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**COUNCIL ON ACADEMIC AFFAIRS MINUTES**

**November 20, 2014**

**1:30 p.m.**

**Martin Room, Coates Building**

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Members Presents: Donna Corley, Tina Davis, Claire Good\*, Victor Kappeler, Brett Morris\*, Kim Naugle, Rose Perrine, Sherry Robinson, Karin Sehmman, Brandon Shepard, Judy Short, Chris Taylor.

Members Absent: Ed Davis (represented by Tom Erekson), Laurie Carter (represented by Claire Good), Minh Nguyen, Shirley O'Brien (represented by Richard Day), Eugene Palka\*, Jerry Pogatshnik (represented by Stephanie Cunagin), Benton Shirey\*, Kelly Smith (represented by Julie George), Janna Vice (represented by Tina Davis).

Non-Members Present: Cassie Bradley, Jon Gaffney, Cynthia Harter, Barbara McDermott, Candace Tate, Shannon Tipton (represented Tina Davis), Lori Wilson, Margaret Yoder.

Tina Davis called the Council on Academic Affairs to order at 1:33 p.m.

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Approval of the Minutes from October 16, 2014: **Approved**

**Information Item**

**College of Arts and Sciences**

Geography and Geology

**Information Item**

**Approved**

Departmental Name Change

Change departmental title to **Department of Geosciences.**

**Effective**

Fall 2015

**Action Item**

**Commencement Regalia**

**Approved**

Phi Beta Lambda

The student members of Phi Beta Lambda, a co-ed professional organization that is designed to bridge the gap from the classroom to the business world by helping students learn about the business community, are requesting permission to wear a stole at commencement.

Spring 2015

**Approved**

Middle School Association

The student members of the Middle School Association. The Middle School Association is a professional organization that has a purpose to support current legislation, standards, and recommendations that enhance the middle level concept,

Spring 2015

practices, and ideas. Overall, the group is encouraging a sense of community and support to our future educators. Because this organization has not been formally run since about 2010, they are working to re-affiliate with AMLE (formally called National Middle School Association). The students who are members would like the opportunity to wear navy and maroon double honor cords upon commencement/graduation.

**Discussion Item**

**Discussion Item**

Noted

Repeating Courses Catalog Language

Fall 2015

Revise Catalog Language for repeating courses to include:

1. Allow the best grade to replace the lower grade.
2. Add a statement stating that a notation displaying included and excluded grades will appear on the transcript.
3. Add a statement “Students seeking permission for a third enrollment shall meet with a professional advisor to review why they have not previously been successful in the course, and to assess whether the student is in an appropriate major.”
4. Update grade options.

**Curriculum Items**

**College of Education**

School of Clinical Educator Preparation

**New Courses**

Approved with amendments

AFA 200 – Exploring Africa Through Play

Fall 2015

Adoption of EMS 200 as an Element 6 general education course. EMS 200 will be cross listed with AFA 200.

*Dr. Perrine noted that the catalog course description on the syllabus contains a roman number instead of the correct numerical format for the general education requirements.*

Approved with amendments

EMS 200 – Exploring Africa Through Play

Fall 2015

Adoption of EMS 200 as an Element 6 general education course. EMS 200 will be cross listed with AFA 200.

*Dr. Perrine noted that the catalog course description on the syllabus contains a roman number instead of the correct numerical format for the general education requirements.*

**Program Revision**

Approved

Interdisciplinary Early Childhood Graduate Certificate

Fall 2015

1. Clarify requirements related to initial certification.
2. Update the IECE Graduate Certificate to include core requirements and supporting requirements, remove special education, child and family studies and teacher education requirements.

3. Remove SED 352, 436 and 499; add CDF 741 or 744 as core requirements.
  4. Remove ELE 719, NSC 700 and SWK 456; add SED 711 as supporting courses.
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### College of Business and Technology

#### Accounting, Finance and Information Systems (AFIS)

##### Course Revision

Approved ACC 441 – Auditing I Fall 2015  
Drop ACC 302 and add ACC 301 as a prerequisite.

#### Agriculture

##### Program Revision

Approved Technical Agriculture AAS Fall 2015  
1. Remove ECO 230 and add ECO 120 as a general education requirement.  
2. Remove OHO 366 as a requirement for the Landscape Horticulture concentration.  
3. Remove OHO 115 and 301, add OHO 354 as requirements for Turfgrass Management concentration.

#### Management, Marketing and International Business (MMIB)

##### Course Drop

Approved MKT 304 – Retailing Fall 2015  
Course no longer taught.  
Approved MKT 320 – Advertising Fall 2015  
Course no longer taught.

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### College of Health Sciences

#### Environmental Health Science

##### New Courses

Approved EHS 530 – Environmental Control of Disease Vectors Fall 2015  
Changing EHS 330 to senior level course EHS 530 Environmental Control of Disease Vectors.

Approved EHS 730 – Environmental Control of Disease Vectors Fall 2015  
Create a new course EHS 730 Environmental Control of Disease Vectors.

##### Course Revision

Approved EHS 335 – Hazardous & Solid Waste Management Fall 2015  
To remove Co-requisite EHS 285 from EHS 335.

##### Course Drops

Approved EHS 285 – EHS Professional Standards Fall 2015  
Material is taught in EHS 485.

Approved EHS 330 – Environmental Control Disease Vectors Fall 2015  
Course to be changed to EHS 530.

##### Program Revisions

Approved Minor in Environmental Health Science Fall 2015  
Remove dropped course EHS 330 and add new course EHS 530.

Approved Bachelor of Science in Environmental Health Science Fall 2015  
1. Remove dropped courses EHS 285 and 330.  
2. Add new course EHS 530.  
3. Reflect approved CAA changes to MAT and MLT.

#### Family & Consumer Science

##### **Program Revision**

Approved with amendments Bachelor of Science in Child and Family Studies Fall 2015  
Add PSY 200, 250, and 317 as options for support requirements in the Child Development Concentration.  
*Add Wellness to NFA 201 and Element 5B to PSY 200. Adjust the credit hours for supporting courses, and free electives.*

#### Health Promotion and Administration

##### **Program Revisions**

Approved Bachelor of Science in Health Services Administration Fall 2015  
1. Changes to Pre-HSA curriculum and program admission requirements.  
2. Reflect approved CAA changes to CSC & MAT.

Approved Bachelor of Science in Public Health Fall 2015  
Add Accelerated pathway 3 + 2 Dual Degree BS in Public Health to MPH.

#### Medical Laboratory Science

##### **Editorial Change**

Noted MLS 209 - Medical Microbiology Fall 2015  
Edit "Credit not allowed" comment in catalog course description – change CLT 209 to MLS 209.

##### **Course Revision**

Approved MLS 211 Medical Microbiology Lab Fall 2015  
Edit "Credit not allowed" comment and contact hours in catalog course description.

#### Occupational Science & Occupational Therapy

##### **Course Revisions**

Approved OTS 845 - Health Care Practice Fieldwork Fall 2015  
Indicate in catalog that it is a Capstone Course.

Approved OTS 846 Community Practice Fieldwork Fall 2015  
Indicate in catalog that it is a Capstone Course.

Approved OTS 847 Emerging Practice Fieldwork Fall 2015  
Indicate in catalog that it is a Capstone Course.

##### **Program Revision**

Approved M.S. Occupational Therapy Fall 2015  
The program revision is to change the progression policy to include that a student will not be allowed to progress in the program after failing his/her second occupational therapy (OTS) course.

## College of Arts & Sciences

### Anthropology, Sociology and Social Work

#### Course Drops

Approved	SOC 313 – Social Deviance Course is no longer taught.	Fall 2015
Approved	SOC 340 – Juvenile Delinquency Course is no longer taught.	Fall 2015
Approved	SOC 375 – Criminology Course is no longer taught.	Fall 2015

#### Course Revisions

Approved	SOC 232 – Social Statistics Add new prerequisite of SOC 131; remove “MAT 105 or higher” prerequisite and replace with “completion of all developmental mathematics requirements.”	Fall 2015
Approved	SOC 300 – Sociology of Humans and Animals Add a new prerequisite of ENG 102, 105(B), or HON 102, as well as “Completion of SOC 131 is advised.”	Fall 2015
Approved	SOC 320 – Mind, Self, and Society Add a prerequisite of ENG 102, 105(B) or HON 102.	Fall 2015
Approved	SOC 322 – Sociology of Mass Media Add new prerequisites of ENG 102, 105(B), or HON 102 and SOC 131; remove “departmental approval.”	Fall 2015
Approved	SOC 330S – Sociology of Migration Add new prerequisites of ENG 101, 105(B), or HON 102, and 3 hours in SOC or departmental approval. Remove “SOC 131 strongly recommended.”	Fall 2015
Approved	SOC 345 – Sociology of the Family Add a new prerequisite of ENG 102, 105(B) or HON 102.	Fall 2015
Approved	SOC 350 – Selected Topics in Sociology Add new prerequisite of ENG 102, 105(B), or HON 102.	Fall 2015
Approved	SOC 383 – Environmental Sociology Add a new prerequisite of ENG 102, 105(B), or HON 102. Add “Completion of SOC 131 is advised” to course description language.	Fall 2015
Approved	SOC 420 – Social Organization Add a new prerequisite of ENG 102, 105(B), HON 102, or departmental approval. Add “Completion of SOC 131 is advised” to course description language.	Fall 2015
Approved	SOC 425 – World Systems Analysis Change course title, add a prerequisite of ENG 102, 105(B) or HON 102, and review course catalog language to more accurately reflect the course.	Fall 2015
Approved	SOC 455 – Collective Behavior Add new prerequisite of ENG 102, 105(B), or HON 102.	Fall 2015
Approved	SOC 462 – Sociological Theory Add a new prerequisite of ENG 102, 105(B), or HON 102, and decrease required SOC hours from nine to six.	Fall 2015
Approved	SOC 463 – Social Stratification Add new prerequisite of ENG 102, 105(B), or HON 102.	Fall 2015
Approved	SOC 465 – Demography Add new prerequisites of SOC 131 and 232. Remove “Completion of SOC 131 and 232 is advised.”	Fall 2015
Approved	SOC 470 – Senior Seminar in Sociology	Fall 2015

Add a new prerequisite of ENG 101, 102(B), or HON 102.

Approved SOC 490 – Independent Study in Sociology Fall 2015  
Add new prerequisites of SOC 131 and six additional hours in SOC.

### Art and Design

#### **Program Revision**

Approved Bachelor of Fine Arts in Art/Design Studio Concentrations Fall 2015  
Add ARH 390W, 467, delete ART 432, add ART 433. Replace "options" with "concentrations."

### Biological Sciences

#### **New Course**

Approved BIO 305 – Biology of Sex Fall 2015  
Will be used to fulfill University Wellness Requirement.

Approved ENV 500/700 – Environmental Issues Spring 2015  
Create a new course, ENV 500, for cross-listing with the existing course, BIO 500.

Approved ENV 590/790 – Ecology for Teachers Spring 2015  
Create a new course, ENV 590, for cross-listing with the existing course, BIO 590.

#### **Course Revisions**

Approved BIO 500/700 – Environmental Issues Spring 2015  
Cross-list course with ENV 500/700.

Approved BIO 590/790 – Ecology for Teachers Spring 2015  
Cross-list course with ENV 590/790.

### Chemistry

#### **Course Drops**

Approved FOR 420 – Forensic DNA Analysis Fall 2015  
Replaced by FOR 331 (new course).

Approved FOR 430 – Forensic Analytical Toxicology Fall 2015  
Replaced by FOR 442 (new course)

#### **New Courses**

Approved FOR 310 – Training for Forensic Internships. Fall 2015  
Course will prepare students for FOR 349.

Approved FOR 331 – DNA Profiling Fall 2015  
DNA profiling course required by FEPAC.

Approved FOR 331L – DNA Profiling Fall 2015  
Lab will provide hands-on experience.

Approved FOR 442 – Forensic Analytical Toxicology Fall 2015  
Course will replace FOR 430.

#### **Course Revisions**

Approved FOR 349 – Applied Learning in Forensic Science Fall 2015  
Add FOR 310 as a prerequisite.

Approved FOR 349A-N – Cooperative Study: Forensic Science Fall 2015  
Add FOR 310 as a prerequisite.

Approved FOR 401 – Forensic Professional Practice Fall 2015  
Add FOR 301 as a prerequisite.

Approved	FOR 412 – Forensic Trace Evidence Revise course description, and increase credit hours from 2 to 3.	Fall 2015
Approved	FOR 442 – Forensic Analytical Toxicology Create a new course of FOR 442 to replace FOR 430.	Fall 2015
Approved	FOR 442L – Drug and Toxicology Lab Revise prerequisite/corequisite and course title.	Fall 2015
Approved	FOR 499 – Forensic Science Capstone Add a co-requisite of FOR 465 or FOR 465W to FOR 499.	Fall 2015

**Program Revisions**

Approved	Bachelor of Science in Forensic Science Revise Forensic Science B.S. program to satisfy accreditation requirements.	Fall 2015
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**New Minor**

Approved	Minor in Forensic Science Many students majoring in Chemistry and Biology have already taken many forensic science courses and it will be beneficial if a minor can be awarded.	Fall 2015
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Economics

**Program Revisions**

Approved with amendments	Bachelor of Arts in Economics 1. Change major requirement from “A minimum grade of “C” is required in all courses counted towards the major” to: “An average 2.3 GPA is required in the courses counted towards the major” 2. Replace “MAT 107” with “MAT 112 or MAT 114.” 3. For the International Economics Concentration in the Supporting Course Requirements, the number of hours should be changed from “12 hours” to “12-18 hours.” <i>Change the statement “An average 2.3 GPA is required in the courses counted towards the major” to “An average 2.3 GPA is required in the courses counted towards the core and concentration courses.”</i>	Fall 2015
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Approved	Bachelor of Arts in Globalization and International Affairs 1. Replace “MAT 107” with “MAT 112 higher.” 2. Remove GEO 330, HIS 346, 350, 365, 380, 474, 475, 475, HUM 360, POL 316, 321, 421, 499, 517, 525. 3. Add ECO 395W, HEA 310, REL 301.	Fall 2015
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English and Theatre

**New Course**

Approved	ENG 095R – Developmental Reading and Writing II To create an accelerated, integrated developmental course by combining ENG 095 and ENR 095 into one 3 hour (non-credit bearing) course for those students who have ACT scores of at least 16 in both reading and writing.	Fall 2015
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**Program Revisions**

Approved	Bachelor of Arts in English 1. Eliminate the foreign language requirement. 2. Replace “CSC 104” with “INF 104” 3. Remove “Concentrations” for catalog consistency in formatting.	Fall 2015
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Approved Bachelor of Arts in English/Teaching Fall 2015  
1. Eliminate the foreign language requirement.  
2. Update Professional Education Requirements and adjust total degree hours.

Government

**Editorial Change**

Noted Bachelor of Arts in Paralegal Science Fall 2015  
Remove LAS 460 from course requirements. Course no longer exists.

**New Courses**

Approved AFA 356 – African American Political Thought Spring 2015  
Create a new course to be cross-listed with POL 356 and count towards GE E-6.

Approved POL 356 – African American Political Thought Spring 2015  
Create a new course to be cross-listed with AFA 356 and count towards GE E-6.

**Course Revisions**

Approved APP 373 – Politics of Development in Appalachia Fall 2015  
Add a prerequisite, update catalog text, and count towards GE E-6.

POL 373 – Politics of Development in Appalachia Fall 2015  
Add a prerequisite, update catalog text, and count towards GE E-6.

History

**Course Drops**

Approved HIS 202 – American Civilization to 1877 Fall 2015  
Course is being replaced by HIS 102 (new course).

Approved HIS 203 – American Civilization Since 1877 Fall 2015  
Course is being replaced by HIS 103 (new course).

Approved HIS 231 – Western Civilization to 1687 Fall 2015  
Course no longer taught.

Approved HIS 232 – Western Civilization Since 1687 Fall 2015  
Course no longer taught.

Approved HIS 246 – World Civilizations to 1500 Fall 2015  
Equivalent course will be HIS 100 (new course).

Approved HIS 247 – World Civilizations Since 1500 Fall 2015  
Course is being replaced by HIS 147.

Approved HIS 320 – History of the Arab World Fall 2015  
Material from this course can be integrated into HIS 321.

Approved HIS 341 – Europe, 1689-1815 Fall 2015  
Course no longer taught.

Approved HIS 342 – Europe from 1815 to 1914 Fall 2015  
Course no longer taught.

Approved HIS 344 – Europe in the Reformation Era Fall 2015  
Material from this course will be folded into HIS 343.

Approved HIS 383 – Colonial Latin America Fall 2015  
Course no longer taught.

Approved HIS 388 – Islam in West Africa Fall 2015  
Materials from this course can be parceled out to HIS 321, HIS 385 and HIS 386

Approved HIS 403 – Age of Jefferson and Jackson Fall 2015  
Course no longer taught.



### **New Courses**

Approved with amendments	HIS 100 – World Topics to 1500 Introductory-level topics course in world history prior to 1500. <i>Include colon and underscore in the title and include “Limited to three credit hours.”</i>	Fall 2015
Approved with amendments	HIS 101 – World Topics Since 1500 Introductory-level topics course in world history since 1500. <i>Include colon and underscore in the title and include “Limited to three credit hours.”</i>	Fall 2015
Approved	HIS 102 – American Civilization to 1877 Introductory-level survey course that replaces HIS 202.	Fall 2015
Approved	HIS 103 – American Civilization Since 1877 Introductory-level survey course that replaces HIS 203.	Fall 2015
Approved	HIS 147 – World Civilizations Since 1500 Introductory-level course that replaces HIS 247.	Fall 2015

### **Program Revisions**

Approved	Minor in History Reduce minor requirements from 21 to 18 credit hours while reflecting course adds, drops, and re-numbering at the introductory level.	Fall 2015
Approved	Bachelor of Arts in History Revise program description language, introduce a supporting course requirement, and update the major requirements to reflect recent course additions and deletions.	Fall 2015
Approved	Bachelor of Arts in History/Teaching Revise Core Course Requirements and eliminate remaining hour of Free Electives. Adjust credit hours in Supporting Course Requirements to reflect eligibility of supporting courses to be counted toward General Education. Replace dropped courses with new courses. Remove dropped courses. Update Professional Education Requirements and adjust total degree hours.	Fall 2015
Approved	Master of Arts in History Require students take HIS 802A, 802B or 802C to fulfill requirements.	Fall 2015

### Mathematics and Statistics

#### **New Courses**

Approved	MAE 480 – Seminar in: _____ Create a special topics course for the MAE prefix.	Fall 2015
Approved	MAE 507/707 – Seminar in Mathematics Education: _____ Create a seminar course for the MAE prefix.	Fall 2015

### Philosophy and Religion

#### **Editorial Change**

Noted	Minor in Philosophy Add “or 130S” to major requirements.	Fall 2015
Noted	Bachelor of Arts in Philosophy Add “or 130S” to major requirements.	Fall 2015

### Physics and Astronomy

#### **Program Revisions**

Approved	Science for Engineering A.A.S.	Fall 2015
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Revise MAT course numbers as a result of recent MTST course numbering changes; add "CSC 174 or CSC 190 (or any departmentally approved programming language course)" (and delete asterisk) to the Supporting Course Requirements.

**Approved** Bachelor of Science in Physics Fall 2015

1. Revise MAT course numbers as a result of recent MTST course numbering changes.
2. Increase Physics Concentration hours from 6 to 9.
3. Add EET 252 as a requirement for the Engineering Physics Concentration, increasing the hours from 16 to 19.
4. Remove EET 252 from the Supporting Course Requirements, decreasing the hours from 23 to 20.
5. Add CSC 190 and the word “departmentally” to the Supporting Course Requirements.

**Approved** Bachelor of Science in Physics/Teaching Fall 2015

1. Drop Required Minor.
2. Revise MAT course numbers as a result of recent MTST course numbering changes.
3. Drop CSC 104 or 212 from Supporting Course Requirements.
4. Add a line indicating Free Electives are 0 hours.
5. Decrease Total Degree Hours from 128-139 to 120.
6. Revise Professional Education Requirements.

Psychology

**Editorial Change**

**Noted** Bachelor of Science in Animal Studies Fall 2015

1. Correct Free Electives from 20-24 hours to 22-24 hours, based on ANT 201 counting for General Education Element 4.
2. Replace “hours” with “hour.”

**Noted** Bachelor of Science in Psychology Fall 2015

1. Replace “MAT 124” with “MAT 234(4) or 234H(4)”. MAT 124 has been renumbered to MAT 234.
2. Replace Brain and Cognitive Sciences total hours from “15” to “15-16.”
3. Replace Free Electives hours from “29-35” to “28-35.”

**New Courses**

**Approved** ANS 350 – Animal Enrichment Summer 2015  
Add a new course, ANS 350.

**Approved** PSY 350 – Animal Enrichment Summer 2015  
Add a new course to the Animal Studies/Psychology curriculum

**Approved** PSY 458 – Grad School Prep Spring 2015  
Course has been previously taught as a special topics course.

***Good of the Order***

Student Government Representative, Brandon Shepard, spoke to the council regarding standardizing internship (co-op courses) hours to nine for the University, currently co-op hours are determined by each individual department, and range from 0-12 credit hours.

Dr. Sehmann commented that co-op course credit hours are determined by each department, and this change would need to occur at the department level.

Brett Morris suggested that a good starting point for the SGA would be to contact Gladys Miller, the director of career and co-op education regarding increasing co-op hours across the University.

**Meeting Adjourned: 3:45 p.m.**