COUNCIL ON ACADEMIC AFFAIRS MINUTES
January 22, 2009

Members Present: Allen Ault, Onda Bennett, Rich Boyle, Lindsey Cross, Ed Davis, Tina Davis, Michael Foster, Verna Freer, Linda Frost, Claire Good, Gary Kuhnenn, Jaleh Rezaie, Benton Shirey, Sherwood Thompson, Liz Throop, Janna Vice, Deborah Whitehouse

Members Absent: Steve Byrn*, E.J. Keeley, Sandra Moore, Kim Naugle, Rodney Piercey, Mixon Ware
*indicates prior notification

Non-Members Present: Myra Beth Bundy, Kathy Daugherty, Julie Robinson, Linda Turner, Neil Wright

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on January 22, 2009.

Approval of the Minutes – December 18, 2008
The minutes were approved as distributed.

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**ACTION ITEMS**

<table>
<thead>
<tr>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Proposal for International Students Graduation Sashes</strong></td>
</tr>
<tr>
<td><strong>Effective Date</strong></td>
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<tr>
<th>Arts &amp; Sciences</th>
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<tbody>
<tr>
<td><strong>Department of Psychology</strong></td>
</tr>
<tr>
<td><strong>New Program</strong></td>
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<tr>
<td><strong>Autism Spectrum Disorders Certificate</strong></td>
</tr>
<tr>
<td><strong>Effective Date</strong></td>
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<tr>
<th>Health Sciences</th>
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<tr>
<td><strong>Family and Consumer Science</strong></td>
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<tr>
<td><strong>Program Revision</strong></td>
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<tr>
<td><strong>Master in Community Nutrition – Revise admissions policy</strong></td>
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<tr>
<th>Recreation and Park Administration</th>
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<tr>
<td><strong>Hybrid Course</strong></td>
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<tr>
<td><strong>REC 512S Therapeutic Recreation Management – Add service learning designation</strong></td>
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<td><strong>Effective Date</strong></td>
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<tr>
<td><strong>REC 712S Therapeutic Recreation Management – Add service learning designation</strong></td>
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<tr>
<td><strong>Effective Date</strong></td>
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<tr>
<td><strong>Program Revision</strong></td>
</tr>
<tr>
<td><strong>Recreation and Park Administration B.S. Degree – Reflect addition of service learning</strong></td>
</tr>
<tr>
<td><strong>Effective Date</strong></td>
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</tbody>
</table>
Business & Technology

Communication

Dropped Courses

Withdrawn COM 309 Integrated Marketing Communication
Withdrawn COM 320A Desktop Publishing
Withdrawn COM 320B Advanced Word Processing
Withdrawn COM 320C Creating Newspapers and Magazines
Withdrawn COM 320D Creating Newsletters and Brochures
Withdrawn COM 320E Creating Graphic/Illustrative Content
Withdrawn COM 320F Web Page Development
Withdrawn COM 320G Computer Image Processing
Withdrawn COM 320H Creating Computer Based Presentations

New Courses

Withdrawn JOU 320 Newspaper and Magazine Design – new course to replace COM 320 Series for JOU
Withdrawn JOU 412 Multimedia Web Development - new course to replace COM 320 Series and 309
Withdrawn PUB 320 Design for Mass Media – new course to replace COM 320 Series for PUB
Withdrawn PUB 412 Web Marketing and Development – New course to replace COM 320 Series and COM 309 for PUB

Program Revision

Withdrawn Minor in Advertising – Change minor to drop COM 320 Series and add JOU or PUB 320
Withdrawn B.A. in Journalism – Change major to drop COM 320 Series and add new courses
Withdrawn B.A. in Public Relations – Change major to drop COM 320 Series and add new courses

Majors and Minors in the Department of Communication – Require a minimum grade “C” or higher in all courses (core and supporting) for a major or minor and a 2.25 or better average in all courses (core and supporting) required for the major or minor in the Department of Communication.

Education

Course Revision

Approved EMG 445 Foundations of Reading/Language Arts – Add prerequisite EDF 203,
Prerequisite/corequisite: EDF 319

Effective Date

Fall 2007

DISCUSSION ITEM

Office of the Registrar

Stopping Out Policy – New Catalog language was introduced to CAA members and distributed for review. This item will return to the CAA on February 19, 2009. The proposed language will clarify the “24-month or fewer” time limit for stopped-out or withdrawn students to return to EKU and will also outline the readmission application procedure if students have been stopped out or withdrawn longer than the 24-month period.

INFORMATION ITEMS

Faculty Senate Update

The following CAA items were approved by the Faculty Senate at the January 12, 2009 meeting:

1. Economics B.A. – Program revised
2. Geography B.A. – Removed specialty areas
3. Paralegal Program – Changed course requirements. The justification was edited following recommendations by the Senate. The department will provide revised forms for the Registrar’s Office.
4. **B.B.A. Finance-Real Estate Option/Minor in Real Estate/RST Certificate within the Finance Major**
   Suspended Real Estate Option, Minor in Real Estate and the RST Certificate

5. **Agriculture B.S. Area Major** – Removed the college requirements BTS 300 and moved AGR 305 from Core Courses to Supportive Courses

6. **Horticulture B.S. Area Major** – Removed the college requirements BTS 300 and moved AGR 305 from Core Courses to Supportive Courses

7. **Business Marketing Education/Teaching B.S.** – Require a professional seminar/conference experience as part of major requirements through BTS 300 and 400 for all juniors and seniors in the College of Business & Technology. The Curriculum Form was edited to reflect the actual change being made, following recommendations by the Senate.

8. **AAS Technology; Digital Imaging Design** – Dropped ART 100 or 152 and added TEC 190 in the Digital Imaging Design Option

9. **Minor in Computer Electronic Publishing** – Changed the name of minor to Minor in Digital Imaging Design

10. **MAEd Gifted Education** – Allow for Certification after 12 hours

11. **Baccalaureate & Graduate Nursing** – Revised APRHN Option

12. **Master of Public Health** – Revised credit hours and required/elective courses

The following CAA item was withdrawn at the Faculty Senate meeting:

1. **EdD Leadership and Policy Studies** – Proposal to revise Program hours

**Board of Regents Items**
Reminder: Departmental cover letters for Board of Regents items are due to the Registrar’s Office on January 30, 2009.

**Baccalaureate Degree Upper Division Requirements Workgroup**

1. The Faculty Senate chose to have a member serve with the group that is working to determine the appropriate number of upper division credit hours for Baccalaureate Degree Requirements. Dr. David May will be the Senate’s representative on the workgroup.

2. The workgroup, chaired by Dr. Liz Throop, will submit a report to the Council on Academic Affairs at the February 19, 2009, CAA meeting.

The Council on Academic Affairs was adjourned at 2:02 p.m.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on February 19, 2009.

Approval of the Minutes – January 22, 2009
The minutes were approved as distributed.

ACTION ITEMS

Office of the Registrar

Approved
Stopping Out Policy Catalog Language Proposal
The current policy requires students to go through the formal readmission procedure if they are stopped out for more than one semester. The proposed revision would extend this time period to 24 months.

Effective Date
Fall 2009

Justice & Safety

Department of Criminal Justice & Police Studies

New Courses

Approved
PLS 414 Social Forces and Policing Society

Effective Date
Fall 2009

Program Revisions

Approved
Police Studies B.S. Major – Revise courses in the CORE and add new course PLS 414

Effective Date
Fall 2009

Approved
Police Studies A.A. Major – Revise courses in the CORE and add new course PLS 414

Effective Date
Fall 2009

Approved
Minor in Police Studies – Revise course requirements, remove PLS 216, add PLS 414

Effective Date
Fall 2009

MOA

Approved
Awarding Academic Credit for Non-Collegiate Instruction between EKU and Kentucky Department for Criminal Justice Training for Basic Training Program

Effective Date
Fall 2009

Business & Technology

AFIS

Program Revisions

Approved
BBA Accounting – Request exclusion in Gen. Ed. requirements for Block VII

Effective Date
Fall 2009
Approved  BBA Computer Information Systems – Request exclusion in Gen. Ed. requirements for Block VII  
Effective Date: Fall 2009

Approved  BBA Insurance – Request exclusion in Gen. Ed. requirements for Block VII  
Effective Date: Fall 2009

Approved  BS Insurance – Revise Degree requirements, GPA  
Effective Date: Fall 2009

Approved  BBA Finance – Revise required courses within program  
Effective Date: Fall 2009

MMAC

New Course

Approved  MKT 405  
Effective Date: Fall 2009

Program Revision

Approved  BBA Marketing – Revise courses within program, add new course MKT 405  
Effective Date: Fall 2009

Approved  BBA Corporate Communication & Technology – Request exclusion for Gen. Ed. requirements  
Effective Date: Fall 2009

Approved  BBA General Business – Request exclusion for Gen. Ed. requirements  
Effective Date: Fall 2009

Approved  BBA Management – Request exclusion for Gen. Ed. requirements  
Effective Date: Fall 2009

TECH

Course Dropped

Approved  INT 101 Introduction to Manufacturing  
Effective Date: Fall 2009

Program Revision

Approved  B.S. in Career & Technical Education (Teaching) – require a professional seminar as major requirement  
Effective Date: Fall 2009

Curriculum & Instruction

Course Revisions

Approved  ELE 322 Physical Education in the Elementary School - Add a prerequisite  
Effective Date: Fall 2009

Approved  ELE 361 Art in the Elementary Grades P-5 - Add a prerequisite  
Effective Date: Fall 2009

Approved  ELE 362 Music Education for the Classroom Teacher - Add a prerequisite  
Effective Date: Fall 2009

Approved  ELE 365 Health Education P-5 - Add a prerequisite  
Effective Date: Fall 2009

Approved  ESE 490 Secondary Curriculum, Classroom Organization, and Mgmt. - Remove corequisite  
Effective Date: Fall 2009

Approved  LIB 501 Literature & Related Materials for Transcents - Revise title/description  
Effective Date: Summer 2009

Approved  LIB 701 Literature & Related Materials for Transcents - Revise title/description  
Effective Date: Summer 2009

Approved  LIB 802 Literature & Related Materials for Young Adults - Revise title/add prereq  
Effective Date: Summer 2009

Approved  LIB 805 Advanced Children’s Literature - Remove prerequisite  
Effective Date: Summer 2009

Approved  LIB 821 Reference & Bibliographic Services- Revise title/description  
Effective Date: Summer 2009

Approved  LIB 870 K-12 School Media Librarian Practicum - Change number of hours available  
Effective Date: Summer 2009

Program Revision

Approved  Master of Arts in Teaching – ART option - Revise requirements for admission  
Effective Date: Summer 2009

Special Education

Course Dropped

Approved  SED 806 Advanced Assessment & Methods for Moderate & Severe Disabilities  
Effective Date: Summer 2009

Approved  SED 818 Special Topics in Severe & Multiple Disabilities  
Effective Date: Summer 2009

Teacher Education Services

Program Revision

Approved  Advising, Admission, Field Placement & Certification - Update Teacher Education Requirements; Revise Catalog text  
Effective Date: Fall 2009

Art & Design

Course Revision

Approved  DES 250 (Intro to Graphic Design) – Revise course description.  
Effective Date: Fall 2009

Approved  DES 350 (Typography I) - Revise course description.  
Effective Date: Fall 2009

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 19, 2009
Submitted by Rick McGee, Office of the Registrar
Approved  DES 351 (Sophomore Studio) - Revise course description.  

Effective Date  Fall 2009

Biological Sciences

Program Revision

Approved  B.S. in Biology- Pre-Medical Sciences- Remove PSY 200 from supporting courses  
    Summer 2009

Approved  B.S. in Biology- Pre-Veterinary Sciences- Remove/add courses from/to “Additional Pre-Vet Requirements”  
    Summer 2009

English & Theatre

Course Revision

Approved  ENG 805 (Writing Project) - Change the number of credit hours available.  
    Summer 2009

Government

Program Revision

Approved  Paralegal Program- Drop a current course and replace it with a new course.  
    Fall 2009

Approved  Paralegal Studies- Drop a current course and replace it with a new course.  
    Fall 2009

History

Course Revision

Approved  HIS 231 (Western Civilization I) - Revise title  
    Fall 2009

Approved  HIS 232 (Western Civilization II) - Revise title  
    Fall 2009

New Courses

Approved  HIS 330 (Ancient Egypt) - Add course to curriculum  
    Fall 2009

Approved  HIS 337 (Christianity E & W to 1500) - Add course to curriculum  
    Fall 2009

Program Revisions

Approved  B.A. in History - Revise distribution requirements  
    Fall 2009

Approved  B.A. in History/Teaching- Revise distribution requirements  
    Fall 2009

Philosophy & Religion

New Course

Approved  PHI 110W (Beginning Philosophy: W) – Add a new course.  
    Fall 2009

Approved  PHI 340W (Philosophy of Science: W) - Add a new course.  
    Fall 2009

Course Revision

Approved  PHI 110 (Beginning Philosophy) – Change catalog text.  
    Fall 2009

Approved  PHI 340 (Philosophy of Science) - Change catalog text.  
    Fall 2009

DISCUSSION ITEMS

Office of Advising & Retention

Introduction of AA General Studies Degree Proposal

The proposal for an AA General Studies Degree was presented to the CAA for discussion and review. The Faculty Senate also has a subgroup reviewing the proposal. E.J. Keeley, Steve Byrn, and the Faculty Senate will work on reviewing and preparing this proposal for action. The proposal will return to the CAA as an action item at the March 19, 2009, CAA meeting.

Office of Enrollment Management and Dual Credit Task Force

EKT Now! Program Catalog language proposal

Proposal to combine Jump Start and Dual Credit for High School students. This proposal will return to the CAA as an action item in March and to the Faculty Senate in April.
Course By Special Arrangement process review
The Office of the Registrar presented this item to the CAA for review of the Course By Special Arrangement process. All CAA members were asked to bring examples of extreme scheduling conflicts that have warranted a need for Course By Special Arrangement. These examples will be presented and discussed when this item returns as an action item in the March CAA meeting.

Process for Dropping Multiple Courses
A new course drop form was submitted for review by the CAA that will allow multiple dropped courses to be submitted to the CAA on one form. This new course-drop process will allow the Colleges to more easily drop courses that are no longer offered. The CAA recommended revisions to the form which will be made by the Office of the Registrar prior to circulation and posting of the form.

Revisions for 2009-10 Catalogs
The deadline for submitting items to the CAA for inclusion in the 2009-10 Undergraduate and Graduate Catalog is March 5, 2009 – this is the due date for electronic proposals to be submitted to the Catalog and Curriculum Specialist. CAA submission and meeting dates are available on the CAA Web site at: http://www.academicaffairs.eku.edu/committee/academic_council/meeting/meetings08-09.php

Incomplete Grade Policy
A copy of the current Catalog policy was circulated for review by CAA members. The Incomplete Grade Policy will return to the CAA in March as an action item for clarification.

Class Rosters for Fall 2009 – Reporting Students Not in Attendance
The CAA discussed the responsibility to monitor class rosters and attendance as an effort in improving Student Retention.

Graduate Education and Research
Revision to Graduate Catalog section “Catalog Applicability”
Proposal to revise the current policy regarding students who discontinue their enrollment and reapply for re-entry. The current policy requires students to apply for re-entry if they discontinue their enrollment for more than one calendar year. The proposed revision would change the time period to 24 months.

Addition to Graduate Catalog: Readmission
Proposal to add a Readmission section to the Graduate Catalog to provide additional guidance to students regarding admission policies.

Revision to the Graduate Catalog: Probationary Admission
Proposal to revise Probationary Admission Catalog language to provide program coordinators and advisors with clear guidelines on granting appropriate admission status.

These three proposals will return to the CAA as action items on March 19, 2009.

INFORMATION ITEMS

Faculty Senate Update
The following CAA items were approved by the Faculty Senate at the February 2, 2009 meeting:

1. Nursing Pre-RN (BSN) and Plan for BSN Second Degree Option
3. Master in Community Nutrition - Revise Admissions Policy
4. Recreation & Park Administration (BS) - Reflect addition of service-learning designation to REC 512

The Council on Academic Affairs was adjourned at 3:55 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
March 19, 2009

Members Present: Onda Bennett, Rich Boyle, Lindsey Cross, Ed Davis, Tina Davis, Michael Foster, Linda Frost, Claire Good, Gary Kuhnhehn, Sandra Moore, Kim Naugle, Benton Shirey, Liz Throop, Janna Vice, Mixon Ware

Members Absent: Allen Ault, Steve Byrn*, Verna Freer*, E.J. Keeley, Rodney Piercey, Sherwood Thompson, Deborah Whitehouse
*indicates prior notification

Non-Members Present: Larry Collins (for Allen Ault), Judith Lindquist, Derrick Morton, Jerry Pogatshnik (for Jaleh Rezaie), Charlie Sweet, Kate Williams

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on March 19, 2009.

Approval of the Minutes – February 19, 2009
The minutes were approved as distributed.

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**ACTION ITEMS**

<table>
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<th><strong>Office of the Registrar</strong></th>
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<td><strong>Effective Date</strong></td>
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<td><strong>Withdrawn</strong></td>
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<tr>
<td><strong>Office of Associate Provost</strong></td>
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**Department of Criminal Justice & Police Studies**

**Program Revisions**

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<th><strong>Effective Date</strong></th>
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<td><strong>Approved</strong></td>
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<tr>
<td>Fall 2009</td>
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</table>
**Correctional & Juvenile Justice**

**Program Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>B.S. in Correctional and Juvenile Justice Studies – Reduce hours of Free Electives from 43 to 35, which will reduce the Total Curriculum Requirements from 128 to 120.</th>
<th>Effective Date</th>
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<td></td>
<td>Fall 2009</td>
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**University Programs**

<table>
<thead>
<tr>
<th>Effective Date</th>
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<td>Fall 2009</td>
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**New Course**

<table>
<thead>
<tr>
<th>Approved</th>
<th>AFA 372S Blacks in Madison County</th>
<th>Fall 2009</th>
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**Editorial Changes**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Add AFA 372S to course offerings in the Minor and Certificate</th>
<th>Fall 2009</th>
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</table>

| Approved | Add AFA 305, 361, 378, and 435 to the African/African-American Studies Program course offerings as electives in the Minor and Certificate | Fall 2009 |

**Curriculum Change**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Bachelor of Individualized Studies (B.I.S.) – Decrease the number of required electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.</th>
<th>Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved</td>
<td>General Studies Degree (B.A.) – Decrease the number of free electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.</td>
<td>Fall 2009</td>
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**Anthropology, Sociology & Social Work**

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<th>Effective Date</th>
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<td>Fall 2009</td>
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**Course Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>ANT 385 (Bones, Bodies &amp; Disease) - Modify course title and catalog description</th>
<th>Fall 2009</th>
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</table>

**Drop Courses**

<table>
<thead>
<tr>
<th>Approved</th>
<th>ANT 332 (Perspectives on Canada) – Drop course from curriculum</th>
<th>Fall 2009</th>
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<tbody>
<tr>
<td>Approved</td>
<td>ANT 499 (Canadian Parliamentary) – Drop course from curriculum</td>
<td>Fall 2009</td>
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**New Course**

<table>
<thead>
<tr>
<th>Approved</th>
<th>ANT 370 (Primate Conservation) – Create new course</th>
<th>Fall 2009</th>
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</thead>
<tbody>
<tr>
<td>Approved</td>
<td>ANT 371 (Primate Ecology &amp; Sociality) – Create new course</td>
<td>Fall 2009</td>
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**Program Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Anthropology-Change major requirement and hours required to graduate</th>
<th>Fall 2009</th>
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**English & Theatre**

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<th>Effective Date</th>
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<td>Fall 2009</td>
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**Course Revision**

<table>
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<tr>
<th>Approved</th>
<th>ENG 492 (English Literature Capstone) - Change catalog text and course title</th>
<th>Fall 2009</th>
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**New Course**

<table>
<thead>
<tr>
<th>Approved</th>
<th>THE 495 (Senior Seminar)- To add new course to curriculum</th>
<th>Fall 2009</th>
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**Geology & Geography**

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<tr>
<th>Effective Date</th>
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<td>Fall 2009</td>
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**Course Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>GLY 210 (Introduction to Geochemistry) - remove CHE equivalencies</th>
<th>Fall 2009</th>
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<tr>
<th>Approved</th>
<th>GLY 535 (Hydrogeology)-change prerequisite</th>
<th>Withdrawn</th>
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<tbody>
<tr>
<td>Approved</td>
<td>NAT 380 (Science and Society)-create equivalency of NAT 380W</td>
<td>Fall 2009</td>
</tr>
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**New Courses**

<table>
<thead>
<tr>
<th>Approved</th>
<th>GLY 480 (Petroleum Geology) - Add a new course to curriculum</th>
<th>Fall 2009</th>
</tr>
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<tbody>
<tr>
<td>Approved</td>
<td>GLY 482 (Paleoclimate) - Add a new course to curriculum</td>
<td>Fall 2009</td>
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</table>

**New Program**

<table>
<thead>
<tr>
<th>Approved</th>
<th>GIS Certificate-To create a new certificate program.</th>
<th>Fall 2009</th>
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COUNCIL ON ACADEMIC AFFAIRS Minutes from March 19, 2009
Submitted by Rick McGee, Office of the Registrar
### Business & Technology

#### Effective Date

<table>
<thead>
<tr>
<th>Course Drops</th>
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<tbody>
<tr>
<td>Approved</td>
<td>ACC 300 Managerial Accounting</td>
</tr>
<tr>
<td>Approved</td>
<td>ACC 350 Accounting Information Systems</td>
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<tr>
<td>Approved</td>
<td>ACC 442 Auditing II</td>
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<td>ACC 527 Managerial Cost Accounting</td>
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<tr>
<td>Withdrawn</td>
<td>ACC 550 Accounting for Non-Profit Organization</td>
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<tr>
<td>Approved</td>
<td>CIS 103 Introduction to Spreadsheets</td>
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<tr>
<td>Approved</td>
<td>CIS 104 Introduction to Database Management</td>
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<td>Approved</td>
<td>CIS 476 Decision Support and Expert Systems</td>
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<td>RST 110 Fundamentals of Real Estate for the Consumer</td>
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<tr>
<td>Approved</td>
<td>RST 130 Financing Real Estate for the Consumer</td>
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<tr>
<td>Approved</td>
<td>RST 240 Fundamentals of Real Estate Appraisal</td>
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<td>Approved</td>
<td>RST 245 Applied Residential Appraisal</td>
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<tr>
<td>Approved</td>
<td>RST 325 Computer Applications in Real Estate</td>
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<td>RST 410 Income Property Valuation/Investment</td>
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<tr>
<td>Approved</td>
<td>RST 450 Seminar in Real Estate</td>
</tr>
</tbody>
</table>

#### Course Revisions

| Approved | ACC 440 - Change the course description; the AICPA examinations are not related to this course | Fall 2009 |

#### Program Revisions

| Approved | B.B.A. in Accounting – Eliminate ACC 442 and 527 from the Accounting Program | Fall 2009 |

### Communication

#### Course Drops

| Approved | COM 309 - No longer offered and content formerly contained in the course will be incorporated into PUB/JOU 412. | Fall 2009 |
| Approved | COM 320A-H – New three credit hour courses have been created which will cover the material offered in the one credit hour courses COM 320 A-H. This is a better use of department resources. | Fall 2009 |
| Approved | COM 320A Desktop Publishing | Fall 2009 |
| Approved | COM 320B Advanced Word Processing | Fall 2009 |
| Approved | COM 320C Creating Newspapers and Magazines | Fall 2009 |
| Approved | COM 320D Creating Newsletter and Brochures | Fall 2009 |
| Approved | COM 320E Creating Graphic/Illustrative Content | Fall 2009 |
| Approved | COM 320F Web Page Development | Fall 2009 |
| Approved | COM 320G Computer Image Processing | Fall 2009 |
| Approved | COM 320H Creating Computer Based Presentations | Fall 2009 |

#### New Courses

| Approved | JOU 320 Design for Newspapers and Magazines – new course to replace COM 320 Series for JOU | Fall 2009 |
| Approved | JOU 412 Multimedia Web Development – new course to replace COM 320 series & COM 309 for JOU | Fall 2009 |
| Approved | PUB 320 Design for Mass Media – New course to replace COM 320 series for PUB and COM 309 for PUB | Fall 2009 |
| Approved | PUB 412 Web Marketing and Development – New course to replace COM 320 series for PUB | Fall 2009 |

#### Course Revisions

| Approved | JOU 305 Feature Writing – add the prerequisites COM 201 or JOU 201 | Fall 2009 |

#### Program Revisions

| Approved | Minor in Advertising – Change Minor to drop COM 320 Series and add JOU or PUB 320 | Fall 2009 |
| Approved | Minor in Visual Media – Change Minor to drop COM 320 Series and add JOU or PUB 320 | Fall 2009 |
| Approved | B.A. in Journalism – Change Major to drop COM 320 Series and add new courses | Fall 2009 |
| Approved | B.A. in Public Relations - Change Major to drop COM 320 Series and add new courses | Fall 2009 |
Approved Majors/Minors in Departments - This change was not implemented for all programs within the department when the plus/minus grading system was terminated. It has been in the Requirements Section of the Department’s description in the academic Catalog since 2004, but it was not reflected in the CARES reports. We have been asked to do this curriculum change to make it active in the CARES report process.

Management, Marketing & Administrative Communication

Program Revisions

Approved B.B.A. in General Business (All Options) Fall 2009

- To add a Corporate Communication and Technology option to General Business B.B.A. program.
- To move CIS400 as a major requirement under the course requirements for the first three options.
- To replace CIS 435 with 335 in Global Supply-Chain Management Option.
- To adjust free electives accordingly for the new CCT option.
- To reduce the General Business Major (all Options) to 120 hours from 128 by streamlining the curriculum and omitting courses without compromising the quality of the programs

Approved B.S. in Business Marketing Education/Teaching – Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104. Fall 2009

Technology

Course Drops

Approved CTE 469 Seminar in Teaching Industrial Education – Course hasn’t been offered since Spring 1997. Fall 2009

Approved TTE 163 Production Processes – Course hasn’t been offered since Spring 2002. Fall 2009

Approved TTE 461 Communication Systems – Course hasn’t been offered since Spring 2003. Fall 2009

Approved TTE 462 Manufacturing Systems – Course hasn’t been offered since Spring 2004. Fall 2009

Approved TTE 464 Related Technology Systems – Course hasn’t been offered since Spring 2003. Fall 2009

Approved TTE 465 Construction Systems – Course hasn’t been offered since Spring 2004. Fall 2009

Health Sciences

Effective Date

Health Science

Editorial Change

Approved Interdisciplinary Minor in Gerontology – Edit CHS 250 to NUR 25, update Catalog from ASN change in prefix Fall 2009

Approved Baccalaureate Degree – Remove HEA, HSA prefixes under minimum grade of “C-” requirement in courses Fall 2009

Associate Degree Nursing

Course Revision

Approved CHS 250 – Change prefix from CHS to NUR Fall 2009

Exercise & Sport Science

Course Revision

Approved PHE 400 – Change name and revise wording to better describe course Fall 2009

Program Revision

Approved B.S. Physical Education – Remove PHE 415 requirement under option and add REC 102 or REC 290 under Support Option for Fitness and Wellness Option Fall 2009
Family & Consumer Sciences

**Course Revision**

- Approved ADM 210 Dress, Appearance and Culture – Add prerequisites: CDF 132 and PSY 200
- Approved NFA 449 Onsite Foodservice Management – Create new course to meet the needs of the new Professional Gold Management degree program

**New Course**

- Approved HEA 320 Introduction to Behavior Change Theory – accrediting body requires new course

Health Promotion & Administration

**New Course**

- Approved HEA 320 Introduction to Behavior Change Theory – accrediting body requires new course

**Program Revision**

- Approved Minor in Community Health – add HEA 320 to required courses and EHS 280 to Elective

**Courses under Minor**

**Course Revisions**

- Approved HSA 203 Fundamental of Medical Science - Add Spring to offering, change prereq requirement from C- to minimum of “C”
- Approved HSA 302 Organization and Management of Health Services - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 306 Medical Nosology - Change from 3 to 4 hours to correct catalog and change prereq requirement from C- to minimum of “C” and add “or CIS230 or 300” to prereq. CCT290
- Approved HSA 370 Health Info Management Systems – Increase the number of credit hours for HSA 370 from 3 to 4 credits; clarify prerequisites, change prereq requirements from minimum C- to minimum C
- Approved HSA 372 Health Care Reimbursement Systems - Change prereq requirement from C- to minimum of “C”
- Approved HSA 375 Health Services Administration - Change offering and change prereq requirement from C- to minimum of “C” and add or 300 after prereq. requirement MGT301
- Approved HSA 401 Legal Issues in Health Care - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 405 Clinical Information Management - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 406 Health Care Quality Management - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 407 Advanced Health Services Administration - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 409 Health Services Research Methods - Change offering and change prereq requirement from C- to minimum of “C”
- Approved HSA 412 Professional Practice Experience - Change offering

**Program Revision**

- Approved Health Services Administration Major - Decrease overall program requirements from 128 to 120 credit hours; delete ECO370 as support course from option in HCAI; specify course alternatives for satisfying support course requirements.

Master of Public Health

**Program Revision**

- Approved Master of Public Health – All options, Drop thesis; the MPH is a practice degree

Occupational Therapy

**Course Revision**

- Approved OTS 302 Practicum in OS II: Life Narratives – Change prerequisites

**New Course**

- Approved OTS 837 UE Evaluation and Intervention - Establish course that had previously been taught as a special topics course
COUNCIL ON ACADEMIC AFFAIRS Minutes from March 19, 2009
Submitted by Rick McGee, Office of the Registrar

Health Sciences
Effective Date

<table>
<thead>
<tr>
<th>Approved</th>
<th>OTS 884 Qualitative Inquiry Approaches - Establish course that had previously been taught as a special topics course</th>
<th>Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved</td>
<td>OTS 865 School-based Practice - Revise name, course description and prerequisites</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Program Revision</td>
<td>Occupational Science (B.S.) - Decrease total hours from 128 to 120</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Program Revision</td>
<td>Occupational Therapy (M.S.) - Change Graduate Catalog description of the admission process for option 2</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

Recreation & Park Administration
Program Revision

| Approved | Recreation and Park Administration B.S. - Decrease total hours from 128 to 120 | Fall 2009 |

DISCUSSION ITEMS

1. Class Rosters for Fall 2009 – Reporting Students not in Attendance – Student Retention Issue
   [Office of the Provost]
2. Course By Special Arrangement – Follow-up Discussion from February
   Tina Davis and Claire Good will work together on the Catalog text clarification.
   [Office of the Registrar]
3. Course Numbering Language in Catalog
   [Office of the Registrar]
4. McNair Scholar Graduation Recognition Tassels
   Revisions will be made to the proposal per CAA members’ request to revise “tassels” to “cords.” The proposal will be postponed until the graduation regalia approval process is decided.
   [McNair Scholars Program]
5. Graduation Regalia, List of Approved Cords and Sashes
   A 5-member work group will be formed to determine student needs and guidelines for the graduation regalia approval process. The following members will be on the work group: Ms. Lindsey Cross, Ms. Tina Davis, Dr. Michael Foster, Dr. Claire Good, Ms. Sandra Moore
   [Office of the Registrar]

INFORMATION ITEMS

Faculty Senate Update

The following CAA items were approved by the Faculty Senate at the February 2, 2009 meeting:

1. Nursing Pre-RN (BSN) and also Plan for BSN Second Degree Option
3. Master in Community Nutrition – Revised Admissions Policy
4. Recreation & Park Administration (BS) – Reflect addition of service-learning designation to REC 512

The following CAA items were approved by the Faculty Senate at the March 2, 2009 meeting:

1. Stopping Out Policy
2. Police Studies B.S. Major - Revise courses in the CORE and add new course PLS 414
3. Police Studies A.A. Major - Revise courses in the CORE and add new course PLS 414
4. Minor in Police Studies - Revise course requirements, remove PLS 216, add PLS 414
5. Memorandum of Agreement – Awarding Academic Credit - For non-collegiate instruction between EKU and Kentucky Department for Criminal Justice Training
6. B.B.A. Accounting - Request exclusion in General Education requirements for Systems Block VII
7.  B.B.A. Computer Information Systems - Request exclusion in General Education requirements for Block VII
8.  B.B.A. Insurance - Request exclusion in General Education requirements for Block VII
9.  B.S. Insurance - Revise degree requirements, GPA
10. B.B.A. Finance - Revise required courses within program
11. Communication Studies B.A. - Change the number of hours required to graduate from 128 to 120 and request exception to the General Education Block 1C
12. B.B.A. Marketing - Revise courses within program, add new course MKT 405
13. B.B.A. Corporate Communications & Technology - Request exclusion for General Education requirement
14. B.B.A. General Business - Request exclusion for General Education requirements
15. B.B.A. Management - Request exclusion for General Education requirements
16. B.S. in Career & Technical Education (Teaching) - Require a professional seminar as major requirement
17. Master of Arts in Teaching - Revise requirements for admission in the ART option
18. Advising, Admission, Field Placement & Certification - Update Teacher Education requirements, update Catalog
19. B.S. in Biology – Pre-Medical Sciences - Remove PSY 200 from supporting courses
20. B.S. in Biology – Pre-Veterinary Sciences - Remove/add courses from/to “Additional Pre-Vet Requirements
21. A.A.S. Paralegal Program - Replace LAS 320 with new course LAS 355
22. A.A.S. Paralegal Studies - Change supporting course requirement from ENG 301 to ENG 300
23. Paralegal Program Revision Paralegal Science Certificate - Replace LAS 320 with new course LAS 355
24. Paralegal Studies Minor - Replace LAS 320 with new course LAS 355
25. B.A. Paralegal Science - Replace LAS 320 with new course LAS 355
26. B.A. in History - Revise distribution requirements
27. B.A. in History/Teaching - Revise distribution requirements

The Council on Academic Affairs was adjourned at 4:26 p.m.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m. on April 16, 2009.

Approval of the Minutes – March 19, 2009

The minutes were approved as distributed.

**ACTION ITEMS**

Ad-Hoc Committee

**Effective Date**

Upper Division Hours Requirement

Motion: Reduce the Upper Division Hours Requirement from 43 hours to 42 hours.

Associate of General Studies

Motion: Create a new Associate Degree, the Associate of General Studies (A.G.S.)

Office of Associate Provost

**Effective Date**

Fall 2009

Business and Technology

Effective Date

Accounting, Finance & Information Systems

**Course Drops**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Course Drop</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACC 527 Managerial Cost Accounting</td>
<td>Fall 2009</td>
</tr>
<tr>
<td></td>
<td>ACC 550 Accounting for Non-Profit Organization</td>
<td>Fall 2009</td>
</tr>
<tr>
<td></td>
<td>ACC 727 Managerial Cost Accounting</td>
<td>Fall 2009</td>
</tr>
<tr>
<td></td>
<td>ACC 750 Accounting for Non-Profit Organization</td>
<td>Fall 2009</td>
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</tbody>
</table>
### Business and Technology

<table>
<thead>
<tr>
<th>Program Revision</th>
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<tbody>
<tr>
<td>Master of Business Administration – Drop ACC 750 from the Master of Business Administration Program</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Revision</th>
</tr>
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<tbody>
<tr>
<td>COM 320I Desktop Video – Revise course by changing course number and dropping the prerequisite</td>
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<thead>
<tr>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCT 300 Managerial Reports – Approve CCT 300 as CCT 300W – Writing Intensive course and change prerequisites</td>
</tr>
<tr>
<td>GBU 480 Business Strategy – Change prerequisites to remove QMB 240, or MAT 211 or MGT 340 from the list</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Suspension</th>
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</thead>
<tbody>
<tr>
<td>BBA Corporate Communication &amp; Technology – Suspend program due to decreasing number of majors in the CCT program area and increasing pressure for accountability and efficient use resources.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS Construction Management – Change the major requirements by removing FSE 361 and adding FSE 379; change supporting course requirements by deleting three upper division hours of selected Business electives and adding three upper or lower division hours of the same electives.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Baccalaureate &amp; Graduate Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSC 844 Nursing Education I – revise prerequisite to add minimum grade of B</td>
</tr>
<tr>
<td>NSC 846 Nursing Education II – revise prerequisite to add minimum grade of B</td>
</tr>
<tr>
<td>NSC 848 Nursing Education III – revise prerequisites and corequisites to add minimum grade of B</td>
</tr>
<tr>
<td>NSC 860 Rural Nursing Administration – revise prerequisite and Catalog text</td>
</tr>
<tr>
<td>NSC 874 Rural Health FNP I – revise prerequisites</td>
</tr>
<tr>
<td>NSC 876 FNP Internship – revise prerequisites/corequisites</td>
</tr>
<tr>
<td>NSC 880 Rural PMHNP I – revise prerequisites</td>
</tr>
<tr>
<td>NSC 886 Rural PMHNP Internship – revise prerequisites/corequisites</td>
</tr>
<tr>
<td>NSC 890 Research in Rural Nursing – revise prerequisites to add minimum grade of B</td>
</tr>
<tr>
<td>NSC 892 Research Project – revise prerequisites to add minimum grade of B</td>
</tr>
</tbody>
</table>

### Health Sciences

<table>
<thead>
<tr>
<th>Course Revisions</th>
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<tbody>
<tr>
<td>NSC 844 Nursing Education I – revise prerequisite to add minimum grade of B</td>
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<td>NSC 848 Nursing Education III – revise prerequisites and corequisites to add minimum grade of B</td>
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<tr>
<td>NSC 860 Rural Nursing Administration – revise prerequisite and Catalog text</td>
</tr>
<tr>
<td>NSC 870 Rural Health FNP I – revise prerequisites</td>
</tr>
<tr>
<td>NSC 876 FNP Internship – revise prerequisites/corequisites</td>
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<tr>
<td>NSC 880 Rural PMHNP I – revise prerequisites</td>
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<td>NSC 886 Rural PMHNP Internship – revise prerequisites/corequisites</td>
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<td>NSC 892 Research Project – revise prerequisites to add minimum grade of B</td>
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</tbody>
</table>

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<thead>
<tr>
<th>Health Promotion &amp; Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Education B.S. – Revise number of hours required to graduate: 120 for Community Health Option, 120 for Wellness Option, 126 for School Health Option; add new course required by accrediting bodies; add requirement of “C” or better in major and support courses; change overall GPA required from 2.0 to 2.25 in Community Health and Wellness Options</td>
</tr>
<tr>
<td>Minor in School Health, P-12 (Teaching) – Add HEA 320 and EHS 280 to required courses</td>
</tr>
</tbody>
</table>

### Exercise & Sport Science

<table>
<thead>
<tr>
<th>Program Revision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Education B.S. – Revise PHE 415 requirement for PE Fitness &amp; Wellness Option to REC 102 or REC 290</td>
</tr>
</tbody>
</table>
### Recreation & Park Administration

**Program Revision**

- Approved Recreation & Park Administration M.S. – Revise admissions requirements to reflect new Miller Analogy Test score  
  - **Fall 2009**

### Arts and Sciences

#### Effective Date

<table>
<thead>
<tr>
<th>Arts and Sciences</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Anthropology, Sociology &amp; Social Work</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Course Revision</strong></td>
<td></td>
</tr>
<tr>
<td>Approved SWK 310 Intro to Social Welfare – revise course title and pre-requisite</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Chemistry

**Course Revision**

- Approved CHE 111 General Chemistry I – revise pre- and co-requisites  
  - **Fall 2009**
- Approved CHE 112 General Chemistry II – Change pre- and co-requisites  
  - **Fall 2009**
- Approved CHE 115 General Chemistry Lab I – Change lab course number by adding (L)  
  - **Fall 2009**
- Approved CHE 116 General Chemistry Lab II – Change lab course number by adding (L)  
  - **Fall 2009**
- Approved CHE 116H General Chemistry Honors Lab II - Change course number by adding (L)  
  - **Fall 2009**
- Approved CHE 366 Organic Chemistry Laboratory I – Change course number by adding (L), shorten title, and modify course description  
  - **Fall 2009**
- Approved CHE 367 Organic Chemistry Laboratory II - Change course number by adding (L), shorten title, and modify course description  
  - **Fall 2009**

#### Computer Science

**Course Revision**

- Approved CSC 313 Introduction to Database Systems – Change prerequisite  
  - **Fall 2009**

#### English and Theatre

**Program Revision**

- Approved English (B.A.) – Change program requirements - add requirement for three hour Theatre course to the Following emphases in English major: Literature, Creative Writing, and Technical Writing; add Theatre capstone course to the Catalog; Remove six credits of foreign language requirements from the following options in the English major: Literature, Creative Writing, and Technical Writing; Change the current exclusion of Block VIII classes to require only Option 2 of that Block; Remove all non-foreign language Supporting Course requirements for the English Literature emphasis; Create a new block of required diversity courses in the following Emphases in the English major: Literature, Creative Writing, Technical Writing.  
  - Approved with revisions: Remove COM 320A-H courses from Technical Writing Emphasis Section; these courses were dropped (CAA approved 3/19/09). College of Arts and Sciences will work with the Registrar’s Office to provide corrected course information in place of the dropped courses.  
  - **Fall 2009**

#### Geography & Geology

**New Course**

- Approved GEO 115 Hollywood Weather  
  - **Fall 2009**

#### Government

**Course Revision**

- Approved POL 499 Canadian Parliamentary Internship – Change course description and remove cross-listing reference  
  - **Fall 2009**

**Program Revision**

- Approved Paralegal Program- Add language to departmental requirements  
  - **Fall 2009**
Psychology

Course Revision
Approved
PSY 250 Information Literacy in PSY – Change catalogue description
Fall 2009

Hybrid Course
Approved
PSY 250W Information Literacy in PSY: W – Create course that incorporates substantive writing assignments.
Fall 2009

Program Revision
Approved
Autism Spectrum Disorders Certificate – Add 3 additional hours to certificate to total 18 hours
Fall 2009
Approved
Bachelor of Science in Psychology – Add PSY 319 Industrial/Organizational Psychology for B.S. degree
Fall 2009

Counseling & Educational Psychology

New Courses
Approved
COU 900 Advanced Counseling Theories
Fall 2010
Approved
COU 901 Advanced Group Counseling
Fall 2010
Approved
COU 902 College Teaching
Fall 2010
Approved
COU 903 Advanced Multicultural Counseling
Fall 2010
Approved
COU 904 Advanced Interventions
Fall 2010
Approved
COU 905 Advanced Family Counseling
Fall 2010
Approved
COU 906 Counseling: Advanced Supervision
Fall 2010
Approved
COU 907 Counseling: Advanced Practicum
Fall 2010
Approved
COU 908 Counseling: Advanced Internship
Fall 2010
Approved
COU 909 Dissertation Research
Fall 2010
Approved
COU 910 Program Evaluation
Fall 2010

New Program
Counseling EdD (Discussion Item)

Curriculum & Instruction

Hybrid Courses
Approved
EDF 319W Human Development and Learning – create writing intensive equivalent to EDF 319
Fall 2009
Approved
ELE 445W Foundations of Reading/LA – create writing intensive version of ELE 445
Fall 2009
Approved
EMG 445W Foundations of Reading/LA – create writing intensive version of EMG 445
Fall 2009

Course Revisions
Approved
EDF 203 Schooling and Society – Revise schedule type
Fall 2009
Approved
EDF 319 Human Development and Learning – change course equivalents to accommodate EDF 319W
Fall 2009
Approved
ELE 445 Foundations of Reading/LA – change course equivalents to accommodate ELE 445W
Fall 2009
Approved
EMG 445 – change course equivalents to accommodate EMG 445W
Fall 2009

Program Revisions
Approved
Elementary Education (P-5) Teaching (B.S.) – add ELE 445W and EDF 319W
Fall 2009
Approved
Middle Grade Education (5-9) Teaching (B.S.) – add EMG 445W and EDF 319W
Fall 2009
Approved
Deaf and Hard of Hearing (P-12) with Elementary Education (P-5) Teaching (B.S.) -add ELE 445W and EDF 319W
Fall 2009
Approved
Deaf and Hard of Hearing (P-12) with Middle Grade Education (5-9) Teaching (B.S.) -add EDF 319W and EMG 445W
Fall 2009
Approved
Special Education/Teaching (B.S.) Learning and Behavior Disorders – add ELE 445W, EDF 319W, and EMG 445W
Fall 2009
DISCUSSION ITEMS

1. Pre-Final Exam Week Policy
   A handout was distributed showing the results of student surveys conducted by the Student Government Association. The survey handout will be included in the digital packet available on the CAA Web site. Discussion was led by Ms. Lindsey Cross on behalf of the Student Government Association.

2. Creation of Syllabus Library
   Ms. Lindsey Cross led discussion regarding students’ desire for a Syllabus Library. Possible inclusions in this Library would be lengthier course descriptions, course outcomes, and portions of current course syllabi. The Student Government Association will revise the proposal for the Syllabus Library and the item will return to the CAA for action.

3. Graduation Regalia Approval Process
   Motion: The CAA will not approve any additional Graduation Regalia this year, pending a Report and process review from the Graduation Regalia Work Group, which was formed at the March 2009, CAA meeting. Motion Carried.
   The following members compile the Graduation Regalia work group: Ms. Lindsey Cross, Ms. Tina Davis, Dr. Michael Foster (Chair), Dr. Claire Good, Ms. Sandra Moore.

4. Roster Enrollment Report
   A revised report was distributed for further discussion. The revised form will be included in the digital CAA packet available on the CAA Web site.

INFORMATION ITEMS

Faculty Senate Update

The following CAA items were approved by the Faculty Senate at the April 6, 2009, meeting:

1. EKU Now! Program, Catalog language proposal
2. B.S. in Emergency Medical Care - Remove EMC 212, BIO 378, and Free Electives; Revise Total Curriculum Requirements from 128 to 120.
3. ASP in Paramedicine – Remove EMC 212
4. B.S. in Homeland Security - Remove Minor Requirement and Increase Number of Free Electives Revise Total Curriculum Requirements from 128 to 120.
5. B.S. in Correctional and Juvenile Justice Studies – Reduce hours of Free Electives from 43 to 35, which will reduce the Total Curriculum Requirements from 128 to 120.
7. Bachelor of Individualized Studies (B.I.S.) – Decrease the number of required electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.
8. General Studies B.A. - Decrease the number of free electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.
9. Anthropology Program Revision – Change major requirement and hours required to graduate
10. GIS Certificate – New Program
11. B.B.A. Accounting Program Revision – Eliminate ACC 442 and 527 from the Accounting Program
12. Minor in Advertising Program Revision – Change Minor to drop COM 320 Series and add JOU or PUB 320
13. Minor in Visual Media Program Revision – Change Minor to drop COM 320 Series and add JOU or PUB 320

COUNCIL ON ACADEMIC AFFAIRS Minutes from April 16, 2009
Submitted by Rick McGee, Office of the Registrar
14. B.A. in Journalism Program Revision – Change Major to drop COM 320 Series and add new courses
15. B.A. in Public Relations Program Revision – Change Major to drop COM 320 Series and add new courses
16. B.B.A. in General Business (All Options) Program Revision –
   - Add a Corporate Communication and Technology option to General Business B.B.A. program.
   - Move CIS400 as a major requirement under the course requirements for the first three options.
   - Replace CIS 435 with 335 in Global Supply-Chain Management Option.
   - Adjust free electives accordingly for the new CCT option.
   - Reduce the General Business Major (all Options) to 120 hours from streamlining the curriculum and
     omitting courses without compromising the quality of the programs
17. B.S. in Business Marketing Education/Teaching – Request exclusion for General Education requirement: Block VII (QS) to take CIS 212 or CSC 104
18. B.S. Physical Education Program Revision – Remove PHE 415 requirement under option and add
    REC 102 or REC 290 under Support Option for Fitness and Wellness Option
19. Minor in Community Health Program Revision – Add HEA 320 to required courses and EHS 280 to
    Elective Courses under Minor
20. Health Services Administration Major Program Revision – Decrease overall program requirements
    from 128 to 120 credit hours; delete ECO 370 as support course from option in HCAI; specify course
    alternatives for satisfying support course requirements
21. Master of Public Health Program Revision – Drop thesis in all options
22. Occupational Science B.S. – Decrease total hours from 128 to 120
23. Occupational Therapy M.S. – Change Graduate Catalog description of the admission process for
    option 2
24. Recreation and Park Administration B.S. Program Revision – Decrease total hours from 128 to 120.

**Board of Regents Update**

The following CAA items are being considered for approval at the Board of Regents meeting on April 24, 2009:

**NEW PROGRAM**
1. Autism Spectrum Disorders Certificate

**PROGRAM SUSPENSION**
1. B.S. Biology Pre-Medical Option Suspension

**PROGRAM REVISIONS**
1. B.S. Biology Pre-Veterinary
2. Economics B.A.
3. Geography B.A. Program
4. A.A.S. Paralegal Program
5. Paralegal Program Certificate
6. Associate Degree Paralegal Studies
7. Minor in Paralegal Program
8. B.A. Paralegal Science
9. B.A. History Non-Teaching
10. B.A. History – Teaching
11. Accounting B.B.A.
12. Computer Information Systems B.B.A.
13. Insurance B.B.A.
14. Insurance B.S.
15. B.B.A. Finance Program Revision
16. Agriculture B.S. Area Major Revision
17. Horticulture B.S. Area Major Revision
18. B.A. Communication Program Revision 128 to 120 hours
19. Business Marketing Education/Teaching Program Revision
20. Corporate Communication and Technology B.B.A. Revision
21. General Business B.B.A. Program Revision
22. Management B.B.A. Program Revision
24. Marketing B.B.A. Professional Golf Management Revision
25. Career and Technical Education (Teaching) Program Revision
26. Technology A.A.S. Digital Imaging Design Program Revision
27. Minor in Computer Electronic Publishing Program Revision
28. Advising, Admission, Field Placement & Certification Revision
29. MAEd Gifted Education Program Revision
30. Master of Arts in Teaching – ART Option Revision
31. Masters of Science in Nursing Program Revision
32. Nursing Pre-RN B.S.N. and Plan for B.S.N. Second Degree Option
33. Community Nutrition Program Revision
34. Master of Public Health Program Revision
35. Recreation and Park Administration B.S. Degree
36. Police Studies B.S. Program Revision
37. Minor in Police Studies Program Revision
38. Police Studies A.A. Program Revision
39. EKU Now! – Dual Credit and Jump Start Program Revision

ACADEMIC POLICY REVISIONS
1. Stopping Out Policy (President Whitlock has approved.)
2. Recording of Double Majors (President Whitlock has approved.)
3. Writing-Intensive Courses

GOOD OF THE ORDER

1. Lindsey Cross introduced DaJuane Harris as the new Student Representative on the CAA beginning May 2009. The Council expressed appreciation to Ms. Cross for her two years of outstanding service on behalf of EKU students.
2. Dr. Liz Throop recognized Dr. Michael Foster’s appointment as Assistant Dean of the College of Arts and Sciences.

The Council on Academic Affairs was adjourned at 4:20 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
May 21, 2009

Members Present: Rich Boyle, Ed Davis, Tina Davis, Michael Foster, Linda Frost, Claire Good, Gary Kuhnhenn, Kim Naugle, Jaleh Rezaie, Benton Shirey, Janna Vice, Mixon Ware, Deborah Whitehouse

Members Absent: Onda Bennett, Steve Byrn*, Verna Freer, DaJuane Harris, E.J. Keeley, Sandra Moore, Rodney Piercey, Sherwood Thompson, Liz Throop*
*indicates prior notification


Dr. Janna Vice called the Council on Academic Affairs to order at 1:03 p.m. on May 21, 2009.

Approval of the Minutes – April 16, 2009
The minutes were approved as distributed.

CURRICULUM ITEMS

Justice and Safety

Approved Memorandum of Agreement with U.S. Army Combat Readiness – Safety Center
Approved contingent upon review of Executive Committee of the Graduate Council.

Approved Memorandum of Agreement with EKU and EKU OSHA Training Institute Educational Center
Approved contingent upon review of Executive Committee of the Graduate Council.

University Programs

African/African-American Studies

Hybrid Course Proposal
Approved AFA 201W The African Experience – Addition of a writing intensive section
Effective Date Spring 2010

Course Revision
Approved AFA 201 The African Experience – Add statement to avoid credit for both 201 and 201W
Effective Date Spring 2010

Program Revision
Approved African/African American Studies – Addition of the writing intensive course AFA 201W
Effective Date Spring 2010
Honors Program

<table>
<thead>
<tr>
<th>Course Revisions</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>HON 205 Honors Humanities I – Convert course to writing intensive</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>HON 311 Honors Civilizations II – Convert course to writing intensive</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>HON 210 Honors Civilizations I – Convert course to writing intensive</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

Education

<table>
<thead>
<tr>
<th>Course Revisions</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASL 201 American Sign Language III – Remove course from Block VIII of the General Education options</td>
<td>Withdrawn</td>
</tr>
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</table>

Proposal not yet approved by General Education Committee.

<table>
<thead>
<tr>
<th>Course Revisions</th>
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<tbody>
<tr>
<td>ASL 202 American Sign Language IV – Remove course from Block VIII of the General Education options</td>
<td>Withdrawn</td>
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</table>

Proposal not yet approved by General Education Committee.

Curriculum and Instruction

Program Suspension

<table>
<thead>
<tr>
<th>Program Suspension</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT – Elementary Option</td>
<td>Summer 2009</td>
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</table>

Hybrid Course

<table>
<thead>
<tr>
<th>Hybrid Course</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 864S Teaching in the Outdoors – add service learning component</td>
<td>Summer 2009</td>
</tr>
<tr>
<td>ELE 446S Reading and Language Arts P-5 – add service learning component</td>
<td>Fall 2008</td>
</tr>
</tbody>
</table>

Course Revision

<table>
<thead>
<tr>
<th>Course Revision</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELE 446 Reading and Language Arts P-5 – revise Catalog text to accommodate creation of ELE 446S</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>ELE 492 Science in the Elementary Grades P-5 – revise Catalog text to accommodate creation of ELE 492S</td>
<td>Fall 2008</td>
</tr>
</tbody>
</table>

Program Revisions

<table>
<thead>
<tr>
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<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary Education (P-5) Teaching (B.S.) – add ELE 446S and ELE 492S to the program</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Special Education/Teaching B.S. Learning and Behavior Disorders – add ELE 446S and 492S to the Program Core and Education requirements.</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Elementary Education Teaching B.S. – Revise the B.S. in Elementary Education Degree Program to ensure that all candidates are provided instruction in all content areas they will be expected to teach in grades P-5 and add a special education course to enhance their skills in working with students with disabilities. Eliminate the following options (AKA emphasis areas): arts and humanities, English &amp; Communications, foreign language, kindergarten, mathematics, science, social science. Supporting Courses are enhanced and a specified multidisciplinary content is identified.</td>
<td>Spring 2010</td>
</tr>
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</table>

Special Education

Course Revision

<table>
<thead>
<tr>
<th>Course Revision</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SED 401 Exceptional Learners in Inclusive Classrooms – add statement referencing SED 401S and “credit not awarded…”</td>
<td>Spring 2009</td>
</tr>
</tbody>
</table>

Hybrid Course

<table>
<thead>
<tr>
<th>Hybrid Course</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SED 401S Exceptional Learners in Inclusive Classrooms – add single-section designation for service-learning</td>
<td>Spring 2009</td>
</tr>
</tbody>
</table>

Program Revision

<table>
<thead>
<tr>
<th>Program Revision</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Education Programs – make SED 401S an option in all teaching programs</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>
Educational Leadership & Policy Studies

New Course
Approved  EAD 840 Policy for Safe Schools  Fall 2009

New Endorsement
Approved  School Safety Endorsement, Safety and Facilities Management in Educational Settings  Fall 2009

Baccalaureate & Graduate Nursing

New Program
Postponed  Doctor in Nursing Practice Degree Program
Needs Phase 3; will return to CAA after going through Doctoral Approval Procedure

New Course
Approved  NSC 900 Seminar I: Role Transition  Fall 2010
Approved  NSC 901 Seminar II: Capstone Project Support  Fall 2010
Approved  NSC 905 Analytical Methods for EBP  Fall 2010
Approved  NSC 938 Special Topics for DNP  Fall 2010
Approved  NSC 940 Theoretical Application for DNP  Fall 2010
Approved  NSC 942 Informatics in Healthcare Delivery  Fall 2010
Approved  NSC 950 Public Health Policy and Health  Fall 2010
Approved  NSC 954 Organizational Leadership  Fall 2010
Withdrawn  NSC 960 Healthcare Economics and Finance
Finance and Economics Departments will discuss title revision.

NSC 990 Analytical Methods I  Fall 2010
Approved  NSC 992 Analytical Methods II  Fall 2010
Approved  NSC 994 Capstone Project  Fall 2010
Approved  NSC 995 Independent Study in Nursing  Fall 2010

Health Promotion and Administration

Course Drops
Approved  HEA 416 Introduction to Public Health  Fall 2009
Approved  HEA 450 Interpretation of Health Data  Fall 2009
Approved  HEA 360 Community Health Education Process  Fall 2009

New Courses
Approved  HEA 316 Introduction to Public Health  Fall 2009
Approved  HEA 350 Interpretation of Health Data  Fall 2009
Approved  HEA 460 Community Health Education Process  Fall 2009

Program Suspensions
Approved  Medical Assisting Technology (A.A.S.)  Fall 2009
Approved  Medical Practice Management (B.S.)  Fall 2009
Approved  Medical Coding Certificate  Fall 2011

Courses Dropped
The following courses will be phased out according to the suspension of the Medical Assisting Technology/Medical Practice Management program.
Approved  MAS 100 Introduction to Medical Assisting  Fall 2012
Approved  MAS 300 Maternal-Child Health Care  Fall 2012
Approved  MAS 323 Medical Assisting Laboratory Procedures  Fall 2012
Approved  MAS 324 Medical Assisting Techniques  Fall 2012
Approved  MAS 355 Medical Coding  Fall 2012
Approved  MAS 360 Medical Office Administration  Fall 2012
Approved  MAS 370 Medical Coding Center  Fall 2012
Approved  MAS 380 Comprehensive Simulations  Fall 2012
Approved  MAS 390 Medical Office Externship  Fall 2012
Approved  MPM 410 Business and Information Management in MPM  Fall 2012
Approved  MPM 450 Strategic Policy Development in MPM  Fall 2012
Approved  MPM 460 Compliance and Risk Management in MPM  Fall 2012
Approved  MPM 480 Medical Office Practicum  Fall 2012

COUNCIL ON ACADEMIC AFFAIRS Minutes from May 21, 2009
Submitted by Rick McGee, Office of the Registrar
Accounting, Finance & Information Systems

Course Revisions

- **ACC 425 Accounting Theory** – Change prerequisites as follows: C- to C and CCT 300 to CCT 300W. 
  Effective Date: Fall 2009
- **ACC 441 Auditing I** – Change prerequisites as follows: CCT 300 to CCT 300W. 
  Effective Date: Fall 2009
- **CIS 335 Data Base Management** – Drop CIS 212 and add Junior Standing as a Prerequisite; change C- to C in prerequisite. 
  Effective Date: Fall 2009
- **CIS 340 Electronic Business Technologies and Tools** – add Junior Standing as part of prerequisites and change C- to C in prerequisites. 
  Effective Date: Fall 2009
- **CIS 375 Networks and Telecommunication** – Drop “CIS 212 or CSC 104” and add Junior Standing as a prerequisite; Change C- to C in prerequisites. 
  Effective Date: Fall 2009
- **CIS 380 Information Systems Analysis and Design** – Add CIS 215 and Junior Standing as a prerequisite; change C- to C in prerequisites. 
  Effective Date: Fall 2009
- **CIS 400 Electronic Business Planning and Strategy** – Drop MGT 300 and add Junior Standing as prerequisite and change C- to C in prerequisite. 
  Effective Date: Fall 2009
- **FIN 410 Financial Analysis and Valuation** – Change prerequisites for FIN 410 from CCT 300 to CCT 300W and replace QMB 300 with ECO 320. 
  Effective Date: Fall 2009

Program Revisions

- **BBA Accounting** - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business core of the BBA in Accounting. 
  Effective Date: Fall 2009
- **BBA Computer Information Systems** - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in Business Core in the BBA in Computer Information Systems. Drop CIS 250 and CIS 436 from the CIS electives, add CIS 240 as a supporting course, and adjust non-business free electives and change total required program hours from 128 to 120. 
  Effective Date: Fall 2009
- **BBA Finance** - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in Business Core in the BBA in Finance. 
  Effective Date: Fall 2009
- **BBA Insurance** - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core of the BBA in Insurance. 
  Effective Date: Fall 2009
- **BS Insurance** - Change CCT 300 to CCT 300W in the Business Core of the BS in Insurance. 
  Effective Date: Fall 2009
- **Minor in Computer Information Systems** - add CIS 240 as part of the minor requirements. 
  Effective Date: Fall 2009

EKU Business (Departments of AFIS and MMAC)

Program Revision

- **BBA and BS Insurance Degree Requirements** - Add PSY 200 or 200W or SOC 131 for BBA Supporting Courses; change CCT 300 to CCT 300W in BBA Core and BS Insurance Core and change “C-“ to “C” in Enrollment in Upper-Division EKUBusiness Courses. 
  Effective Date: Fall 2009

Management, Marketing and Administrative Communication

Course Revisions

- **CCT 460 – Corporate Communication and Technology Internship** - Change prerequisites for CCT 460 as follows: CCT 300 to CCT 300W. 
  Effective Date: Fall 2009
- **GBU 480 – Business Strategy** - Change prerequisites for GBU 480 as follows: CCT 300 to CCT 300W. 
  Effective Date: Fall 2009

Program Revisions

- **BBA General Business** - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in Business Core of the BBA in General Business. 
  Effective Date: Fall 2009
- **BBA Management** - Add PSY 200 or 200W or SOC 131 for BBA Supporting Courses and change CCT 300 to CCT 300W in Business Core of the BBA in Management. 
  Effective Date: Fall 2009
- **BBA Marketing** - Add PSY 200 or 200W or SOC 131 for BBA Supporting Courses and change CCT 300 to CCT 300W in the Business Core of the BBA in Marketing. 
  Effective Date: Fall 2009
Approved Minor in Business - Change CCT 300 to CCT 300W in the Required Courses of the Business Minor. Fall 2009
Approved Minor in Managerial Communication - Change CCT 300 to CCT 300W in the Required Courses of the Managerial Communication Minor. Fall 2009
Approved Minor in Office Administration - Change CCT 300 to CCT 300W in the Required Courses of the Office Administration Minor. Fall 2009

Technology

Program Revision

Approved BS Industrial Technology - Change “C-” to “C” and change CCT 300 to CCT 300W in Supporting Course Requirements of the Industrial Distribution Option and in the statement “Industrial Technology majors may apply INT 310 in lieu of CCT 300 toward the minor in Business” to “Industrial Technology majors may apply INT 310 in lieu of CCT 300W toward the minor in Business.” Fall 2009

Anthropology, Sociology & Social Work

Course Revisions
Approved ANT 306 Human Evolution – add prerequisite needed for the course Fall 2009
Approved ANT 351W Archaeology; Writing Intensive – add prerequisites: ENG 102 or ENG 105(B) or HON 102 Fall 2009

Program Revision
Approved Sociology B.A. – Reduced hours to graduate from 128 to 120 Fall 2009

Chemistry

Course Revisions
Withdrawn CHE 772 Advanced Physical Chemistry – change course number Withdrawn

Drop Courses
Withdrawn CHE 471 Physical Chemistry I Withdrawn
Withdrawn CHE 472 Physical Chemistry II Withdrawn

New Courses
Withdrawn CHE 571 Physical Chemistry I Withdrawn
Withdrawn CHE 572 Physical Chemistry II Withdrawn
Withdrawn CHE 771 Physical Chemistry I Withdrawn
Withdrawn CHE 772 Physical Chemistry II Withdrawn

Program Revisions
Approved Chemistry B.A. – reflect current curriculum changes to course numbering, update the Chemistry Teaching Option to replace nonexistent courses and more content-appropriate courses Fall 2009
Withdrawn Chemistry B.S. – reflect curriculum changes Withdrawn
Withdrawn Chemistry Master of Science – reflect curriculum changes Withdrawn
Approved Chemistry Minor - Update minors due to course numbering changes Fall 2009
Approved Forensic Science B.S. – Update program due to course numbering changes Fall 2009

Economics

New Course
Approved ECO 330W Intermediate Microeconomics Fall 2009

Drop Course
Approved ECO 330 – replaced with ECO 330W Fall 2009

Program Revision
Approved Economics B.A. – Reduce hours required to graduate from 128 to 120 hours Fall 2009

English and Theatre

Course Revision
Approved ENG 455 Twentieth-Century American Fiction – revise course title Fall 2009
Approved ENG 485 Twentieth-Century British Fiction – revise course title Fall 2009
### New Course

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>ENG 386W War &amp; Peace in Lit Since 1900</td>
<td>Fall 2009</td>
</tr>
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</table>

### Foreign Languages & Humanities

#### New Course

<table>
<thead>
<tr>
<th>Approved</th>
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<tbody>
<tr>
<td>FLS 210 Language Topics: _______</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>FLS 230 Language Studies Abroad: _______</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>FLS 330 Language Studies Abroad: _______</td>
<td>Fall 2009</td>
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### Geography & Geology

#### Course Revision

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<thead>
<tr>
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<th>Effective Date</th>
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<tbody>
<tr>
<td>GEO 351 Geographic Techniques – Remove CSC 104 as prerequisite</td>
<td>Fall 2009</td>
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#### Program Revision

<table>
<thead>
<tr>
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<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Geography B.A. – Reduce amount of hours required to graduate from 128 to 120 and remove CSC 104 from supporting course requirements</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Geology B.S. – Reduce amount of hours required to graduate from 128 to 120 hours</td>
<td>Fall 2009</td>
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### Government

#### Course Revisions

<table>
<thead>
<tr>
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<th>Effective Date</th>
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<tbody>
<tr>
<td>POL 552 Modern Political Theory – revise Catalog description</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>POL 553 Contemporary Political Theory – revise Catalog description</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>POL 733 Seminar in State and Local Politics – remove POL 101 as prerequisite</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>LAS 735 Municipal Law – Remove prerequisite LAS 220</td>
<td>Withdrawn</td>
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#### Editorial Change

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>POL 752 Modern Political Theory – revise Catalog text</td>
<td>Withdrawn</td>
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#### New Courses

<table>
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<tr>
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<th>Effective Date</th>
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<tbody>
<tr>
<td>POL 552W</td>
<td>Withdrawn</td>
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<td>POL 553W</td>
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#### Program Revision

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<tbody>
<tr>
<td>Paralegal Program – reduce hours required to graduate from 128 to 120 hours</td>
<td>Fall 2009</td>
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### Mathematics and Statistics

#### Course Revisions

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>STA 320 Applied Statistics II – revise prerequisite</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>STA 500 Applied Statistical Inference – remove “credit not allowed with ECO 321 and STA 521”</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>STA 700 Applied Statistical Inference – remove “credit not allowed with ECO 321 and STA 521”</td>
<td>Withdrawn</td>
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#### New Courses

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<tbody>
<tr>
<td>MAE 301 Mathematics for Elementary Teachers III</td>
<td>Spring 2010</td>
</tr>
<tr>
<td>MAE 305 Problem Solving and Technology</td>
<td>Fall 2009</td>
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</table>

### Music

#### Approved

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>MUS 383 Orchestration</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>MUS 425 Concert Choir</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>MUS 426 University Singers</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>MUS 480 Form Analysis</td>
<td>Fall 2009</td>
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### Philosophy and Religion

#### Course Revision

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<tr>
<td>PHI 552 Modern Political Theory</td>
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<tr>
<td>PHI 553 Contemporary Political Theory</td>
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<tr>
<td>PHI 752 Modern Political Theory – revise Catalog text</td>
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</table>
COUNCIL ON ACADEMIC AFFAIRS Minutes from May 21, 2009  
Submitted by Rick McGee, Office of the Registrar

**Effective Date**

<table>
<thead>
<tr>
<th>Withdrawn</th>
<th>PHI 753 Contemporary Political Theory</th>
<th>revise Catalog text</th>
<th>Withdrawn</th>
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<tbody>
<tr>
<td>Withdrawn</td>
<td>PHI 552W Modern Political Theory</td>
<td>Withdrawn</td>
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<tr>
<td>Withdrawn</td>
<td>PHI 553W Contemporary Political Theory</td>
<td>Withdrawn</td>
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</tbody>
</table>

**Program Revision**

| Approved          | Bachelor of Arts in Philosophy | reduce hours required to graduate from 128 to 120 hours | Fall 2009 |

**Physics and Astronomy**

**Course Revision**

| Approved          | PHY 300 Modern Physics I | revise Catalog description | Fall 2009 |
| Approved          | PHY 300W Modern Physics I | add writing-intensive designation to course | Fall 2009 |

**Psychology**

**Program Revision**

| Approved          | Bachelor of Science in Psychology | reduce hours required to graduate from 128 to 120 hours; reduce free electives from 39 to 31 hours. | Fall 2009 |

**Editorial Revision**

| Approved          | Baccalaureate Degree Requirements | editorial revision to Catalog text. Add language to Catalog allowing students pursuing a General Studies degree to simultaneously pursue a departmental or University-level certificate. | Fall 2009 |

**INFORMATION ITEMS**

**Board of Regents Update**

The following CAA items were approved at the Board of Regents meeting on June 8, 2009:

**Academic Policy Revisions**

1. Upper-Division-Hours Requirement for Baccalaureate Degree
   
   Revise the number of upper-division hours required for a Baccalaureate Degree from 43 to 42 hours, based on the recommendation of the Ad-Hoc Committee.

**Curriculum Proposals**

**NEW PROGRAM**

1. Associate of General Studies A.G.S.

**NEW CERTIFICATES**

1. GIS Certificate
2. Autism Spectrum Disorders Certificate
   
   Recently-approved certificate is being proposed as a Professional-Level Certificate, which will need CPE approval.

**PROGRAM REVISIONS - DECREASING REQUIREMENTS TO 120 HOURS**

1. Anthropology Program Revision
2. General Business B.B.A.
3. Recreation and Park Administration B.S.
4. Health Services Administration Major
5. Health Education B.S. (Community Health Option, Wellness Option, School Health Option (to 126 hours)
6. Occupational Science B.S.
7. Homeland Security B.S.
8. B.S. in Emergency Medical Care
9. Correctional and Juvenile Justice Studies B.S.
10. Bachelor of Individualized Studies B.I.S.
11. General Studies B.A.

PROGRAM SUSPENSION
1. Corporate Communications and Technology B.B.A.

PROGRAM REVISIONS
1. B.A. English
   Change program requirements - add requirement for three hour Theatre course to the Following emphases in English major: Literature, Creative Writing, and Technical Writing; add Theatre capstone course to the Catalog; Remove six credits of foreign language requirements from the following options in the English major: Literature, Creative Writing, and Technical Writing; Change the current exclusion of Block VIII classes to require only Option 2 of that Block; Remove all non-foreign language Supporting Course requirements for the English Literature emphasis; Create a new block of required diversity courses in the following Emphases in the English major: Literature, Creative Writing, Technical Writing.
2. Paralegal Program – add language to departmental requirements
3. B.S. in Psychology – add PST 319 Industrial/Organization Psychology for B.S. Degree
4. B.B.A. Accounting – Eliminate ACC 442 and 527 from the Accounting Program
5. Master of Business Administration – Drop ACC 750 from the program
6. Minor in Advertising – change minor to drop COM 320 series and add JOU or PUB 320
7. Minor in Visual Media – change minor to drop COM 320 series and add JOU or PUB 320
8. B.A. in Journalism – change major to drop COM 320 series and add new courses
9. B.A. in Public Relations – change major to drop COM 320 series and add new courses
10. B.S. in Business Marketing Education/Teaching – request exclusion for General Education requirement: Block VII (QS) to take CIS 212 or CSC 104
11. B.S. Construction Management – change major requirements by removing FSE 379; change supporting course requirements by deleting three upper-division hours of selected Business electives and adding three upper- or lower-division hours of the same electives.
12. Elementary Education (P-5) Teaching B.S. – add ELE 445W and EDF 319W to the Program
13. Middle Grade Education (5-9) Teaching B.S. – add EMG 445W and EDF 319W to the Program Core and Professional Education Requirements
14. Deaf and Hard of Hearing (P-12) with Elementary Education (P-5) Teaching B.S. – add ELE 445W and EDF 319W to the program
15. Deaf and Hard of Hearing (P-12) with Middle Grade Education (5-9) Teaching B.S. – add EDF 319W and EMG 445W to the program core and education requirements
16. Special Education/Teaching B.S. Learning and Behavior Disorders – add ELE 445W, EDF 319W, EMG 445W to the program core and education requirements
17. B.S. Physical Education – remove PHE 415 requirement under option and add REC 102 or REC 290 under Support Option for Fitness and Wellness Option
18. Minor in Community Health – add HEA 320 to required courses and EHS 280 to Elective Courses under Minor
19. Minor in School Health Teaching P-12
20. Master of Public Health – drop thesis in all options
21. Occupational Therapy M.S. – change Graduate Catalog description of the admission process for Option 2
22. M.S. Recreation and Park Administration
23. ASP in Paramedicine

The Council on Academic Affairs was adjourned at 4:12 p.m.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on August 20, 2009.

Approval of the Minutes – May 21, 2009
The minutes were approved as distributed.

CURRICULUM ITEMS

Health Sciences

Baccalaureate and Graduate Nursing

New Course
Approved NSC 960 Management of Health Care Resources

Effective Date
Fall 2010

New Program
Approved Doctor of Nursing Practice
Pending additional information to be added to the proposal packet.

Justice and Safety

Memorandum of Agreement
Approved Memorandum of Agreement between EKU and the National Fire Academy for Awarding Academic Credit for Non-Collegiate Instruction

Criminal Justice and Police Studies

Hybrid Course
Approved CRJ 388W Criminal Justice Research

Effective Date
Fall 2009

Course Revision
Approved CRJ 388 Criminal Justice Research – add statement so credit will not be awarded for both CRJ 388 and 388W; revise prerequisites

Fall 2009

Safety, Security and Emergency Management

Hybrid Course
Approved FSE 300W Technical Report Writing for Emergency Services

Effective Date
Fall 2009

Drop Course
Approved FSE 300 Technical Report Writing for Emergency Services

Fall 2009
### Program Revision

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire and Safety Engineering B.S. – remove FSE 300 and add FSE 300W in Program requirements</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Arts and Sciences

**Hybrid Courses**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 552W Modern Political Theory</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>POL 553W Contemporary Political Theory</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

**Philosophy and Religion**

<table>
<thead>
<tr>
<th>Approved</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PHI 552W Modern Political Theory</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>PHI 553W Contemporary Political Theory</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Health Sciences

**Baccalaureate and Graduate Nursing**

**Program Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Nursing Pre-RN (BSN) – decrease overall program requirements to 120-121 hours</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Nursing Post-RN (RN-BSN) – decrease overall program to 120 hours</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

**Environmental Health Science and Clinical Laboratory Science**

**Program Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Laboratory Science B.S. – decrease overall program requirements to 120 hours</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Exercise and Sport Science

**New Course**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR 398 Pre-Season Practicum in Athletic Training</td>
<td>Summer 2010</td>
</tr>
</tbody>
</table>

**Program Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Training B.S. – add new course, drop HEA 450 from support and drop all free electives to bring overall program hours down to 120 hours</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Physical Education B.S. – decrease the overall program requirements to 120-126 hours</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Sport Management B.S. – decrease overall program requirements to 120 hours</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Family and Consumer Science

**Program Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apparel Design and Merchandising B.S. – decrease overall program to 120 hours</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>General Dietetics B.S. – decrease overall program requirements to 120-121 hours</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

#### Communication

**New Course**

<table>
<thead>
<tr>
<th>Approved</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CMS 205W Advocacy and Opposition</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>

**Course Revision**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEM 425 Electronic Media Operations Add “or COM 200W” to the prerequisite(s)</td>
<td>Spring 2010</td>
</tr>
<tr>
<td>CMS 205 Advocacy and Opposition To add a line to catalog description: “Students cannot receive credit for both CMS 205 and CMS 205W.”</td>
<td>Spring 2010</td>
</tr>
<tr>
<td>COM 200 Mass Media and Society To add to catalog description: “Students cannot receive credit for both COM 200W &amp; COM 200W.”</td>
<td>Spring 2010</td>
</tr>
<tr>
<td>COM 405 Media Law Add “or COM 200W” to the prerequisite(s)</td>
<td>Spring 2010</td>
</tr>
<tr>
<td>COM 415 Media Ethics Add “or COM 200W” to the prerequisite(s)</td>
<td>Spring 2010</td>
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</tbody>
</table>

**Program Revisions**

<table>
<thead>
<tr>
<th>Approved</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Broadcasting and Electronic Media B.A. - change Supporting Course Requirements in</td>
<td>Fall 2009</td>
</tr>
</tbody>
</table>
PUB BA to include PUB 320 or JOU 320 and PUB 412 or JOU 412 and drop COM 320 A-I. To modify the Broadcasting & Electronic Media Core Courses by adding “or COM 200W” in the Broadcasting and Electronic Media (B.A.)

Approved Communication Studies B.A. - modify the Major Requirement Courses by adding “or CMS 205W” in the Communication Studies (B.A.). Fall 2009

Approved Journalism B.A. - modify the Major Requirements Courses by adding “or COM 200W” in the Journalism (B.A.). Fall 2009

Approved Public Relations B.A. - modify the Major Requirements Courses by adding “or COM 200W” in the Public Relations (B.A.). Fall 2009

Approved Minor in Communication Studies - modify the Requirements by adding “or CMS 205W” in the Minor in Communication Studies. Fall 2009

Approved Minor in Dispute Resolution - modify the Requirements by adding “or CMS 205W” in the Minor in Dispute Resolution. Fall 2009

Approved Minor in Journalism - modify the Requirements by adding “or COM 200W” in the Minor in Journalism. Fall 2009

Approved Minor in Public Relations - modify the Requirements by adding “or COM 200W” in the Minor in Public Relations. Fall 2009

Management, Marketing and Administrative Communication

Course Revision

Approved GBU 480 Business Strategy - Add “with a grade of “C” or better in each pre-requisite course” and add CCT “300 or” to CCT 300W. Spring 2010

DISCUSSION ITEMS

1. Associate of Arts in General Studies Degree (A.G.S.)  
The A.G.S. Degree has been officially approved, following the 45-day review by the Council on Postsecondary Education.  

Office of the Provost

2. Change of Major Process  
The Change of Major Process has been approved.  

Office of Academic Advising and Retention

Postponed Office of the Registrar

3. Effective Dates for CAA Approved Curriculum  
Ms. Tina Davis discussed the effective dates for future CAA proposals due to the pending transition from DARS to the new Degree Works system. To assist in the transition and to put the University on a more appropriate and effective schedule, CAA proposals for substantive curriculum changes should become effective with the upcoming academic year. New courses and new programs may become effective during a current academic year. Changes to existing courses and programs should have a future academic year effective date.  

Office of the Registrar

Postponed Office of Academic Advising and Retention

4. Withdrawal from the University  
The Withdrawal from the University policy has been approved.  

Office of Academic Advising and Retention

INFORMATION ITEMS

Board of Regents Update  
The following CAA items were approved at the Board of Regents meeting on June 8, 2009:

Academic Policy Revisions
1. Upper-Division-Hours Requirement for Baccalaureate Degree
   Revise the number of upper-division hours required for a Baccalaureate Degree from 43 to 42 hours, based on the recommendation of the Ad-Hoc Committee.

Curriculum Proposals

NEW PROGRAM
1. Associate of General Studies A.G.S.

NEW CERTIFICATES
1. GIS Certificate
2. Autism Spectrum Disorders Certificate
   Recently-approved certificate is being proposed as a Professional-Level Certificate, which will need CPE approval.

PROGRAM REVISIONS - DECREASING REQUIREMENTS TO 120 HOURS
1. Anthropology Program Revision
2. General Business B.B.A.
3. Recreation and Park Administration B.S.
4. Health Services Administration Major
5. Health Education B.S. (Community Health Option, Wellness Option, School Health Option (to 126 hours)
6. Occupational Science B.S.
7. Homeland Security B.S.
8. B.S. in Emergency Medical Care
9. Correctional and Juvenile Justice Studies B.S.
10. Bachelor of Individualized Studies B.I.S.
11. General Studies B.A.

PROGRAM SUSPENSION
1. Corporate Communications and Technology B.B.A.

PROGRAM REVISIONS
1. B.A. English
   Change program requirements - add requirement for three hour Theatre course to the Following emphases in English major: Literature, Creative Writing, and Technical Writing; add Theatre capstone course to the Catalog; Remove six credits of foreign language requirements from the following options in the English major: Literature, Creative Writing, and Technical Writing; Change the current exclusion of Block VIII classes to require only Option 2 of that Block; Remove all non-foreign language Supporting Course requirements for the English Literature emphasis; Create a new block of required diversity courses in the following Emphases in the English major: Literature, Creative Writing, Technical Writing.
2. Paralegal Program – add language to departmental requirements
3. B.S. in Psychology – add PSY 319 Industrial/Organization Psychology for B.S. Degree
4. B.B.A. Accounting – Eliminate ACC 442 and 527 from the Accounting Program
5. Master of Business Administration – Drop ACC 750 from the program
6. Minor in Advertising – change minor to drop COM 320 series and add JOU or PUB 320
7. Minor in Visual Media – change minor to drop COM 320 series and add JOU or PUB 320
8. B.A. in Journalism – change major to drop COM 320 series and add new courses
9. B.A. in Public Relations – change major to drop COM 320 series and add new courses
10. B.S. in Business Marketing Education/Teaching – request exclusion for General Education requirement: Block VII (QS) to take CIS 212 or CSC 104
11. B.S. Construction Management – change major requirements by removing FSE 379; change supporting course requirements by deleting three upper-division hours of selected Business electives and adding three upper- or lower-division hours of the same electives.
12. Elementary Education (P-5) Teaching B.S. – add ELE 445W and EDF 319W to the Program
13. Middle Grade Education (5-9) Teaching B.S. – add EMG 445W and EDF 319W to the Program Core and Professional Education Requirements
14. Deaf and Hard of Hearing (P-12) with Elementary Education (P-5) Teaching B.S. – add ELE 445W and EDF 319W to the program
15. Deaf and Hard of Hearing (P-12) with Middle Grade Education (5-9) Teaching B.S. – add EDF 319W and EMG 445W to the program core and education requirements
16. Special Education/Teaching B.S. Learning and Behavior Disorders – add ELE 445W, EDF 319W, EMG 445W to the program core and education requirements
17. B.S. Physical Education – remove PHE 415 requirement under option and add REC 102 or REC 290 under Support Option for Fitness and Wellness Option
18. Minor in Community Health – add HEA 320 to required courses and EHS 280 to Elective Courses under Minor
19. Minor in School Health Teaching P-12
20. Master of Public Health – drop thesis in all options
21. Occupational Therapy M.S. – change Graduate Catalog description of the admission process for Option 2
22. M.S. Recreation and Park Administration
23. ASP in Paramedicine
COUNCIL ON ACADEMIC AFFAIRS MINUTES
September 17, 2009

Members Present: Allen Ault, Rich Boyle, Bob Brubaker, Ed Davis, Michael Foster, Claire Good, Jaleh Rezaie, Benton Shirey, Sherwood Thompson, Janna Vice, Deborah Whitehouse


*indicates prior notification

Non-Members Present: Sandy Cain, Laurence Hayes, Sarah Levy

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on September 17, 2009.

Approval of the Minutes – August 20, 2009
The minutes were approved as distributed.

CURRICULUM ITEMS

Family and Consumer Sciences
Program Revision
Approved Child and Family Studies B.S. Area Major – decrease overall program requirements to 120-128 hours

Health Sciences
Effective Date
May 2010

Education
Effective Date

American Sign Language and Interpreter Education
Course Revisions
Approved ASL 201 American Sign Language III – remove from General Education Block VIII
Approved ASL 202 American Sign Language IV – remove from General Education Block VIII

Effective Date
Fall 2010

Arts and Sciences
Effective Date

Geography and Geology
Courses Dropped
Approved GLY 802 Scientific Communication in Geosciences
Approved GLY 803 Graduate Seminar
Approved GLY 804 Research Methods in Geosciences
Approved GLY 805 Advanced Structural Geology
Approved GLY 821 Sedimentology: ______
Approved GLY 822 Igneous and Metamorphic Petrology
Approved GLY 823 Sedimentary Petrology
Approved GLY 836 Seminar: Granular Hydrogeology
Approved GLY 837 Seminar: Karst Hydrogeology
Approved GLY 838 Seminar: Karst Hydrogeology
Approved GLY 880 Seminar: ______
Approved GLY 860 Aqueous Geochemistry

Effective Date
Spring 2010

Approved

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010

Spring 2010
New Course

Approved GLY 460 Aqueous Geology  Effective Date Spring 2010

Program Revisions

Approved WGS Minor - Add previously approved courses (WGS 302, 304, 378) to the minor Effective Date Spring 2010
Approved WGS Certificate - Add previously approved courses (WGS 302, 304, 378) to the Certificate Effective Date Spring 2010

Editorial Revision

Approved WGS 313 Criminal Justice Ethics - Revise catalog to remove WGS 313 to reflect previously approved action Effective Date Fall 2009

DISCUSSION ITEMS

1. Report on the Early Alert Process

Mr. Benton Shirey provided a report on the results of the Early Alert system. Since its inception, there have been 2,100 early alerts from 307 faculty members. The CAA expressed appreciation of EKU Faculty for their participation. Based on the findings of the Early Alert report, the Office of Academic Advising and Retention is continuing to evaluate the process and discuss further follow-up for the alerts. Mr. Shirey met with Dr. Linda Fossen, Associate Vice President and Dean of Enrollment, as well as EKU Information Technology, to discuss follow-up with students and effective methods of contact.

INFORMATION ITEMS

The following items were approved by the Faculty Senate on September 14, 2009:

Program Revisions from 128 to 120 hours:
1. Sociology B.A.
2. Economics B.A.
3. Geology B.S.
4. Paralegal Program
5. Philosophy B.A.
6. Psychology B.S.
7. Medical Practice Management B.S.
8. Nursing Post-RN (RN-BSN)
9. Clinical Laboratory Science B.S.
10. Sport Management B.S.
11. Apparel Design and Merchandising B.S.
12. General Dietetics B.S. – decrease overall program hours to 120-121.
13. Physical Education B.S. – decrease the overall program hours to 120-126.
14. Athletic Training B.S. – add new course, drop HEA 450 from support and drop all free electives to bring overall program hours down to 120.
15. Nursing Pre-RN B.S.N. – decrease overall program requirements from 128 to 120-121
16. Computer Information Systems B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core of the BBA in Accounting. Drop CIS 250 and CIS 436 from the CIS electives, add CIS 240 as a supporting course, and adjust non-business free electives and change total required program hours from 128 to 120.
17. Geography B.A. – Reduce hours required to graduate from 128 to 120 and remove CSC 104 from supporting course requirements.

New Program:
School Safety Endorsement

Program Suspensions:
1. MAT Elementary Option
2. Medical Assisting Technology A.A.S.
3. Medical Practice Management B.S.
4. Medical Coding Certificate
Program Revisions:

1. African/African American Studies – addition of the writing intensive course AFA 201W
2. Chemistry Minor – revise courses in program to reflect recent changes of course numberings in the lab courses.
3. Chemistry B.A. - revise courses in program to reflect recent changes of course numberings in the lab courses.
4. Forensic Science B.S. - revise courses in program to reflect recent changes of course numberings in the lab courses.
5. Elementary Education (P-5) Teaching B.S. – add ELE 446S and ELE 492S
6. Special Education/Teaching B.S. Learning and Behavior Disorders – add ELE 446S and 492S to the Program Core and Education requirements
7. Deaf and Hard of Hearing (P-12) with Elementary Education (P-5) Teaching B.S. – Add ELE 446S and 492S to the Program Core and Education requirements.
8. Elementary Education Teaching B.S. – revise the program to ensure that all candidates are provided instruction in all content areas they will be expected to teach in grades P-5 and add a special education course to enhance their skills in working with students with disabilities. Eliminate the following options (aka emphasis areas): arts and humanities, English and Communications, foreign language, kindergarten, mathematics, science, social science. Supporting Courses are enhanced and a specified multidisciplinary content is identified.
9. Accounting B.B.A. – add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
10. Finance B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
11. Insurance B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
12. General Business B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
13. Management B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
14. Marketing B.B.A. - Add PSY 200 or 200W or SOC 131 for Supporting Courses and change CCT 300 to CCT 300W in the Business Core.
15. Insurance B.B.A. and B.S. – add PSY 200 or 200W or SOC 131 for BBA Supporting courses; change CCT 300 to CCT 300W in BBA Core and BS Insurance Core and change “C-“ to “C” in Enrollment in Upper-Division EKU Business Courses.
16. Insurance B.S. – Change CCT 300 to CCT 300W in the Business Core of the BS in Insurance.
17. Computer Information Systems Minor – add CIS 240 as part of the minor requirements.
18. Minor in Business – Change CCT 300 to CCT 300W in the required courses.
19. Minor in Managerial Communication - change CCT 300 to CCT 300W in the required courses.
20. Minor in Office Administration - change CCT 300 to CCT 300W in the required courses.
21. Industrial Technology B.S. – Change “C-“ to “C” and change CCT 300 to CCT 300W in Supporting Course Requirements of the Industrial Distribution Option and in the statement “Industrial Technology majors may apply INT 310 in lieu of CCT 300 toward the minor in Business” to “Industrial Technology majors may apply INT 310 in lieu of CCT 300 toward the Minor in Business.”
22. Teacher Education Programs – make SED 401S an option in all teaching programs.
23. Fire and Safety Engineering B.S. – remove FSE 300 and add FSE 300W in program requirements
24. Broadcasting and Electronic Media B.A. – change supporting course requirements in PUB B.A. to include PUB 320 or JOU 320 and PUB 412 or JOU 412 and drop COM 320 A-I. Modify the Broadcasting and Electronic Media Core courses by adding “or COM 200W.”
25. Communication Studies B.A. – modify the Major Requirement courses by adding “or CMS 205W.”
26. Minor in Dispute Resolution – modify the Requirements by adding “or CMS 205W.”
27. Minor in Communication Studies – modify the Requirements by adding “or CMS 205W.”
28. Journalism B.A. – modify the Major Requirements courses by adding “or COM 200W.”
29. Public Relations B.A. – modify the Major Requirements courses by adding “or COM 200W.”
30. Minor in Journalism – modify the Requirements by adding “or COM 200W.”

Minor in Public Relations – modify the Requirements by adding “or COM 200W”
Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on October 15, 2009.

Approval of the Minutes – September 17, 2009
The minutes were approved as distributed.

### CURRICULUM ITEMS

#### University Programs

**New Course**
AFA 330 U.S. South and Black Education – *create new course to be cross-listed with new EDF 330 course.*

*Note: Revised the course title to match cross-listed course EDF 330 and corrected curriculum change form to reflect the revision.*

**Effective Date**
Spring 2010

#### Education

**New Course**
EDF 330 U.S. South and Black Education

*Note: The supplied curriculum change form was revised in the meeting to correct course titles and ensure they matched in all sections of the proposal.*

**Effective Date**
Spring 2010

#### Business and Technology

**Course Revision**
AGR 330 Animal Products – *change credit hour description from 2 Lecture to 1 Lecture and 2 Lab*

**Effective Date**
Fall 2010
Communication

Course Revision
Approved
BEM 401 Broadcast News – replace COM 201 with BEM 301 as a pre-requisite  Spring 2010

MBA Office
Program Revision
Approved
MBA with Accounting Option – revise Graduate Catalog language to allow students who complete the undergraduate accounting course requirements or their acceptable equivalents or receive the consent of the MBA Admissions Committee to pursue the MBA with Accounting option. Fall 2009

Management, Marketing and Administrative Communication

Course Revision
Approved
CCT 580 Office Technology Seminar – Change prerequisite from CCT 300 to CCT 300W  Fall 2009
Approved
CCT 780 Office Technology Seminar – Change prerequisite from CCT 300 to CCT 300W and add the statement “or consent of instructor.”  Fall 2009

Justice and Safety

Criminal Justice and Police Studies

New Course
Approved
CRJ 313S Criminal Justice Ethics  Spring 2010

Course Revisions
Approved
CRJ 313 Criminal Justice Ethics – revise description so students cannot receive credit for both CRJ 313 and 313S; remove cross listing with WGS 313 (University Programs removed the cross listing in the September 2009 CAA meeting.)  Spring 2010
Approved
CRJ 406 Critical Issues in Criminal Justice – add statement “may be retaken for a maximum of six hours on different topics.”  Spring 2010

Program Revision
Approved
BS Criminal Justice – revise supporting course requirements; add the 3 hour requirement of COR; Change the 12 hours back to 9 hours, selected from APS, COR, CRJ, FSE, or PLS.  Spring 2010

Correctional and Juvenile Justice Studies

New Course
Approved
COR 300W Careers and Competencies in CJJS  Fall 2009

Correctional and Juvenile Justice Studies

New Course
Approved
COR 300 Careers and Competencies in CJJS  Spring 2010

Health Sciences

Course Revisions
Approved
CLS 201 Introduction to Clinical Pathology- correct course type and workload  Fall 2010
Approved
CLS 310 Hematology and Coagulation- revise course description and contact hours  Fall 2010
Approved
CLT 201 Urinalysis- revise course description and contact hours  Fall 2010
Approved
CLT 202 Hematology- revise course description and contact hours  Fall 2010
Approved
CLT 203 Clinical Chemistry- revise course description  Fall 2010
Approved
CLT 207 Technical Correlations- revise course description  Fall 2010
Approved
CLT 208 Clinical Techniques- revise course description and lab course number in prereq.  Fall 2010
Approved
CLT 209 Medical Microbiology- correct Catalog text to all-lecture course  Fall 2010

Dropped Courses
Approved
EHS 410 Radiological Health  Fall 2010
Approved
EHS 877 Public Health Group Dynamics  Fall 2010

CAA Approved contingent upon Graduate Council approval. Dr. Jaleh Rezaie will present the proposal at the next Graduate Council meeting.
### Exercise and Sport Science

**Course Revision**

- **Approved**
  - PHE 470 Internship: Sport Management - *Revise course description*  
  - **Fall 2010**

### Occupational Therapy

**Course Revisions**

- **Approved**
  - OTS 402 Pract-OS IV: Advocacy/Research - *Revise title, prerequisite & description*  
  - **Fall 2010**

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### Arts and Sciences

#### Anthropology, Sociology, & Social Work

**Course Revisions**

- **Approved**
  - SWK 354 Social Work Practice Methods - *Change catalog description and credit hours for course as a result of adding content from SWK 355.*  
  - **Spring 2010**

- **Approved**
  - SWK 355 Social Work Practice Methods II - *Change catalog description and credit hours for course as a result of moving content to SWK 354.*  
  - **Spring 2010**

**Program Revision**

- **Approved**
  - Social Work B.S.W - *Reduce hours to graduate from 128 to 120*  
  - **Spring 2010**

#### Chemistry

**Drop Courses**

- **Approved**
  - CHE 471 Physical Chemistry I  
  - **Fall 2010**

- **Approved**
  - CHE 472 Physical Chemistry II  
  - **Fall 2010**

- **Approved**
  - CHE 572 Advanced Physical Chemistry  
  - **Fall 2010**

- **Approved**
  - CHE 772 Advanced Physical Chemistry  
  - **Fall 2010**

**New Courses**

- **Approved**
  - CHE 574 Physical Chemistry I  
  - **Fall 2010**

- **Approved**
  - CHE 774 Physical Chemistry I  
  - **Fall 2010**

- **Approved**
  - CHE 575 Physical Chemistry II  
  - **Fall 2010**

- **Approved**
  - CHE 775 Physical Chemistry II  
  - **Fall 2010**

- **Approved**
  - CHE 576 Advanced Physical Chemistry  
  - **Fall 2010**

- **Approved**
  - CHE 776 Advanced Physical Chemistry  
  - **Fall 2010**

*CAA Approved contingent upon Graduate Council approval. Dr. Rezaie will present the above courses at the next Graduate Council meeting.*

#### Program Revision

- **Approved**
  - Chemistry (B.S.) – *Reflect recent curriculum changes*  
  - **Fall 2010**

- **Approved**
  - Chemistry Master of Science – *Reflect recent curriculum changes*  
  - **Fall 2010**

#### Government

**Course Revision**

- **Approved**
  - POL 552 Modern Political Theory – *Change catalog description*  
  - **Fall 2010**

- **Approved**
  - POL 553 Contemporary Political Theory – *Change catalog description*  
  - **Fall 2010**

- **Approved**
  - POL 733 Seminar in State and Local Politics – *Remove POL 101 as pre-requisite*  
  - **Fall 2010**

- **Approved**
  - LAS 735 Municipal Law – *Remove pre-requisite LAS 220*  
  - **Fall 2010**

**Editorial Change**

- **Approved**
  - POL 752 Modern Political Theory – *Change in catalog text*  
  - **Fall 2010**

- **Approved**
  - POL 753 Contemporary Political Theory – *Change in catalog text*  
  - **Fall 2010**

*CAA Approved contingent upon Graduate Council approval. Dr. Rezaie will present the above courses at the next Graduate Council meeting.*

#### Program Revision

- **Approved**
  - Bachelor of Arts Political Science – *Reduce hours from 128 to 120.*  
  - **Spring 2010**
Course Revisions

Mathematics and Statistics

Approved
STA 500 Applied Statistical Inference             Fall 2010
Approved
STA 700 Applied Statistical Inference             Fall 2010

New Course

Approved
MAE 872 Mathematics in the Curriculum             Spring 2010

Music

New Course

Approved
MUS 310 Topics in Music             Fall 2010

Physics and Astronomy

Editorial Change

Approved
PHY 131 (College Physics I) - Change the catalog description to more accurately reflect the course delivery.             Spring 2010
Approved
PHY 132 (College Physics II) - To change the catalog description to more accurately reflect the course delivery.             Spring 2010
Approved
PHY 201 (University Physics I) - To change the catalog description to more accurately reflect the course delivery.             Spring 2010
Approved
PHY 202 (University Physics II) - To change the catalog description to more accurately reflect the course delivery.             Spring 2010

Department of Philosophy and Religion

Course Revision

Approved
PHI 552 Modern Political Theory – Change catalog text             Fall 2010
Approved
PHI 553 Contemporary Political Theory – Change catalog text             Fall 2010

Editorial Change

Approved*
PHI 752 Modern Political Theory – Change catalog text             Fall 2010
Approved*
PHI 753 Contemporary Political Theory – Change catalog text             Fall 2010

*CAA Approved contingent upon Graduate Council approval. Dr. Rezaie will present the above courses at the next Graduate Council meeting.

Department of Psychology

New Degree Program

Discussion

Bachelor of Science Animal Studies
The New Program was distributed for information and preliminary discussion. It will return to the CAA as an actionable item in the November meeting.

DISCUSSION ITEMS

1. The Writing Intensive Course Requirements for International Students
   This item will return to the November CAA meeting as an action item.
   Approved
2. CAA and Timetable for Effective Terms/Years
   The Council approved the timetable and recommended it be put into effect. The timetable is based on the new Degree Works auditing system which processes effective dates in terms of Academic Year. The curriculum change forms and proposals should reflect this new terminology.
   Approved
3. Upper Division Hours Exceptions
   The Council approved the proposal and requested it be implemented as a Pilot Program.
   Approved
4. Withdrawal Process – Preliminary Discussion
   Preliminary discussion focused on how the Colleges could best serve students and intervene when students are attempting withdrawal from the University.
5. Change of Major Process – Preliminary Discussion
Board of Regents Update
The following items were approved by the Board of Regents at the September 19, 2009, meeting:

Program Revisions Decreasing to 120 Hours:
1. B.A. Sociology
2. B.A. Economics
3. B.A. Geography
4. B.S. Geology
5. B.A. Paralegal Science
6. B.A. Philosophy
7. B.S. Psychology
8. B.B.A. Computer Information Systems
9. Nursing Pre-RN BSN
10. Nursing Post-RN RN-BSN
11. B.S. Clinical Laboratory Science
12. B.S. Athletic Training
13. B.S. Physical Education
14. B.S. Sport Management
15. B.S. General Dietetics
16. B.S. Apparel Design and Merchandise
17. Medical Practice Management B.S.

Faculty Senate Update
The following items were approved by the Faculty Senate at the October 5, 2009, meeting:

Program Revision – Reducing Hours Required to Graduate
1. Child and Family Studies B.S. Area Major – decrease overall program requirements to 120-128 hours

Program Revisions
2. WGS Minor – add previously-approved courses (WGS 302, 304, 378) to the Minor
3. WGS Certificate - add previously-approved courses (WGS 302, 304, 378) to the Certificate

The Council on Academic Affairs meeting was adjourned at 3:06 p.m.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on November 19, 2009.

Approval of the Minutes – October 15, 2009
The minutes were approved as distributed.

**ACTION ITEM**

**University Programs**

Approved The Writing Intensive Course Requirement for International Students

**CURRICULUM ITEMS**

**Arts and Sciences**

<table>
<thead>
<tr>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Fall 2011</td>
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<td>Fall 2010</td>
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**Education**

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<tr>
<td>Fall 2010</td>
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**Honors Program**

<table>
<thead>
<tr>
<th>Effective Date</th>
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<td>2010-11</td>
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</tbody>
</table>

COUNCIL ON ACADEMIC AFFAIRS Minutes from November 19, 2009
Submitted by Rick McGee, Office of the Registrar
Hybrid Courses

Withdrawn
- HON 304S Special Topics
- HON 312S Special Topics

Justice and Safety

Effective Date

Criminal Justice and Police Studies

Editorial Revision
- Police Studies B.S. – edit the major requirements hours from 42 to 48 hours; it is not correct in the current Catalog

Fall 2009

Safety, Security and Emergency Management

New Certificate
- Certificate in Intelligence Studies (Undergraduate) – establish an Undergraduate, University-level certificate

Spring 2010

Health Sciences

Effective Date

Baccalaureate and Graduate Nursing

Course Revision
- NSC 486 Public Health Nursing – add prerequisites

Fall 2010

Family and Consumer Science

Hybrid Course
- FCS 400W Ethics and Advocacy in Family and Consumer Sciences

Spring 2010

Health Promotion and Administration

Course Revisions
- MAS 200 Medical Terminology I – revise prefix to HSA 200

Fall 2010
- MAS 201 Medical Terminology II – revise prefix to HAS 201

Fall 2010

New Certificate
- Post-Baccalaureate Health Information Management (HIM) Certificate

*Certificate approved by CAA contingent upon receipt of grant.

Approved

New Courses
- HSA 325 Healthcare Delivery Systems – new foundational course for certificate program

Summer 2010
- HSA 420 Fundamentals of Health Information Management – create course for new certificate program

Summer 2010
- HSA 425 Fundamentals of Healthcare Law – create course for new certificate program

Summer 2010
- HSA 430 Healthcare Coding and Reimbursement – create course for new certificate program

Summer 2010
- HSA 435 Healthcare Info Systems and Tech. – create course for new certificate program

Summer 2010
- HSA 440 Healthcare Quality and PL – create course for new certificate program

Summer 2010
- HSA 445 Fundamentals of Healthcare Informatics Research – create course for new certificate program

Summer 2010
- HSA 450 Healthcare Information Systems Development – create course for new certificate program

Summer 2010
- HSA 455 Health Information Management and Leadership – create course for new certificate program

Summer 2010

Occupational Therapy

Program Revision
- Occupational Science – revise and clarify progression and retention in the program

Spring 2010
<table>
<thead>
<tr>
<th>Education</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Counseling and Educational Psychology</td>
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<tr>
<td><strong>New Courses</strong></td>
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<tr>
<td>Approved</td>
<td>COU 900 Advanced Counseling Theories</td>
</tr>
<tr>
<td>Approved</td>
<td>COU 901 Advanced Group Counseling</td>
</tr>
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<td>Approved</td>
<td>COU 902 College Teaching</td>
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<td>Approved</td>
<td>COU 903 Advanced Multicultural Counseling</td>
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<td>Approved</td>
<td>COU 904 Advanced Interventions</td>
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<td>Approved</td>
<td>COU 905 Advanced Family Counseling</td>
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<tr>
<td>Approved</td>
<td>COU 906 Counseling: Advanced Supervision</td>
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<td>Approved</td>
<td>COU 907 Counseling: Advanced Practicum</td>
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<td>Approved</td>
<td>COU 908 Counseling: Advanced Internship</td>
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<td>Approved</td>
<td>COU 909 Dissertation Research</td>
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<tr>
<td>Approved</td>
<td>COU 910 Program Evaluation</td>
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<tr>
<td><strong>Special Education</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Program Revision</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>Moderate to Severe Disabilities Graduate Certificate</td>
</tr>
<tr>
<td></td>
<td>Remove NSC 700 from MSD Program and provide an option for students because the content is similar in SED 718 and OTS 715. Delete SED 240.</td>
</tr>
<tr>
<td><strong>Program Suspensions</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>Director of Special Education Alternate Certification</td>
</tr>
<tr>
<td>Approved</td>
<td>Special Education Learning and Behavior Disorders MAED Alternative Certification</td>
</tr>
<tr>
<td>Arts and Sciences</td>
<td></td>
</tr>
<tr>
<td>Anthropology, Sociology, &amp; Social Work</td>
<td></td>
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<tr>
<td><strong>New Course</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>SOC 300 Sociology of Humans and Animals</td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
</tr>
<tr>
<td><strong>Course Revisions</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 185 Introduction to Computer Concepts – Reduce CSC 185 prerequisites to only exclude students needing developmental math.</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 190 Object-Oriented Programming I – Add CSC 185 and remove CSC140 as prerequisites.</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 191 Object-Oriented Programming II – Remove CSC 185 as prerequisite to CSC 191.</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 195 Introduction to Discrete Structures – Remove CSC 185 as prerequisite to CSC 195.</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 313 Introduction to Database Systems – Add CSC310 as a prerequisite.</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 491 Console Game Design – Change prerequisite from CSC 310 to CSC 316 with senior standing.</td>
</tr>
<tr>
<td><strong>New Course</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 101 Introduction to Online Learning</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 250 Intro to Interactive Games &amp; Apps</td>
</tr>
<tr>
<td>Approved</td>
<td>CSC 315 3D Modeling</td>
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<td>Approved</td>
<td>CSC 316 3D Game Engine Design</td>
</tr>
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<td><strong>Program Revision</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>Minor in Computer Science – Update minor with current course offerings.</td>
</tr>
<tr>
<td>Approved</td>
<td>Minor in Interactive Media – Update minor with current course offerings.</td>
</tr>
<tr>
<td>Approved</td>
<td>Computer Science: Computer Security (B.S.) – Change option title to better reflect course offerings.</td>
</tr>
<tr>
<td>Approved</td>
<td>Computer Science: Interactive Multimedia (B.S.) – Change option title to better reflect</td>
</tr>
</tbody>
</table>
Department of Economics

Program Revision

Economics B.A. – Add “or its equivalent” next to ECO 220 under Economics Core in current Catalog.

Effective Date: Fall 2009

Department of English and Theatre

New Courses

ENG 210W Enjoying Literature: Writing Intensive
Spring 2010

ENG 212W World Literature II: Writing Intensive
Spring 2010

Program Revision


Effective Date: Fall 2010

Department of Psychology

Course Revisions

PSY 300 Social Psychology – (1) To remove this course from Block VB, VC, and VII(SBS) of the General Education options; (2) To revise course description to more accurately reflect current course content.

Fall 2010

PSY 300W Social Psychology: Writing Intensive – (1) To remove this course from Block VB, VC, PSYC and VII(SBS) of the General Education options; (2) To revise the course description to more accurately reflect course content; (3) To add prerequisite that was missing from catalog description.

Fall 2010

Business and Technology

Effective Date

Management, Marketing and Administrative Communication

Program Revision

Marketing B.B.A./PGM Option – remove MGT 320, 330 and OHO 362G as requirement; Lower hours required to graduate

Effective Date: Spring 2010

Technology (Industrial Technology)

Course Revisions

Change the prefix INT to AEM for the following courses, and add Catalog text “formerly INT…;” change any prerequisites with INT prefixes to AEM prefixes:

INT 192 Descriptive Geometry
INT 195 Computer Aided Drafting
INT 200 Introduction to Industrial Distribution
INT 201 Metallic Material Processes
INT 238 Industrial Materials
INT 301 Non-Metallic Material Processes
INT 310 Computer Communications in Industry
INT 320 Warehousing and Material Handling
INT 330 Dimensional Metrology
INT 332 Process Control and Auditing
INT 336 Reliability and Sampling
INT 349 A-N Cooperative Study: Industrial Technology
INT 352 Automated Technology Devices
INT 371 Hydraulics and Pneumatics
INT 382 Advanced Material Processing
INT 383 CAD/CAM Integration
INT 390 Advanced Computer Aided Design
INT 392 Computer Aided Machine Drawing
INT 397 Advanced Machine Drawing
INT 400 Distribution Operations Management

Effective Date: Summer 2010
CAA Approved 12/17/09

INT 406 Manufacturing Planning Systems
INT 408 Human Resource Development
INT 499 Manufacturing Senior Project

**New Course**

- AEM 338 Engineered Materials Testing  
  **Effective Date**: Fall 2010

**Course Revisions**

- INT 202 Quality Control – revise course title, prefix, and content  
  **Effective Date**: Fall 2010
- INT 242 Furniture and Cabinet Construction – revise prefix to AEM and drop INT 142 as prerequisite  
  **Effective Date**: Fall 2010
- INT 308 Methods Efficiency Measurement – revise prefix to AEM, revise course title, revise course description  
  **Effective Date**: Fall 2010

**Program Revisions**

- Industrial Technology B.S. – revise program title, revise course prefixes INT to AEM within program, revise required courses within program core, drop credits from general electives, suspend the Industrial Distribution Option  
  **Effective Date**: Fall 2010

### Technology (Computer Electronic Networking)

#### Courses Dropped

- EET 305 Linear Electronic Circuits  
  **Effective Date**: Summer 2010

#### New Course

- NET 454 Wireless/WAN Security  
  **Effective Date**: Summer 2010

#### Course Revisions

- EET 251 Electricity and Electronics – update course description  
  **Effective Date**: Summer 2010
- EET 252 Digital Electronics – revise course descriptions  
  **Effective Date**: Summer 2010
- EET 253 Microprocessor Systems – revise course title, term offerings, revise prerequisites, revise course descriptions  
  **Effective Date**: Summer 2010
- EET 257 Circuits and Electronic Devices – revise course title, term offerings, and course description  
  **Effective Date**: Summer 2010
- EET 302 PC Troubleshooting and Construction – revise course prefix to NET (Networking), revise description and add prerequisite  
  **Effective Date**: Summer 2010
- EET 303 LANs and PC Communications – revise prefix to NET(Networking), revise term offerings, add prerequisite  
  **Effective Date**: Summer 2010
- EET 343 Network Switches and Routers – revise prefix to NET(Networking), revise term offerings, add prerequisite  
  **Effective Date**: Summer 2010
- EET 349 Applied Learning in CET/CEN – revise prefix to NET(Networking), revise course title and term offerings  
  **Effective Date**: Summer 2010
- EET 349 A-N Cooperative Study: CET/CEN – revise prefix to NET(Networking), revise course title and term offerings  
  **Effective Date**: Summer 2010
- EET 350 Industrial Electronics – offer course in alternate semesters  
  **Effective Date**: Summer 2010
- EET 351 Programmable Logic Controllers – add alternate prerequisite; offer course in alternate terms  
  **Effective Date**: Summer 2010
- EET 354 Microcomputer and Network Security – revise prefix to NET(Networking), revise course title and term offerings, add prerequisite  
  **Effective Date**: Summer 2010
- EET 395 Special Topics in CET/CEN – revise prefix to NET(Networking), revise course title and term offerings, delete list of special topics  
  **Effective Date**: Summer 2010
- EET 399 CET Capstone Project – revise prefix to NET(Networking), revise course title and description  
  **Effective Date**: Summer 2010

- EET 403 Advanced LANs and PC Communication – revise prefix to NET(Networking), revise course title and term offerings, add additional prerequisite  
  **Effective Date**: Summer 2010

- EET 440 Fiber-Optics and Communications – revise prefix to NET(Networking), revise course description and prerequisites  
  **Effective Date**: Summer 2010

- EET 452 Electrical Power and Drives – revise course description and prerequisites, offer course in alternate terms  
  **Effective Date**: Summer 2010

- EET 499 CEN Capstone Project – revise prefix to NET(Networking), revise course title and description  
  **Effective Date**: Summer 2010
Program Revisions

Approved

Computer Electronic Networking B.S. – decrease number of hours from 128 to 120 hours, revise program title and CIP Code, revise courses within the program, reduce free elective hours to 5-6, reduce Major Requirement hours from 42 to 40. Fall 2010

Technology A.A.S. – revise course prefixes and course requirements in the program, reduce total number of hours in the Computer Electronics option from 44 to 39-40 Fall 2010

Discussion Items

1. CIP Code Changes, December 15, 2009, CPE Deadline
2. Withdrawal Process
3. Change of Major Process
4. Upper Division Hours Exceptions
5. New CAA Proposal Deadlines Calendar

The Council on Academic Affairs was adjourned at 4:16 p.m.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on December 17, 2009.

Approval of the Minutes – November 19, 2009
The minutes were approved as distributed.

CURRICULUM ITEMS

Health Sciences

Occupational Therapy – Discussion Item
Doctorate in Occupational Therapy
Distributed for preliminary discussion. Program background was provided by Dr. Colleen Schneck. The OTD program will return to the CAA in January 2010, as an actionable item.

Hybrid Courses
Approved
HON 304S Special Topics
HON 312S Special Topics

Course Revisions
Approved
HON 304 Special Topics – revise course description to indicate equivalency with new hybrid course
HON 312 Special Topics – revise course description to indicate equivalency with new hybrid course

Honors
Effective Date
Fall 2010
Fall 2010
Fall 2010
Fall 2010
### Business and Technology

<table>
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<tr>
<th>Proposal Type</th>
<th>Description</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Course Revision</td>
<td>JOU 305 Feature Writing – change prerequisite by deleting ENG 101 and 102 (or 105)</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Program Revision</td>
<td>Public Relations B.A. – change the number of hours required to graduate from 128 to 120 by reducing the number of free electives.</td>
<td>Fall 2010</td>
</tr>
</tbody>
</table>
| Management, Marketing and Administrative Communication | **Course Revisions**  
  - MKT 309 Integrated Marketing - Remove the statement “Cross listed as COM 309 and TEC 309” and “Credit will not be awarded to students who have credit for COM 309 or TEC 309.”  
  - MKT 401 Internet Marketing - Change the prerequisites of MKT 401 by adding “or MKT 301.”  
  - Office Systems and Technologies A.A.S. - Add the Office Systems and Technologies (A.A.S.) to the text on page 98, item 6 in the 2009-2010 Undergraduate Catalog.  
  - Office Systems and Technologies A.A.S. - Add the following: A grade of “C” or better is required for the Office Systems and Technologies (AAS) Supporting Course and Major Requirements. Delete the following: ACC 250 (1) from the Supporting Course Requirements and 3 hours from the Free Electives lowering the total degree hours to 60 hours.  
  - Business and Marketing Education/Teaching B.S. - Delete ACC 250 (1) from the Major Requirements lowering the total degree hours to 127. | Fall 2010 |

### Technology

<table>
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<th>Proposal Type</th>
<th>Description</th>
<th>Effective Date</th>
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<tr>
<td>Course Drop</td>
<td>TEC 309 Integrated Marketing Communication</td>
<td>Fall 2010</td>
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<tr>
<td>Course Revisions</td>
<td>TEC 255 Web Publishing – delete A in semester offerings</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Program Revisions</td>
<td>TEC 355 Web Animation – revise course descriptions to reflect change in content</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Program Revisions</td>
<td>Graphic Communications Management B.S. - Decrease total required hours from 128 to 120 by reducing hours from Free Electives and 3 hours from GCM 349. Drop CSC 160 and the option of ACC 202 or ECO 300 or MGT 301 or MKT 301, and require both MGT 301 and MKT 301. Add MGT 330.</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Program Revisions</td>
<td>Minor in Computer Electronics Technology - Change prefixes for networking &amp; security related courses from “EET” to “NET”. Drop EET 254 as a required class. Add EET 251 as a required class. Offer a selection between EET 351 (Programmable Logic Controllers) and NET 354 (Microcomputer &amp; Network Security) formerly EET 354.</td>
<td>Fall 2010</td>
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### Education

<table>
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<th>Proposal Type</th>
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<tr>
<td>New Courses</td>
<td>ASL 225 Introduction to Deaf Studies</td>
<td>Fall 2010</td>
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<tr>
<td>New Courses</td>
<td>ASL 400 ASL Skills for Interpreters</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>New Courses</td>
<td>ITP 410 Professional Relationship Ethics</td>
<td>Fall 2010</td>
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<tr>
<td>New Courses</td>
<td>ITP 480 Interactive Interpreting</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course Revisions</td>
<td>ITP 210 Application of Fingerspelling and Number Systems – revise course prefix and title</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course Revisions</td>
<td>ITP 215 Professional Ethics and Issues in Interpreting – add ASL 225 as prerequisite</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course Revisions</td>
<td>ITP 310 Interpreting in Private Practice – revise course title and description</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course Revisions</td>
<td>ITP 320 Voice-to-Sign – revise course description and title</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course Revisions</td>
<td>ITP 325 Sign-to-Voice Interpreting I – revise title and description; remove ITP 115 as prerequisite</td>
<td>Fall 2010</td>
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</tbody>
</table>

COUNCIL ON ACADEMIC AFFAIRS Minutes from December 17, 2009  
Submitted by Rick McGee, Office of the Registrar
COUNCIL ON ACADEMIC AFFAIRS Minutes from December 17, 2009
Submitted by Rick McGee, Office of the Registrar

Approved
ITP 370 Interpreting in Specialized Settings I – revise course title

Effective Date
Fall 2010

Approved
ITP 420 Voice-to-Sign Interpreting II – revise course description and title

Effective Date
Fall 2010

Approved
ITP 425 Sign-to-Voice Interpreting II – revise course description and title

Effective Date
Fall 2010

Approved
ITP 430 Interpreting in Specialized Settings II – revise course title

Effective Date
Fall 2010

Approved
ASL 301 American Sign Language V – revise course description to add lab class

Effective Date
Fall 2010

Approved
ASL 302 American Sign Language VI – revise course description to add lab class

Effective Date
Fall 2010

Course Dropped
ITP 115 Heritage and Culture of the Deaf

Effective Date
Fall 2010

Program Revisions
Interpreter Training Program – revise program title, revise course requirements within program, lower total curriculum requirements from 128 to 127 hours

Effective Date
Fall 2010

Program Revisions
American Sign Language (ASL) Studies – revise program description based on course revisions

Effective Date
Fall 2010

______________________________________________________________________________________

Health Sciences

New Course
Associate Degree Nursing
NUR 114 Nursing Concepts I

Effective Date
Fall 2010

Dropped Courses
NUR 112 Nursing Concepts I

Effective Date
Fall 2010

Approved
NUR 116 Laboratory Application of Nursing Concepts I

Effective Date
Fall 2010

Course Revision
NSC 300 Nursing Externship - Change Prefix to NUR300 and move to ASN dept, also edit title and text to align with the current Kentucky Board of Nursing Language and guidelines

Effective Date
Summer 2010

Exercise and Sport Science

Program Revision
Physical Education B.S. - correct catalog, PHE 415 is a requirement for the teaching option only and PHE 562 is in the core requirement for all options so it needs to be removed from the option area for fitness and wellness. Correct free electives for fitness and wellness.

Effective Date
Fall 2009

Health Promotion and Administration

New Course
HSA 450 Healthcare Information Systems Development – create course for new certificate program

Effective Date
Fall 2010

Occupational Therapy

Course Revisions
OTS 880 Research in Occupational Therapy – drop prerequisite

Effective Date
Fall 2010

Withdrawn
OTS 834 Advanced Dimension of Occupation OBP: V – update course description

Effective Date
Fall 2010

Withdrawn
OTS 853 Leadership and Human Services – update description to reflect the course as requirement in proposed OTD program

Effective Date
Fall 2010

New Courses
The following new course proposals are core course requirements in the proposed OTD program:

Withdrawn
OTS 901 OTD Leadership Seminar I

Effective Date
Fall 2010

Withdrawn
OTS 902 OTD Leadership Seminar II

Effective Date
Fall 2010

Withdrawn
OTS 903 OTD Leadership Seminar III

Effective Date
Fall 2010

Withdrawn
OTS 904 OTD Leadership Seminar IV

Effective Date
Fall 2010

Withdrawn
OTS 905 OTD Practicum

Effective Date
Fall 2010

Withdrawn
OTS 910 Policy Analysis for Occupational Therapy

Effective Date
Fall 2010

Withdrawn
OTS 911 Applied Research for Occupational Therapy

Effective Date
Fall 2010

Withdrawn
OTS 912 Evidence-based practice for Occupational Therapy

Effective Date
Fall 2010

Withdrawn
OTS 913 Educational Practices for Occupational Therapy

Effective Date
Fall 2010
Anthropology, Sociology, & Social Work

New Course

Withdrawn

SOC 322 Sociology of Mass Media - add a course that has been taught as a special topics course

Art & Design

Course Revisions

Approved
ART 313 Figure Painting - Drop semester offering of fall and spring to spring only
ART 314 Painting Media - Drop fall and spring semester offering to fall only
ART 383 Photography IV - Change prerequisite from ART 381 to ART 382 and add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 413 Advanced Painting - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 414 BFA Painting - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 423 Advanced Sculpture - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 424 BFA Sculpture - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 432 Printmaking V - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 434 BFA Printmaking - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 443 Jewelry and Metalsmithing V - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 444 BFA Jewelry Metallurgy - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 472 Ceramics IV - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 473 Ceramics V - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 474 BFA Ceramics - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 483 Photography V - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 484 BFA Photography - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
ART 499 Senior Exhibition - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
DES 322 Interior Design Studio III - Add prerequisite of admission in BFA program. Drop TEC 331 as a co-requisite.
DES 326 Interior Design Studio IV - Add prerequisite of Major GPA 3.0 and statement admission in BFA program.
DES 352 Image Making - Add prerequisite of Major GPA 3.0 and statement admission in BFA program
DES 353 Production of Graphic Design - Add prerequisite of Major GPA 3.0 and statement admission to the BFA program.
DES 354 Typography II - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
DES 422 Interior Design Studio V - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
DES 426 Interior Design Studio VI - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
DES 450 Professional Practices in Graphic Design - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program

Effective Date: Fall 2010
Approved  DES 451 New Media - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
Approved  DES 453 Senior Workshop in Design - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
Approved  DES 454 BFA Graphic Design - Add prerequisite of a Major GPA 3.0 and statement admission to the BFA program
Approved  ART 312 Painting II - To change “instructor approval” to “departmental approval” in to course description
Approved  ART 562 Seminar in Art Criticism - Change prerequisite Art History course prefix from ART to ARH.
Approved  ART 762 Seminar in Art Criticism - Change prerequisite Art History course prefix from ART to ARH.
Approved  ARH 594 Italian Renaissance Art - Change prerequisite Art History course prefix from ART to ARH.
Approved  ARH 595 Baroque and Rococo Art - Change prerequisite Art History course prefix from ART to ARH
Approved  ARH 795 Baroque and Rococo Art - Change prerequisite Art History course prefix from ART to ARH
Approved  DES 226 Interior Design Studio II - The course is taught during the Spring semester. Changing the symbol for the semester the course is taught from I. to II.
Approved  DES 327 History of Design I - Change the symbol for the semester the course is taught from II. to I. The course is taught during the Fall semester. Also the prefix for art history prerequisites and corequisites have changed from ART 390 and 391 to ARH 390 and 391.
Approved  DES 328 History of Interior Design II - Change the symbol for the semester the course is taught from I. to II. The course is taught during the Spring semester.

**Editorial Revisions**

Approved  Minor in Art (History) - Change course prefix from ART to ARH
Approved  Minor in Art (Studio) - Change course prefix from ART to ARH
Approved  Minor in Art (Teaching) - Change course prefix from ART to ARH and eliminate dropped course listing and add approved course listing.

**Program Revisions**

Approved  Art/Studio Options B.F.A - Add a description of program objectives and degree requirements. Remove dropped courses and add approved courses. Add courses that are required but not listed.
Approved  Art B.A - Correct typo errors, revise list of approved degree requirements, and include a description of objectives for degree program.

**Computer Science**

**Course Revision**

Approved  CSC 550/750 Graphics Programming - Change prerequisites from CSC 310 with a math course to CSC 316.

**English & Theatre**

**Course Revisions**

Approved  ENG 210 Enjoying Literature - To prohibit students from receiving credit for both ENG 210 and the proposed ENG 210W course.
Approved  ENG 212 World Literature - To prohibit students from receiving credit for both ENG 212 and the proposed ENG 212W course.
Approved  ENG 351 American Literature II - Prohibit students from receiving credit for both ENG 351 and the proposed ENG 351W course

**Hybrid Course**

Approved  ENG 351W American Literature II

**Program Revision**

Approved  English B.A. - Change ENG 499 from a required course to an elective.

**Foreign Languages & Humanities**

**Course Revisions**

Approved  FRE 301 Survey of French Literature I - Add prerequisite to FRE 301 Survey of French Literature I
Approved  FRE 302 Survey of French Literature II - Add prerequisite to FRE 302 Survey of French Literature II
Approved  FRE 310 Topics in French: _____ - Revise course description to still include language and culture but not literary topics

**Dropped Courses**

Approved  FRE 400 French Literary Studies

Effective Date

Fall 2010

COUNCIL ON ACADEMIC AFFAIRS Minutes from December 17, 2009
Submitted by Rick McGee, Office of the Registrar
Approved FRE 401 French Language Studies
New Course

Approved FRE 312 French Literary Studies:

Program Revisions

Approved French B.A. - Add requirement of GPA 2.75 in courses for French major, reduce required hours.
Approved Minor in French - Change total required hours for French minor from 24 to 21 and reword recommended sequence of FRE courses.
Approved Spanish B.A. - Add requirement of GPA 2.75 in courses for Spanish major, reduce required hours from 128 to 120, and delete recommendation for specific supporting courses.

Geography & Geology
Course Revision
Approved GEO 456 Geographic Image Interpretation – Change course title.

Dropped Courses
Approved GEO 101 Introduction to Geography
Approved GEO 201 Historical Geography I: Pre-Industrial Era
Approved GEO 202 Historical Geography II: Modern World

Editorial Revision
Approved Geology B.S. - Correct errors in number of hours for supporting course requirements and free electives. Correct excluded blocks for general education requirements.

Government
Course Revision
Approved POL 551 Classical Political Theory - To change catalog description: Students cannot receive credit for both POL 551 and POL 551W.
Approved POL 751 Classical Political Theory - To prevent students from receiving credit for both POL 751 and PHI 551, PHI 551W, POL 551, POL 551W or PHI 751.

Hybrid Course
Approved POL 551W Classical Political Theory

History
Course Revisions
Approved HIS 246 World Civilizations I - Change the title of HIS 246, World Civilizations I, to World Civilizations to 1500
Approved HIS 247 World Civilizations II - To change the title of HIS 246, World Civilizations II, to World Civilizations since 1500

Program Revision
Approved History B.A. - Reduce the number of required electives from 46 to 38 hours and reduce total required hours to 120 hours.

Mathematics and Statistics
New Courses
Approved MAE 550 Teaching Mathematics in the Secondary School
Approved MAE 750 Teaching Mathematics in the Secondary School
Approved MAE 843 Teaching Math to Low Achievers
Approved MAE 850 Trends and Materials in the Teaching of Mathematics

Philosophy and Religion
Course Revisions
Approved PHI 551 Classical and Medieval Political Theory - To change catalog language to ensure that students cannot receive credit for the W and non-W versions of the same course.
Approved PHI 751 Classical and Medieval Political Theory - To prevent students from receiving credit for both PHI 751 and PHI 551, PHI 551W, POL 551, POL 551W or POL 751.

Hybrid Course
Approved PHI 551W Classical and Medieval Political Theory

The Council on Academic Affairs was adjourned at 2:37 p.m.