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**COUNCIL ON ACADEMIC AFFAIRS MINUTES**

**September 21, 2017**

**1:30 p.m.**

**Martin Room, Coates Building**

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1. Approval of the Minutes from August 17, 2017 **Approved**

***Consent Agenda: Routine Curriculum Proposals***

**COLLEGE OF LETTERS, ARTS AND SOCIAL SCIENCES**

Art and Design

**Course Revisions **Approved****

ART 200 Art Appreciation: Orientation – remove prerequisites **Spring 2018**

ART 499 Senior Exhibition – change major GPA from 3.0 to 2.5; remove DES 426 as a corequisite **Fall 2018**

**Course Drop **Approved, Spring 2018****

ART 287 B&W Photography for Non-Majors

Interdisciplinary Programs

**Editorial Revision **Approved, Spring 2018****

WGS 232 Identity & Sexuality – Remove HEA 375 from “credit not awarded” statement

**COLLEGE OF SCIENCE**

Pre-Professional Programs

**~~Editorial Revision~~ ~~Withdrawn~~**

~~Revise text in the Undergraduate Catalog, Pre-Professional Programs section  
(page 64 of the current catalog, 2017-18 edition)~~

A workgroup is convening to review and edit the Pre-Professional Programs section. The workgroup will be chaired by Dr. Rose Perrine, and will include Dr. Karin Sehnann, Registrar Tina Davis, and Director of Advising, Benton Shirey. The revision proposal will return to CAA at a later date.

***Substantial Curriculum Proposals***

**COLLEGE OF HEALTH SCIENCES**

Recreation and Park Administration

**New Course **Approved, Summer 2018****

REC 270 Introduction to Rock Climbing

***Policy and Process Action Items***

1. Independent Study Form Revisions

Office of the Registrar

Motion 1: Add a statement to the form that indicates the syllabus of an existing course may not be used to describe an Independent Study Project.

Motion Carried. Approved for Fall 2017.

Motion 2: Add a statement to require Student Learning Outcomes created by the instructor and submitted with the Independent Study Project form.

Motion Failed.

*Policy and Process Action Items (continued)*

2. Departmental Certificate Template, [Approved Fall 2017](#) Office of the Registrar  
The approved template is housed in Printing Services and is accessible via the network folder:  
(P:) projects > Printing > FileDrop
  
3. eCampus Registration Hold Request, [Approved as Spring 2018 pilot program](#) Office of the Registrar and  
Office of eCampus Learning  
Note: The registration hold will be tested during a pilot program in the Spring and Summer 2018 terms. The Office of eCampus Learning will compile data regarding the hold process and its effectiveness and present the data to the Council on Academic Affairs in Fall 2018. The eCampus registration hold will be subject to renewal based upon the CAA vote in Fall 2018.

Meeting adjourned at 2:59 p.m.