, and International Business

Course Revision, Approved, Fall 2019
MKT 456 Qualitative Research in Marketing - Prerequisite Revision

COLLEGE OF EDUCATION
Curriculum and Instruction

Course Revision, Approved, Fall 2019
SED 390 Applied Behavior Analysis - Pre-requisite and Corequisite Revision

Educational Leadership, Counselor Education and Communication Disorders

Course Drops, Approved, Fall 2019
EDD 905 Analysis of Research Literature
EDL 952 Intermediate Quantitative Research Methods
EDL 953 Advanced Qualitative Research Methods

COLLEGE OF HEALTH SCIENCES
Family and Consumer Sciences

Course Revision, Approved, Fall 2019
CDF 232 Identity and Sexuality - Remove cross listed course WGS 232 that was previously dropped

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
B.S. Child and Family Studies
Following editorial Changes to clean up catalog:
1. Correct hours in core.
2. Remove NFA 201 from Core
3. Remove asterisk * from Child Development Concentration
4. Correct the courses in the Professional Educ. Requirements
5. Correct Free elective hours
6. Correct curriculum guide for Family Studies concentration

Health Promotion and Administration

Course Drop, Approved, Fall 2019
HSA 409 Health Services Research Methods – Course is proposed to be changed to a writing intensive course HSA 409W
COLLEGE OF HEALTH SCIENCES continued
Occupational Science and Occupational Therapy

Course Revisions, Approved, Fall 2019
OTS 301 Practicum I: Concepts - Editorial change to replace BIO 171 and 301 with BIO 307 and 308
OTS 478W Health Care Delivery System - Minor edits to title, course description, Pre-reqs, co-reqs and credit not allowed with comment. No change to SLO’s
OTS 499 Constructs of Occupation - Editorial change to replace BIO 171 and 301 with BIO 307 and 308. Add STA 270 as pre-req

COLLEGE OF JUSTICE AND SAFETY
Department of Safety and Security
Homeland Security

Course Revisions, Approved, Fall 2019
HLS 430 Domestic Terrorism
Change the title of the course to Domestic Terrorism and Violent Extremism to better reflect the content.
HLS 321W Critical Problem Analysis
Add Prerequisites HLS 101, HLS 210, and HLS 260.
HLS 495 Leadership and Ethics
Removing HLS major as a prerequisite and add HLS 321W as a prerequisite.

Course Drops, Approved, Fall 2019
OSH 450 Safety Training Strategies
OSH 200 Measures in Safety Performance

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES
Anthropology, Sociology, and Social Work

Course Drops, Approved, Fall 2019
ANT 308 Quantitative Methods in Anthropology
ANT 377S Medical Anthropology: Service Learning

Prerequisite Revisions, Approved, Fall 2019
ANT 395 History & Theory of Anthropology: Add junior standing to prerequisite
SOC 232 Social Statistics: Revise academic readiness prereq and add SOC 235

Course Revisions, Approved, Fall 2019
ANT 120 Introduction to Cultural Anthropology: Revise course description.
ANT 201 Introduction to Physical Anthropology: Revise title
ANT 306 Human Evolution: Revise course description
ANT 371 Primate Ecology & Sociality: Revise course description
SOC 400 Racial & Ethnic Relations: Revise title; add AFA 400 cross-listing; add CNA statement

Art and Design

Course Drops, Approved, Fall 2019
ARH 492 Greek and Roman Art
ARH 496 Nineteenth-Century Art

Course Revisions, Approved, Fall 2019
ART 280 Photography I: Revise title, terms, prereqs, and course description
ART 381 Photography II: Revise title, terms, prereqs, and course description
ART 382 Photography III: Revise terms and prereq
ART 383 Photography IV: Revise terms and prereq
ART 483 Photography V: Revise term, prereq/co-req; and description
COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES continued

**English and Theatre**

**Editorial, Approved, Fall 2019**
ENG 208W Literature & the Environment: remove ENV 208W cross-listing (course was dropped)

**Prerequisite Revision, Approved, Fall 2019**
ENG 101 Reading, Writing, & Rhetoric: Revise test score information

**Course Revisions, Approved, Fall 2019**
ENG 101R Reading, Writing, & Rhetoric (Supported): Revise prereq and description
ENG 102R Research, Writing, & Rhetoric (Supported): Revise title and description

**History, Philosophy, and Religious Studies**

**Editorial, Approved, Fall 2019**
PHI 385 Environmental Ethics: Remove cross-listing with ENV 385 (course was dropped last year)

**Psychology**

**Prerequisite Revisions, Approved, Fall 2019**
PSY 309 Statistics-Research Methods I: add PHI 101, 101R, and STA 215 as prereq options
PSY 309W Statistics-Research Methods I: add PHI 101, 101R, and STA 215 as prereq options

**COLLEGE OF SCIENCE**

**Biological Sciences**

**Course Drop, Approved, Fall 2019**
BIO 171 Human Anatomy: course drop

**Course Revisions, Approved, Fall 2019**
BIO 271 Advanced Human Anatomy (Pre-req/coreq revision): BIO 171 (grade of C or better) or 308 (grade of C or better)
BIO 273 Clinical Microbiology (Pre-req/coreq revision): BIO 171 (grade of C or better) or 308 (grade of C or better).
BIO 310 Biology of Aging (Pre-req/coreq revision): BIO 100 (grade of C or better) or 171 (grade of C or better) or 308 (grade of C or better) or departmental approval
BIO 371 Neuroanatomy (Pre-req/coreq revision): BIO 171 (grade of C or better) or 308 (grade of C or better)
BIO 331 Cell Biology (Pre-req/coreq revision): Junior or senior standing in Biology, Biomedical Sciences, Wildlife Management or Chemistry, or departmental approval.

**Chemistry**

**Course Revision, Approved, Fall 2019**
CHE 484 Chemistry Colloquium, course revision: clarify that the course cannot be taken concurrently with CHE 385 or 385W or CHE 485.

**Computer Science**

**Course Revisions, Approved, Fall 2019**
CSC 178 Programming in _____ (course revision): revise title to Introduction to: _______. Revise pre-requisites to include better math preparation.
CSC 189 Computing Concepts and Programming (course revision): change to 3 Lec/2 Lab.
CSC 190 Object-Oriented Programming I (course revision): change to 3 Lec/2 Lab.
CSC 191 Object-Oriented Programming II (course revision): change to 3 Lec/2 Lab.
CSC 195 Intro to Discrete Structures (course revision): change to 3 Lec/2 Lab.
COLLEGE OF SCIENCE continued

Geosciences

Course Drop, Approved, Fall 2019
ENV 200 The Sustainable Global Future, course drop
ENV 208W Literature and the Environment, course drop

Course Revisions, Approved, Fall 2019
GEO 325S Environmental Land Use Planning, editorial: Remove a cross-listing for a course that was dropped in Fall 2018, and to remove an errant comma.
GEO 430 Sustainability in Appalachia, editorial: Remove a cross-listing for a course that was dropped in Fall 2018.
GEO 435 Biogeography, editorial: Remove a cross-listing for a course that was dropped in Fall 2018.
GLY 108 Plate Tectonics: The Active Earth, course revision: Change the name to “Earthquakes and Volcanoes” to make the course content more clear to students, who are often confused by what to expect in a course titled “Plate Tectonics.”
GLY 303 Environmental Geoscience, editorial: Remove a cross-listing for a course that was dropped in Fall 2018.
GLY 450W Evolution of the Earth prereq/coreq revision: Require one upper-level rock-based course as prerequisite to GLY 450W.

Mathematics and Statistics

Course Revisions, Approved, Fall 2019
MAT 114 College Algebra: Adjust SAT pre-requisite and clarify workload
MAT 234 Calculus I, course revision: Adjust SAT/ACT pre-requisite

Substantial Curriculum Proposals begin on the next page.
Substantial Curriculum Proposals

COLLEGE OF BUSINESS AND TECHNOLOGY
School of Applied Sciences & Technology

Agriculture

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
BS Degree in Agriculture

Program Suspension, CAA Approved, Pending Teacher Education Committee approval,
Pending Faculty Senate and Board of Regents approval
Career and Technical Education Professional Certification

School of Business
Accounting, Finance, and Information Systems

Program Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
Minor in Risk Management and Insurance
Certificate in Financial Literacy

COLLEGE OF JUSTICE AND SAFETY
School of Safety, Security and Emergency Management

Homeland Security

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
B. S. Homeland Security- Remove the pre-homeland security requirement from the Bachelor of Science in Homeland Security degree program. This will create a clearer and logical pathway for students and adding prerequisites of HLS 321W and HLS 495, will serve as quality assurance measures.

Occupational Safety

Course Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
OSH 450 Safety Training Strategies- Modify the course number (OSH 450 to OSH 300) to reflect a lower-division category. Department is sending revised form to add OSH 261 as a prerequisite.
OSH 200 Measures of Safety Performance- Modify the course number (OSH 200 to OSH 350) to reflect an upper-division category. Department is sending revised form to add OSH 261 as a prerequisite.

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
B.S. Occupational Safety - Create a more logical and coherent plan for major requirements that Students can follow, meet academic and accreditation requirements. Increase number of upper-level courses to help meet the required 42 for graduation.

COLLEGE OF EDUCATION
Educational Leadership, Counselor Education and Communication Disorders

New Courses, Approved, Fall 2019
EDD 907 Intermediate Quantitative Research Methods
EDD 908 Advanced Qualitative Research Methods
EDL 956 Analysis of Research Literature

Program Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
BS Communication Disorders
Doctor of Education
COLLEGE OF SCIENCE

Biological Sciences

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
MS Biology: (i) Suspension of the “Applied Ecology” concentration in the Biology Master’s program, (ii) To remove the exclusion of thesis hours counting towards the 50 percent at the 800 level requirement, (iii) To remove the inclusion of STA 700 in the Biology Core requirements, and (iv) allow more than 27 hours of course work completed under the thesis option to be transferred to the non-thesis option.

Computer Science

Program Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
MS Computer Science: (1) Adjust the admission requirements to make them more clear in the catalog, and (2) Correct an editorial error in the current catalog.
Certificate in Informatics: Change course requirements by adding more courses to the list, which allows students to have more options to satisfy the requirements.

Geosciences

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
BS Geographic Information Systems: Move 3 hours of GLY from the 6-hour introductory geoscience laboratory to the supporting course requirements and remove the other introductory geoscience laboratory from the program requirements.

Mathematics and Statistics

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
MA Applied Math: Add MAT 706 (Number Theory) and MAT 755 (Graph Theory) to the concentration in Applied Mathematics and Statistics for the Master of Arts in Applied Mathematics.
New Program – University Certificate, CAA Approved, Pending Faculty Senate and Board of Regents approval
Data Science University Certificate

COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

Anthropology, Sociology, and Social Work

Course Revision, CAA Approved, Fall 2019
ANT 200 Anthropology of Human Societies: Revise title, description, & course equivalents

Art and Design

New Courses, CAA Approved, Fall 2019
ARH 490 Art in the Age of Revolutions: create new course to replace dropped course
ARH 491 The Rise of Modernism: create new course to replace dropped course

Government

Program Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
BA Globalization and International Affairs: Revise and restructure program
Minor in Globalization and International Affairs: Revise and restructure program for clarity

Honors

New Course, CAA Approved, Fall 2019
HON 404 Honors Interprofessional Health Sciences Seminar: _____: Create new Honors course

Languages, Cultures, and Humanities

New Course, CAA Approved, Fall 2019
AFA 400 Race & Ethnicity: Create new course; cross-list with existing course SOC 400
COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES

New Course, CAA Approved, Fall 2019
PSY 820 Statistics & Research Design: Revive non-service learning version of course

New Program: Certificate, CAA Approved, Pending Faculty Senate and Board of Regents approval
Applied Behavior Analysis

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
MS General Psychology: Revise admission requirements; reformat curriculum; revise concentration names; revise PSY 820S to PSY 820

COLLEGE OF HEALTH SCIENCES

New Course, CAA Approved, Fall 2019
HSA 409W Health Services Research Methods
Create a new WIR course HSA 409W to replace former course HSA 409 and include ENG 102, 102R, 105 or HON 102 as a pre-req

Program Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
B.S. Health Services Administration
1) Editorial change to BIO 171 and 301 to BIO 307 and 308
2) To change HSA 409 to HSA 409W
3) To change the HSA core credit hours from 48 to 30 hours. Error that appears in the 18-19 EKU Undergraduate Catalog

Occupational Science and Occupational Therapy

New Courses, CAA Approved, Fall 2020
Create the following new undergraduate courses needed for the B.S. in Occupational Science curriculum
Department will send revised forms adding major restriction “Admission to the Occupational Science program” as prerequisites for these new courses.

OTS 300 – Foundations of Occupation I
OTS 321 – Occupation across the Lifespan
OTS 322 – Impact of Conditions on Occupation
OTS 340 – Foundations in Occupation II
OTS 360 – Designing Occupations
OTS 400 – Research Methods in OT I
OTS 420 – Neuroscience and Occupation
OTS 440 – Research Methods in OT II
OTS 450 – OBP: Orthopedics
OTS 460 – OBP: Older Adults
OTS 470S - Advocacy and Ethics in OT – Department will send revised form adding notification of required travel to the course description.

Course Revisions, CAA Approved, Fall 2020
Substantial course revisions for the following undergraduate courses due to the B.S. in OS students will progress directly to the OTD program.
Department will send revised forms adding major restriction “Admission to the Occupational Science program” as prerequisites for these new courses.

OTS 313 – Occupation in Diverse Context
OTS 362 – Human Motion for Occupations
OTS 430 – Intervention in Health and Human Services

Program Suspension, CAA Approved, Pending Faculty Senate and Board of Regents approval
B.S in Occupational Science Post-Baccalaureate 2nd Degree Pathway (Transition program to the MS in OT Program) Suspend the B.S in OS 2nd Degree Pathway as of Fall 2020
COLLEGE OF HEALTH SCIENCES continued

Program Revisions, CAA Approved, Pending Faculty Senate and Board of Regents approval
B.S. in Occupational Science
1. Revise the Bachelor of Science in Occupational Therapy program outcomes.
2. Change minimum grade to progress from C to B.
3. Revise the BS in OS coursework.
4. Editorial changes to support and Admission and Progression Requirements from BIO 171 to 307 and 
   BIO 301 to 308.
5. Add STA 270 as an option to choose with STA 215 in support and in admission and progression 
   policy. Adjust hours in support and free electives due to adding STA 270 as an option to choose from 
   in support.

Program Suspension Memo and Catalog Notice
CAA Approved, Fall 2019 Catalog inclusion, regarding pending Fall 2020 suspension.
Memo to CAA to include language in 2019-2020 undergraduate Catalog regarding M.S. in OT degree being 
suspended as of fall 2020.

OFFICE OF THE PROVOST

Protocol Revision, CAA Approved, Pending Faculty Senate and Board of Regents approval
Interim Portfolio Protocol, Undergraduate Academic Credit for Prior Learning
CAA Motion to amend protocol title to “Interim Protocol.” Motion carried. Approved.
- This revision is necessitated by the suspension of CAEL 100 and the previous portfolio protocol attached 
to that course.
- Discussed need for workgroup to review the portfolio credit process.
- It was expressed that permanently reinstating the previous protocol (in place prior to CAEL 100) may not 
be the best solution.
- Registrar and University Advising informed council that there are a number of students waiting in the 
pipeline and we need to have a protocol in place currently.
- Edit protocol to add required approval from associate dean and department chair, before being sent to 
Registrar.

Good of the Order