Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Jaleh Rezaie, Jack Rutherford, Benton Shirey, Anne Shordike, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

*indicates prior notification

Non-Members Present: Cheryl Crowe, Margaret Foote (for Verna Freer), Eric Fuchs, Derrick Morton, Lynette Noblitt, Tricia Radford (for Keith Grob).

Dr. Janna Vice called the Council on Academic Affairs to order at 1:04 p.m. on May 19, 2011.

Approval of the Minutes – April 21, 2011
The minutes were approved as distributed.

CURRICULUM ITEMS

Mathematics and Statistics

Discussion Item

New Program
Master of Arts in Mathematics
This proposal will return as an Action Item in the August CAA meeting.

Memorandum
Restructuring of the College of Business and Technology; Creation of the School of Business and the School of Technology within the College of Business and Technology. Fall 2011

Information Item

Approved
Editorial Revision
AFA 367 African Caribbean Literature – cross list with ENG 367; remove cross listing with WGS 367. Fall 2011
### Criminal Justice

**Hybrid Course**
- CRJ 331W Perspectives on Crime and Delinquency  
  Approved  
  Fall 2011

**Course Revision**
- CRJ 331 Perspectives on Crime and Delinquency  
  Approved  
  Fall 2011

### Exercise and Sport Science

**Course Revisions**
- ATR 100 Introduction to Athletic Training - change to a 1 credit hour lab course  
  Approved  
  Fall 2012
- ATR 398 Pre-Season Practicum in Athletic Training – change from 4 credit hour to 3 credit hour course  
  Approved  
  Fall 2012

**New Course**
- ATR 225 Applied Palpation Anatomy  
  Approved  
  Fall 2012

**Program Revision**
- Athletic Training B.S. – revise course requirements within the program  
  Approved  
  Fall 2012

### Health Promotion and Administration

**New Course**
- HSA 411 Professional Practice Experience II  
  Approved  
  Spring 2012

**Course Dropped**
- HSA 412 Professional Practice Experience  
  Approved  
  Spring 2012

### Anthropology, Sociology & Social Work

**Course Revision**
- SWK 100 Principles of Food Stamps - Change the name of the course to Introduction to Food Benefits  
  Approved  
  Fall 2011

**Art & Design**

**New Course**
- AED 361 Art Teaching: Grades P-8 - Create a new course as part of the Art Education Option  
  Withdrawn  
  New course proposal was withdrawn due to pending Teacher Education Committee approval.

### Biological Sciences

**New Courses**
- BIO 552 Hormones and Behavior  
  Approved  
  Fall 2011
- BIO 752 Hormones and Behavior  
  Approved  
  Fall 2011

### Computer Science

**Program Revision**
- Computer Science B.S. – Update supporting course requirements for bioinformatics option  
  Approved  
  Fall 2012
English & Theatre

New Course
Approved
ENG 367 African Caribbean Literatures - *Add ENG 367 as a cross-listed course with the already-existing AFA 367*

Program Revision
Approved
English B.A. - *Add ENG 367 African Caribbean Literatures to the list of elective courses available to the Literature option of the English major. This course fits into the sequence of diversity courses.*

Government

New Courses
Approved
LGS 300 Introduction to Legal Studies - *Create a course that will serve as an introduction to the Legal Studies Minor*

Approved
LGS 305 Special Topics:________ - *Create a course that will serve as a special topics placeholder for faculty interested in teaching a course for the Legal Studies minor.*

Approved
LGS 349 Applied Learning for Legal Studies - *Create a course that will serve as a cooperative experience for the Legal Studies Minor*

Approved
LGS 400 Senior Thesis in Legal Studies - *Create a capstone undergraduate legal studies research course for the Legal Studies Minor*

Approved
POL 847S Strategic Planning & Grant Writing

Approved
POL 874 Public Sector Leadership - *Add a course on public sector leadership to the curriculum of the MPA Program*

Course Revision
Approved
POL 847 Strategic Planning & Grant Writing - *Change catalog description: Students cannot receive credit for both POL 847 and POL 847S.*

New Program
Approved
Legal Studies Minor - *Create a multi-disciplinary, inter-departmental minor in Legal Studies (LGS)*

History

New Course
Approved
HIS 414 The Modern American Presidency

Program Revisions
Approved
History B.A. - *Addition of HIS 414 to the major course offerings*

Approved
History/Teaching B.A. - *Addition of HIS 414 to the major course offerings*

Mathematic & Statistics

Memorandum
Approved
AP and IB Credits - *Change the way AP credit and IB credit is awarded*

Course Revisions
Approved
MAT 107 College Algebra - *Change the prerequisite for MAT 107 to ensure student readiness.*

Approved
MAT 306 Discrete Mathematics - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice.*

Approved
MAT 308 Modern Algebra I - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice.*

Approved
MAT 315 Introduction to Analysis - *Correctly list the semester the course is offered. This will change the catalog to reflect actual practice.*

New Course
Approved
STA 270L Lab for Applied Stats I:_______ - *Add an optional lab for STA 270*

Program Revision
Approved
Mathematics Teaching B.S. – *revise the Mathematics Teaching course options*

Drop Courses
Approved
MAT 100 Graphing Calculator I

Approved
MAT 101 Graphing Calculator II
Music

Course Revision

Approved
MUS 889 Advanced Composition - Change course title to reflect the addition of a 2nd graduate composition course
Fall 2011

New Course

Approved
MUS 890 Advanced Composition II - advanced course for composition students in the Master of Music degree
Fall 2011

Program Revision

Approved
Master of Music - Add additional text to the Admissions section II, modifying composition credits, and clarification of electives
Fall 2012

Action Items

Approved* 1. Additional Employment for Graduate Assistants
*MOTION: Approve the policy with the understanding that the Graduate School will continue working with the Department of Exercise and Sport Science and the Department of Biology to develop a procedure for exceptions within these departments.
MOTION PASSED. Proposal approved.

Graduate School

Approved* 2. Academic Readiness
*Approved with revisions. Edits were made to items 1 and 2, and language was added for a new item #3, with subsequent renumbering to the remaining items as needed. Item #3 new language will address the requirements for transfer students who have unmet college readiness needs.
A friendly amendment was made to item #5 (renumbered to item #6), to read as follows:
“Students with 090- or 095-level college readiness requirements must complete all required courses by the end of the term in which they attempt their 45th credit hour…Students not completing all college-readiness requirements within 45 hours will have their enrollment status converted to “College Readiness Deferred.”

Academic Affairs Work Group

Approved 3. Credit by Examination Revisions

Office of Academic Testing and Readiness

Discussion Item

1. Independent Study Courses, Curriculum Guide Edit
This item will return for a vote by the Council at the August 2011, CAA meeting.

Office of the Registrar

Information Item

1. Professional Track for the B.A. in General Studies Catalog format
The Catalog format/layout was provided for this program which received CAA approval on 4/21/11, Faculty Senate approval 5/2/11, and Board of Regents approval 6/7/11.

University Programs

The Council on Academic Affairs was adjourned at 3:10 p.m.
The June meeting of the Council on Academic Affairs was conducted by electronic ballot.

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**Curriculum Items**

### Occupational Therapy

**Editorial Change**

Approved

MS Transition Program, *Undergraduate Catalog* – add clarification of the MS Transition Program to the *Undergraduate Catalog* as the coursework is undergraduate and most of it includes Occupational Science classes.

---

### Agriculture

**Program Revision**

Approved

Agriculture B.S. Area Major - *Combine two options under BS program into one. Delete the Business Minor option. Eliminate the statement “Professional Skills Seminar” from College Requirement and add “s” to Requirement.*

---

### Communication

**Editorial Change**

Approved

Public Relations B.A. - *Change ANT 101 to ANT 120 in “Supporting Course Requirements.” Typo on the course number, ANT 101 does not exist.*

---

### Management, Marketing and Administrative Communication

**Course Revisions**

Approved

MGT 201 Introduction to Golf Management - *Requesting course description and course content change to coincide with PGA of America curriculum revision.*

Approved

MGT 202 Introduction to Golf Instruction - *Requesting course description change and content revision to coincide with PGA of America curriculum revision.*

Approved

MGT 203 Golf Club Repair and Design/Swing Analysis - *Requesting course name change to Golf Operations I, and content revision to coincide with PGA of America curriculum revision with syllabus.*

Approved

MGT 204 Golf Customer Relations Training and Development - *Requesting course name change to Golf Operations II and content revision to coincide with PGA of America curriculum revision with syllabus.*

Approved

MGT 205 Analysis of the Golf Swing - *Requesting course description change to coincide with PGA of America curriculum revision.*

Approved

MGT 206 Golf Operations and Administration - *Requesting course description change and content revision to coincide with PGA of America curriculum revision.*

Approved

MGT 207 Special Topics in PGM - *Requesting course description and course content change to coincide with PGA of America curriculum revision; revise course title.*

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COUNCIL ON ACADEMIC AFFAIRS MINUTES
June 16, 2011

COUNCIL ON ACADEMIC AFFAIRS Minutes from June 16, 2011
Submitted by Rick McGee, Office of the Registrar
Members Present: Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Verna Freer, Claire Good, Deborah Haydon, Jaleh Rezaie, Anne Shordike, Norm Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

*indicates prior notification

Non-Members Present: Tricia Radford.

Dr. Janna Vice called the Council on Academic Affairs to order at 1:10 p.m.

Approval of the Minutes – May 19, 2011
The minutes were approved as distributed.

Approval of the Minutes – June 16, 2011 (Electronic ballot)
The minutes were approved as distributed.

Curriculum Items

Mathematics and Statistics
New Program
Approved Master of Arts in Mathematics
The title of the first option was originally proposed as:

College of Arts and Sciences

Proposed for Fall 2012

College of Business and Technology

Approved Criminal Justice M.S. – students cannot switch to a thesis after failing the comprehensive exam.
New Admissions requirements: a minimum of 850 on the verbal and math Sections of the GRE, a 4.0 in the writing, and only two letters of recommendation.

Proposed for Fall 2012

Action Item

The following proposal was presented for discussion in the May CAA meeting and is returning for vote by the Council.

Approved 1. Independent Study Courses, Curriculum Guide Edit Office of the Registrar

COUNCIL ON ACADEMIC AFFAIRS Minutes from August 18, 2011
Submitted by Rick McGee, Office of the Registrar
   
   *Pending approval by the CPE, the pre-proposal peer review process will begin in Fall 2012 for new program proposals. Additional details about the peer review will be presented to the Council when the procedure is finalized and approved by the CPE.*

2. Dr. Deborah Haydon is serving as the Chair of Chairs’ Representative on the Council on Academic Affairs for the 2011-12 academic year.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
September 15, 2011

Members Present: Ed Davis, Tina Davis, Linda Fossen, Verna Freer, Claire Good, Deborah Haydon, Lynnette Noblitt, Benton Shirey, Anne Shordike, Norm Spain, Janna Vice, Deborah Whitehouse, Sara Zeigler.

*indicates prior notification


Dr. Janna Vice called the Council on Academic Affairs to order at 1:05 p.m.

Approval of the Minutes – August 18, 2011
The minutes were approved as distributed.

Curriculum Items

University Programs

International Education

Course Revision
Approved
IES 300  Foreign Exchange Study Fall 2012

Drop Course
Approved
IES 400  Foreign Exchange Studies Spring 2012

New Prefix Memo
Approved
UNP: new prefix for Study Abroad Courses Fall 2012

College of Health Sciences

Baccalaureate and Graduate Nursing

Course Revision
Approved
NSC 832  Advanced Health Assessment Fall 2012
  Change course offering type.

Approved
NSC 940  Theoretical Application for DNP Fall 2012
  Revise course description.

Program Revision
Approved
Master of Science in Nursing Fall 2012
  Add professional work experience to the admission requirements.

Exercise and Sport Science

New Course
Approved
PHE 850  Event and Facility Management Fall 2012
Occupational Therapy

Course Revision

Approved

OTS 820 OBP (Occupation Based Practice) I: Fundamentals

Revise the course description.

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Information Item

1) The proposed Master of Arts in Mathematics program will not require the new CPE peer review pre-proposal.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:03 p.m.

Approval of the Minutes – September 15, 2011
The minutes were approved as distributed.

Curriculum Items

College of Arts and Sciences

Economics
New Course
   GLO 201 Introduction to Globalization  Spring 2012

University Programs

African/African-American Studies

Hybrid Course
   AFA 202W The African-American Experience  Fall 2012

Course Revision
   AFA 202 The African-American Experience  Fall 2012

Program Revision
COUNCIL ON ACADEMIC AFFAIRS Minutes from October 20, 2011
Submitted by Rick McGee, Office of the Registrar

**College of Business and Technology**

**Applied Engineering and Technology**

**Program Revision**

**Approved**
- Minor in Industrial Technology - Change the name of the minor to Applied Engineering Management; drop the three-credit requirements for AEM 238; reduce the number of credits required to obtain the AEM Minor from 21 to 18 credits; drop the three-credit QMB 200 option from the list of prerequisites for AEM 202.

**Approved**
- Minor in Quality Assurance Technology - Add one three-credit alternative: STA 585 (Experimental Design) to AEM 530 (Design of Experiments).

**Communication**

**Program Revision**

**Approved**
- Public Relations B.A. - Add PUB 410S (Social Media & Public Relations) to the "Supporting Course Requirements" for the Public Relations major.

**Management, Marketing and Administrative Communication**

**Drop Courses**
- CCT 107 Intermediate Keyboarding
- CCT 240 Records Management
- CCT 254 Business and Office Calculations
- CCT 340 Office Systems Planning
- CCT 460 Corporate Communication and Technology Internship

**Program Revision**

**Approved**
- Business and Marketing Education/Teaching B.S. - Drop CCT 201 as a “Major Requirement” for Business & Marketing Education/Teaching majors and add CCT 300W in its place.

**College of Education**

**Counseling and Educational Psychology**

**Course Revisions**
- COU 822 Lifestyle and Career Counseling - drop prerequisite EPY 816; add additional schedule type options
- COU 826 Assessment in Counseling - add Department approval as prerequisite
- COU 849 Addiction to Disorders Counseling - correct course title; add prerequisites COU 813, 840, 846; add option for schedule type
- COU 881 Internship in Counseling - revise course to reflect 600 hours of internship; add prerequisite COU 880

**Program Revision**

**Approved**
- Admission Requirements and General Information in the Department of Counseling and Educational Psychology - Catalog Corrections for introductory sections of graduate catalog (Section I, II, III and IV) for both the MA: Mental Health Counseling & MAED School Counseling with the removal of MA in Human Services degree from department. Also remove Praxis as admission requirement, revise MAT requirement and correct an error in required course designation for MA in Mental Health Counseling (COU 849 instead of COU 814)

**Curriculum and Instruction**

**Program Revision**

**Approved**
- Master of Arts in Education – Reading/Writing - Revise the Master of Arts in Education - Reading / Writing program to meet KY EPSB requirements for the Literacy Endorsement.
Educational Leadership and Policy Studies

Program Revision

Human Services: Student Personnel Services in Higher Education – Move the Human Services: Student Personnel Services in Higher Education degree from the Department of Counseling and Educational Psychology to the Department of Educational Leadership & Policy Studies. Change the program title from Human Services: Student Personnel Services in Higher Education to Leadership in Higher Education.

College of Health Sciences

Clinical Laboratory Science

Memo

Name change and new course prefixes for Clinical Laboratory Science and Clinical Laboratory Technology

Course Revisions

Revise the course prefix from CLS (Clinical Laboratory Scientist) to MLS (Medical Laboratory Scientist) in the following courses:
- CLS 201 Intro to Clinical Pathology
- CLS 290 Medical Biochemistry
- CLS 300 Clinical Laboratory Admin
- CLS 303 Clinical Laboratory Skills
- CLS 305 Analysis of Body Fluids
- CLS 308 Clinical Serology
- CLS 309 Clinical Immunology
- CLS 310 Hematology & Coagulation
- CLS 320 Immunohematology
- CLS 346 Clinical Chemistry
- CLS 350 Bacteriology and Virology
- CLS 355 Mycology and Parasitology – remove BIO 121 as a prerequisite for this course
- CLS 431 Clinical Correlations
- CLS 432 Clinical Chemistry Practicum
- CLS 434 Clinical Microbio Practicum

Course Revisions

- CLS 436 Lab Management Practicum
- CLS 437 Clinical Lab Seminar
- CLS 438 Hematology Practicum
- CLS 439 Urinalysis Practicum
- CLS 440 Blood Bank Practicum
- CLS 441 Immunology Practicum

Course Revisions

Revise the course prefix from CLT (Clinical Laboratory Technician) to MLT (Medical Laboratory Technician) in the following courses:
- CLT 201 Urinalysis
- CLT 202 Hematology
- CLT 203 Clinical Chemistry
- CLT 204 Immunology/Blood Banking
- CLT 205 Practicum I – add MLT 204, 209, and 211 to the prerequisites for this course
- CLT 206 Practicum II – add MLT 204, 209, and 211 to the prerequisites for this course
- CLT 207 Technical Correlations – add MLT 204, 209, and 211 to the prerequisites for this course
- CLT 208 Clinical Techniques – remove prerequisite/corequisite CHE 111/111L
- CLT 209 Medical Microbiology
- CLT 211 Medical Microbiology Lab
Drop Courses

The following courses will now be under the MLS prefix:
- CLS 201 Intro to Clinical Pathology
- CLS 290 Medical Biochemistry
- CLS 300 Clinical Laboratory Admin
- CLS 303 Clinical Laboratory Skills
- CLS 305 Analysis of Body Fluids
- CLS 308 Clinical Serology
- CLS 309 Clinical Immunology
- CLS 310 Hematology & Coagulation
- CLS 320 Immunohematology
- CLS 346 Clinical Chemistry
- CLS 350 Bacteriology and Virology
- CLS 355 Mycology and Parasitology
- CLS 431 Clinical Correlations
- CLS 432 Clinical Chemistry Practicum
- CLS 434 Clinical Microbio Practicum
- CLS 436 Lab Management Practicum
- CLS 437 Clinical Lab Seminar.
- CLS 438 Hematology Practicum
- CLS 439 Urinalysis Practicum
- CLS 440 Blood Bank Practicum
- CLS 441 Immunology Practicum

Drop Courses

The following courses will now be under the MLT prefix:
- CLT 201 Urinalysis
- CLT 202 Hematology
- CLT 203 Clinical Chemistry
- CLT 204 Immunology/Blood Banking
- CLT 205 Practicum I
- CLT 206 Practicum II
- CLT 207 Technical Correlations
- CLT 208 Clinical Techniques
- CLT 209 Medical Microbiology
- CLT 211 Medical Microbiology Lab

Program Revisions

Clinical Laboratory Science B.S. – Revise the program title from Clinical Laboratory Science to Medical Laboratory Science and revise all CLS and CLT course prefixes in the program to MLS and MLT.

Clinical Laboratory Technology A.A.S. – Revise the program title from Clinical Laboratory Technology to Medical Laboratory Technology; revise the CLT prefix to MLT in the Program requirements section; revise CHS 105 to EMC 105 based on prior revision to EMC 105.

Associate Degree Nursing

Drop Courses

NUR 205 Role Transition for the Licensed Practical Nurse – discontinue the Associate Degree Nursing accelerated option for LPNs

Program Revision

Associate Degree Nursing – discontinue the Associate Degree Nursing accelerated option for LPNs; revise course prefixes and requirements within the Nursing ASN program.

Baccalaureate and Graduate Nursing

New Course

NSC 262 Professional Nursing Concepts

COUNCIL ON ACADEMIC AFFAIRS Minutes from October 20, 2011
Submitted by Rick McGee, Office of the Registrar
Program Revision

Approved Nursing B.S.N. Second Degree Option – replace the current NSC 252 course (3 credit hours) with the new NSC 262 course (4 credit hours) and change the total curriculum requirements to reflect the additional hour in the new course (i.e., total curriculum requirements from 79-80 hours to 80-81 hours) for students in the second-degree BSN option. Proposed for Fall 2012

Approved Nursing Pre-RN B.S.N. – Correct Prefix for CLT to MLT and CHE 107 lab to CHE 105L Proposed for Fall 2012

Exercise and Sport Science

Course Revision

Approved PHE 305 Individual and Dual Sports – add prerequisite: open only to Physical Education or Sport Management majors, those who have declared a coaching minor, or those with departmental approval. Fall 2012

Family and Consumer Science

Course Revision

Approved ADM 310 Historical Costume and the Social Order – add prerequisite ADM 102 or 201 Fall 2012

Occupational Therapy

Course Revision

Approved OTS 101 Occupation Perspectives: Human Services – increase number of credit hours for OTS 101 from 2 to 3 and revise the course description. Fall 2012

Degree Requirements Section

Degree Requirements Edits

Approved Revise all CLS and CLT prefixes to MLS and MLT in the degree requirements section, page 149 of the 2011-12 Undergraduate Catalog. Fall 2012

Action Items

Approved 1) General Education Restructure

2) Graduate School Proposals

Approved Item 1: Common Course Numbering – Graduate Theses

Withdrawn Item 2: GRD 800 – Continuing Enrollment

Discussion of the proposed 0-credit-hour GRD 800 course was prompted by Registrar Tina Davis. Dr. Jerry Pogatshnik and Tina Davis led discussion of the course and possible alternatives to offering it as a 0-credit-hour course.

Postponed Item 3: Transfer of Credit

Postponed Item 4: Changes to Entrance Examination Requirements for Admission to the Graduate School

Pending edits from Dr. Jerry Pogatshnik.

Approved 3) Graduation Regalia, Sigma Gamma Epsilon

Graduate Education & Research

Department of Geography & Geology
COUNCIL ON ACADEMIC AFFAIRS MINUTES  
November 17, 2011

Members Present: Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Verna Freer, Claire Good, Deborah Haydon, Lynnette Noblitt, Jaleh Rezaie, Benton Shirey, Madelyn Street, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Rich Boyle, Linda Frost*, Sandra Moore, Anne Shordike, Norm Spain*.
*indicates prior notification

Non-Members Present: Bob Biggin, Hal Blythe, Dorie Combs, Carolyn Harvey, Barbara McDermott, Julie Robinson, Darrin Smith, Jerry Pogatshnik, Charlie Sweet, Ralph Turner, Steffen Wilson, Garett Yoder,

Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m.

Approval of the Minutes – October 20, 2011
The minutes were approved as distributed.

**Curriculum Items**

<table>
<thead>
<tr>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noel Studio for Academic Creativity</td>
</tr>
<tr>
<td><strong>New Program</strong></td>
</tr>
<tr>
<td>Applied Creative Thinking Minor</td>
</tr>
<tr>
<td>Discussion</td>
</tr>
<tr>
<td>The new program proposal was introduced for discussion only and will return for vote at the December CAA meeting.</td>
</tr>
</tbody>
</table>

| New Courses |
| Approved |
| CRE 101 Applied Creative Thinking |
| CRE 400 Creative Project |
| Fall 2012 |

**College of Arts and Sciences**

| Chemistry |
| Course Revisions |
| Approved |
| CHE 361 Organic Chemistry I - Add CHE 112L as a prerequisite and make CHE 361L (Organic I Lab) a prerequisite or corequisite to CHE 361 (Organic I lecture) |
| Fall 2012 |

| Approved |
| CHE 362 Organic Chemistry II – Add CHE 361L as a prerequisite and make CHE 362L (Organic Lab II) a prerequisite or corequisite to CHE 362 (Organic II lecture) |
| Fall 2012 |
Computer Science

Program Revision

Approved

Computer Science B.S. – Update the catalog program description by adding the accrediting agency website and correct spacing issues in course requirements.

History

Course Drops

Approved

These courses are no longer taught, or have been changed or replaced with other courses.
HIS 200 Introduction to Historical Methods
HIS 301 History as a Biography
HIS 378 Modern India
HIS 433 American Diplomatic History
HIS 434 History of the Vietnam War
HIS 449 Readings in History

Psychology

New Course

Approved

PSY 842 Interventions: School & Home – Add a graduate course in academic and behavioral interventions with children to the curriculum for the Psy.S. in School Psychology
The Department of Psychology provided a revised course syllabus with the correct course title after the CAA meeting. The revised syllabus was also uploaded to the digital CAA meeting archive online.

Program Revisions

Approved


Approved

Animal Studies B.S. – Add as a requirement for the major: A minimum grade of “C” in all courses counted toward the major.

College of Business and Technology

School of Applied Arts and Technology

Communication

New Courses

Approved

COM 325S Advertising Copy and Production

Approved

PUB 385S PR Event Planning and Management

Approved

PUB 490S Public Relations Campaigns

Course Revision

Approved

PUB 412 Design for Public Relations – revise course title and description

Approved

Program Revision

Approved

Public Relations B.A. – revise major and supporting course requirements to include new courses PUB 385S, PUB 490S, and COM 325S.

School of Business

Accounting, Finance and Information Systems

Course Revision

Approved

FIN 301 Corporate Finance - Remove “QMB 240 (or MGT 340 or MAT 211)” as a prerequisite.

Program Revisions

Approved

Certificate in Accounting – add minimum hours and grade requirements

Approved

Minor in Insurance and Risk Management – add specific course requirements

Management, Marketing and Administrative Communication

New Course

Approved

MKT 370 Sports Marketing

COUNCIL ON ACADEMIC AFFAIRS Minutes from November 17, 2011
Submitted by Rick McGee, Office of the Registrar
Curriculum and Instruction

Program Revision

Approved
Endorsement in English as a Second Language

Proposed for Fall 2012

Course Revision

Approved
LIB 501 Adolescent Literature and Resources – revise LIB 501 to LIB 401 and revise course description.

Fall 2012

Course Drops

Approved
LIB 501 Adolescent Literature and Resources

Fall 2012

Approved
LIB 701 Adolescent Literature and Resources

Fall 2012

Educational Leadership and Policy Studies

New Courses

Approved
EAD 851 Assessment for Learning
EAD 852 Human Resources Leadership
EAD 853 Conditions for Learning
EAD 854 Fair Learning Changes
EAD 856 Learning for At-Risk Students
EAD 857 Principal Internship I
EAD 858 Principal Internship II

Summer 2012

Proposed for Fall 2012

Program Revision

Approved
Specialist in Education – create a redesigned principal preparation program within a specialist degree.

Fall 2012

College of Health Sciences

Health Promotion and Administration

Course Revision

Approved
EHS 890 Independent Study - change the title and content of the course to better reflect its function as a required course in the Project paper requirement

Fall 2012

Family and Consumer Science

Course Revisions

Approved
NFA 505/705 Maternal and Infant Nutrition – remove NFA 201 as a prerequisite and add NFA 317 as a prerequisite

Fall 2012

Program Revision

Approved
Master of Science in Community Nutrition –

1) Require a combined GRE score of 900 (verbal and quantitative sections) for entrance into the program. (The GRE concordance information to compare the score scale of 200-800 to the new score scale of 130-170 will be available in November 2011 after the completion of the statistical analyses required for transition to the new scale.)
2) Discontinue the MAT score of 400 as an option for entrance into the program.
3) Add NFA 705 – Maternal and Infant Nutrition as a required core course.
4) Drop HEA 810 - Human Behavior Change as a required core course.

Proposed for Fall 2012

Occupational Therapy

Course Revision

Approved
OTS 821 Practice Seminar I – revise course description

Fall 2012
Occupational Therapy Doctorate

NOTE: The original proposals for the Occupational Therapy Doctorate were approved by CAA on January 21, 2010. They have not received final approval from the Faculty Senate and Board of Regents and are not yet included in the Catalog. The following proposals are revisions to the original courses and program that were approved at CAA.

Course Revisions
- OTS 882  Advanced Occupational Science – revise the course description and student learning outcomes.
- OTS 901  OTD Leadership Seminar I – Increase credit hours from 1 to 3. Revise description and student learning outcomes.
- OTS 902  OTD Leadership Seminar II – increase credit hours from 1 to 3.
- OTS 903  OTD Leadership Seminar III – increase credit hours from 1 to 3 and change prerequisite.
- OTS 904  OTD Leadership Seminar IV – increase credit hours from 1 to 3.
- OTS 906  OTD Leadership Seminar V

New Courses
- OTS 886  Culture and Diversity in Occupational Therapy
- OTS 906  OTD Capstone

Program Revision
- Occupational Therapy Doctorate – change Occupational Therapy Doctoral degree program from school-based practice emphasis to include all occupational therapy practice areas with a leadership focus.

Action Item
1) General Education Restructure, Amendments
   One additional document was distributed in the CAA meeting:
   \textit{Course Approval Process for GE-2012}. The document has been added to the CAA packet online.
   The General Education restructure amendments were approved by the Faculty Senate on 11/7/11. The General Education Restructure proposal packet will be voted on by the Board of Regents on January 17, 2012.

Discussion Items
1) Application to the Graduate School, Revisions
   The Graduate School proposal will be on the agenda for the December CAA meeting.

2) Program Approval Process
   This item will return for vote by the Council in the December CAA meeting.

3) Syllabus Index Discussion
   Ms. Madelyn Street led discussion of the SGA’s progress in creating a Syllabus Index. Ms. Street reported that the SGA is working to improve the process in a manner that will encourage more Faculty to add course syllabi.
Dr. Janna Vice called the Council on Academic Affairs to order at 1:07 p.m.

Approval of the Minutes – November 17, 2011
The minutes were approved as distributed.

Curriculum Items

<table>
<thead>
<tr>
<th>Honors</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Course</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td>Approved</td>
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<tr>
<td>HON 103 Honors Communication</td>
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<tr>
<td><strong>Course Revision</strong></td>
<td>Fall 2012</td>
</tr>
<tr>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>HON 102 Honors Rhetoric</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>University Programs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Program Proposal (ACTION ITEM)</strong></td>
<td>Proposed for Fall 2012</td>
</tr>
<tr>
<td>Proposed</td>
<td></td>
</tr>
<tr>
<td>Applied Creative Thinking Minor – returning for vote by the Council. The new minor was introduced in the November CAA meeting for discussion.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>New Course Proposals</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>UNP 200 Study Abroad</td>
<td>Spring 2012</td>
</tr>
<tr>
<td>Approved</td>
<td></td>
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<tr>
<td>UNP 300 Study Abroad</td>
<td>Spring 2012</td>
</tr>
<tr>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>UNP 400 Study Abroad</td>
<td>Spring 2012</td>
</tr>
<tr>
<td>Withdrawn</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>UNP 500 Study Abroad</td>
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</tr>
<tr>
<td>Withdrawn</td>
<td>Withdrawn</td>
</tr>
<tr>
<td>UNP 700 Study Abroad</td>
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</tr>
</tbody>
</table>
## College of Education

### Curriculum and Instruction

<table>
<thead>
<tr>
<th>Program Revision</th>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle Grade Education (5-9) – LIB 501 changed to LIB 401 and course revision needs to be reflected in the program description.</td>
<td></td>
<td>Proposed for Fall 2012</td>
</tr>
<tr>
<td><strong>Course Revisions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIB 802 Literature and Resources for Young Adults – update LIB 802 to include adolescent literature and resources; revise course title and prerequisites.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>LIB 821 Information Literacy Resources and Services – update course description and revise course title.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>LIB 870 K-12 School Media Librarian Practicum – change the prerequisite to a corequisite of LIB 800 and 801; revise course title and credit hours.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
<tr>
<td><strong>New Course</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIB 872 LIB Teacher Leader Capstone</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
<tr>
<td><strong>Program Revisions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAEd Library Science – decrease number of credit hours from 46 to 37.</td>
<td>Approved</td>
<td>Proposed for Fall 2012</td>
</tr>
<tr>
<td>Library Science Rank I – decrease number of credit hours from 34 to 31.</td>
<td>Approved</td>
<td>Proposed for Fall 2012</td>
</tr>
<tr>
<td><strong>Course Revision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EGC 889 Master of Arts in Teaching Capstone Seminar – add departmental approval so Interdisciplinary Early Childhood Education MAT students can take EGC 889.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
<tr>
<td><strong>Special Education</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Program Revision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Teaching, Interdisciplinary Early Childhood Education Option – change one course of the program requirements to match the MAT in Middle Grades and Secondary Education.</td>
<td>Approved</td>
<td>Proposed for Spring 2012</td>
</tr>
</tbody>
</table>

## College of Health Sciences

### Baccalaureate and Graduate Nursing

<table>
<thead>
<tr>
<th>New Course</th>
<th>Approved</th>
<th>Effective Date</th>
</tr>
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<tbody>
<tr>
<td>NSC 390W Nursing Research</td>
<td></td>
<td>Spring 2012</td>
</tr>
<tr>
<td><strong>Course Drop</strong></td>
<td></td>
<td></td>
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<tr>
<td>NSC 390 Nursing Research</td>
<td>Approved</td>
<td>Spring 2012</td>
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</table>

### Family and Consumer Sciences

<table>
<thead>
<tr>
<th>Course Revision</th>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCS 303 Dissemination of Family and Consumer Sciences Information – add NFA 201 as a prerequisite.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
</tbody>
</table>

### Health Promotion and Administration

<table>
<thead>
<tr>
<th>New Course</th>
<th>Withdrawn</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEA 310 Introduction to Global Health</td>
<td></td>
<td>Withdrawn</td>
</tr>
<tr>
<td><strong>Program Revision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health B.S. – add HEA 310 to the program; drop the Worksite Health Promotion Option from the major.</td>
<td>Withdrawn</td>
<td></td>
</tr>
</tbody>
</table>

### Occupational Therapy BS

<table>
<thead>
<tr>
<th>Editorial</th>
<th>Approved</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTS 313 Occupation in Context – revise the schedule type. It is a 3-credit hour lecture course.</td>
<td>Approved</td>
<td>Fall 2012</td>
</tr>
</tbody>
</table>
Recreation and Park Administration

New Courses

- Approved
  - REC 110 SCUBA Confined Water
  - REC 111 SCUBA Open Water

Course Revision

- Approved
  - REC 290 Adventure Programming – revise the course description
  - REC 311 Introduction to Therapeutic Recreation – revise the course description

Program Revision

- Approved
  - Recreation and Park Administration B.S. – drop current first aid and CPR certifications at time of graduation for all options. Change CHS 105 to EMC 105 due to prefix change.

College of Business and Technology

School of Applied Arts and Technology

Program Revisions

- Approved
  - Minor in Industrial Technology - Change the name of the minor to Applied Engineering Management; Drop AEM 238; Reduce the number of credits required to obtain the AEM minor from 21 to 18 credits; Drop the QMB 200 option from the list of prerequisites for AEM 202.
  - Minor in Construction Management – add purpose statement
  - Minor in Quality Assurance Technology - Add one three-credit alternative, STA 585 (Experimental Design) to AEM 530 (Design of Experiments)

Communication

Course Revisions

- Approved
  - COM 325 Advertising Copy and Production - Add the following statement to the description: “Credit will not be awarded for both COM 325 and COM 325S”.
  - PUB 385 PR Event Planning and Management - Add the following statement to the description: “Credit will not be awarded for both PUB 385 and PUB 385S”.
  - PUB 490 Public Relations Campaigns - Add the following statement to the description: “Credit will not be awarded for both PUB 490 and PUB 490S”.

School of Business

Accounting, Finance and Information Systems

New Courses

- Approved
  - ACC 322S Tax I
  - CIS 420 Forensic Computing: Network Analysis
  - RST 110 Real Estate Principles I
  - RST 120 Real Estate Principles II

Course Revisions

- Approved
  - ACC 322 Tax I - Add the following statement to the description: “Credit will not be awarded for both ACC 322 and ACC 322S”.
  - CIS 335 Data Base Management – Update catalog description with a focus on data retrieval

Management, Marketing and Administrative Communication

New Course

- Approved
  - MKT 420 Marketing for the Arts
Anthropology, Sociology & Social Work

Course Revision
- ANT 201 Introduction to Physical Anthropology – Change catalog course description

Course Dropped
- ANT 250 – Drop this course to add upper level Anthropology of Religion course (ANT 310)

Course Revision
- ANT 306 Human Evolution – Change course prerequisites

New Courses
- ANT 308 Quantitative Methods in Anthropology
- ANT 310 Anthropology of Religion
- ANT 320 Historical Archaeology

Course Revisions
- ANT 370 Primate Conservation – Revise catalog description
- ANT 470 Field Methods in Archaeology – Change credit hours from 3 to 4

New Course
- ANT 471 Archaeological Materials Analysis

Program Revision
- Anthropology B.A. - Revise program curriculum listing due to changes in courses offered

Art and Design

Course Revision
- AED 460 Materials Inquiry in Art Education – Change course number from AED 460 to AED 561. Add pre/co-requisites

New Courses
- AED 761 Materials Inquiry in Art Education – Create a new course as part of the Master of Arts Teaching program in Art
- AED 540/740 Art Teaching: Secondary Schools – Create a new course at part of the Master of Arts Teaching Program in Art

Biology

New Course
- BIO 495 Evolutionary Theory and Application

Economics

Program Revision
- Economics B.A. - Include residency requirement statement in the Catalog.

English

Program Revision
- MFA in Creative Writing - To name the MFA in Creative Writing “Bluegrass Writers Studio”

Geology & Geography

Course Revision
- GEO 353 Geographic Information Systems – Add prerequisites to GEO 353

New Course
- GEO 453 Advanced GIS – Create a new course, replacing GEO 553

Course Revisions
- GEO 455 GIS Cartography – Add prerequisites
- GEO 456 Remote Sensing – Change and add prerequisites

New Course
- GEO 458 Advanced Geographic Imagery

Course Drops
- GEO 553/753 Advanced GIS
- GEO 556/756 Advanced Geographic Imagery
History

New Course

Approved
HIS 839 Cooperative Study in Public History

Psychology

New Course

Approved
PSY 258 Career Development in Psychology

Dropped Course

Approved
PSY 358 Beyond the Undergraduate Degree

Action Items

1) Application to the Graduate School, Revisions
   Item 1: Changes to Entrance Examination Requirements for Admission
   Item 2: Curriculum Guidelines for 3+2 Programs

   Graduate School

2) Program Approval Process

   Office of the Executive Assistant to the Provost

Effective January 2012

Information Item

1) Changes to current EKU AP & CLEP Equivalencies
   Effective for all tests completed calendar year 2012

Good of the Order

1) Brett Morris is serving as Interim Director of Admissions, and was welcomed to the Council on Academic Affairs.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
January 19, 2012

Members Present: Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Claire Good, Deborah Haydon, Jaleh Rezaie, Anne Shordike, Judy Short, Norm Spain, Sherwood Thompson, Janna Vice, Sara Zeigler.

*indicates prior notification

Non-Members Present: Dorie Combs, Malcolm Frisbie, Barbara McDermott, Margaret Moore, Sheila Pressley, Sherry Robinson, Kelly Smith, Matthew White.

Dr. Janna Vice called the Council on Academic Affairs to order at 1:08 p.m.

Approval of the Minutes – December 15, 2011
The minutes were approved as distributed.

Curriculum Items

<table>
<thead>
<tr>
<th>College of Health Sciences</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Associate Degree Nursing</td>
<td>Approved</td>
</tr>
<tr>
<td>Program Revision</td>
<td>Associate Degree Nursing – revise the admission and clinical requirements.</td>
</tr>
<tr>
<td>Health Promotion and Administration</td>
<td>Approved</td>
</tr>
<tr>
<td>New Course</td>
<td>HEA 310 Introduction to Global Health – create new course and add to Element 6 of the New General Education</td>
</tr>
<tr>
<td>Dropped Courses</td>
<td>HEA 390 Instructor of Standard First Aid and Personal Safety</td>
</tr>
<tr>
<td></td>
<td>HEA 391 Instructor of CPR</td>
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<td></td>
<td>HEA 599/799 Violence Prevention in Schools and Communities</td>
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<thead>
<tr>
<th>College of Business and Technology</th>
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<tbody>
<tr>
<td>Approved</td>
</tr>
<tr>
<td>Memorandum of Agreement between Eastern Kentucky University and the U.S. Army ROTC Detachment for Awarding Credit for Non-Collegiate Instruction</td>
</tr>
</tbody>
</table>
School of Applied Arts and Technology
Applied Engineering and Technology

New Courses
- AEM 839 Applied Learning in Tech Management
- CON 499 Construction Management Capstone
- GCM 455 Web Publishing II

Course Revisions
- GCM 319 Specialty Graphic Imaging – revise title and course description
- TEC 255 Web Publishing - Edit the course description & change the course prefix from TEC to GCM.
- TEC 313 Digital Photography - Edit the course description & change the course prefix from TEC to GCM.
- TEC 355 Web Animation - Add a prerequisite & change the course prefix from TEC to GCM.

New Program
- Minor in Web Publishing
- Proposed for Fall 2012

Program Revision
- B.S. in Graphic Communication Management - Add GCM 318 & 455 to the degree & drop MGT 330 & NET 303. Some course prefixes are being changed. Eliminate the statement “Professional Skill Seminar” from College Requirements
- Minor in Digital Imaging Design - Add two new courses, update course prefixes & add a description.

Communication

New Course
- PUB 415S Public Relations in the Performing Arts - To create a new hybrid course with syllabus and approved Service Learning Course application.

Program Revision
- Public Relations B.A. - Add PUB 415S, Public Relations in the Performing Arts, to the Supporting Course Requirements for the Public Relations major.

Proposed for Fall 2012

School of Business
Accounting, Finance & Information Systems

Course Revisions
- FIN 311 Personal Financial Planning – revise prerequisite

Program Revisions
- Computer Information Systems B.B.A. - Delete CIS 370 from Major Requirements and add a NET course to Network Management Option.
- Insurance B.B.A. - Change the program title from “Insurance” to “Risk Management and Insurance.”
- Insurance B.S. - Change the program title from “Insurance” to “Risk Management and Insurance.”

Catalog Text Revision

Management, Marketing & Administrative Communication

New Program
- Minor in International Business

Proposed for Fall 2012

Information Item
- Department Name Change - From: Department of Management, Marketing, and Administrative Communication To: Department of Management, Marketing and International Business

Fall 2012
Biology

New Courses

- BIO 111 Cell and Molecular Biology – Replaces BIO 121
- BIO 112 Ecology and Evolution – Replaces BIO 121
- BIO 318 General Botany – Replaces BIO 131
- BIO 319 General Zoology – Replaces BIO 141
- BIO 800 Biology Ethics – Replaces BIO 890

Course Revisions – Change Prerequisites

- BIO 315 Genetics - Change prerequisite from BIO 121 to BIO 111 or 112.
- BIO 316 Ecology - Change prerequisite from BIO 131 or BIO 141 to BIO 112.
- BIO 320 Principles of Microbiology - Change prerequisite from BIO 121 and CHE 112 to BIO 111 and CHE 112.
- BIO 331 Cell Biology - Change prerequisite from BIO 121 and CHE 112 to BIO 111 and CHE 112.
- BIO 335 Plant Systematics - Change prerequisite to include option of BIO 111, 112, and 318.
- BIO 342 Comparative Vertebrate Anatomy - Change prerequisite from BIO 141 to BIO 112 and 319.
- BIO 348 Animal Physiology - Change prerequisite from BIO 121 and CHE 112 to BIO 111 and CHE 112.
- BIO 511 Experimental Approaches in Molecular Biology - Change prerequisite to include option of BIO 111.
- BIO 546 Histology - Change prerequisite to BIO 111.
- BIO 547 Comparative Vertebrate Embryology - Change prerequisite to BIO 111.
- BIO 550 Animal Behavior - Change prerequisite to include new courses BIO 111 and 112.
- BIO 552 Hormones and Behavior - change prerequisites for course to include BIO 111 and 112
- BIO 554 Ornithology - Change prerequisite to BIO 111 and 112.
- BIO 561 Fisheries Biology - Change prerequisite to BIO 112 and 316.
- BIO 599 Topics in Biological Sciences – Change prerequisite from BIO 211 to BIO 111 and 112.

Dropped Courses

- BIO 121 Principles of Biology – This course is being replaced by BIO 111/112.
- BIO 131/141 General Botany – Drop courses. They are being replaced by BIO 318/319

Program Revisions

- Biology M.S. - For each program and option: replace BIO 890 program with BIO 800 (new course); replace BIO 710 with BIO 810 (course # change from last year) as an option for a required course. We also request a change to the exit requirements by changing the three written comprehensive examinations to an oral examination.
- Biology B.S. – Incorporate new courses (BIO 111 and 112); update degree requirements to reflect changes in course numbers (BIO 318 and 319); reduce degree requirements to 120 hours.
- Biology Minor – Incorporate new courses (BIO 111 and 112); update degree requirements to reflect changes in course numbers (BIO 318 and 319).

Computer Science

Editorial Change

- Applied Computing M.S. – Correct the number of hours for the Bioinformatics Option from 24 to 18 hours. Revision has been made in the online version of the Graduate Catalog, and will be reflected in the 2012-2013 print version of the Catalog.

Program Revision

College of Arts and Sciences continued…

English and Theatre

Hybrid Course

Approved
ENG 335W Modern Drama – create a writing-intensive version of ENG 335. Fall 2012

Course Revision

Approved
ENG 335 Modern Drama – Change the catalog course description to reflect credit not being awarded for both ENG 335 and 335W. Fall 2012

Program Revision

Approved
English B.A. – Revise the Undergraduate Catalog text to reflect the addition of ENG 335W to the curriculum of the Department of English & Theatre. Proposed for Fall 2012

Physics & Astronomy

Course Revision

Approved
AST 130 Introductory Astronomy – update the course description to reflect addition of AST 133 as a laboratory option. Fall 2012

New Course

Approved
AST 133 Astronomy Transition Lab Fall 2012

College of Education

Curriculum and Instruction

New Courses

Approved
EDF 204 Emerging Instructional Technologies
EDF 349Q Applied Learning in Education I
EDF 349R Applied Learning in Education II
EMS 349Q Applied Learning I: Educational Assessment
EMS 349R Applied Learning II: Educational Curriculum
ELE 349 Applied Learning: Elem School Teaching
EMG 349 Applied Learning: Middle School Teaching
ESE 349 Applied Learning: Secondary Teaching

Course Revisions

Approved
EDF 203 Schooling and Society - Revise title and description of EDF 203 to more accurately reflect course content, purpose, and expectations and better align for EPSB and NCATE mandates. Add a Co-Op corequisite.
EDF 310 Transition to Education - Add a CoOp corequisite.
EDF 319 Human Development and Learning - Add a CoOp corequisite.
EDF 413 Assessment in Education - Add a CoOp corequisite.
ELE 446 Reading and Language Arts P-5 - Add a CoOp corequisite.
ELE 446W Reading and Language Arts P-5 - Add a CoOp corequisite.
ELE 490 Classroom Management in the Elementary Grades P-5 - Add a CoOp corequisite.
ELE 491 Mathematics in Elementary Grades P-5 - Add a CoOp corequisite.
ELE 492 Science in the Elementary Grades P-5 - Add a CoOp corequisite.
EMG 430 Middle Grade Curriculum - Add a CoOp corequisite to the course.
EMG 447 Reading/Language Arts in the Middle Grades - Add a CoOp corequisite.
ESE 490 Teaching Art in the Secondary P-12 Schools - Add a CoOp corequisite.
ESE 552 Teaching Career and Technical Education in the Middle and Secondary School – Add a CoOp corequisite.
ESE 553 Family Consumer Sciences Education Curriculum - Add a CoOp corequisite.
ESE 566 Teaching of Physical Education in the Secondary School - Add a CoOp corequisite.
Curriculum and Instruction continued…

ESE 573  Teaching Business in Middle and Secondary Schools - Add a CoOp corequisite.  Fall 2012

ESE 587  Teaching of Health Education in the Secondary School - Add a CoOp corequisite.  Fall 2012

Program Revision

Middle Grades 5-9 Teaching B.S. - update Emphasis Requirements in Mathematics to reflect Mathematics Department course change. MAT 205 – Problem Solving with Logic has been replaced with MAE 305 - Problem Solving and Technology (3).  Proposed for Fall 2012

Course Revisions

LIB 301  Children’s Literature and Related Materials - Update prerequisite to comply with EPSB mandate.
LIB 301S  Children’s Literature and Related Materials - Update prerequisite to comply with EPSB mandate.
EMG 445W  Foundations of Reading/Language Arts - Update prerequisite to comply with EPSB mandate.
EMG 445  Foundations of Reading/Language Arts - Update prerequisite to comply with EPSB mandate.
EME 551  Linguistics in the Curriculum - Update prerequisite to comply with EPSB mandate.
EME 361  Teaching Art P-8 - Update prerequisite to comply with EPSB mandate.
ELE 445W  Foundations of Reading/Language Arts - Update prerequisite to comply with EPSB mandate.
ELE 445  Foundations of Reading/Language Arts - Update prerequisite to comply with EPSB mandate.
ELE 361  Art in the Elementary Grades P-5 - Update prerequisite to comply with EPSB mandate.
ELE 362  Music Education for the Classroom Teacher - Update prerequisite to comply with EPSB mandate.
ELE 365  Health Education P-5 - Update prerequisite to comply with EPSB mandate.
ELE 322  Physical Education in the Elementary School - Update prerequisite to comply with EPSB mandate.
EDF 319  Human Development and Learning - Update prerequisite to comply with EPSB mandate.
EDF 319W  Human Development and Learning - Update prerequisite to comply with EPSB mandate.
EDF 203  Schooling and Society - Curriculum & Instruction seeks to add a mandatory background check through Verified Credentials, Inc. as a course requirement.  Fall 2012
EDF 310  Transition to Education - Curriculum & Instruction seeks to add a mandatory background check through Verified Credentials, Inc. as a course requirement.

Special Education

Program Revision

Communication Disorders B.S. - remove admission to Professional Education from the bachelor’s degree program; change program admission criteria; change supporting course requirements.  Proposed for Fall 2012

Course Revisions

CDS 380  Introduction to Clinical Audiology – revise course description
CDS 488  Practicum in Audiology - increase prerequisite overall GPA to 3.0
CDS 474  Advanced Practicum in Speech Pathology - increase prerequisite overall GPA to 3.0
CDS 374  Practicum in Speech Pathology - increase prerequisite overall GPA to 3.0
SED 260  Language & Speech Disorders of Exceptional Children - Special Education seeks to add a mandatory background check through Verified Credentials, Inc. as a course requirement  Fall 2012

COUNCIL ON ACADEMIC AFFAIRS Minutes from January 19, 2012
Submitted by Rick McGee, Office of the Registrar
Special Education continued

New Courses

SED 349Q Applied Learning I: Educational Assessment
SED 349R Applied Learning II: Educational Curriculum for Interdisciplinary Early Childhood Education
SED 349T Applied Learning III: Teaching in Interdisciplinary Early Childhood Education Settings

Course Revisions

SED 436 Early Intervention Programming – add prereq to comply with EPSB mandate
SED 375 Practicum in Special Education - add prereq to comply with EPSB mandate
SED 356 Special Education Methods and Materials - add prerequisite of admission to Professional Education or Departmental Approval
SED 545 Program and Personnel Management - add prerequisite of admission to Professional Education or Departmental Approval
SED 510 Assessment and Methods for D/HH - To add prerequisite of admission to Professional Education. NOTE: SED 710 is not accompanying this revision to 510. SED 710 is taken by Graduate Students who already hold valid Kentucky teaching certificates. They do not need to be admitted to Teacher Education. They are already teachers. –Dr. Debbie Haydon, Chair
SED 499 Supervised Student Teaching in Special Education - add prerequisite of admission to Professional Education; revise course title

Course Dropped

SED 380 Introduction to Clinical Audiology

Program Revisions

Deaf and Hard of Hearing P-12 (with Elementary Education P-5 and Middle Grade Education 5-9) Teaching B.S. – remove SED 380 from the program requirements and add SED 580.
Special Education Non-Teaching B.S. - remove SED 380 from the program requirements and add SED 580.
Special Education Non-Teaching Minor - Remove SED 338 from the electives in the Special Education minor

New Course

SED 402 Differentiated Instruction

Information Items

1. The New General Education Restructure (General Education Program 2012) was approved by the Board of Regents on January 17, 2012.
2. The Board of Regents approved all pending CAA proposals from the May 2011, through October 2011, CAA meetings. A list of the approved curriculum items can be viewed online at: http://www.academicaffairs.eku.edu/committee/academic_council/reference/Board%20of%20Regents%20Approved%20Items_Jan2012.pdf
3. The Occupational Therapy Doctorate (OTD) pre-proposal will be on the CPE agenda on January 20, 2012.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
February 16, 2012

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Linda Fossen, Linda Frost, Claire Good, Brett Morris, Kim Naugle, Lynnette Noblitt, Benton Shirey, Anne Shordike, Judy Short, Norm Spain, Janna Vice, Matthew White, Sara Zeigler.

*indicates prior notification

Non-Members Present: Barbara McDermott, Sherry Robinson, Kelly Smith (for Verna Freer), Chris Taylor (for Deborah Haydon).

Dr. Janna Vice called the Council on Academic Affairs to order at 1:04 p.m.

Approval of the Minutes – January 19, 2012
The minutes were approved as distributed.

Curriculum Items

College of Health Sciences
Occupational Therapy

Discussion
New Program – DISCUSSION ITEM (This item will return in the March CAA meeting for voting.)
Minor in Horses, Humans and Health

New Courses
Approved
- OTS 205 Horse and Human Co-Occupation
- REC 210 Equine Assisted Therapeutic Recreation

Effective Date
Fall 2012

College of Education
Special Education
Course Revision
Approved
- SED 352 Special Education Early Childhood Assessment – add a corequisite of SED 349Q

New Course
Approved
- CDS 897 School Experiences in Communication Disorders

Course Revision
Approved
- CDS 880 Research Methodology in Communication Disorders – remove undergraduate disorders

Program Revision
Approved
- MAEd in Communication Disorders – add CDS 897; revise admission requirements; revise Program requirements; clarify exit requirements

Effective Date
Proposed for Fall 2012

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 16, 2012
Submitted by Rick McGee, Office of the Registrar
Teacher Education Services

Program Revisions

- Admission to Teacher Education – update admission to Education Preparation to comply with 16 KAR 5:020
- Field Placement: Student Teaching and Field Experiences – update admission, placement, and Supervision in student teaching to comply with 16 KAR 5:040
- Policy and Procedure Section – add EPSB Mandate “Undergraduate students shall not enroll in any educator preparation program courses restricted to admitted candidates”

University Programs

Discussion Item

- University Requirement GSD 101

Women and Gender Studies

New Courses

- WGS 306 Masculinity & Popular Culture
- WGS 308 Intersexuality & Transexuality

Study Abroad

New Courses

- UNP 500 Study Abroad
- UNP 700 Study Abroad

Women and Gender Studies

Program Revision

- Women and Gender Studies

African/African-American Studies

Course Revisions

- AFA 201W The African Experience
- AFA 202 The African-American Experience
- AFA 202W The African-American Experience

University Programs – General Studies

Editorial Revision

- Professional Track B.A. General Studies

College of Health Sciences

Baccalaureate and Graduate Nursing

Program Revisions

- Bachelor of Science in Nursing – Pre-RN – add new General Education elements
- Bachelor of Science in Nursing – Post-RN – add new General Education elements
- Bachelor of Science in Nursing – 2nd Degree – bring Catalog requirements in line with Program revisions

Family and Consumer Science

Program Revision

- Early Childhood Development A.A.S. – add CDF 147(2), 310, 399(6), drop CDF 343, 344, 450(9)

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 16, 2012
Submitted by Rick McGee, Office of the Registrar
Course Revisions

- CDF 235 Child Development: Conception – Six Years – change course title to include “through age 8”
- CDF 343 Program Planning for Preschool Children – change course number to 406 and revise description
- CDF 344 Program Planning for Infants and Toddlers – change course number to 405 and revise description

New Courses

- CDF 147 Role of Early Childhood Educator
- CDF 310 Observation & Assessment in ECE
- CDF 310 Observation & Assessment in ECE
- CDF 363 Early Childhood Literacy
- CDF 399 Early Childhood Practicum

Program Revision

- Child and Family Studies B.S. Area Major – add new courses; revise core requirements; institute additional Admission requirement in the Child Development and Interdisciplinary Early Childhood Education options.

Health Promotion and Administration

Editorial Revisions

- HSA 306 Medical Nosology – correct the prerequisites
- HSA 406 Health Care Quality Management – correct the prerequisites
- HSA 409 Health Services Research Methods – correct the prerequisites

Occupational Therapy

Course Revisions Page

Add corequisites in the following courses:

- OTS 362 Human Motion for Occupation
- OTS 402 Practicum IV: Advocacy and Research
- OTS 402S Practicum IV: Advocacy and Research
- OTS 430 Intervention in Health and Human Services
- OTS 478 Health Care Delivery System
- OTS 478W Health Care Delivery System

Recreation and Park Administration

Course Revisions

- REC 163 Fieldwork I – change grading scale from “S” to “N”
- REC 263 Fieldwork II – change grading scale from “S” to “N”

Exercise and Sport Science

Course Revisions

- ATR 401S Practicum V – create service learning course

Course Drop

- ATR 401 Practicum V – course is being replaced with ATR 401S

Course Revision

- PHE 315 Physical Fitness Concepts and Applications – add prerequisite

New Course

- PHE 490 Experiences in Research

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 16, 2012
Submitted by Rick McGee, Office of the Registrar
College of Business and Technology

School of Applied Arts and Technology

Agriculture

Course Drops

Approved

AGR 272 Agricultural Machinery and Safety
AGR 315 Technical Soils Laboratory
AGR 317 Soil Classification and Morphology
OHO 283 Bedding Plant Production
OHO 352 Horticulture Equipment
OHO 362F Lawn Establishment and Maintenance
OHO 363 Retail Florist Operation
OHO 371 Nursery Production Technology
OHO 389 Greenhouse Management Practicum

New Courses

Approved

AGR 115 Operation of Agricultural Equipment
AGR 216 Principles of Soils Laboratory
AGR 329 Sheep and Goat Production
AGR 377 Livestock Behavior and Welfare
AGR 404 Advanced Pest Management
AGR 430 Row and Biofuel Crops
AGR 499 Agricultural Advocacy and Issues Capstone
OHO 115 Operation of Horticultural Equipment
OHO 304 Horticultural Pest Management
OHO 353 Sports Turf Management
OHO 368 Landscape Design Using CAD
OHO 374 Vegetable Production
OHO 375 Post Harvest Technology
OHO 498 Turfgrass Capstone
OHO 499 Horticultural Issues Capstone

Course Revisions

Approved

AGR 213 Principles of Agricultural Mechanics – revise title, description, and reduce credit hrs.
AGR 312 Advanced Crops: Forage Crops – revise title, description, add lab and increase from 3 to 4 credit hours.
OHO 373 Fruit and Vegetable Production – revise title and description

Program Revision

Approved

B.S. in Agriculture – revise courses within the program
B.S. in Agriculture with General Pre-Veterinary Option – revise courses within the program
B.S. in Agriculture General Pre-Veterinary Transfer Option – revise courses within the program
B.S. in Horticulture – revise courses within the program; add new option in Fruit and Vegetable Production; Delete the Business Minor Option

Communication

Editorial Course Revision

Approved

COM 499 Video – correct the indicated repeatable maximum number of hours from 3 to 4

New Course

Approved

CMS 220 Careers in Communication Studies

Course Revisions

Approved

CMS 300 Business and Professional Speaking – add prerequisites
JOU 450 Newspaper and Magazine Management – revise course name and description
JOU 480 Writing and Selling Non-Fiction – revise course name and description

Program Revision

Approved

Communication Studies B.A. – add a 1-3 credit-hour course as an elective to the major

Approved

COM 499 Video – correct the indicated repeatable maximum number of hours from 3 to 4

New Course

Approved

CMS 220 Careers in Communication Studies

Course Revisions

Approved

CMS 300 Business and Professional Speaking – add prerequisites
JOU 450 Newspaper and Magazine Management – revise course name and description
JOU 480 Writing and Selling Non-Fiction – revise course name and description

Program Revision

Approved

Communication Studies B.A. – add a 1-3 credit-hour course as an elective to the major

Proposed for Fall 2012
Foreign Languages and Humanities

Course Revisions

Memo – Foreign Language Courses to be included in GE-2012 Element 6
List of Courses to be included:

- FLS 101 Language Topics
- FLS 102 Language Topics
- FRE 101* Conversational French I
- FRE 102* Conversational French II
- FRE 201* Intermediate Conversational French I
- FRE 202* Intermediate Conversational French II
- FRE 204* Review of French Grammar
- GER 101* Conversational German I
- GER 102* Conversational German II
- GER 201* Intermediate Conversational German I
- GER 202* Intermediate Conversational German II
- JPN 101 Conversational Japanese I
- JPN 102 Conversational Japanese II
- JPN 201 Intermediate Japanese I
- JPN 202 Intermediate Japanese II
- LAT 101 Beginning Latin I
- LAT 102* Beginning Latin II
- SPA 101 Conversational Spanish I, Sample Curriculum Change Form
- SPA 102* Conversational Spanish II
- SPA 201* Intermediate Conversational Spanish I
- SPA 202* Intermediate Conversational Spanish II

Anthropology, Sociology & Social Work

Course Revisions

- SWK 225 Human Behavior/Social Environment – Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 335 Human Behavior/Social Environment II – Change catalog description wording
- SWK 340 Social Work Research Methods – Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 350 Social Work Practice I – Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 354 Social Work Practice Methods – Change catalog description wording
- SWK 355 Social Work Practice II – Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 358 Child Abuse and Neglect - Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 360 Social Work Practice III - Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 390 Field Experience in a Social Agency - Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 410 Social Welfare Policy Practice - Change catalog description to correct prerequisite (and/or co-requisite) requirements
- SWK 440 Addictions – Change catalog description
- SWK 450 Child Abuse Interventions – Change prerequisites and catalog description
- SWK 455 Selected Topics in Social Work – Change prerequisites and catalog description
- SWK 457 Services for the Elderly – Change name and catalog description of the course
- SWK 490 Social Work Practicum – Correct prerequisite and catalog description in the course

Dropped Course

- SWK 458 AIDS and the Social Response

Approved

Fall 2012

Page 5

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 16, 2012
Submitted by Rick McGee, Office of the Registrar
College of Arts and Sciences continued…

Program Revision

Approved

Minor in Social Welfare – *Change social welfare minor requirements*  
Proposed for Fall 2012

Biology

Course Revisions – Change Prerequisites

- BIO 514/714 Evolution
- BIO 521/721 Forest Ecology
- BIO 525/725 Aquatic and Wetland Plants
- BIO 536/736 Dendrology
- BIO 542/742 Freshwater Invertebrates
- BIO 556/756 Herpetology
- BIO 557/757 Ichthyology  
Approved  
Fall 2012

Program Revisions

- Biology/Teaching B.S. – *Incorporate new courses (BIO 111, 112, and 495), update degree requirements to reflect changes in course numbers; reduce degree requirements to 125-129 hours.*  
- Biology/Environmental Studies - *Incorporate new courses (BIO 111 and 112); update degree requirements to reflect changes in course numbers (BIO 318 and 319); reduce degree requirements to 120-122 hours*  
Approved  
Proposed for Fall 2012

Chemistry

Program Revision

Approved

Minor in Chemistry – *Modify the chemistry minor to reflect recent changes in the department curriculum and list information for the teaching certification.*  
Proposed for Fall 2012

Foreign Languages and Humanities

Course Revisions

- FRE 310 Topics in French – *Revise the course description and name; change maximum number of hours from 9 to 12*  
- FRE 320 Introduction to Business French – *Change course name and description to more accurately portray the course content*  
Approved  
Fall 2012

New Course

- FRE 370 French Language Studies  
Approved  
Fall 2012

Course Revision

Approved

POL 376 Public Personnel Policy – *Revise name and catalog description*  
Fall 2012

Government

Music

Course Revisions

- MUS 224/424 Madrigal Singers – *Change the course title and course description; add a prerequisite to 424*  
- MUS 225/425 Concert Choir – *Change the course description*  
- MUS 226/426 University Singers – *Change the course description*  
- MUS 364 Instrumental Music Lab – *Add a prerequisite*  
- MUS 365 Choral Music Lab – *Add a prerequisite*  
- MUS 384 Electronic Music – *Change course title and change prerequisite*  
- MUS 390 Survey of the Music Industry – *Add a prerequisite*  
- MUS 555 Symphonic Music Literature – *Change the prerequisite prefix from “MUS” to “MUH” (this has already been changed for MUS 755)*  
- MUS 556 Choral Music Literature – *Change the prerequisite prefix from “MUS” to “MUH” (this has already been changed for MUS 756)*  
Approved  
Fall 2012

COUNCIL ON ACADEMIC AFFAIRS Minutes from February 16, 2012  
Submitted by Rick McGee, Office of the Registrar  
Page 6
**Information Items**

1. New Program Pre-Proposal Process for CPE, Dr. Sherry Robinson
2. Four-Year Curriculum Guide Update, Tina Davis
3. New General Education Format Update to Baccalaureate Programs for 2012-13 Catalog
   Registrar Tina Davis requested submission of ACCT forms to assist in the timely completion of the program format restructure based on the new General Education program.
4. The Council on Postsecondary Education (CPE) approved EKU’s new M.A. in Mathematics degree program.
5. The CAA presented a commendation to Dr. Garett Yoder for serving the University with distinction through his work on the new General Education program.
6. Provost Janna Vice presented a Distinguished Service Reward to Dr. Garett Yoder for his work on the new General Education program.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
March 15, 2012

Members Present: Deborah Core, Tina Davis, Scotty Dunlap (for Norm Spain), Linda Fossen, Linda Frost, Claire Good, Elizabeth Hansen (for Ed Davis), Deborah Haydon, Kim Naugle, Lynnette Noblitt, Benton Shirey, Anne Shordike, Judy Short, Kelly Smith, Matthew White, Sara Zeigler.

*indicates prior notification

Non-Members Present: Michelyn Bhandari, Pam Black, Dawn Jackson, Sherry Jones, Barbara McDermott, Sherry Robinson, Colleen Schneck, Muriel Stockburger, Eugene Styer, Christiane Taylor, Mary Tortorici Steffen Wilson, Ka-wing Wong.

Tina Davis called the Council on Academic Affairs to order at 1:00 p.m.

Approval of the Minutes – February 16, 2012
The minutes were approved as distributed.

Curriculum Items

College of Health Sciences

Occupational Therapy
New Program
Approved Minor in Horses, Humans and Health

Effective Date

Proposed for Fall 2012

Graduate School

Approved Academic Probation Description - proposed changes to the Academic Probation description as published in the Graduate Catalog.

Fall 2012

University Programs

Environmental Sustainability and Stewardship
Memo Page
Approved New Course Prefix Creation: ENV
Summer 2012

Discussion Item
Approved Co-op/Applied Learning Credit - Request that a .5 credit hour be added to all Co-op 349 a-n, Co-op 839 a-f and all Applied Learning 349 and 839 courses.
Fall 2012
### Environmental Sustainability and Stewardship

#### New Courses
- ENV 349 Applied Learning: Sustainability
- ENV 349 A-N Applied Sustainability Co-op
- ENV 350 Special Topics in ENV: _____
- ENV 450 Advanced Topics in ENV: _____
- ENV 498 Independent Study

#### Course Revisions
- GCS 199 Career Counseling Seminar - *Add prerequisite*
- WGS 201 Introduction to Women and Gender Studies - *To include the course in GE-2012, Element 6; decrease the number of characters in course name.*

### Honors Program

#### Program Revision
- EKU Honors Program Page

#### New Courses
- HON 216 Honors Integrated Science: SEEing Science in Appalachia
- HON 304W Honors Seminar in Mathematical Sciences
- HON 307W Honors Seminar in the Arts: _____
- HON 308W Honors Seminar in the Humanities: _____
- HON 310W Honors Seminar in History: _____
- HON 312W Honors Seminar in Social and Behavioral Sciences: _____
- HON 316W Honors Seminar in the Natural Sciences: _____
- HON 320W Honors Seminar in Diversity of Perspectives and Experiences: _____

### College of Education

#### Counseling and Educational Psychology

#### New Courses
- COU 870 Intro to Play Therapy
- COU 871 Advanced Play Therapy
- COU 872 Practicum in Play Therapy

#### Course Revisions
- EPY 869 Research in Education
- EPY 839 Human Development and Learning
- COU 814 Organization and Administration Guidance Services
- COU 803 Principles and Practices of Mental Health Counseling

#### Curriculum and Instruction

#### New Course
- LIB 831 Classification of Cataloging

#### Course Revisions
- ESE 540/740 Teaching Art in Secondary P-12 Schools

#### Special Education

#### Course Revisions
- SED 338 Language of the Deaf and Hard of Hearing
- SED 738 Language of the Deaf and Hard of Hearing, New Course coincides with SED 538

#### Program Revisions
- B.S. Deaf and Hard of Hearing Elementary (P-5) OR Middle Grades with Emphasis (5-9)
  - *replace SED 338 with SED 538 in the program*
- Graduate Certification Deaf and Hard of Hearing – *replace SED 338 with SED 738*
- Master of Arts in Education Special Education- Teacher Leader Track Additional Certification DHH

COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar
COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar

College of Education continued…

Course Drop
Approved
SED 338 Language of the Deaf and Hard of Hearing 109

Effective Date
Fall 2012

College of Business and Technology

School of Applied Arts and Technology
Applied Engineering and Technology
Memo
Approved
New Course Prefix Creation: NSM – Network Security Management

Effective Date
Fall 2012

New Courses
Approved
NSM 815 Foundations of Network Security
NSM 845 Advanced Server Security
NSM 865 Wireless & Mobile Security
NSM 895 Special Topics in NSM

Effective Date
Fall 2012

Program Revision
Approved
MS Applied Engineering & Technology Management – add NSM as an Option

Effective Date
Proposed for Fall 2012

Agriculture
Course Revisions
Approved
AGR 215 Principles of Soils - Remove the prerequisite of chemistry. (Chemistry will still be a required supporting course in the program.) Add laboratory corequisite.

Effective Date
Fall 2012

AGR 304 Pest Management - Disallow credit for the equivalent course in Horticulture (OHO 304) and add statement “3 Lec/2 Lab” to description.

Communication
Course Revisions
Approved
BEM 350 Cinema History I - Include BEM 350, Cinema History I, in the new GE-2012 program under Element 3a—Arts & Humanities; add prerequisite

Effective Date
Fall 2012

BEM 351 Cinema History II - Include BEM 351, Cinema History II, in the new GE-2012 program under element 3a—Arts & Humanities. Add prerequisite

BEM 240, 295, 300, 301, 395, 401, 402 and 495 and PUB 410S were added as Supporting Course Options.

Program Revisions
Approved
B.A. in Broadcasting & Electronic Media - Remove BEM 495 94) from the BEM Major Option General and add additional courses as acceptable courses in the major.

Effective Date
Proposed for Fall 2012

B.A. in Journalism - Journalism major to be changed to eliminate the requirement for a minor. Students are required to take JOU 412 or PUB 412 and those courses were removed from the Supporting Courses Option. JOU 450 was added as an option to JOU 425. BEM 240, 295, 300, 301, 395, 401, 402 and 495 and PUB 410S were added as Supporting Course Options.

Minor in Broadcasting & Electronic Media - Add BEM 491, a one-credit hour course, as a required course for the minor and increasing the number of hours to 23 hours for the minor.

Minor in Broadcast News - Add BEM 491, a one-credit hour course, as a required course for the minor and increasing the number of hours to 23 hours for the minor.

Minor in Communication Studies - Change the CMS minor to include three concentrations in communication studies.

Minor in Visual Media - Add BEM 491, a one-credit hour course, as a required course for the minor and remove GCM 211 as a required course for the minor.
School of Business
Accounting, Finance, and Information Systems

Course Revision

Approved

INS 878 Business Risk Management – update the description

Management, Marketing and International Business

New Course

Approved

GBU 101 Introduction to Business

Course Revision

Approved

BTO 100 Academic Orientation (Student Success Seminar) - Add a lab session to BTO 100 Academic Orientation for School of Business Majors only.

Program Revisions

Approved


B.B.A. Management - Add GBU 101 to the Management degree requirements. Eliminate prefix “RST” from the Approved Business Electives.

B.B.A. Marketing - Add GBU 101 to the MKT major and options and eliminate “Approved Business Electives”.

B.S. Marketing and Business Education - Add GBU 101 to the program

Baccalaureate and Graduate Nursing

New Course Page

Approved

NSC 883 Rural PMHNP Child Adolescent

Course Revisions

Approved

NSC 900 Seminar I Role Transition – Change grading scale from S to N

NSC 901 Seminar II: Capstone Project Support – Change grading scale from S to N

NSC 938 Special Topics for DNP – Change grading scale from S to N

Program Revision

Approved

Doctorate of Nursing – Change the application deadline for part-time applicants

Environmental Health Science

Course Revisions

Approved

EHS 300 Water Supplies and Waste Disposal - Correct Prefix CLT to MLT and edit Pre/Co

EHS 330 Environmental Controls of Disease Vectors – Drop BIO121 as prereq and add BIO111

EHS 340 Industrial Hygiene – Drop BIO121 as prereq and add BIO 111

Program Revision

Approved

Environmental Health Science B.S.

Drop BIO121 and add BIO111 to support, correct prefixes, Drop GEO353 and AGR215 from support (they have added prereqs) Reflect New General Education Elements to program

Medical Laboratory Science

Program Revision

Approved

Medical Laboratory Science B.S.

Correct Prefixes from MAS to HSA and CLS to MLS, Reflect New General Education Elements to program, Drop BIO121 and add BIO111
## College of Health Sciences continued…

### Exercise and Sport Science

#### Program Revision
- Athletic Training B.S. – Reflect New General Education Elements to program
  - Add back STA 215 or 270 and EMC104
- Sport Management B.S. – Reflect New General Education Elements to program

#### Family and Consumer Science

#### Program Revision
- Apparel Design and Merchandising B.S. – Reflect New General Education Elements to program
- Family and Consumer Science Education B.S. – Add NFA317, Remove NFA321, Add FIN311, Remove BIO 301, Drop Free Electives and reflect new General Education
- General Dietetics B.S. – reflect new General Education elements in program

### Health Promotion and Administration

#### New Minor
- Minor in Health Services and Administration

#### Program Revision
- Health Services Administration B.S. – 1) Add new General Education Elements and 2) Drop ACC 202 and ECO 230 from the curriculum

### Master of Public Health

#### Course Revisions
- HEA 880 Special Projects in Health – Change title and description
- HEA 899 Practicum in Community Health – Revise to HEA890

#### Program Revisions
- MPH-Environmental Health – Drop Core Exam requirement
- MPH-Community Health – Drop Core Exam requirement

### Occupational Therapy

#### Program Revisions
- Occupational Science B.S. - Reflect New General Education Elements
- Public Health B.S.

#### Course Revisions
- OTS 820 OBP I: Fundamentals – Change course title
- OTS 822 OBP II: Health Care Practice 2A – Change course title
- OTS 824 OBP II: Health Care Practice 2B – Change course title
- OTS 830 OBP III: Education Communities – Change course title
- OTS 832 OBP IV: Community Based Practice – Change course title
- OTS 834 Advanced Dimensions OBP V: Change course title
- OTS 853 Leadership and Human Services – Revise delivery method to Online course
- OTS 863 Occupation and Sensory Processing – Change schedule type
- OTS 864 Early Childhood Practice – Change schedule type
- OTS 865 School-Based Practice – Change schedule type

#### Program Revision
- Occupational Therapy – Add free electives PSY797, 777, CDS867, SED704, 790
COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar

College of Health Sciences continued…

Recreation and Park Administration

New Course
Approved
REC 250 Tourism Videography

Course Drop
Approved
REC 411 Therapeutic Recreation Services for the Senior Adult

New Course
Approved
REC 411S Therapeutic Recreation Services for the Senior Adult

Program Revision
Approved
Recreation and Park Administration B.S. – Reflect New General Education Elements, revise option titles and requirements

Proposal for Fall 2012

Course Revision
Approved
REC 516/716 Outdoor Education – Revise title and description

New Course
Approved
REC 800 Literature Analysis in Recreation

Fall 2012

College of Arts and Sciences

Anthropology, Sociology & Social Work

Course Revisions Page

Approved
SWK 310 Social Welfare Policy History – Change catalog description to correct prerequisite (and/or co-requisite)
SWK 310W Social Welfare Policy History - Change catalog description to correct prerequisite (and/or co-requisite)

Fall 2012

Program Suspensions
Approved
Minor in Social Institutions and Social Change
Minor in Social Inequalities

Proposed for Fall 2012

Art and Design

Course Revisions – Change prerequisite Page

Approved
ART 314 Painting IV
ART 344 Jewelry and Metalsmithing IV
ART 413 Advanced Painting
ART 423 Advanced Sculpture – Also revise course description
ART 432 Printmaking V 27
ART 443 Jewelry and Metalsmithing V
ART 473 Ceramics V
ART 483 Photography V – Also eliminate a word in course description

Fall 2012

Program Revisions

Approved
Art/Design Studio Options (B.F.A.) - 1. Drop the Interior Design option. 2. Reduce credit hours for Pre-BFA Metals/Jewelry option. 3. Change course requirements for most option areas. 4. Correct wording in the ‘Pre-BFA’ description of Jewelry and Metals.
Art B.A. /Teacher Education Option – Update the Teacher Education option

Proposed for Fall 2012

Computer Science

Program Revision
Approved
Computer Science B.S. – Add a new Statistical Computing Option

Proposed for Fall 2012

English and Theatre

Course Revisions
Approved
ENG 374 Shakespeare at War – Remove course from General Education
ENG 386W War & Peace in Literature Since 1900 – Remove course from General Education

Fall 2012
# Council on Academic Affairs Minutes from March 15, 2012

Submitted by Rick McGee, Office of the Registrar

## Government

### Course Revision

- POL 325 International Security Affairs – *Remove course from General Education*
- POL 415 Terrorism and Political Violence – *Remove course from General Education*

**Effective Date:** Fall 2012

## History

### New Course

- HIS 840 History Topics for 4th-8th Grade Teachers

**Effective Date:** Summer 2012

### Editorial Changes

- History B.A. – *Remove HIS 415 from requirements*
- History Teaching B.A. – *Remove HIS 201 from requirements*
- History Minor – *Reflect change of HON 210 and 311 to 210W and 311W*

**Effective Date:** Fall 2012

## Mathematics and Statistics

### Course Revisions

- MAE 301 Mathematics for Elementary Teachers III – *revise description*
- MAE 550 Teaching Mathematics in the Secondary School – *add co-op corequisite*

**Effective Date:** Fall 2012

### New Courses

- MAT 090A-B-C Prealgebra A-B-C
- MAT 095A-B-C Introductory Algebra A-B-C

**Effective Date:** Fall 2012

### Course Revisions

- MAT 203 Geometry for Middle and Elementary School Teachers – *revise description*
- MAT 303 Mathematical Models and Application – *revise description*

**Effective Date:** Fall 2012

## Music

### Program Revisions

- Bachelor of Music – *delete supporting course requirement and add more course choices to the Music industry*
- Master of Music* - *delete the GRE requirement for students with 3.0+ GPA*

**Effective Date:** Proposed for Fall 2012

## Philosophy & Religion

### Course Revision

- REL 360 Religion and Global Ethics – *remove course from General Education*

**Effective Date:** Fall 2012

## Psychology

### Course Revisions – *revise prerequisites*

- PSY 300 Social Psychology
- PSY 300W Social Psychology
- PSY 305 Psychology of Personality
- PSY 308 Abnormal Psychology

**Effective Date:** Fall 2012

### Course Revisions

- PSY 309 Statistical Experimental I – *revise title and description, and prerequisites*
- PSY 310 Statistical Experimental II - *revise title and description, and prerequisites*

**Effective Date:** Fall 2012

### Course Revisions – *revise prerequisites*

- PSY 311 Physiological Psychology
- PSY 312 Infant and Child Development
- PSY 314 Adolescent and Adult Development
- PSY 315 Sensation and Perception
- PSY 315L Sensation and Perception with Lab
- PSY 316 Aging and Senescence
- PSY 317 Cognitive Psychology
- PSY 317L Cognitive Psychology with Lab

**Effective Date:** Fall 2012

### Course Revisions

- PSY 319 Industrial/Organizational Psy. – *revise title and description and prerequisites*
- PSY 319S Industrial/Organizational Psy. – *revise title, description, prerequisites*

**Effective Date:** Fall 2012
**COURSE REVISIONS – REVISE PREREQUISITES**

- PSY 333 Comparative Psychology
- PSY 349 Applied Learning in Psychology
- PSY 349 A-N Cooperative Study: Psychology
- PSY 400 Senior Seminar
- PSY 401 Senior Thesis
- PSY 401W Senior Thesis

**Course Revisions – revise prerequisites**

- PSY 404 Environmental Psychology – change course number, description, and prerequisites
- PSY 405 Psychological Interviewing and Reporting - change course number, description, and prerequisites

**Course Revisions – revise prerequisites**

- PSY 406 Introduction to Behavior Therapy
- PSY 408 Child Psychopathology

**Course Revision**

- PSY 410 Health Psychology – change course number

**Course Revisions – revise prerequisites**

- PSY 412 The Psychology of Art
- PSY 413 Mind and Brain
- PSY 414 Political Psychology
- PSY 415 Multicultural Psychology

**Course Revision**

- PSY 420 The Psychology of Women – revise course title, description, and prerequisites

**Course Revisions – revise prerequisites**

- PSY 466 Forensic Psychology
- PSY 490 Clinical Psychology
- PSY 497 Topics in Psychology
- PSY 577 The Autism Spectrum
- PSY 579 History and Systems of Psychology
- PSY 590 Tests and Measurements
- PSY 597 Advanced Topics in Psychology

**New Course**

- PSY 397 Topics in Psychology: __________

**Dropped Courses**

- PSY 313 Learning
- PSY 355 Affection & Aggression

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**COLLEGE OF ARTS AND SCIENCES**

**College of Justice and Safety**

**Criminal Justice Memo**

- New Course Prefix Creation: EES and SEC

**Drop Courses**

- COR 301 Institutional Corrections
- COR 310 Foundations of Corrections and Juvenile Justice Practices
- COR 315 Legal/Ethical Issues in Adult Corrections
- COR 316 Legal/Ethical Issues in Juvenile Justice Studies
- COR 320 Professional Development Seminar
- COR 330 Community Corrections
- COR 350 Rehabilitation Strategies for Adult/Juvenile Offenders
- COR 388 Criminal Justice Research
- COR 400 Applied Criminal Justice Analysis

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COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar
New Courses

- COR 302 Living & Working in Prison
- COR 303 The Offender in the Community
- COR 322 School Based Intervention of At-Risk Youth
  
  Add Professional Development Seminar class as permanent course in major curriculum

Course Revision

- COR 315 Legal/Ethical Issues in Adult Corrections
  
  Change course number and update course title and description

New Course

- COR 360 Rehabilitation Strategies for Adult/Juvenile Offenders
- COR 410 Female Offenders
- COR 412 Exploring the Death Penalty
- COR 413 Mental Health/Substance Abuse Needs of Offenders
- COR 420 Diversity in Corrections
- COR 421 Intervention with Juvenile Sex Offenders

Course Revisions

- COR 201 Introduction to Corrections - Revise course title and description
- COR 310 Foundations of COR/Juvenile Justice - Cross-list with CRJ 331. Credit not allowed for CRJ 331.
- COR 311 Juvenile Justice System - Update course description and cross list with CRJ 311
- COR 321 Delinquency Intervention - Revise course title and course description
- COR 340 Correctional and Juvenile Justice Administration - Update course description

Criminal Justice

Program Revision

- Corrections and Juvenile Justice B.S. - Program name change, increase number of major hours, revise core requirements, drop options, increase elective hours, and add supporting requirements
- Professional Certificate in Correctional Intervention Strategies
  
  Reduce core hours, increase elective hours, and change acceptable electives
- Professional Certificate in Youth Services - Change core requirements and acceptable electives

New Courses

The Council approved the addition of “Junior/Senior Level Restriction” to the following courses, via electronic ballot.

- CRJ 302 Living & Working in Prison
- CRJ 303 The Offender in the Community
- CRJ 311 Juvenile Justice System
- CRJ 314 Law and Society
- CRJ 323 Legal/Ethical Issues in Adult Corrections
- CRJ 360 Rehabilitation Strategies for Adult & Juvenile Offenders
- CRJ 412 Gender, Class and Race
- CRJ 413 Mental Health/Substance Abuse Needs of Offenders
- CRJ 422 Human Trafficking
- CRJ 425 Criminal Gangs

Course Revisions

The Council approved the addition of “Junior/Senior Level Restriction” to the following courses, via electronic ballot.

- CRJ 331 Perspectives in Crime and Delinquency - Remove prerequisites
- CRJ 388 Criminal Justice Research - Remove prerequisite
- CRJ 400 Applied Criminal Justice Research - Remove prerequisite

Course Drop

- PLS 320 Workshop in Law Enforcement

New Courses – Police Studies

The Council approved the addition of “Junior/Senior Level Restriction” to the following courses, via electronic ballot.

- PLS 401 Multi-Culturalism and Policing
- PLS 420 Surveillance & Society
Course Revisions
The Council approved the addition of “Junior/Senior Level Restriction” to the following courses, via electronic ballot.

1. PLS 103 Foundations of Policing to Police, Order Maintenance and Crime
   - Change course title and description to align with contemporary content offered
2. PLS 326 Police, Liability, and Ethics to Ethical Decisions and Police
   - Change course title and description to align with contemporary content offered
3. PLS 375 Terrorism/Counterterrorism
   - Change course description to align with contemporary content offered
4. PLS 408 Policing and Technology
   - Change course description to align with contemporary content offered
5. PLS 410 Human Relations in Policing to The Police and Community
   - Change course title and description to align with contemporary content offered

Safety, Security and Emergency Management

Program Suspensions

- Assets Protection and Security (B.S.)
  - Suspension will start in Fall 2012; classes will be offered till 2015

- Minor in Assets Protection
  - Support will be provided for students in minor till 2015

New Courses

- SEC 210 Physical Security
- SEC 250 Personnel Security
- SEC 260 Security and Loss Prevention
- SEC 320 Security Management
- SEC 338 Government/Industrial Security
- SEC 350 Workplace Investigations

New Programs

- AGS with Security Management Concentration
- Certificate in Intelligence and Security Operations (Government Industrial Security)
- Minor in Security Management

Editorial Change

- Emergency Medical Care B.S.
  - Remove PHI 383 from Emergency Medical Care (B.S.) Paramedic Clinical/FSE Option.
  - Change in catalog was made in Spring 2004. Credit hours are not counted in Option.

New Courses

- EMC 336 Case Management 1 (1)
- EMC 341 Case Management 2 (1)
- EMC 389 Topical Seminar (1-3)

Course Revisions

- EMC 102 First Response Emergency Care
  - Drop from (3) credit hours to (2) credit hours. Add EMC 104 (1) as prerequisite/co-requisite.

- EMC 310 Advance Cardiac Life Support
  - Change EMC 310 from (1) to (2) credit hours. Change title of course.

Program Revisions

- Catalog Change – Admission, Transfer and Other Requirements
  - Comprehensive rewrite of admission requirements to meet new accreditation standards and sets forth general and specific program requirements.

- Emergency Medical Care B.S.
  - Change program requirements to reflect Course Revisions. Remove 2 Core Requirements, and Adopt GSD 101 for University Requirement programs.

COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar
Program Revisions

Paramedicine A.S.P.
Change program requirements to reflect Course Revisions. Remove 2 Core Requirements, and Adopt GSD 101 for University Requirement programs.

Fire, Arson and Explosion Investigation (B.S.)
Requires minimum credit hours/upper division credit hours be taken within CJS/SSEM

Fire Protection Administration (B.S.)
Requires minimum credit hours/upper division credit hours be taken within CJS/SSEM

Fire, Protection, and Safety Engineering Technology (B.S.)
Requires minimum credit hours/upper division credit hours be taken within CJS/SSEM;
Change OSH course requirement from OSH 361 to OSH 261

Minor in Fire and Safety Engineering Technology
Change required OSH course from OSH 362 to OSH 262

Fire and Safety Engineering Technology Certificate of Competency
Change title to Industrial Fire Protection Certificate, delete 6 courses and add 6 courses

Course Revisions

OSH 361 Principles of Occupational Safety and Health
Change course number from OSH 361 to OSH 261 to reflect level of material presented and to permit more students the opportunity to take an introductory course.

OSH 362 Principles of Occupational Safety & Health Legislation
Change course number from OSH 362 to OSH 262 to reflect level of material presented and to permit more students the opportunity to take an introductory course.

Program Revision

Occupational Safety (B.S.)
Align required courses with prior course revisions: OSH 361/OSH 261 and OSH 362/ OSH 262

Minor in Occupational Safety
Align required courses with prior course revisions: OSH 361/OSH 261 and OSH 362/ OSH 262

New Course

HLS 430 Domestic Terrorism

Safety, Security, Emergency Management

Program Revisions

Homeland Security B.S.
Change APS prefix to SEC, change General Education, and add two courses

Associate in General Studies Homeland Security Concentration
Update course prefix and General Education changes

Minor in Homeland Security - Add new course HLS 430

Minor in Emergency Management - Change prefix for APS 210 to SEC 210

Certificate in Emergency Management
Change APS 210 prefix to SEC 210

Certificate in Homeland Security
Change APS 210 to new prefix SEC 210 and add HLS 430

Certificate in Intelligence Studies
Add and change courses to provide more latitude in studies

New Courses

SSE 801 Academic Orientation
SSE 830 Organizational Continuity
SSE 831 Evolution of Emergency Management
SSE 860 Workers’ Compensation Administration
SSE 861 Labor and Employment Issues for Safety Professionals
SSE 862 Collective Bargaining & Labor Law
SSE 863 Discrimination Law for Safety Professionals

COUNCIL ON ACADEMIC AFFAIRS Minutes from March 15, 2012
Submitted by Rick McGee, Office of the Registrar
Program Revisions

M.S. in Safety, Security, and Emergency Management –
Create new Options in Emergency Management, School Safety, and Labor and Employment - create using existing courses and align with existing COE option

New Programs

Certificate in Emergency Management for non-degree seeking graduate students
Certificate in Labor and Employment for non-degree seeking graduate students
Certificate in School Safety - create using existing courses for non-degree seeking student

New Courses

EES 250 Basic Social Intelligence Skills
EES 300 Advanced Social Intelligence Skills
EES 310 Critical Thinking

Discussion Items

The following items will return in the April CAA meeting as Action Items for vote by the Council.
1. CAA Program Guidelines, Definitions: Baccalaureate Degree Programs
   University Programs and Office of the Registrar, Collaborative Proposal
2. Reporting Grades in Undergraduate Courses
   Office of the Executive Assistant to the Provost

Information Items

1. Approval Report of New Online Programs
   Office of e-Campus Learning

   Approved
2. SGA Graduation Regalia
   Student Government President Rachel Mollozi

The Council on Academic Affairs was adjourned at 4:08 p.m.
COUNCIL ON ACADEMIC AFFAIRS MINUTES
April 19, 2012

Members Present: Deborah Core, Ed Davis, Tina Davis, Claire Good, Deborah Haydon, Brett Morris, Lynnette Noblitt, Jaleh Rezaie, Benton Shirey, Anne Shordike, Judy Short, Kelly Smith, Norm Spain, Sherwood Thompson, Janna Vice, Matthew White, Sara Zeigler.

*indicates prior notification


Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m.

Approval of the Minutes – March 15, 2012
The minutes were approved as distributed.

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Curriculum Items

<table>
<thead>
<tr>
<th>University Programs</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td><strong>Veteran Studies</strong></td>
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<tr>
<td><strong>Course Revision</strong></td>
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<tr>
<td>Approved VTS 200 Intro to Veterans Studies – in the course in GE-2012, Element 6.</td>
<td>Fall 2012</td>
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<tr>
<td><strong>University Requirements: Wellness</strong></td>
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<tr>
<td><strong>Discussion Item</strong></td>
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<tr>
<td>Approved Goals for University Requirements: Wellness</td>
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<tr>
<th>College of Education</th>
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<tbody>
<tr>
<td><strong>American Sign Language and Interpreter Education</strong></td>
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<tr>
<td><strong>Course Revisions</strong></td>
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<tr>
<td>Approved ASL 101 American Sign Language I – Include the course in GE-2012, Element 6.</td>
<td>Fall 2012</td>
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<tr>
<td>Approved ASL 102 American Sign Language II – Include the course in GE-2012, Element 6.</td>
<td>Fall 2012</td>
</tr>
<tr>
<td><strong>Special Education</strong></td>
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<tr>
<td><strong>Course Revision</strong></td>
<td></td>
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<tr>
<td>Approved SED 104 Special Education Introduction – Include the course in GE-2012, Element 6.</td>
<td>Fall 2012</td>
</tr>
</tbody>
</table>
Teacher Education Services

Program Revision
Teacher Admission Student Teaching - Change the number of required recommendations for admission; Remove the portfolio review from admission to professional education and from admission to student teaching; Clean up language for how hours will be posted for the 200 hours of field experience.

Baccalaureate and Graduate Nursing

New Program – Departmental Certificate
Post-Masters Psychiatric Mental Health Nursing Practitioner-Family Certificate

Master of Public Health – Community Health Option
Program Revision
Master of Public Health – Community Health Option – change HEA 899 to HEA 890 due to earlier course revision.

Course Drop
HEA 899 Practicum in Community Health – course was replaced by HEA 890.

Occupational Therapy

Course Revisions
OTS 422 Impact of Conditions on Occupation – add prerequisite

New Hybrid Course
OTS 864S Early Childhood Practice

Program Revision
Occupational Therapy – Post-Professional Option – revise curriculum requirements; remove courses that are no longer offered.

Recreation and Park Administration

Course Revisions
REC 110 SCUBA Confined Water – revise credit hours from 3 to 1.
REC 111 SCUBA Open Water – revise credit hours from 3 to 1.

Safety, Security and Emergency Management

Assets Protection and Security (APS) and Security Management (SEC)
New Courses
CAA Approved, pending addition of prerequisite. Update: Department provided prerequisite information 4/26/12.
- SEC 320 Security Management
- SEC 338 Government/Industrial Security
- SEC 350 Workplace Investigations

College of Justice and Safety

Council on Academic Affairs Minutes from April 19, 2012
Submitted by Rick McGee, Office of the Registrar
# College of Justice and Safety continued

## SSE Graduate Program
### New Courses
- **SSE 801 Academic Orientation**
  New course to facilitate transition of diverse student population to online graduate education
- **SSE 830 Organizational Continuity**
  New course to strengthen emergency management option and certificate
- **SSE 831 Evolution of Emergency Management**
  New course to strengthen emergency management option and certificate
- **SSE 860 Workers’ Compensation Administration**
  New course to support Option/Certificate in Labor and Employment Issues
- **SSE 861 Labor and Employment Issues for Safety Professionals**
  New course to support Option/Certificate in Labor and Employment Issues
- **SSE 862 Collective Bargaining & Labor Law**
  New course to support Option/Certificate in Labor and Employment Issues
- **SSE 863 Discrimination Law for Safety Professionals**
  New course to support Option/Certificate in Labor and Employment Issues

### New Programs
- **Option in School Safety** - create using existing courses and align with existing COE option
- **Certificate in School Safety** - create using existing courses for non-degree seeking student
- **Option in Emergency Management**
- **Certificate in Emergency Management** - for non-degree seeking graduate students
- **Option in Labor and Employment**
- **Certificate in Labor and Employment** - for non-degree seeking graduate students

## College of Justice and Safety
### New Course
- **EES 310 Critical Thinking**
  New course to support CJS initiative to provide students essential elements of success

## College of Business and Technology
### Applied Engineering and Technology
### New Courses
- **AVN 192A Private Pilot SEL Flight I**
- **AVN 193A Private Pilot SEL Flight II**
- **AVN 221A Instrument Pilot Flight I**
- **AVN 222A Instrument Pilot Flight II**
- **AVN 301A Commercial Pilot SEL Flight I**
- **AVN 302A Commercial Pilot SEL Flight II**
- **AVN 303A Commercial Pilot SEL Flight III**
- **AVN 304A Commercial Pilot SEL Flight IV**
- **AVN 305 Multi-Engine Pilot (MEL) Ground**
- **AVN 305A Private Pilot – Multi-Engine Flight**
- **AVN 331A Commercial Pilot-MEL Flight I**
- **AVN 332A Commercial Pilot-MEL Flight II**
- **AVN 333A Commercial Pilot-MEL Flight III**
- **AVN 334A Commercial Pilot-MEL Flight IV**
- **AVN 415 Instructor Pilot SEL Ground**
- **AVN 415A Instructor Pilot SEL Flight**
- **AVN 416A Instructor and Commercial Pilot SEL Flight**
- **AVN 421 Instrument and Multi-Engine IP Ground**
- **AVN 421A Instrument Instructor SEL Flight**

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COUNCIL ON ACADEMIC AFFAIRS Minutes from April 19, 2012
Submitted by Rick McGee, Office of the Registrar
Aviation

Course Revisions

AVN 192 Professional Aeronautics - Revise title, course description and reduce the number of credit hours for AVN 192 from 5 to 4. Add 5 hours flight simulator training.

AVN 220 Instrument Pilot Ground - Revise title, course description and add 20 simulator hours to ground school course content.

AVN 300 Commercial Pilot Ground - Revise title, course description and add 5 simulator hours to ground school course content.

Program Revision

Aviation B.S. - Rename existing professional flight option as single engine (SEL) option; add new multi-engine (MEL) professional flight option; reflect changes to General Education Requirements; and the addition of AVN 402 or Honors 420 (an aviation approved thesis) to meet the ACCT requirement changes to general Aviation.

New Course

AEM 395 Special Topics in Applied Engineering Management

Program Revisions

Applied Engineering Management B.S. - Modify the program so that it is in compliance with the new General Education Requirements and to include additional courses in the Upper Division Technical Elective selection, AEM 382 & 395. Eliminate statement “Professional Skills Seminar” in College Requirements.

Construction Management B.S. - Modify the program so that it is in compliance with the new General Education Requirements, include Capstone Course, CON 499 and eliminate the statement “Professional Skills Conference” in the College Requirements.

Agriculture

New Courses

AGR 509 Agricultural Research Methods and Interpretation

AGR 709 Agricultural Research Methods and Interpretation

Communication

New Courses

BEM 400 Studies in Electronic Media

BEM 499 Independent Study in Electronic Media

JOU 400 Studies in Journalism

JOU 499 Independent Study in Journalism

PUB 400 Studies in Public Relations

PUB 499 Independent Study in Public Relations

Program Revisions

B.A. in Broadcasting and Electronic Media - Add BEM 400 & 499 to the Requirements for the General Option

B.A. in Journalism - Add JOU 400 & 499 to the Major Requirement Options.

B.A. in Public Relations - Add PUB 400 & 499 to the Public Relations Core Requirements.

COUNCIL ON ACADEMIC AFFAIRS Minutes from April 19, 2012
Submitted by Rick McGee, Office of the Registrar
Military Science and Leadership

Course Revisions

Approved
MSL 303 American Military History - Include MSL 303 in the new GE-2012 program under Element 5a—History and make minor changes in course description.

Program Revision

Approved
Associate of General Studies—Military Science Concentration - Add Military Studies as a concentration to the current Associate of General Studies degree.

College of Arts and Sciences

Pre-Professional Curricula
Revise Pre-Professional Curricula Pages

Anthropology, Sociology & Social Work

Course Revision

Approved
ANT 330 American Indians – Revise course prerequisite and add to Gen Ed Element VI.

Course Revisions – Change course descriptions & prerequisite
ANT 344 Applied Anthropology
ANT 355 Selected Topics in Anthropology
ANT 360 Mesoamerica Before Cortez
ANT 365 Selected Topics in Physical Anthropology
ANT 371 Primate Ecology & Sociality
ANT 375 Selected Topics
ANT 377 Medical Anthropology
ANT 380 Forensic Anthropology
ANT 385 Human Osteology

Course Revisions – Change course descriptions & prerequisite
ANT 393 Kinship and Marriage
ANT 395 History and Theory of Anthropology
ANT 439 Practicum in Archaeology

Hybrid Course

Approved
ANT 377S Medical Anthropology: Service Learning

Dropped Course

Approved
ANT 333 First Nations – Canadian Indians – ANSW has dropped the minor in Canadian studies and no longer needs this course.

Program Revisions

Approved
B.A. in Anthropology – Revise program description due to dropped/added courses.
Minor in Anthropology – Revise requirements.

Course Revisions – Indicate PLI co-requisite requirement
SWK 390 Field Experience in a Social Agency
SWK 490 Social Work Practicum

Program Revision

Approved
Social Work B.S.W. – Include alternative course selections in the program description under major requirements.

Art and Design

Course Revisions – Revise course description and/or delete Gen. Ed. VII (AH)

WITHDRAWN
ARH 390 Survey of Art History I: Non-Western Art
ARH 391/391W – Survey of Art History II: Western Art

WITHDRAWN

COUNCIL ON ACADEMIC AFFAIRS Minutes from April 19, 2012
Submitted by Rick McGee, Office of the Registrar
Biology

Course Revision
Approved BIO 529/729 Microbiology in Everyday Life – Change prerequisites

Program Revision
Approved Biology B.S. – (1) Move credit hour from the required courses for Pre-Medical Sciences option to the optional courses students can take to fulfill their 15-18 hours required; (2) Delete STA 270L as a supporting course option.

Chemistry

Course Revisions – Revise prerequisites and/or change course descriptions
Approved CHE 101 Introductory Chemistry I
CHE 101L Introductory Chemistry Lab I
CHE 349 Applied Learning in Chemistry
CHE 349A-N Cooperative Study: Chemistry

Dropped Course
Approved CHE 495 Introduction to Research – Course is being replaced by CHE 495A-B.

New Courses
Approved CHE 495A Introductory Chemical Research – Create a new chemistry research course.
CHE 495B Chem Lab Ind Research: _________ - Create a new chemistry research course

Program Revisions
Approved B.A. Chemistry – Revise the degree program to reflect changes in the courses and add a dual degree option (3+2 option with the existing M.S. Chemistry program).
B.S. Chemistry - Revise the degree program to reflect changes in the courses and add a dual degree option (3+2 option with the existing M.S. Chemistry program).
M.S. Chemistry – Revise the current M.S. Chemistry program.
B.S. Forensic Science - Revise the degree program to reflect changes in the courses and add a dual degree option (3+2 option with the existing M.S. Chemistry program).

Computer Science

Course Revisions – Change prerequisites
Approved CSC 190 Object-Oriented Programming I
CSC 191 Object-Oriented Programming II
CSC 195 Intro to Discrete Structures

New Courses
Approved CSC 314 MS Office and Data Analysis – Create a new course in order for students to be able to use advanced features of MS Excel and Access.
CSC 318 Mobile Device Security & Privacy – Create a new course for students to have an understanding of smart phones and other mobile devices, as well as security and privacy implications.

New Programs
Certificate in Productivity, Innovation, & Technology – Create a certificate that includes a range of computer-related topics. These types of skills will add value to students’ degree by offering marketable job skills that will set them apart from otherwise comparable job candidates.
Approved Minor in Informatics – Create a minor that includes a range of computer-related topics. These types of skills will add value to students’ degree by offering marketable job skills that will set them apart from otherwise comparable job candidates.

Program Revision
Approved Computer Science B.S. – Modify the supporting courses to reflect changes in the Biology program, and allow students to skip CSC 185 with sufficient background.
Economics

Program Revision
Economics B.A. - Public Policy Option – Drop this option from the Economics Major. There is no demand for this particular option. There are no students currently enrolled in this option, and over the years no student has selected this option.

Geography & Geology

Course Revision
GEO 325 Environmental Land Use Planning – Revise course description to include credit not awarded for both GEO 325 and 325S.
Hybrid Course
GEO 325S Environmental Land Use Planning – Add the “S” designation to identify it as an approved service learning course.

Program Revision
Geographic Information Systems (Certificate) – Change core requirements and electives.
Earth Science/Teaching B.S. – Change requirements.
Geography B.A. – Change Gen Ed requirements.
Geology B.S. – Change Gen Ed requirements.

Government

Course Revision
POL 101 Introduction to American Government – To revise the Catalog text for POL 101 to reflect it as a course that fulfills Gen Ed Element 5A (in addition to Element 5B where it already exists) and to indicate that credit will not be awarded for both POL 101 and POL101S.
POL 212 Introduction to Comparative Politics – To place POL 212 in Gen Ed Element E-5A as well as in Element E-5B, where it already exists.
LAS 300 Legal Research and Writing II – Revise course description to include credit will not be awarded for both LAS 300 and LAS 300W.

Hybrid Course
LAS 300W Legal Research and Writing II – Create a writing-intensive version of LAS 300.

Program Revisions – Revise program descriptions to include LAS 300W
Paralegal Science B.A.
Paralegal Science A.A.S.
Minor in Paralegal Studies
Certificate in Paralegal Science

Course Revisions – Revise catalog to implement option between applied research and field placement components, in accordance with a recent accreditation review.

Approved
POL 870 Internship in Public Administration
POL 871 Field Study Applied Research in Public Administration

Program Revision
Master of Public Administration – Modify a class name and the allocation of hours between field application components of the required courses.

Fall 2012, Pending Faculty Senate and Board of Regents Approval

Spring 2013

Fall 2012

Spring 2013

History

Course Revision
HIS 414 The Modern American Presidency

Program Revision
History Teaching B.A. – Revise professional education and supporting program requirements to reflect changes implemented with the curriculum of the CoE to meet state mandates.

Fall 2012, Pending Faculty Senate and Board of Regents Approval
Mathematics and Statistics

**Course Revision**

Approved
MAE 305 Problem Solving and Technology – Change catalog course description. Fall 2012

New Courses

Approved
STA 580/780 R and Introductory Data Mining – This course is being created as a required course for the new proposed Statistical Computing option in the BS/MS in Computer Science degree. Fall 2012

Music

**Course Revisions**

Approved
MUS 520/720 Diction for Singers – Change course title and add a prerequisite. Spring 2013
MUS 824 Madrigal Singers – Change course title and course description. Fall 2012
MUS 825 Concert Choir – Change the course description. Fall 2012
MUS 826 University Singers – Add course description. Fall 2012

**New Courses**

Approved
REL 320 Judaism – Add a new course and include in GE-2012, Element 6. Fall 2012

Philosophy & Religion

**Course Revisions** – Include courses in GE-2012, Element 6.

Approved
REL 335 Islam
REL 340 Religions of India
REL 345 Religions of China and Japan
REL 350 Buddhism
Spring 2013

**New Course**

Approved
REL 320 Judaism – Add a new course and include in GE-2012, Element 6. Fall 2012

Psychology

**Course Revision**

Approved
PSY 200 Introduction to Psychology – Revise course prerequisites. Spring 2013
PSY 200W Introduction to Psychology – Revise course prerequisites. Fall 2012

**New Courses**

Approved
PSY 530/730 Cognitive Development
PSY 838 Practicum in Clinical Psychology
Fall 2012

**Program Revision**

Approved
B.S. in Psychology – Revise program as a result of course curriculum changes. Fall 2012, Pending Faculty Senate and Board of Regents Approval
<table>
<thead>
<tr>
<th>Action Items</th>
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<tbody>
<tr>
<td><strong>Approved</strong> 1. CAA Program Guidelines: Definitions</td>
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<tr>
<td><em>This item was reviewed for discussion in the March CAA meeting and is returning for vote by the Council.</em></td>
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<tr>
<td><strong>Approved</strong> 2. Nursing Student Network, Graduation Stole Request</td>
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<tr>
<td><strong>Approved</strong> 3. Medical Withdrawal Protocol</td>
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<tr>
<td><em>Approved pending edits: 1) Remove the statement that indicates “Medical Withdrawal” notation would be printed on student transcript. That statement will not be on the transcript. 2) Update provider language to ensure Advanced Practice Registered Nurses are included in the list of providers.</em></td>
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<table>
<thead>
<tr>
<th>Discussion Items</th>
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<tbody>
<tr>
<td>1. Student Absence from Class, Regulation and Form</td>
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<table>
<thead>
<tr>
<th>Information Item</th>
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<tbody>
<tr>
<td>1. College Readiness Course Placement Chart and Indicators</td>
</tr>
</tbody>
</table>

The Council on Academic Affairs was adjourned at 3:25 p.m.
1. Call to Order
2. Approval of the Minutes – April 19, 2012

**Curriculum Items**

**College of Health Sciences**  
**Baccalaureate and Graduate Nursing**

**Editorial Revisions**

Refer students to the website for application deadlines and remove application deadline from the Catalog for the following programs (permission granted by Registrar and Graduate School to propose this change as an editorial revision).

- Master of Science in Nursing
- Doctorate in Nursing  

**Page**

- BSN-MSN-DNP 1
- BSN-MSN-DNP 2

**University Programs**

**GSD- Student Development**

**New Courses**

These courses will offer students pursuing an online degree in Bachelors in General Studies an opportunity to earn academic credit from Internship opportunities.

- GSD 349 Applied Learning
- GSD 349 A-N Applied Learning

**College of Business and Technology**

**School of Applied Arts and Technology**

**Applied Engineering and Technology**

**Course Revisions**

- NET 302 PC Troubleshooting and Construction – update prerequisites  
- NET 303 LANs and PC Communications – update prerequisites  

**Page**

- AET 1
- AET 4

**Dropped Courses**

- COM 495 Public Relations
- COM 496 Film
- COM 497 Journalism
- COM 498 Audio
- COM 499 Video

**School of Business**

**Accounting, Finance and Information Systems**

**Program Revisions**

Risk Management and Insurance BBA – Delete irrelevant and outdated insurance electives:  

- APS 351, 465, FSE 221, 361, 366, TRS 342, FRM 352 from major requirements.
School of Business continued
Accounting, Finance and Information Systems

Program Revisions
Risk Management and Insurance BS - Delete irrelevant and outdated insurance electives:
APS 351, 465, FSE 221, 361, 366, TRS 342, FRM 352 from major requirements.

College of Education
Curriculum and Instruction

Course Revision
ELE 871 Literacy Programs P-5 – revise prerequisites 1

New Course
EGC 840 MAT Applied Learning in Education 4

Program Revisions
Master of Arts in Teaching – add French option 10
Master of Arts in Teaching – update Field Experience requirements; add new course EGC 840 13
MAEd Reading/Writeing (P-12) - Update the program display to represent the Literacy Specialist (P-12) Endorsement and Reading (P-12) Endorsement that are applicable to this Master’s degree. 19

Editorial Revision
Literacy Specialist and Reading Endorsements – update Catalog text listing to include Literacy Specialist and Reading Endorsements 22

Course Revisions
EMS 899 Education Specialist Capstone - Change course title and description to accommodate candidates in the Specialist in Education in Curriculum and Instruction program. 24
LIB 863 Computer Use and Media Preparations in Library Media Programs - Change prerequisite from LIB 569/769 to LIB 801. 33
LIB 821 Information Literacy Resources - Eliminate prerequisite requirement (LIB 800). 38

New Course
LIB 840 Applied Learning in Library Science 43

Course Revision
LIB 870 K-12 School Media Librarian Practicum - Reduce course credit hours of LIB 870 from 2-4 to 1-3 credit hours, remove prereq, revise title. 50

Program Revision
MAEd Library Science - offer both initial and additional certification options for earning certification as a library media specialist. The program hours have been reduced to 30-36 and dual certification options have been added. The dual certification options are existing endorsements within the College of Education. 56

Special Education

Program Revision
Graduate Certificate in Learning and Behavior Disorders - remove SED 793 from the required courses 61

College of Arts and Sciences
Chemistry

Course Revisions
CHE 501/701 Chemtopics: — add letter designations to the Chemtopics course number and change course description 4
CHE 839 Applied Learning in Chemistry – Change course description 10
CHE 839A-F Cooperative Study – Change Course description 13

New Courses
CHE 570/770 Biophysical Chemistry 16/19
CHE 810 Professional Training 25
New Courses
CHE 830 Applied Biochemistry  
CHE 860 Advanced Organic Chemistry  
CHE 881 Graduate Colloquium  

Course Drops
CHE 470 Principles of Physical Chemistry  
CHE 473 Physical Chemistry Laboratory  
CHE 560/760 Mechanistic Chemistry  
CHE 576/776 Advanced Physical Chemistry  
CHE 585/785 Principles of High Polymers  
CHE 772 Advanced Physical Chemistry  
CHE 802 Selected Topics in Analytical Chemistry  
CHE 803 Selected Topics in Biochemistry  
CHE 805 Selected Topics in Inorganic Chemistry  
CHE 806 Selected Topics in Organic Chemistry  
CHE 807 Selected Topics in Physical Chemistry  
CHE 890 Graduate Literature and Project Planning

English and Theatre
Course Revisions
ENG 300 Introduction to Technical and Professional Writing – Revise course description to reflect credit not awarded for both ENG 300 and ENG 300S

Hybrid Course
ENG 300S Introduction to Technical and Professional Writing

Program Revision
English B.A. – Add ENG 300S to the program curriculum

Geography & Geology

Course Revision
GEO 115 Hollywood Weather – Remove course from General Education

Government

Course Revisions
POL 301 Citizens’ Assembly (CACTUS) – add POL 301 in Gen Ed Element E-5B  
POL 319 Canadian Politics – add POL 319 to Gen Ed Element 6

Program Revision
Paralegal Science B.A. – Revise catalog text to include the new service-learning section of ENG 300

Mathematics and Statistics

Course Revision
MAT 809 Modern Algebra – update course description  
MAT 810 Modern Algebra II – update course description, remove prerequisite

Music

New Course
MUS 510S/710S Special Topics in Music: Music in the Community

Physics and Astronomy

New Course
PHY 406 Advanced Physics Laboratory
Course Drops

PHY 100 Techniques of Physics Research
PHY 306 Classical Physics Laboratory
PHY 308 Atomic and Nuclear Laboratory

Program Revision

Physics B.S. – Revise program to add the new course PHY 406, drop PHY 100, 306, 308 and NET 399, adjust number of free electives, and make appropriate catalog text changes to reflect the new General Education elements

Psychology

Program Revision

M.S. in Clinical Psychology – Substitute PSY 838 (new course) for PSY 843 to full requirements for the M.S. in Clinical Psychology

Discussion Items

1. Second Master’s Degree Requirements
2. Proposal for Graduate School Expedited Processing Charge