Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m. on January 21, 2010.

Approval of the Minutes – December 17, 2009
The minutes were approved as distributed.

CURRICULUM ITEMS

**Health Sciences**

**New Program**
Approved Doctorate in Occupational Therapy

**Course Revisions**
Approved OTS 834 Advanced Dimension of Occupation OBP: V – revise course title and description
Approved OTS 853 Leadership and Human Services – revise course description

**Effective Date**
Spring 2012

**Education**

**Course Revisions**
Approved EME 872 Mathematics in the Curriculum – cross-list with MAE 872

**Effective Date**
Summer 2010
ESE 550 Teaching Mathematics in the Secondary School – cross-list with MAE 550  
ESE 750 Teaching Mathematics in the Secondary School – cross-list with MAE 750

**Arts and Sciences**

**English & Theatre**

**Program Revision**

- Approved English/Teaching B.A. - change ENG 499 from a required course to an elective  
  
**Foreign Languages & Humanities**

**Program Revisions**

- Approved French/Teaching B.A. - Add requirement of GPA 2.75 in courses for French teaching major, reduce required hours from 128 to 120, and delete recommendation for specific supporting courses. Delete reference to FRE 400 and replace with FRE 312.
- Approved Spanish/Teaching B.A. - Add requirement of GPA 2.75 in courses for Spanish teaching major, reduce required hours from 128 to 120, and delete recommendation for specific supporting courses.

**Geography & Geology**

**Program Revision**

- Approved Earth Science/Teaching B.S. - Revise Major and Supporting Course Requirements.
  
  *Editorial corrections of General Education Requirements, Teacher Education Requirements and hours totals.*

**Business and Technology**

**Accounting, Finance and Information Systems**

**New Courses**

- Approved FIN 310 Entrepreneurial Finance - add FIN 310 as a new course that covers financial issues in entrepreneurial small businesses  
- Approved FIN 311 Personal Financial Planning  
- Approved FIN 390S Community Financial Literacy
  
  *Approved with edits – Add Service Learning Committee approval date 1/13/10 to form, Strike “practicum” from Part IV of form.*

**Course Revisions**

- Approved FIN 201 Personal Money Management – remove restrictions on the course  

**New Program**

- Approved Certificate in Financial Literacy (Undergraduate) – Create a 12-hour, in-house certificate.

  *This certificate will not require CPE approval.*

**Communication**

**Course Revisions**

- Approved COM 201 Writing and Reporting News I - add HON 102 to the list of prerequisites  
- Approved JOU 425 Community Journalism - Change the prerequisites from JOU 201 to COM 201  
- Approved JOU 480 Writing and Selling Nonfiction - change HON 105 to 102 in the prerequisites

**DISCUSSION ITEMS**

1. Interim Policy on Policies

   Dr. Sherry Robinson presented the Interim Policy on Polices.

2. Policy on Authorization for Regulations

   Dr. Sherry Robinson discussed the proposed Policy on Authorization for Regulations. If the policy passes, the Board of Regents would approve the University President to authorize university-level regulations. Dr. Robinson will bring the proposed policy to the February CAA meeting for possible Council recommendations.
3. Concurrent Degrees *Catalog* Revision
   This item will return to the February CAA meeting as an action item. At the conclusion of the January meeting, The Office of the Registrar will circulate a revised version of the *Catalog* language proposal, including a copy to Dr. Anne Shordike for review by the Academic Quality Committee.

4. Subsequent Degrees *Catalog* Revision
   This item will return to the February CAA meeting as an action item. A revised version of the proposal will also be sent to all CAA members, including a copy sent to Dr. Anne Shordike for review by the Academic Quality Committee.

5. Proposal Deadline for Inclusion in the 2010-11 *Catalog*.
   CAA proposals are due at the March 18, 2010, meeting for inclusion in the 2010-11 *Catalog*.

6. College of Justice and Safety Academic Reorganization

The Council on Academic Affairs was adjourned at 2:42 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
February 18, 2010

Members Present: Onda Bennett, Ed Davis, Tina Davis, Linda Fossen, Michael Foster, Verna Freer, Linda Frost, Claire Good, Dajuane Harris, Luke Morgan, Jaleh Rezaie, Claire Schmelzer, Benton Shirey, Sherwood Thompson, Janna Vice, Deborah Whitehouse

Members Absent: Allen Ault*, Rich Boyle, Bob Brubaker*, Steve Byrn, E.J. Keeley, Sandra Moore, Kim Naugle* *indicates prior notification

Non-Members Present: Carolyn Harvey, Vic Kappeler, Derrick Morton, Julie Patterson, Jerry Pogatschnick, Sherry Robinson, Bill St. Pierre, Linda Turner

Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m. on February 18, 2010.

Approval of the Minutes – January 21, 2010
The minutes were approved as distributed.

CURRICULUM ITEMS

Environmental Health Science

New Program
MPH-EHS Graduate Certificate in Occupational Health
Dr. Carolyn Harvey presented the New Program proposal. The proposal will return to the March CAA meeting for action.

Hybrid Course
HON 306W Honors Humanities II
Approved

Honors Program

Course Dropped
HON 306 Honors Humanities II
Approved

Criminal Justice & Police Studies

Department Name Revision
Change name of the Department of Criminal Justice and Police Studies to Department of Criminal Justice

Course Revision
CRJ 345 Diversity and Criminal Justice – revise course description to more accurately reflect the content of the course.

Approved

Fall 2010
COUNCIL ON ACADEMIC AFFAIRS Minutes from February 18, 2010
Submitted by Rick McGee, Office of the Registrar

Agriculture

Course Revisions

Approved: AGR 301 Directed Work Experience - Allow AGR 301 (a variable credit course) to be retaken up to a maximum of 4 credit hours. Remove cross listing with OHO 301. Fall 2010

Approved: AGR 410 Special Problems Seminar - Allow AGR 410 (an Independent Studies Course) to be retaken up to a maximum of 4 credit hours provided topics are different. Fall 2010

Approved: OHO 301 Directed Work Experience - Allow OHO 301 (a variable credit course) to be retaken up to a maximum of 4 credit hours. Remove cross listing with AGR 301. Fall 2010

Approved: OHO 410 Special Problems Seminar - Allow OHO 410 (an Independent Studies Course) to be retaken up to a maximum of 6 credit hours provided topics are different. Fall 2010

Program Revisions

Approved: Agriculture B.S. - Change the number of credit hours required for a B.S. in Agriculture from 128 to 120 hours by reducing Free Electives 7 credit hours. Reduce the practicum requirement (AGR 301/302/349) from 4 credit hours to 3. Also, designate all courses < or > 3 credit hours, etc. to clean up. Fall 2010

Approved: Horticulture B.S. - Change the number of credit hours required for a B.S. in Horticulture from 128 to 120 hours by reducing Free Electives 8 credit hours. Correct the Major Requirement hours from 60 to 59. Also, designate all courses < or > 3 credit hours, etc. to clean up. Fall 2010

Communication

Program Revision

Approved: Journalism B.A. - To change the number of hours required from 128 to 120 in the JOU BA Degree by excluding Block VII SBS in the General Education Requirements and reducing Free Electives by 6 credit hours. The department has moved most of the NON-JOU prefix classes to supporting course requirements as suggested by the Gen Ed committee. COM 201/301 remain in Major courses as they are core classes in the JOU curriculum. Fall 2010

Arts and Sciences

Computer Science

New Courses

Approved: CSC 555 Topics in Multimedia: ______ Summer 2010
Approved: CSC 755 Topics in Multimedia: ______ Summer 2010

English and Theatre

Course Revisions

Approved: ENG 804 Seminar in Creative Writing: _____ - Remove the pre-requisite and raise the number of repeatable hours for ENG 804. Fall 2010
Approved: ENG 870 Seminar in Medieval Literature - Allow students to repeat ENG 870 up to six hours Fall 2010
Approved: ENG 873 Seminar in Renaissance Literature - Allow students to repeat ENG 873 up to six hours Fall 2010
Approved: ENG 876 Seminar in Restoration and Eighteenth-Century Literature - Allow students to repeat ENG 876 up to six hours Fall 2010
Approved: ENG 878 Seminar in Nineteenth-Century British Literature - Allow students to repeat ENG 878 up to six hours Fall 2010

Program Revision

Approved: Master of Arts in English - Eliminate “emphases” and all references to “emphases” from the Master of Arts in English program Fall 2010

Foreign Languages & Humanities

Program Revision

Approved: Certificate in French Conversation and Culture - Add FRE 310 to course options for French certificate Fall 2010

Psychology

Course Dropped

Approved: PSY 411 Psychology in Legal System Fall 2010

New Course

Approved: PSY 466 Forensic Psychology Fall 2010
Graduate Program and Research

**New Courses**

- **GRD 857a-z A&S Written Comp Exam:** Add a listing for the written comprehensive exam for programs in the college of Arts and Sciences so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 867a-z B&T Written Comp Exam:** Add a listing for the written comprehensive exam for programs in the college of Business and Technology so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 877a-z Ed Written Comp Exam:** Add a listing for the written comprehensive exam for programs in the college of Education so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 887a-z HS Written Comp Exam:** Add a listing for the written comprehensive exam for programs in the college of Health Sciences so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 897a-z J&S Written Comp Exam:** Add a listing for the written comprehensive exam for programs in the college of Justice and Safety so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 858a-z A&S Exit Competency Exam:** Add a listing for an Exit Competency exam for programs in the college of Arts and Sciences so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 868a-z B&T Exit Competency Exam:** Add a listing for an Exit Competency exam for programs in the college of Business and Technology so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 878a-z Ed Exit Competency Exam:** Add a listing for an Exit Competency exam for programs in the college of Education so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 888a-z HS Exit Competency Exam:** Add a listing for an Exit Competency exam for programs in the college of Health Sciences so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 898a-z J&S Exit Competency Exam:** Add a listing for an Exit Competency exam for programs in the college of Justice and Safety so it can be captured as a program requirement in Degree Works. The a-z designation will uniquely identify each graduate program.
- **GRD 899 - Continuing Enrollment:** Add a course to permit continuous enrollment for graduate students. The Registrar and Graduate School will discuss further details and edits to the GRD 899 course curriculum form and will report on these edits in the March CAA meeting.

**Environmental Health Science**

**New Courses**

- **EHS 510 Radiological Health – 510/710 replacing EHS 410 for new Certificate**
- **EHS 710 Radiological Health**
- **EHS 875 Principles of Ventilation**
- **EHS 885 Crisis Management, Risk Communication/Assessment**

These items will return for action in the March CAA meeting.

**Occupational Therapy**

**Course Revision**

- **OTS 822 OBP II: Health Care Practice 2A – revise course title to designate sequence** Approved with edits to course title: revised title to Health Care Practice 2A.

**New Course**

- **OTS 824 OBP II: Health Care Practice 2B** Approved with edits to course title: revised title to Health Care Practice 2B.
Course Revisions

- OTS 830 OBP III: Education Communities – revise corequisites and add prerequisite (Fall 2010)
- OTS 831 Practice Seminar II - revise corequisites and add prerequisite (Fall 2010)
- OTS 832 OBP IV: Community-Based Practice – revise contact hours (Fall 2010)
- OTS 836 OBP VI: Optimizing Occupation – delete a prerequisite course (Fall 2010)
- OTS 871 Practice Seminar II – revise name, decrease credit hours, revise description and add Corequisite (Fall 2010)
- OTS 832 OBP IV: Community-Based Practice – revise contact hours (Fall 2010)
- Occupational Therapy M.S. – eliminate one core course and add new core course (Fall 2010)

Program Revision

Education

Curriculum and Instruction

Course Revisions

- ESE 850 Trends in Secondary Math Education – cross list with MAE 850 (Fall 2010)
- EME 843 Teaching Math to Low Achievers – cross list with MAE 843 (Fall 2010)

Course Dropped

- EGC 845 Teaching in the Secondary/P-12 School
- EGC 839 Capstone Seminar in Middle Grade Education

Course Revision

- EMS 889 Literary Consulting Capstone Seminar – revise course title, description, and prerequisites (Fall 2010)

Program Revisions

- MAED – Elementary Education – revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)
- MAED – Middle Grade Education - revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)
- MAED – Reading/Writing - revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)
- MAED – Library Science - revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)
- MAED – Secondary Education - revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)

New Courses

- EMS 853 Creativity in the Classroom
- EMS 854 Social & Emotional Development of Gifted & Talented

Program Revisions

- MAED – Gifted Education - revise the program to align with the Kentucky Teacher Leader Endorsement (Fall 2010)
- MAED – Elementary Education Teaching B.S. – revise the program to allow appropriate exceptions for elementary education students who are also in the Honor’s Program. (Fall 2010)

Educational Leadership

New Courses

- EDL 830 College Teaching
- ETL 800 Leadership Skills for Teachers
- ETL 801 Education Policy Studies
- ETL 802 Research for Teacher Leaders

ACTION ITEMS

1. Concurrent Degrees Catalog Revision
2. Subsequent Degrees Catalog Revision
3. Interim Policy on Policies
4. Policy on Authorization for Regulations

The action items will be forwarded to the Faculty Senate for the meeting on March 1, 2010.

Office of the Registrar
Office of the Registrar
Office of the Provost
Office of the Provost
DISCUSSION ITEMS

1. First Day of Class Attendance: Use It or Lose It
2. Admission Requirements for Associate of General Studies, Catalog Revision
3. Academic Dismissal, Catalog Revision
4. Clarification of Credit/Non-Credit Coursework, Catalog Revision

The discussion items will be forwarded to the Faculty Senate as information items for the March 1, 2010, meeting. The items will return to the March CAA meeting for action.

The Council on Academic Affairs was adjourned at 3:12 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
March 18, 2010

Members Present: Onda Bennett, Rich Boyle, Bob Brubaker, Tina Davis, Michael Foster, Verna Freer, Claire Good, DaJuane Harris, Jaleh Rezaie, Anne Shordike, Norman Spain, Sherwood Thompson, Janna Vice, Deborah Whitehouse

Members Absent: Steve Byrn, Ed Davis, Linda Fossen, Linda Frost*, E.J. Keeley, Sandra Moore, Benton Shirey*
*indicates prior notification

Non-Members Present: Carolyn Harvey, Derrick Morton, Julie Patterson, Bruce Pratt, Judy Short, Julie Spease, Mary Wilson, Neil Wright

Dr. Janna Vice called the Council on Academic Affairs to order at 1:03 p.m. on March 18, 2010.

Approval of the Minutes – February 18, 2010
The minutes were approved as distributed.

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**CURRICULUM ITEMS**

### Health Sciences

**New Program**
- MPH-EHS Graduate Certificate in Occupational Health

**New Courses**
- EHS 510 Radiological Health 510/710 to replace EHS410 for new Cert.
- EHS 710 Radiological Health 510/710 to replace EHS410 for new Cert.
- EHS 875 Principles of Ventilation - for new Cert.
- EHS 885 Crisis Management, Risk Communication/Assessment - for new Cert.

### University Programs

**New Course**
- GSD 220 Prior Learning Seminar

**Program Revision**
- Minor in International Studies
  - Change GEO 200 to GEO 100; Add ANT 250, GEO 205, GEO 302, HUM 350, HUM 360 and CMS 375 to the electives; Delete ANT 325, ANT 435, SPE 375, TNT 300, and HIS 354 from the electives

### Education

**Curriculum and Instruction**

**Editorial**
- Update Introductory Catalog Text

**Educational Leadership**

**New Courses**

Approved  |  Fall 2010
---|---

COUNCIL ON ACADEMIC AFFAIRS Minutes from March 18, 2010
Submitted by Rick McGee, Office of the Registrar
EAD 811 Utilizing Resources in Education

EAD 812 Staff Selection and PD

New Endorsement

Teacher Leader Endorsement

This endorsement program provides an avenue for candidates who previously completed a master’s degree or for candidates who completed Rank II 5th year or Rank I 6th year programs prior to December 31, 2010, an option to add the Teacher Leader Endorsement to their credentials.

Program Revision

MAEd in Instructional Leadership

Revise program title and components of the program to reflect the requirements and standards for the new Teacher Leader Endorsement.

Health Sciences

Baccalaureate and Graduate Nursing

Program Revision

Nursing (BSN) - To update catalog copy to reflect revised mission and outcomes, and also department approval process for three prerequisite nursing courses. To specify the time frame as five years for accepting older credits on specific prerequisite/support courses (BIO 171, BIO 273/CLT 209, BIO 105, NFA 201, NSC 232, NSC 242, and NSC 252).

Family and Consumer Science

Program Revision

General Dietetics

a. Change progression/admission and graduation requirements:
   - Increase the minimum cumulative GPA required for admission to the dietetics program from 2.5 to 2.75
   - Increase the minimum cumulative GPA required to earn the BS in General Dietetics from 2.75 to 3.0
   More selective admission and academically rigorous graduation requirements will help to ensure that graduates will be competitive in the dietetic internship selection process and pass the national Registered Dietitian (RD) exam.

b. Delete CHE 330 as a Major Requirement option Currently, CHE 330 (4 hrs) is offered as an alternative course for NFA 301 (3 hrs). The content of NFA 301, however, is specific to the major and integrated with other courses in the curriculum. Thus, CHE 330 is not equivalent in content to NFA 301.

Dropped Course

FCS 400 Ethics and Advocacy in Family and Consumer Science

Spring 2010

Health Promotion and Administration

Program Revision

Health Education – Wellness Opt.

Drop REC 411 and Add PHE 407. Change name of this Health Education option from Wellness to Worksite Health Promotion. It is essential that students who work in Worksite Health Promotion have a thorough background in personal training and fitness (PHE 433) and a prerequisite to this course is PHE 407 – Strength and Conditioning. Students employed in Worksite Health Promotion are not as likely to come in contact with seniors, so we are dropping REC 411 (Therapeutic Recreation Services for the Senior Adult). This helps us to stay as close as possible to 120 hours for the option. We would also like to change the option title from Wellness to Health Education with an option in Worksite Health Promotion to better reflect the language in the field.

Course Revision

HSA 203 Fundamental of Medical Science

Change course number to HSA303. This course is restricted to Health Services Administration majors and is taken during the junior year. This is currently the only HSA course (taken after formal admission to the program) that is numbered at the 200 level.

Occupational Therapy

Editorial

OTS 313 Occupation in Context

To correct by adding OTS302 as the co-requisite to OTS 313. In 2007-08, changes were made to several occupational science courses to include the co-requisites for a sequence of courses (OTS 302, OTS 335, and OTS 421). OTS 302 was changed to reflect OTS 313 as its co-requisite but OTS313 was overlooked.

Course Revision

OTS 402 Practicum in OS IV: Research and Advocacy

Add statement so OTS 402 Credit will not be given if OTS 402S credit has been earned.

Hybrid Course

Fall 2010

COUNCIL ON ACADEMIC AFFAIRS Minutes from March 18, 2010
Submitted by Rick McGee, Office of the Registrar
OTS 402S Practicum in OS IV: Research and Advocacy

Justice and Safety

Emergency Medical Care

New Course
EMC 105 Survey of Medical Terminology

Fire and Safety Engineering Technology

New Programs
Fire Protection Administration (B.S.)
Fire, Protection, and Safety Engineering Technology (B.S)
Fire, Arson, and Explosion Investigation (B.S.)
Occupational Safety (B.S).

The new program proposals will return to the April 2010, CAA meeting as action items for votes by the Council.

Program Suspended

Fire and Safety Engineering Technology Program
This item will return to the April CAA meeting for vote.

Program Revision

Approved Minor in Fire and Safety Engineering Technology - Modify the minor to reflect course prefix changes within the fire and safety curriculum. Fall 2010

New Courses
FSE 224 Human Behavior in Fire
FSE 260 Proving Criminal Acts
FSE280 Constitutional Criminal Procedure
FSE 330 Principles of Criminal Investigation
FSE 335 Engineering Mechanics
FSE 445 Advanced Structural Fire Protection
FSE 480 Industrial Fire Safety
FSE 481 Fire Protection Design
OSH 495 Senior Capstone

The new course proposals will return to the April CAA meeting for vote by the Council.

Homeland Security

Program Revisions

Approved BS Homeland Security - To revise the required major and supporting courses in the Bachelor’s of Science in Homeland Security. Fall 2010
Approved Minor in Homeland Security - To revise the Minor in Homeland Security to reflect the latest revisions to the BS in Homeland Security program course offerings. Fall 2010
Approved Certificate in Intelligence Studies - To revise the undergraduate Certificate in Intelligence Studies. To include new courses in the Certificate in Intelligence Studies. Courses include: HLS 402 Counterintelligence, CIS 320 Forensic Computing: Investigations and CIS 325 Forensic Computing: Acquisition and Analysis. Fall 2010

New Programs
Certificate in Emergency Management
Certificate in Homeland Security
Minor in Emergency Management

The new program proposals will return to the April 2010, CAA meeting as action items for votes by the Council.

New Courses
HLS 391 Vulnerability and Risk Assessment
HLS 402 Counterintelligence
HLS 451 Disaster Preparedness and Response
HLS 491 Emergency Planning
HLS 495 Homeland Security Colloquium

The new course proposals will return to the April CAA meeting for vote by the Council.

Course Dropped

HLS 421 Prevention and Problem Solving

Course Revisions

Approved HLS 401 Intelligence Process, Change name to Intelligence Analysis Fall 2010
Approved HLS 461 Mitigation and Disaster Recovery Change name to Disaster Recovery Fall 2010

Arts and Sciences
<table>
<thead>
<tr>
<th>Program</th>
<th>Course Revisions</th>
<th>Fall 2010</th>
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</thead>
<tbody>
<tr>
<td>Anthropology, Sociology, &amp; Social Work</td>
<td><strong>Course Revisions</strong></td>
<td></td>
</tr>
<tr>
<td>Approved</td>
<td>ANT 360 Mesoamerica before Cortez - Change prerequisites</td>
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<tr>
<td>Approved</td>
<td>SOC 425 World Systems Analysis - Drop SOC 131 prerequisite for SOC 425</td>
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<tr>
<td>Approved</td>
<td>SWK 310 Social Welfare - Revise existing course to include “writing intensive” criteria</td>
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<td>New Courses</td>
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<td>SWK 310W Social Welfare</td>
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<td>Approved</td>
<td>SOC 322 Sociology of Mass Media</td>
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<td>Approved</td>
<td>SOC 330S Sociology of Migration</td>
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<td>Art &amp; Design</td>
<td>New Course</td>
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<tr>
<td>Chemistry</td>
<td><strong>Course Revision</strong></td>
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<td>New Courses</td>
<td>Approved</td>
<td>CHE 385 Chemical Literature</td>
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<td>CHE 484 Chemistry Colloquium</td>
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<td>CHE 485 Chemistry Seminar</td>
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<td>Approved</td>
<td>FOR 465W Expert Witness Testimony</td>
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<tr>
<td>Dropped Courses</td>
<td>Approved</td>
<td>CHE 480 Seminar I – Replace with CHE 385</td>
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<tr>
<td>Approved</td>
<td>CHE 481 Seminar II – Replace with CHE 485</td>
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<tr>
<td>Program Revisions</td>
<td>Approved</td>
<td>Chemistry B.A. - To update the Chemistry B.A. program to reflect recent course changes and update the General Education requirements.</td>
</tr>
<tr>
<td>Approved</td>
<td>Chemistry B.S. - Update the Chemistry B.S. program to reflect recent department course changes.</td>
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<tr>
<td>Economics</td>
<td><strong>Dropped Course</strong></td>
<td>Approved</td>
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<tr>
<td>Program Revision</td>
<td>Approved</td>
<td>Globalization and International Affairs B.A. - Reduce the number of hours for the BA degree in Globalization and International Affairs from 128 semester hours to 120 semester hours.</td>
</tr>
<tr>
<td>English and Theatre</td>
<td><strong>Course Revisions</strong></td>
<td>Approved</td>
</tr>
<tr>
<td>Approved</td>
<td>ENG 353 English Literature II - Modify course description to ensure that students do not receive credit for ENG 353 if they have credit for writing-intensive version (ENG 353W).</td>
<td></td>
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<tr>
<td>Hybrid Courses</td>
<td>Approved</td>
<td>ENG 211W Survey of World Literature I - Offer a writing-intensive option to the existing English 211 course</td>
</tr>
<tr>
<td>Approved</td>
<td>ENG 353W English Literature II - Develop a writing-intensive version of ENG 353.</td>
<td></td>
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<tr>
<td>Program Revision</td>
<td>Approved</td>
<td>English B.A. - Removal of a block of “diversity” courses from the creative writing and technical writing emphases. The courses include ENG 360 (Literatures of Africa), 361 (African-American Lit.), 362 (North American Native Lit.), 363 (Latin American/Latino Lit.), 364 (Women’s Lit.), 365 (Appalachian Lit.), and 366 (Queer Theory and Literatures), removal of a three-hour theatre requirement from the creative writing and technical writing emphases of the English B.A. program.</td>
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<td>Foreign Languages &amp; Humanities</td>
<td><strong>Program Revision</strong></td>
<td>Approved</td>
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<tr>
<td>Government</td>
<td><strong>Course Revisions</strong></td>
<td></td>
</tr>
</tbody>
</table>
### New Course

**POL 100 Principles of Politics and Government**

*Change catalog description: Students cannot receive credit for both POL 100 and POL 100S.*

**Fall 2010**

### History

#### Dropped Courses

- **HIS 415 American Economic History**
- **HIS 450 Senior Seminar in History**
- **HIS 201 Historical Research and Methods**

**Fall 2010**

#### New Courses

- **HIS 290 Historical Research and Methods**
- **HIS 450W Senior Seminar in History**

**Fall 2010**

### Program Revision

- **History B.A. non-teaching** - Reflect the dropped courses (415 & 450) and the course changes (290 and 450W).

**Fall 2010**

### Music

#### Course Revisions

- **MUS 253 Percussion Ensemble** - Add a 0 credit option for this course.
- **MUS 254 Jazz Ensemble** - Add a 0 credit option for this course.
- **MUS 256 Marching Band** - Add a 0 credit option for this course.
- **MUS 453 Percussion Ensemble** - Add a 0 credit option for this course.
- **MUS 454 Jazz Ensemble** - Add a 0 credit option for this course.

**Fall 2010**

### Physics and Astronomy

#### New Course

**PHY 129 Success in College Physics**

**Fall 2010**

### Psychology

#### Course Revisions

- **PSY 319 Industrial/Organizational Psychology** - Revise course description to reflect that students may not receive credit for both PSY 319S and PSY 319.
- **PSY 401 Senior Thesis** - Modify course description to ensure that students do not receive credit for PSY 401 if they have credit for writing-intensive version (PSY 401W).

**Fall 2010**

### Hybrid Courses

- **PSY 319S Industrial/Organizational Psychology**
- **PSY 401W Senior Thesis**

**Fall 2010**

### Business and Technology

#### Accounting, Finance & Information Systems

##### New Courses

- **ACC 350 Accounting Information Systems**
- **CIS 320 Forensic Computing: Investigations**
- **CIS 325 Forensic Computing: Acquisitions**

**Fall 2010**

##### Course Revision

- **FIN 324 Principles of Investments** - Change prerequisite for the course from FIN 300 to FIN 300 or FIN 201 or FIN 310.

**Fall 2010**

##### Program Revisions

- **Accounting, BBA** - Reduce the total number of hours required for a degree in Accounting, to add Accounting Information Systems as a required course, and to make MAT 211 required for all accounting majors.
- **Computer Information Systems, BBA** - Add two new courses as electives in the General CIS Option.
- **Finance, BBA** - Reduce the total hours required for Finance major to 120, and to incorporate recently approved courses FIN 310 and FIN 311 into the finance program.
- **Insurance, BBA** - Decrease number of free electives to reduce total number hours required to 120. Revise and increase Major Requirements hours to reflect current course offerings.
- **Insurance, BS** - Decrease number of free electives to reduce total number hours required to 120. Revise Major Requirements to reflect current course offerings.
- **Minor in Computer Information Systems** - Drop CIS 340 from and to add CIS 375 as part of the minor.

**Fall 2010**

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COUNCIL ON ACADEMIC AFFAIRS Minutes from March 18, 2010
Submitted by Rick McGee, Office of the Registrar
requirements for both business and non-business majors.

**New Program**

Minor in Personal Finance

The new program proposal will return to the April 2010, CAA meeting as action items for votes by the Council.

**Agriculture**

**New Course**

Approved AGR 319 Renewable & Sustainable Energy Spring 2011

**Business and Technology**

**Course Revisions**

Approved BTS 300 Professional Skills Seminar Fall 2010

Approved BTS 400 Professional Skills Seminar Fall 2010

**Communication**

**Course Drops**

Approved BEM 353 The Art & Craft of Screenwriting Fall 2010

Approved CMS 485 Communication Training & Development Fall 2010

**New Courses**

Approved BEM 353W The Art & Craft of Screenwriting - To create a BEM 353 W course incorporating substantive writing assignments and designated as a writing intensive course with syllabus and TCAC Advisory Board Approval Letter Fall 2010

Approved CMS 485S Communication Training & Development Fall 2010

**Course Revisions**

Approved BEM 350 Cinema History I Fall 2010

Approved BEM 351 Cinema History II Fall 2010

Approved BEM 460 Advanced Film Genre Fall 2010

Approved CMS 450 Mediation Fall 2010

**Program Revisions**

Approved Broadcasting/Electronic Media B.A. - Change BEM 353 in Broadcasting/Electronic Media: Film Option to BEM 353W (under Options requirements). Fall 2010

Approved Communication Studies BA - Change CMS 485 under Major Requirements in B.A. Communication Studies to CMS 485S and permit either CMS 450, Mediation or CMS 485S, Training & Development as a required course in the major. Fall 2010

Approved Communication Studies Minor - Change CMS 485 in Communication Studies minor requirements to CMS 485S Fall 2010

**EKU Business**

**Catalog Text Revision**

Text in EKUBusiness of Undergraduate Catalog. - Add following text: CIS 212 or CSC 104 to BBA Supporting Courses. Fall 2010

**Management, Marketing & Administrative Communication**

**Course Revision**

Approved CCT 201 Professional Communication - Remove this course from Block VIII General Education. Fall 2010

**Program Revisions**

Approved General Business BBA - Add “or PSY 200 or 200W” in Supporting Course Requirements. Add “W” to CCT 300 in Business Core. Change the General Business Option from the requirement of a 400 level Marketing course to an upper-division marketing course and to include FIN 310 and FIN 311 among the Finance course choices. Fall 2010

Approved Management BBA - Add “PSY 200 or 200W” to Supporting Course Requirements. Revise the number of total hours required to obtain Management BBA Degree, Management Option and Human Resource Management Option from 128 hours to 120 hours by decreasing 8 hours from Free electives. Add “W” to CCT 300 in Business Core. Fall 2010

Approved Minor in Entrepreneurship - Add FIN 310 and FIN 311 to course listings in Business Electives Fall 2010

**Technology**

**Department Name Change**

Approved INT 802 Productivity Assessment and Analysis – revise prefix to AEM and add formerly INT statement Fall 2010

Approved INT 804 Project Management - revise prefix to AEM and add formerly INT statement Fall 2010

Approved INT 805 Industrial Operations Research - revise prefix to AEM and add formerly INT statement Fall 2010

Approved INT 820 Industrial Technology Proposal - revise prefix to AEM and add formerly INT statement Fall 2010

Approved INT 821 Industrial Technology Project - revise prefix to AEM and add formerly INT statement Fall 2010
INT 822 Industrial Internship - revise prefix to AEM and add formerly INT statement
AEM 406 Manufacturing Planning Systems - Change the prerequisite requirement to AEM 202 and also change the course title to Integrated Materials Management which reflects the current trend in the industry environment.
AEM 499 Manufacturing Senior Project - A request to change the course title to Senior Capstone Project, and add prerequisites, which reflect the requirements of the course.
INT 506 Total Quality Control - Change the prefix and the course name from “Total Quality Control” to “Six Sigma Quality.” Refocus the course from a Total Quality perspective to an emphasis on Six Sigma (philosophy, tools, and techniques).
INT 706 Total Quality Control - Change the prefix and the course name from “Total Quality Control” to “Six Sigma Quality.” Refocus the course from a Total Quality perspective to an emphasis on Six Sigma (philosophy, tools, and techniques).
INT 530 Manufacturing Experiment Design - Change prefix and course name from “Manufacturing Experiment Design” to “Design of Experiments.” Change prerequisites from AEM 332 and AEM 336 to AEM 202.
INT 730 Design of Experiments - Change prefix and prerequisites from INT 336 to AEM 202.
INT 801 Industrial Value Analysis - Change the prefix and the course name from “Industrial Value Analysis” to “Econ Decisions for Lean Ops.” Integrate an overview of Lean accounting principles and performance measures to the current course emphasizing engineering economics with syllabus.
AVN 220 Instrument Pilot: Ground - Modify the Prerequisites of AVN 192 and 194A to Prerequisite of AVN 192 and Prerequisite or Corequisite of AVN 194A.
AVN 401 Airline Management - Delete the Prerequisite of MGT 301 to add the Prerequisite of AVN 350, and to modify the scope of the subject matter.

Program Revision
Aviation B.S. Area Major - Reduce “Total Curriculum Requirements from 128 to 120 hours. Drop CSC 104; MAT 107 and 108; MGT 480 or INT 408 from Supporting Courses. Add PSY 200W to Supporting Course Requirements. Drop 8-12 hours from Free Electives. Add AVN 310 to the Professional Flight Option and ECO 231 to Aerospace Management Option. Move AVN 340, 401, 402 from Aerospace Management Option to the Aviation Core. Move AVN 325 from Professional Flight Option to Aviation Core. Eliminate VIII (6hours) in General Education Requirements—Previous editorial error.

Industrial Technology M.S. - Change name of major program from Industrial Technology to Applied Engineering and Technology Management; change course prefix of program from INT to AEM; change CIP code from 15.0603 to 15.1501; change the admission requirements from standalone GPA (2.5) and GRE (combined 800 verbal and quantitative) or GMAT (420) scores to a GAP score. The GAP score is the product of the GPA and GRE scores (2.75 x 800 = 2200) or the GPA and GMAT scores (2.75 x 420 = 1155).

ACTION ITEMS
1. First Day of Class Attendance: Use It or Lose It
2. Advising and Course Load, Admission to Associate of General Studies, Catalog Revisions
3. Academic Dismissal, Catalog Revision
4. Clarification of Credit/Non-Credit Coursework, Catalog Revision
This proposal will return to the April CAA meeting for vote.

The Council on Academic Affairs was adjourned at 4:20 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
April 15, 2010

Members Present: Onda Bennett, Ed Davis, Michael Foster, Claire Schmelzer, Benton Shirey, Norman Spain, Sherwood Thompson, Janna Vice

*indicates prior notification

Non-Members Present: Sandy Cain (for Tina Davis), Tammy Cole (for Rich Boyle), Margaret Foote (for Verna Freer), Jerry Pogatshnik (for Jaleh Rezaie)

Dr. Janna Vice called the Council on Academic Affairs to order at 1:03 p.m. on April 15, 2010.

Approval of the Minutes – March 18, 2010
The minutes were approved as distributed.

CURRICULUM ITEMS

ACTION ITEM – Returning Item from the March 18, 2010, CAA meeting:

Accounting, Finance and Information Systems
New Program
Minor in Personal Finance

Fall 2010

ACTION ITEMS – Returning Items from the March 18, 2010, CAA meeting:

Safety, Security, and Emergency Management
New Programs
Approved Fire Protection Administration (B.S.) Fall 2010
Approved Fire, Protection, and Safety Engineering Technology (B.S.) Fall 2010
Approved Fire, Arson, and Explosion Investigation (B.S.) Fall 2010

Fire and Safety Engineering Technology
New Program
Approved Occupational Safety (B.S.) Fall 2010

Safety, Security, and Emergency Management
Program Suspension
Approved Fire and Safety Engineering Technology Program Fall 2010
Program Revision

Minor in Fire and Safety Engineering Technology - Modify the minor to reflect course prefix changes within the fire and safety curriculum.

New Courses

- Approved FSE 224 Human Behavior in Fire Fall 2010
- Approved FSE 260 Proving Criminal Acts Fall 2010
- Approved FSE280 Constitutional Criminal Procedure Fall 2010
- Approved FSE 330 Principles of Criminal Investigation Fall 2010
- Approved FSE 335 Engineering Mechanics Fall 2010
- Approved FSE 445 Advanced Structural Fire Protection Fall 2010
- Approved FSE 480 Industrial Fire Safety Fall 2010
- Approved FSE 481 Fire Protection Design Fall 2010
- Approved OSH 495 Senior Capstone Fall 2010

New Prefix

Change course prefix to OSH for the following courses:

- Approved FSE 200 Applied Fire/Safety Analysis Fall 2010
- Approved FSE 225 Legal Aspects of Fire and Safety Fall 2010
- Approved FSE 305 Hazardous Materials Fall 2010
- Approved FSE 361 Principles of Occupational Safety and Health Fall 2010
- Approved FSE 362 Principles of Occupational Safety and Health Legislation Fall 2010
- Approved FSE 366 Hazard Identification and Control Fall 2010
- Approved FSE 367 Human Factors in Occupational Safety Fall 2010
- Approved FSE 379 Construction Safety Fall 2010
- Approved FSE 390 Workers Compensation I Fall 2010
- Approved FSE 410 System Safety Analysis Fall 2010
- Approved FSE 412 Safety and Health Program Management Fall 2010
- Approved FSE 492 Workers Compensation II Fall 2010
- Approved FSE 349 Applied Learning in Fire and Safety Engineering Fall 2010
- Approved FSE 349 A-N Cooperative Study: Fire and Safety Engineering Fall 2010

Homeland Security

New Programs

- Approved Certificate in Emergency Management Fall 2010
- Approved Certificate in Homeland Security Fall 2010
- Approved Minor in Emergency Management Fall 2010

New Courses

- Approved HLS 391 Vulnerability and Risk Assessment Fall 2010
- Approved HLS 402 Counterintelligence Fall 2010
- Approved HLS 451 Disaster Preparedness and Response Fall 2010
- Approved HLS 491 Emergency Planning Fall 2010
- Approved HLS 495 Homeland Security Colloquium Fall 2010

Department of Safety, Security and Emergency Management (SSEM)

New Courses

- Approved SSE 850 Ergonomics & Human Factors Fall 2010
- Approved SSE 851 Human Factors/Simple & Complex Systems Fall 2010
- Approved SSE 852 Ergonomics Process & Practice Fall 2010
- Approved SSE 853 Applied Research in Ergonomics Fall 2010

Revised syllabi are pending for each of the above new courses, including updated disability statement. Department will provide syllabi to the Registrar’s Office.

New Option

SSEM Ergonomics Option – Discussion Item in April, Action Item in May

New Certificate

SSEM Ergonomics Certificate - Discussion Item in April, Action Item in May
Department of Criminal Justice and Police Studies

New Course
CRJ 823 Social Justice and Music

Health Sciences

Baccalaureate and Graduate Nursing

Course Revision
Approved
NSC 340  Revise to change course offering  Summer 2010
Withdrawn
NSC 370  Remove this course from Block VIII General Education (Race, Gender, and Sexuality Theme)  Summer 2010

Program Revisions
Approved
Post-Master of Science in Nursing Cert.  Revise Post-Master’s Admission Certificate  Fall 2010
Approved
Post-Master of Science in Nursing Cert.  Change General Information  Fall 2010
Approved
MSN Program  Change number 4 of Advanced Nursing practice Outcomes to meet updated terminology for advanced nursing requirements from an accrediting body  Fall 2010
Approved
MSN Program  Change Progression Plan Policy  Fall 2010

Occupational Therapy

Course Revisions
Approved
OTS 871 Professional Seminar II  Add language so credit will not be awarded for both OTS 871 and 871S Summer 2010
Hybrid Course
Approved
OTS 871S Professional Seminar II  Summer 2010

Arts and Sciences

Anthropology, Sociology, and Social Work

Program Revision
Approved
Social Work Minor - Change social welfare minor requirements.  Fall 2010

Biological Sciences

New Course
Approved
BIO 382W Wildlife Population Analysis  Fall 2010
Course Drop
Approved
BIO 382 Wildlife Population Analysis  Fall 2010

Program Revision
Approved
Wildlife Management B.S. - Add BIO 382 W as option to BIO 382 in list of major requirements (“382 or 382 W”)  Fall 2010

Government

New Course
Approved
POL 320 National Security Strategy  Spring 2011

Music

New Courses
Approved
MUS 161 Musicianship I  Fall 2010
Approved
MUS 162 Musicianship II  Fall 2010
Approved
MUS 261 Musicianship III  Fall 2010
Approved
MUS 262 Musicianship IV  Fall 2010

Program Revision
Approved
Bachelor of Music- Add the following courses to the BM degree, MUS 161, 162, 261, 262  Fall 2010
Psychology

New Course

Approved
PSY 857S Intervention with Children and Families  
Fall 2010

Drop Course

Approved
PSY 857 Interventions with Children and Families  
Fall 2010

Program Revisions

Approved
Clinical Psychology M.S. - Substitute the S version of PSY 857 to fulfill requirements for the M.S. in Clinical Psychology.  
Fall 2010
Approved
Associate Degree in General Studies (A.G.S.) – add Psychology Concentration to the program  
Fall 2010

Education

Editorial Revision

Withdrawn
COU 881 Internship in Counseling: Elementary, Secondary, or Mental Health – revise internship hours  
Curriculum and Instruction

Course Revision

Approved
LIB 769 Instructional Media and Technology - Change number of LIB 769 to LIB 801. LIB 769 is cross-listed with LIB 569, which is dropped. Revise course title. Change course description for new number of the course to reflect current language in education. This course is a requirement for the Library Media Specialist programs.  
Fall 2010

Course Drop

Approved
LIB 569 Instructional Media and Technology  
Fall 2010

Course Revisions

Approved
LIB 301 Children’s Literature - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
LIB 301S Children’s Literature - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
ELE 322 Physical Education in the Elementary School - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
ELE 361 Art in the Elementary Grades P-5 - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
ELE 362 Music Education for the Classroom Teacher - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
ELE 365 Health Education P-5 - Revise prerequisites for clarification for students transferring in EDF 203 or equivalent.  
Fall 2010
Approved
ELE 445 Foundations of Reading/Language Arts - Change a prerequisite and add a pre- or co-requisite  
Fall 2011
Approved
ELE 445W Foundations of Reading/Language Arts - Change a prerequisite and add a pre- or co-requisite  
Fall 2011
Approved
EMG 445 Foundations of Reading/Language Arts - Change a prerequisite and add a pre- or co-requisite  
Fall 2011
Approved
EMG 445W Foundations of Reading/Language Arts - Change a prerequisite and add a pre- or co-requisite  
Fall 2011

Hybrid Course

Approved
EMG 494W English/Communication in the Middle Grades  
Fall 2010

Program Revisions

Approved
MAEd – Library Science - Revise the Master of Arts in Education - Library Science program to change LIB 769 to LIB 801  
Fall 2011
Approved
Rank I – Library Science - Revise the program to change LIB 769 to LIB 801  
Fall 2011
ACTION ITEMS

Approved
1. Clarification of Credit/Non-Credit Coursework, Catalog Revision
2. Progressive Admissions Plan
3. General Studies B.A. Degree, Catalog Revision
   - Add language clarifying General Studies B.A. as a first degree, not as a concurrent or secondary degree
4. Baccalaureate Degree Requirements Catalog Revision
   - Approved as Amended

DISCUSSION ITEMS

1. Revision of 4.1.14P Final Examinations Policy
2. Associate Degree in General Studies (A.G.S.), Catalog Revision

The Council on Academic Affairs was adjourned at 3:26 p.m.